



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

RFP No. **18-60 Technology Services Compensation Analysis**

DATE: **June 12, 2018**

RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your RFP submission on the due date, please note you must check in on the 2nd floor prior to coming to the RFP opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

CLARIFICATIONS:

This addendum provides responses to several questions that have been submitted via email.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

The following questions regarding RFP 18-60 Technology Services Compensation Analysis were received via email. Please consider these responses when submitting a proposal.

1. Would this study be conducted under the guidance of Human Resources or is the successful vendor to report directly to Technology Services?
 - a. The successful vendor will be working with Human Resources.
2. Is there a specific Minority-Owned, Women-Owned, or Disabled-Owned business go for this project? If so, what is it?
 - a. No, there is not.
3. How many employees fall within the 20 or so titles to be included?
 - a. Approximately 50.
4. The Relevant Experience section requires K-12 educational clients. Is there flexibility in this, especially if respondent's technology experience includes other public sector agencies or private sector agencies?
5. Are you interested in compensation data from the broader employee market (i.e. including manufacturing, financial industry, services industry) or will the market comparison analysis be limited to K-12 and government?
 - a. We have a specific list of other public schools we can compare with, but we can certainly look at other public and private sector agencies as well.
6. What is the District's desired schedule for completion? If prospective respondents have concerns about the schedule is there any flexibility pending an appropriate explanation during the proposal process?
 - a. The project will ideally be complete by September 30, 2018. Concerns about the schedule could be discussed.
7. What is the approved budget for the project?
 - a. The District does not provide budget figures during the bid/proposal process.