



**ROCKFORD BOARD OF EDUCATION  
REQUEST FOR PROPOSAL ON SUPPLIES, MATERIALS, EQUIPMENT OR  
SERVICES FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

RFP No.      **19-16 Student Transportation Services - Rebid**

DATE:         **January 8, 2019**

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

**CLARIFICATIONS:**

This addendum includes responses to Requests for Information received to date.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## CLARIFICATIONS

Below are Requests for information we have received through January 7, 2019, and corresponding responses.

1. Is this an RFP or IFB? The document refers to each in multiple places.
  - a. This is a Request for Proposal (RFP). Any references to an IFB are unintentional.
2. The timeline, paragraph 2 of the General Information and Requirements, appears to be incorrect. Questions and final addendum are dated after the due date.
  - a. The correct dates for questions and final addendum are as follows:
    - i. 01/22/2019 Final questions due to Purchasing by 4:30 pm
    - ii. 01/24/2019 Final addendum with responses provided
3. Is the Contractor required to maintain the fleet as stated in the Scope of Work, paragraph 3.U, or is the District responsible for maintaining the fleet as stated in the Scope of Work, paragraph 3.A?
  - a. The contractor is required to maintain the fleet as stated in the Scope of Work, section 3.A. Please disregard section 3.U. The District will maintain the fleet of vehicles.
4. Is the Contractor expected to provide any Contractor owned vehicles (see the Scope of Work, paragraph 6.B, and the Contact)?
  - a. We do not expect the contractor to provide any vehicles for student transportation at this time.
5. The General Information and Requirements paragraph 9 states that prices are to remain firm through June 30, 2022. This matches the Bid Offer Form. However, paragraph 9 also states that annual increases are capped at the lesser of 2% or CPI beginning July 1, 2020. Shouldn't this begin on July 1, 2022?
  - a. Prices shall remain firm through June 30, 2022. From July 1, 2022 forward price increases shall be capped at the lesser of 2% or CPI.
6. Since student transportation costs have escalated greater than 2% per year, would the District consider seeking firm pricing for the two option years as well? Given the District's unilateral right to extend at a 2% cap, we are forced to charge more in years 1-3 to make-up for the shortfall in years 4-5.
  - a. Prices shall remain firm through June 30, 2022. From July 1, 2022 forward price increases shall be capped at the lesser of 2% or CPI.
7. Will the District be responsible for the all costs regarding two-way radios?
  - a. Yes, the District will maintain the radio system.
8. Not sure how to handle Contract paragraph 11.a – refund to district health insurance savings (Please clarify intent)
  - a. Inasmuch as there are three (3) collective bargaining units within the Transportation Department (clerical, drivers, maintenance / dispatch), to the extent District employees must perform activities associated with the services subject to this bid, the District will issue invoices annually for any differences in the cost of health insurance.