



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **18-18 Roosevelt & Marshall Reroofing**

DATE: **January 31, 2018**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Department by email to Dane Youngblood, Director of Purchasing at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing

ADDENDUM ONE

Project No.: **17-079**

Date: **January 26, 2018**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **REROOFING PROJECT AT
ROOSEVELT COMMUNITY EDUCATION CENTER AND
MARSHALL ELEMENTARY SCHOOL FOR
ROCKFORD PUBLIC SCHOOLS #205
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, WEDNESDAY, FEBRUARY 7, 2018**

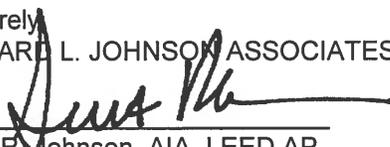
From: **ARCHITECT: RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 3
Revised Bid Offer Form - 4 pages
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Meeting Minutes - 3 pages
Pre-Bid Meeting Attendance Record - 2 pages

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. Bid Offer Form - Omit the Bid Offer Form pages BD1 thru BD-5 and replace with the attached revised Bid Offer Form (4 pages).
- 1.2. Contractor shall be responsible for coordinating with the Custodial staff at each school to shut down fresh air intakes and close windows in the vicinity of the work area where dust is caused by the demolition or odors from the adhesives and primers.
- 1.3. The new roofing membrane at each school shall be White.
- 1.4. Marshall - The roof area not being replaced is under warranty. It was installed by Sterling Commercial Roofing in 2017 and the manufacturer is Versico.
- 1.5. Contractor is required to provide chain link fencing as required on the ground around their materials, equipment and work areas in order to keep the students safe.
- 1.6. For Marshall, Contractor shall notify Architect/Owner of any potential ponding areas when roof is torn off so a decision can be made to add extra tapered insulation as required. The extra cost of the tapered insulation will be paid thru a change order.
- 1.7. Roosevelt - There is a +/- 30 foot section of a masonry parapet wall on the west wall of the high roof that will be getting tuckpointed under a separate project. The Roofer shall coordinate with the mason so the roofer can remove the termination bar and membrane at this location, allow the mason to complete the tuckpointing work and then the Roofer can reflash in the wall.
- 1.8. Roosevelt - The existing roof consists of a white membrane roof over 2" insulation over built-up roof with gravel over concrete deck.
- 1.9. Contact Jim Dobyms at 815-298-6957 to schedule additional site visits.

2. SECTION 075320 ADHERED TPO ROOFING

- 2.1. Page 075320-3, par. 1.7.B: Add a new paragraph "B":

"B. All work completed at Roosevelt shall have a one year warranty from the installer for new materials and labor."

2.2. CHANGES to the DRAWINGS

3. DRAWING A101

- 3.1. There is +/- 160 lf of parapet walls(2 separate walls) that have black EPDM flashed over the top of the white membrane and termination bar. The black membrane is just

sealed at the top edge without a termination bar. At these two parapet locations, the Contractor shall remove the Black EPDM membrane, the white membrane and the termination bar completely from the wall. Contractor shall install new White TPO membrane flashing from the field up the wall and install a new termination bar with sealant directly below the stone cap.

4. DRAWING A102

- 4.1.** Details 1 and 2 - Omit the note "Remove the existing sealant and apply new sealant" from the details. The existing sealant shall remain. A unit price allowance will be added to the Bid Offer Form. This unit price will be to remove 100 lf of existing sealant from the top of the existing termination bar and install new sealant in its place. See Revised Bid Offer Form attached.

END ADDENDUM NUMBER 1

BID OFFER FORM

Bid # 18-18 Reroofing Project at Roosevelt Community Education Center and Marshall Elementary School.

BID SUBMITTED BY: _____

Date _____

The undersigned, having become familiar with the local conditions affecting cost of work and with the Bidding Documents, including the advertisement of the Invitation for Bid, the Instructions and Supplementary Instructions to Bidders, this Bid Offer Form, the General and Supplementary Conditions, the Drawings and Specifications, and Addenda issued thereto, as prepared and issued by the Board of Education of Rockford School District No. 205, Winnebago and Boone Counties, Illinois hereby agrees to furnish all labor, material and equipment necessary to do the Work required for the project and IFB identified above, for the amount shown below:

Note: Contractor to write "No Bid" in the dollar amount section for any line items not bid.

