



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **18-09 Roosevelt New Gym Floor and Renovation**

DATE:         **September 29, 2017**

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Department by email to Rickey Sparks at [rickey.sparks@rps205.com](mailto:rickey.sparks@rps205.com).

Thanks,

**Rickey Sparks**

**Director of Purchasing**



## ADDENDUM 1

TO: PROSPECTIVE BIDDERS  
RE: ADDENDUM # 1  
RPS205 PROJECT NUMBER: 1736 BFA # 1016  
FOR: Gym Floor Replacement  
Roosevelt Community Education Center  
ADDRESS: 978 Haskel Avenue, Rockford, IL  
  
DATE: 09-27-2017

Please attach Addendum 1 to the above Drawings, and kindly take same into consideration in preparing your proposal.

By  
Rob C. Belles,  
Belles Firm of Architecture Inc.

**This addendum consists of (4) text pages including this sheet.**

Meeting Notes  
Sign-in Sheet  
RPS205 Informational Instructions

RPS205      Project Number: 1736   BFA # 1016 :  
For:           Gym Floor Replacement  
                Roosevelt Community Education Center  
Address:      978 Haskel Avenue, Rockford, IL

### **PRE-BID MEETING CLARIFICATIONS AND QUESTIONS**

- 1) Existing wood sleepers may be re-attached to the existing concrete with a "TapCon" Concrete Screw Anchor thru the center of the existing sleeper.
- 2) All registers/louvers are to be covered with a polyethylene sheet fully taped on all sides to prevent dust from entering the existing air exchange system.
- 3) A dumpster can be placed on the south-west side of the gym. A temporary chute can be installed in one of the existing windows. Provide proper barricades acceptable to RPS205 to protect building occupants.
- 4) All questions concerning the project need to be directed to Purchasing (see attached sheet).

## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 18-09 Roosevelt New Gym Floor and Renovation Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Tuesday, October 10, 2017 at 10:00 am Rockford Board of Education, 3rd floor Conference Room#2. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval Tuesday, October 24, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process MUST be sent to Rickey Sparks via email at [rickey.sparks@rps205.com](mailto:rickey.sparks@rps205.com). Last RFI will be accepted until October 03rd at 12:30 pm. Last addendum will be issued by October 05<sup>th</sup> at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.

