

Rosemount High School

Pass / No Credit Form

(For Office Use Only)

Date Form Turned in Complete:

A student selecting the "PASS/NO CREDIT" option is required to become familiar with its features and rules located in the **RHS Student Handbook** and **RHS Registration Guide**, both found online through the *RHS Homepage*. This completed form must be turned in to the Counseling Office **BY THE STUDENT ON OR BEFORE THE TWENTIETH DAY OF EACH TRIMESTER**. NO REQUESTS WILL BE ACCEPTED AFTER THAT DAY.

- Students selecting the "Pass/No Credit" option are expected to fully attend, participate in and complete curriculum, instruction and assessments throughout the entire course, according to the teacher's deadlines, equivalent to all other students in the course.
- The final mark of "**Pass**" will be given if the student completes the coursework related to the essential learnings and/or assessments of the curriculum for the course at the passing level.
- A "**No Credit**" will be given if the student completes the coursework related to essential learnings and/or assessments of the curriculum for the course, but not at a passing level.
- An "**F**" mark will be given if the student does not complete the coursework related to essential learnings and/or assessments of the curriculum for the course, and/or fails to meet deadline or attendance guidelines.
- A credit toward graduation will be granted for a "Pass" mark. No credit toward graduation will be granted for a "No Credit" or "F" mark.
- Subjects taken on the "Pass/No Credit" basis will NOT be averaged into a student's class rank or honor roll standing.
- Under the "Pass/No Credit" option, students will be given the grade earned for the course, but will have the option to request the "Pass" or "No Credit" on the **last day of the trimester**. Any student choosing to convert from a final letter grade to the "Pass/No Credit" option must notify their teacher on the **last day of class that trimester**. Failure of the student to do so will **void the form** and result in receiving the letter grade earned.
- The attendance policy has precedence over "Pass/No Credit" for grading purposes.

The following directions must be followed by the student for the form to be considered complete:

1. Print the following in the space provided: student name, grade, trimester, school year, course title, and teacher.
2. Sign your name and provide date when form is signed.
3. Have your parent/guardian sign and date when signed.
4. Have teacher sign and date when signed.
5. Return the completed form to the Counseling Office prior to the deadline (20th day of trimester).

Student Name (Print Legibly)

Student Signature

Date

Grade

_____/_____
Trimester/School Year

Parent / Guardian Signature

Date

Course Title (Print Legibly)

Teacher Name (Print Legibly)

Teacher Signature

Date

***Student athletes considering **NCAA competition** after high school should check with their counselor before taking any course "Pass/No Credit."*

***The "Pass/No Credit" option will not affect a student's GPA, but may affect the relative **class rank**. The rank would be affected if other students with whom you are competing are taking courses for grades and therefore earning additional honor points.*