



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **19-04 Exclusive Pouring Rights - Rebid**

DATE: **August 23, 2018**

RE: **ADDENDUM NO. 4**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

The following documents are included in this addendum:

1. Clarifications
2. Booster Concession Coolers by Location

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

CLARIFICATIONS

The following questions were asked at the Pre-Bid meeting held Tuesday, August 7, 2018. District responses follow in bold.

1. Full service vending in the elementary schools does not break-even. Does the District have a desire to continue this service going forward?
 - 1.1. The District will not be operating full-service vending machines in elementary schools at this time. Please disregard any language in the RFP specifications that refers to elementary school full-service vending.**
2. Will the District provide contacts at the school level that the awarded vendor can work with to ensure the contract terms are being met?
 - 2.1. Yes, the District will provide the names of Cafeteria Managers, Athletic Directors and building Office Professionals that will be points of contact for the awarded vendor.**
3. What does the District intend to do to ensure competitors' beverages do not go into the awarded vendor's coolers?
 - 3.1. The District intends on applying multiple strategies to ensure only vendor product goes into vendor coolers, including but not limited to communicating proper use of coolers, creating signage to go on the coolers, providing product specific order forms to Booster Clubs and assigning building staff as points of contact for the awarded vendor.**
4. Does the District intend on continuing to have "snack bars"?
 - 4.1. The District does not intend to have "snack bars" going forward. However, these products will be moved to the cafeteria line.**
5. What, if any, USDA approved beverages does the District intend on not providing to students?
 - 5.1. Nutrition Services will consider USDA guidelines, vendor sales data and direction from the Board of Education when determining what products beverages will be offered to students.**
6. How many coolers does the District currently use, and what is the breakdown between single and double door units?
 - 6.1. The District currently uses 17 single-door and 14 double door units in its Booster Club operated concession stands. A breakdown by location is included in this addendum. Nutrition Services will utilize their own coolers and will not need vendor provided coolers for the duration of this contract.**
7. Will individual schools have the ability to dictate when vending machines will be on and off?
 - 7.1. Machines will be operated within USDA guidelines.**

School	Single	Double
Auburn	3	4
East	3	2
Eisenhower	1	0
Flinn	1	0
Guilford	2	3
Jefferson	1	1
Kennedy	2	0
Lincoln	0	3
Marshall	1	1
RESA	2	0
West	1	0
TOTAL	17	14