



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.       **18-31 Lincoln Lift**

DATE:         **March 8, 2018**

RE:            **ADDENDUM NO. 1**

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To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at [purchasingdeptstaff@rps205.com](mailto:purchasingdeptstaff@rps205.com).

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood  
Director of Purchasing

## **ADDENDUM ONE**

Project No.: RPS# 18-31

Date: MARCH 8, 2018

Subject: CHANGES TO BIDDING DOCUMENTS

Project: **INTERIOR VERTICAL PLATFORM LIFT FOR LINCOLN MIDDLE SCHOOL  
ROCKFORD PUBLIC SCHOOLS  
ROCKFORD, ILLINOIS**

Bids Due: 2:00PM, WEDNESDAY, MARCH 14, 2018

From: **RICHARD L. JOHNSON ASSOCIATES, INC.  
4703 CHARLES STREET  
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,  
**RICHARD L. JOHNSON ASSOCIATES, INC.**



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Terry Carbaugh, Principal

This Addendum consists of:  
Pages 1 thru 2.  
Pre-Bid Conference Opening Statement - 1 page  
Pre-Bid Attendance Record -1 pages  
Pre-Bid Meeting Minutes - 2 pages

**NOTE:** Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

## **CHANGES to the PROJECT MANUAL**

### **1. SECTION 088000 GLAZING**

1.1. Page 088000-2, para. 2.1, A.: Add Safti First to the list of approved manufacturers.

## **CHANGES to the ARCHITECTURAL DRAWINGS**

### **2. SHEET A102**

2.1. SECOND FLOOR LEVEL-PLAN 6: Delete the delta symbol and cloud around door 208.

## **PRODUCT SUBSTITUTION REQUEST**

### **3. Substitution Request for Section 88000 – GLAZING: “Superlite I” by Safti First**

Response) Substitution Approved: “Safti First” will be added to the list of approved fire rated glass types.

**END ADDENDUM NUMBER 1**

## PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 18-31 Lincoln Vertical Platform Lift for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Wednesday, March 14, 2018 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval March 20, 2018
- Bid RFI Procedures - All written correspondence during the bid process MUST be sent to Dane Youngblood, Director of Purchasing, via email at [PurchasingDeptStaff@rps205.com](mailto:PurchasingDeptStaff@rps205.com). Last RFI will be accepted until March 7, 2018 at 12 pm. Last addendum will be issued by March 9, 2018 at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.



PRE-BID MEETING SIGN-IN SHEET

IFB # 18-31 Lincoln Vertical Platform Lift

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	E-mail Address	Telephone	City, State
1	TERRY CARBAUGH	RICHARD L JOHNSON ASSOC.	tcarbaugh@rljarch.com	815-998-1231	Rockford, IL.
2	GARY WAIN	WAIN & LANSB	Gary@LC Builders Net	815-6331773	LOVESPALE IL
3	Collin Martinovich	SIJOSTROM + SONS	CMartinovich@ sijostromconstruction.com	815-226-0330	Rockford, IL
4	Jennifer Death Fritts	RPS 205	jennifer.death.fritts@rps205.com	815-2098598	Rockford, IL
5	Terry Hunagubera	Rockford Structures	thunagubera@ rockfordstructures.com	815-633-6161	Machesney Park, IL
6	Todd Byxbee	Miller Eng.	TByxbee@Mccogroup.com	815-378 1567	Rockford, IL
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**MANDATORY PRE BID MEETING NOTES**  
**IFB No. 18-31**

**Rockford Public School District #205**  
**Lincoln Middle School Vertical Platform Lift**

**PRE-BID DATE & TIME: Wednesday, February 28, 2018 @ 2:30 PM**

**A. General Items**

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Terry Carbaugh, from RLJA, read the Opening Statement.
3. Key Dates:
  - Last RFI Wednesday March 7, 2018 @ 12:00pm
  - Last Addendum Friday March 9, 2018 @ 4:30pm
  - Bids Due Wednesday, March 14, 2018 at 2:00p.m.
  - Board Meeting Tuesday, March 20, 2018
  - Award/notice to Proceed Wednesday, March 21, 2018

**B. Project Manual - General Scope:**

1. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood, Executive Director of Purchasing at [Dane.youngblood@rps205.com](mailto:Dane.youngblood@rps205.com).
2. 5% Bid Bond MUST Accompany the Bid.
3. 100% Performance & Payment Bond will be required for the project.
4. The materials used on the project are Tax Exempt.
5. The building permit will be obtained by RPS thru the Regional Office of Education.
6. All workers are required to complete the criminal background check.
7. The project will be bid out for a single contract.
9. Construction Start / Completion Dates
  - Start Construction April 10, 2018
  - Substantial Completion July 27, 2018
  - Final Completion August 10, 2018
11. Submittals shall be processed electronically
12. Closeout Procedures:

- Contractor shall provide closeout documents in electronic format to BHFEX.

14. Progress Cleaning

- Contractor shall keep the project site and daily work areas clean.

15. Contractor's shall have a full time superintendant on site at all times work is taking place.

16. Contractor is responsible for conducting progress meetings and meeting minuets.

- Contractor office area, meeting locations?

18. Contractors may use owner designated toilets.

19. Contractor Parking: Owner designated parking areas for contractors.

20. There is no summer school or activities in the school over the summer.

**C. Drawing's - General scope:**

- LIFT:

- a. ADA, two stop vertical lift built within a rated shaft assembly.
- b. Exit/enter on same side.
- c. Elevated floor constructed from steel beams and precast plank.
- d. Fire rated doors at each landing.
- e. Lift has its own enclosure with lighting.

- DEMO:

- a. Saw cutting existing concrete floor/ceiling of boiler room.
- b. Creating wall openings in stairway on each floor to access lift.
- c. Removing and reworking existing bar grate stair platform and railings in boiler room.
- d. Removing walls and door on second floor.
- e. Removal of existing ceilings on second floor.
- f. Creating masonry opening on second floor between classrooms.
- g. Removal of carpeting on second floor as well as stairs
- h. Removal and rework of existing piping in boiler room.
- i. Relocating electrical panel.
- j. Removal and relocating security cameras.

- NEW :

- a. Painting exposed metal stair construction
- b. Rubber tread and riser for stairs between first and second floor.
- c. Rubber flooring at landings.
- d. Stair risers and treads not receiving rubber treads and riser will be painted.
- e. Walk off carpet on second floor.
- f. Metal frames with wood doors.
- g. Rated corridor on second floor, built with metal stud and gyp.
- h. New lighting in corridor.
- i. Soffit in shaft to conceal electrical junction box. Access panel to be provide.

**END OF MEETING NOTES**