



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

RFP No.      **19-39 Electricity Supply**

DATE:         **June 10, 2019**

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS**

This addendum includes Requests for Information to date as well as corresponding answers.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## CLARIFICATIONS

Below are Requests for Information submitted to date and corresponding answers. Similar questions have been combined into one for clarity.

1. Will Suppliers be able to refresh their pricing before final award of the bid? As stated in the RFP, the Board will consider the final award within 90 days of bid opening. Please confirm if Suppliers will have the opportunity to refresh their pricing due to market changes.
  - a. The District is looking for a 3 year fixed rate on electricity supply. We would expect that any pricing submitted on June 13, 2019 would be good through the anticipated Board approval date of July 9, 2019. If approved by the Board, a Notice of Award will be issued on July 10, 2019.
2. Regarding Section “7. AWARD” of the General Terms and Conditions, will a contract need to be signed by both parties to bind the agreement? Or will the Board’s acceptance of a Supplier’s proposal be considered the executed contract?
  - a. A contract will need to be signed by both parties.
3. Section “8.PRICING” of the General Terms and Conditions, the RFP states that the price quote is the full purchase price, including delivery to the destination. The Supplier can only provide the rate to supply the electricity and cannot include the utility’s delivery charges within the rate. Please confirm if this is acceptable.
  - a. Pricing submitted should be for the rate to supply electricity. The District would like to have other costs included on invoices, including transmission costs.
4. Section “8.PRICING” of the General Terms and Conditions, specifically the request for the Respondent to provide price reductions based on comparable pricing within the market after award; this does not apply to electricity. The Supplier’s pricing for any fixed components on a forward electricity is set at the time of contracting and isn’t subject to adjustments based on what pricing other customers are receiving at later dates during the term of the contract. Please confirm acceptance.
  - a. The District accepts that rate will remain fixed during the term of the contract. Please disregard this language in the RFP.
5. Regarding Section “21. Termination without Cause”, please confirm if the Supplier is able to charge Early Termination Fees to the customer.
  - a. Yes, Termination without Cause would be subject to early termination fees.
6. Regarding the option to extend within the Section 31 of the Supplemental Term and Conditions, will the Supplier and Customer contract a mutually agreed upon rate based on the market conditions at time of extension?
  - a. Yes.
7. Supplier Qualifications (14) Option 1 – Please confirm if the Supplier should include TLC/ARR credits.
  - a. Yes, supplier should include TLC/ARR credits.

8. Supplier Qualifications (14) Option 2 – Please elaborate on what “market changes for all sites” means? Can the customer be more specific on what components they would like Fixed or Passed-through for this option?

**a. Pricing Option 1:**

Energy Costs	Fixed
Ancillary Services and other ISO Costs	Passed Through
Auction Revenue Right Credits	Fixed
Capacity Costs	Passed Through
Transmission Costs	Passed Through
Transmission Loss Credits	Fixed
Line Loss Costs	Fixed, Charged Separately
FERC Order 745 Costs	Passed Through

**b. Pricing Option 2:**

Energy Costs	Fixed
Ancillary Services and other ISO Costs	Fixed
Auction Revenue Right Credits	Fixed
Capacity Costs	Fixed
Transmission Costs	Fixed
Transmission Loss Credits	Fixed
Line Loss Costs	Fixed, Charged Separately
FERC Order 745 Costs	Fixed

9. Does the customer have any future planned on-site generation projects?
- a. No.
10. Will there be a need for add/delete language for this request? Will a 10% add/delete provision be sufficient? If not, please advise what percentage would be necessary and confirm if the District would like the same principle to apply to removing accounts.
- a. No to both. The District does not intend on adding or removing sites in the near future.
11. General Terms and Conditions – are you willing to review and accept supplier terms and conditions, or are you only accepting the terms and conditions as stated in the RFP?
- a. Supplier terms and conditions will be considered if submitted in advance.
12. Estimated Timeline: Contract Start Date 7/1/2019 – Stiles Building location is ComEd bill group (2), which would require a 6/14 (the day after the RFP bid is due) enrollment deadline to meet the requested start date. Several other accounts will need to contract shortly after that to meet the July start. Will the bid award process be same-day to account for this deadline?
- a. Please use a contract start date of 8/1/2019.
13. Additional Products/Services – AEP Energy offers a number of products that combined fixed-price certainty with incentives and cash payouts for reducing load during peak times. Has the district previously participated in PLC mitigation/reduction programs? Do they have the flexibility to reduce usage given a day’s notice during the summer?
- a. No to both.