



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **18-34 Marshall HVAC Controls Upgrade - Rebid**

DATE: **March 19, 2018**

RE: **ADDENDUM NO. 1**

To All Bidders:

Included are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 2nd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Director of Purchasing by email at purchasingdeptstaff@rps205.com.

ROCKFORD BOARD OF EDUCATION

By: Dane Youngblood
Director of Purchasing



ADDENDUM ONE

Project No.: **RPS# 18-34**

Date: **March 16, 2018**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **HVAC CONTROL PROJECT FOR THURGOOD MARSHALL MIDDLE SCHOOL-REBID
ROCKFORD PUBLIC SCHOOLS
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, WEDNESDAY, MARCH 28, 2017**

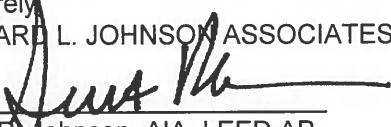
From: **RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.


Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
8.5x11 Addendum Drawing ADM1.1.
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Minutes - 3 pages
Pre-Bid Attendance Record - 1 page

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Conference Opening Statement.
- 1.2. See attached Pre-Bid Meeting Minutes.

2. SPECIFICATION SECTION 26 05 33 RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS

- 2.1. Add Paragraph 2.4 "SURFACE RACEWAY:

2.4 SURFACE RACEWAY

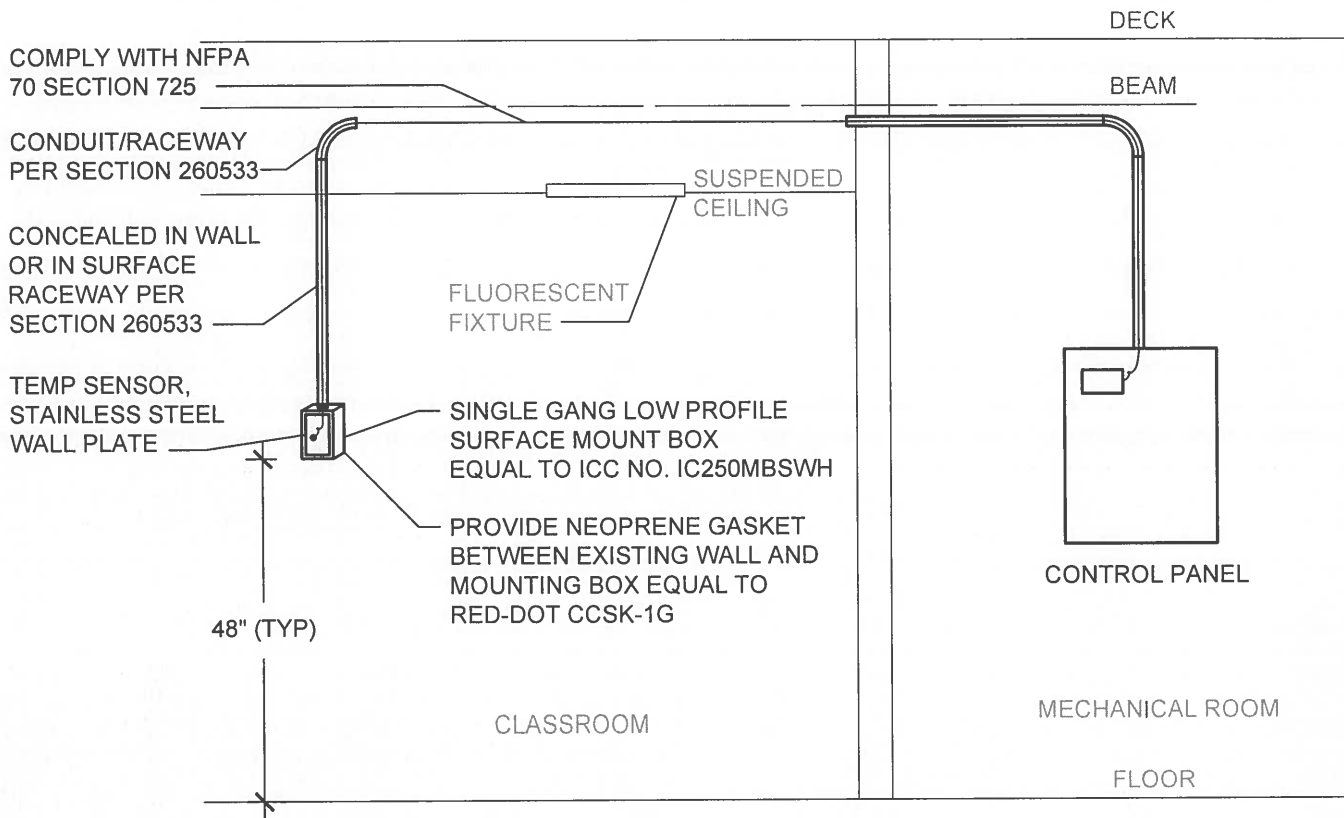
- A. Legrand Wiremold Series 500 Base and Blank Cover or Equal.
- B. Raceway color shall be pre-finished in manufacturer's standard colors (White or Ivory) as selected by owner.
- C. The raceway and all system components must be UL Listed in full compliance with their standard for surface metal raceways and fittings (UL-5). The snap together base and cover shall be manufactured of 6063-T5 extruded aluminum alloy, 0.060" thick throughout, with a satin anodized finish.

CHANGES to the DRAWINGS

3. SHEET ME104

- 3.1. Replace Detail "TEMPERATURE SENSOR DETAIL" with the attached Sheet ADM1.1.

END ADDENDUM NUMBER 1



TEMPERATURE SENSOR DETAIL

NO SCALE

NOTE:
 ORIGINAL DRAWINGS SHALL
 REMAIN IN FORCE EXCEPT
 FOR CHANGES HERE-IN NOTED



SYSTEMS DESIGN SERVICE
 engineering

3800 EAST STATE STREET • SUITE 215 • ROCKFORD, ILLINOIS • 61108
 PHONE (815) 399-3381 FAX (815) 399-3383 WWW.SDSAECD.COM
 IL PROF DESIGN FIRM #184.004494

HVAC CONTROL PROJECT FOR THURGOOD MARSHALL
 MIDDLE SCHOOL, RPS DISTRICT #205
 ROCKFORD, ILLINOIS

RICHARD L. JOHNSON
 ASSOCIATES | ARCHITECTS

JOB NO. 17-012R

ADDENDUM DWG.

DATE: March 16, 2018

ADM1.1

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 18-34 Marshall HVAC Controls Upgrade Project - Rebid for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for March 28, 2018 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval April 10, 2018.
- Bid RFI Procedures - All written correspondence during the bid process **MUST** be sent to Dane Youngblood, Director of Purchasing, via email at PurchasingDeptStaff@rps205.com. Last RFI will be accepted until March 20, 2018 at 12 pm. Last addendum will be issued by March 22, 2018 at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.



MANDATORY PRE-BID MEETING NOTES
Bid No. 18-34
Rockford Public School District #205
Marshall Middle School– Control System Renovation Work

PRE-BID DATE & TIME: Wednesday, March 14, 2018 @ 2:00 PM

A. General Items

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Scott Johnson read the Opening Statement.

B. Items discussed by Scott Johnson, Richard L. Johnson Associates, Inc., Architect

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Dane Youngblood at purchasingdeptstaff@rps205.com.
3. 5% Bid Bond MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. Any line item not bid, put "No bid" in the line item.
 - a. Base Bid
 - b. Alternate #1 – