



Dear Families

## Remote Learning Update: Live Subject 'Office Hours' for Years 7, 8 and 9

Following the start of our 'live' tutor sessions on Teams we are about to start offering 'live' subject sessions on MS Teams for Years 7-9. These will be held fortnightly according to the schedule on this [link](#).

These sessions are designed to provide an opportunity for students to ask their teachers questions about their learning. It will also be a chance for the teacher to explain anything that students have found difficult in the previous week or two and to provide some useful feedback to help students to continue to progress with their learning.

The teacher leading the session will invite your child via Teams and this will automatically send them a notification to their school email.

In advance of these sessions, we would be grateful if you could help us with the following:

1. Please ensure your child knows the time and details of the session by checking their email each day
2. Please check that your child uses headphones for these sessions if you have them available in the house
3. Please read through the safeguarding protocols with your child if you have not already done so using this [Link](#)

If, following reading the safeguarding protocols below, you do not give your permission for your child to participate in these sessions, please complete this very short form so that we are aware. You do not need to complete the form if you are happy for your child to participate. [Link](#)

Please do not hesitate to continue to contact your child's individual teachers if you have questions about a particular subject, or their tutor if your questions are about a range of subjects.

We hope that these subject sessions will help students with their remote learning and we value your continued support. Finally, if you have any feedback after the sessions, please do not hesitate to contact your child's teacher or the curriculum leader for the subject. These email addresses can be found [here](#)

Yours sincerely

Gill Pooley