



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **18-11 Administrative Building Main Boardroom Tables and Podium**

DATE: **October 02, 2017**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Department by email to Rickey Sparks at rickey.sparks@rps205.com.

Rickey Sparks

Director of Purchasing

RPS Administration Building
Main Boardroom Tables and Podium
Rockford Public School District 205
Rockford, Illinois

LARSON & DARBY GROUP

4949 Harrison Avenue, Suite 100
815/484-0739

ARCHITECTURE-ENGINEERING-INTERIORS

P. O. Box 5207, Rockford, IL 61125-0207
FAX 815.229.9867

TO: Annie Egler
Capital Projects Manager-Interior Design
RPS 205

RE: Meeting minutes from Pre-Bid

PROJECT: RPS Administrative Building
Main Boardroom Tables and Podium
Rockford Public School District 205
Rockford, Illinois

LDG PROJECT NO.: 26092
RPS Project IFB No. 18-11

DATE: September 28, 2017

- I. Attendance was taken. List of bidders kept by Annie of RPS.
- II. Introductions of RPS and LDG representatives.
- III. RPS Pre-bid Conference Opening Statement was read by Annie. Copy kept by LDG.
- IV. Schedule is as follows:
Bid Opening: Thursday October 12, 2017 at 2:00 pm at RPS Administration Bldg; 3rd floor
Board Approval: Tuesday, October 24, 2017
Acceptance of last RFI: October 4th, 12:00 pm
Issuance of last Addendum: October 6th 4:30 pm
- V. RFI's to be issued via email only and to attention: Rickey Sparks at rickey.sparks@rps205.com.
- VI. General Clarifications:

Q: Will there be an electrician involved?
A: Yes, RPS will coordinate and handle the electrical. An RPS electrician will be onsite.

Q: Is the electrical to be accommodated for in the millwork?
A: Yes, millworker to provide cut-outs, access panels and raceways as part of their scope.

Q: Are the units to be installed by the millworker?
A: Yes.

RPS Administration Building
Main Boardroom Tables and Podium
Rockford Public School District 205
Rockford, Illinois

Q: Is there seating involved?

A. No. Seating is by RPS.

Q: The drawings indicated a type of task lighting.

A. Lighting is N.I.C. Not In Contract. RPS to provide lighting.

Q: Division 06 outlines typical millwork as typical, ie. Catalyzed finishes, correct?

A. Yes.

Q: Is there a freight elevator?

A. Yes. (Annie took the bidders to the location of the freight elevators)

Q: Are full shop drawings required?

A: Yes.

END OF Meeting Minutes

ROCKFORD PUBLIC SCHOOLS
 IFB No. 18-11 Administrative Building Main Boardroom Tables and Podium Project
 Pre-Bid Meeting Sign-In Sheet
 Thursday, September 28, 2017, at 2:00 p.m.



PRE-BID MEETING SIGN-IN SHEET

IFB No. 18-11 Administrative Building Main Boardroom Tables and Podium

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Collin Martinovich	Sjostrom	1129 Harris Ave Rockford, IL 61104	815-226-0330	cmartinovich@sjostronconstruction.com
2	Anna Anderson	Widmer Interiors	7322 Argus Dr. Rockford	815.739.3778	aanderson@widmerinteriors.com
3	RALPH CENOBITS	LMC	960 Live/y Blvd ^{WOODDALE} IL	630-227-1000	
4	Mike Wessel	"	"	"	mwessel@lmcinc.net
5	Sue Witherspoon	Office Depot	515 Kehoe Blvd. ^{Central} Stream	630.386.6023	sue.witherspoon@office-depot.com
6	Silvia Lara	Office Depot	800 Bryan Meyer ^{Forest} L		silvia.lara@office-depot.com
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