BASE BID R: Roosevelt Community Education Center Reroofing

TOTAL: _____ DOLLARS (\$ _____)

BASE BID M: Marshall Elementary School Reroofing

TOTAL: _____ DOLLARS (\$ _____)

COMBINED BASE BID RM: Roosevelt and Marshall

TOTAL: _____ DOLLARS (\$ _____)

UNIT PRICES:

Should the net result of change for any of the following categories of work require more or less quantity of work than originally indicated in the Drawings and/or Specifications, the price for such added or deducted work will be as follows:

No. 1 Removal and replacement of the term bar with sealant below the existing stone cap \$ _____ PER LF

No. 2 Removal and replacement of the sealant above the existing term bar \$ _____ PER LF

ALLOWANCES:

Under Base Bid R, the Contractor shall include a quantity allowance of 200 lf of removal and replacement of termination bar with sealant.

Under Base Bid R, the Contractor shall include 100 lf of removal and replacement of the sealant above the existing termination bar.

The unit price(s) will be used at the end of the project, to adjust the contract price up or down.

BID OFFER FORM

ADDENDA RECEIVED

The undersigned acknowledges receipt of Addenda ____ to ____ inclusive.

PRE-BID MEETING ATTENDANCE

A Bidder representative attended the Pre-Bid Meeting? YES _____ or NO _____.

SITE VISIT

Existing premises and conditions were checked by an on-site inspection on _____.

CONTRACTOR'S QUALIFICATION STATEMENT

A fully completed AIA Document A305-1986 Contractor's Qualification Statement is **required** AND MUST BE SUBMITTED WITH THE BID. Include at least three references from projects completed in the past five (5) years with phone number, date of completion, description of work, and project architect (or engineer) contact name with phone number. Projects must be similar to the scope of this bid, and the bidder must have acted in the capacity of prime or general contractor.

Contractor has adequate equipment to perform the work properly and expeditiously: ___ Yes ___ No.

COMMENCEMENT AND COMPLETION OF CONTRACT

The undersigned agrees, if awarded the Contract, to commence the contract work within five (5) days of receipt of Order to Proceed or if required, upon execution of a formal written contract and to complete said Work within the specified completion time. The undersigned further agrees to execute the Contract, furnish satisfactory performance and payment bond as well as insurance coverage, as specified in strict accordance with the Contract Documents.

ROOSEVELT START AND COMPLETION DATES

Date of Commencement of Construction: April 2, 2018

Date of Substantial Completion: May 25, 2018

Date of Final Completion: June 1, 2018

MARSHALL START AND COMPLETION DATES

Date of Commencement of Construction: April 2, 2018

Date of Substantial Completion: June 8, 2018

Date of Final Completion: June 15, 2018

BID OFFER FORM

BIDDER: _____
(Corporation) (Partnership) (Individual) Circle One

Address _____
Street _____
City State Zip Code _____
Phone No. _____ Email address _____

BIDDER FEIN/SSN NO. _____

By: _____
Bidder or Authorized Agent Signature Print name

Title: _____

Subscribed and sworn to before me this ____ day of _____, _____.

Notary Public
My commission expires: _____

BID DEPOSIT CERTIFICATION

A Bid Deposit is required in the amount of 5% of the total Bid including Alternate Bids. This Bid Deposit is to be a Bid Bond, Bank Draft or Certified Check made payable to the "Rockford School District No. 205", as a guarantee that if awarded all or part of the Bid, the firm will enter into a contract to perform with the Board of Education.

Amount of Total Bid \$ _____

Amount of Bank draft or Certified Check \$ _____

BIDDER: _____

Signature of Bidder or Authorized Agent

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 18-18 Roosevelt & Marshall Reroofing Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing Department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Wednesday, February 7, 2018 at 2:00 p.m. Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval Tuesday, February 13, 2018.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until January, 29th at 1:30 pm. Last addendum will be issued by January, 31st at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

MANDATORY PRE BID MEETING NOTES

Bid No. 18-18

Reroofing Project at

Roosevelt Community Education Center and Marshall Elementary School

RPS #205

PRE-BID DATE & TIME: Wednesday, January 24, 2018 @ 2:45 PM

A. General Items

1. Meeting sign up sheet was passed around to attendees.
2. Scott Johnson, Richard L. Johnson Associates, Inc., read the Opening Statement which is attached to these notes.

B. Items discussed by Scott Johnson, Richard L. Johnson Associates, Inc., Architect

1. Bids are due at 2:00pm on Wednesday, February 7, 2018.
2. The pre-bid meeting is mandatory for Contractors submitting a bid.
3. Prevailing wages are required for this project.
4. The Board intends to meet and award the project on February 13, 2018.
5. Bid RFI Procedure – Email all questions to Dane Youngblood at purchasingdeptstaff@rps205.com. Do not contact the Architect directly for any questions during the bidding process.
6. The only asbestos containing materials at Marshall are the vertical transite panels at the roof edge. do not disturb these panels during the course of reroofing.
7. 5% Bid Security is required for the project.
8. 100% Performance & Payment Bond will be required for the project.
9. The materials used on the project are Tax Exempt.
10. Contractor to include the cost in Base Bid R to remove and replace 200 lf of existing termination bar below the stone cap including sealant on top of the temination bar. A unit price will need to be submitted on the Bid Form. At the end of the project, the Contract Sum will be adjusted based on the amount of termination bar actually replaced completed.
11. Mark the number of addendum you receive on the bid form.
12. Questions and RFI's will only be accepted until noon on January 29, 2018 and the final addendum will be issued on January 31, 2018.

13. Base Bid R includes all roofing work required at Roosevelt Community Education Center.
 Base Bid M includes all roofing work required at Marshall Elementary School.
 Base Bid RM includes a combined bid for all roofing work required at both Roosevelt Community Education Center and Marshall Elementary School.
14. Roosevelt - The hours that students will be in the building during the school year is from 7:00am to 2:30pm.
 Marshall - The hours that students will be in the building during the school year is from 7:00am to 3:30pm.
15. Construction meetings will be held during construction. Contractor to take meeting notes and distribute the notes to all parties.
16. The building permit will be obtained by the School District and Architect thru the Regional Office of Education.
17. All workers are required to complete the criminal background check. The full background check is only necessary if employees are going to be on site more than 30 days. The online registry checks suffice for those on site fewer than 30 days.
18. Close out documents will be processed thru BHFX as stated in the project manual. Also, provide a CD of all close out documents to the District.
19. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project
20. Schedule:

A. Start Work - Roosevelt	April 2, 2018
B. Substantial Completion- Roosevelt	May 25, 2018
C. Final Completion	June 1, 2018
D. Start Work - Marshall	April 2, 2018
E. Substantial Completion- Marshall	June 8, 2018
F. Final Completion - Marshall	June 15, 2018
21. Contractors can tap off the existing building's electrical and water services for construction purposes.
22. Contractors need to provide portable toilets for all workers.
23. The scope of the project was reviewed.
24. Contractor's shall have a Full time designated foreman on site at all times work is taking place. The foreman can be a working foreman.
25. Contractor shall coordinate all staging locations with the Owner.

26. Nothing stated at the Pre-Bid meeting or any verbal/email/fax communication from anyone will change the project documents, unless an Addendum is issued by Richard L. Johnson Associates.
27. RPS will not publish budgets for the projects.
28. Contractor shall be responsible for coordinating with the Custodial staff at each school to shut down fresh air intakes and close windows in the vicinity of the work area where dust is caused by the demolition or odors from the adhesives and primers.
29. Marshall - Solar panel assembly will have to be removed and re-installed with spacers for clearance for the new roofing system.
30. Contractor to provide pull out tests for the light weight concrete and the tectum decks.

END OF MEETING NOTES



PRE-BID MEETING SIGN-IN SHEET

IFB 18-18 Roosevelt & Marshall Reroofing Project

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	E-mail Address	Telephone	City, State
1	Larry Radtke	RSCC	EDRab@RockfordStructural.com	815-633-6661	Rockford, IL
2	Scott Johnson	RUSA	SJOHNSON@RUSA.MET.CO	815-396-1231	Rockford, IL
3	Jim Dobyns	RPS	James.dobyns@rps205.com	815-298-6957	Rockford, IL
4	Bill Johnson	H.C. Anderson Roofing	bjohnson@hcaandersonroofing.com	815-624-4129	Rockton, IL
5	Malcolm D. Seward	''	mseward@hcaandersonroofing.com	''	''
6	Tim Burl	McDERMID AFB	mcrroof@mcdermidroofing.com	815-963-8458	Rockford, IL
7	Doug Hoeter	Freeport Industrial Roofing	doug@freeportindustrialroofing.com	815-255-5350	Freeport, IL
8	Steve Davis	Roofing Systems, Inc	chavis@78outlook.com	815-654-9540	LOVES ARK, IL

ROCKFORD PUBLIC SCHOOLS
 IFB 18-18 Roosevelt & Marshall Reroofing Project
 Pre-Bid Meeting Sign-In Sheet
 January 24, 2018 at 2:45 p.m.

	Printed Name	Company Name	E-mail Address	Telephone	City, State
9	Dan Wahl	Weatherquad Roofing	Dan@weatherquadroofing.net	847-883-3003	Elgin IL
10	SAM NEUMAN	Weatherguard Roofing	Sam@weatherguardroofing.net	847-888-3008	Elgin IL
11	PAUL NAZZETTI	MCDONALD'S Rtg	McRoofeMcDonaldsRoof.com	815-913-8458	Rock, IL
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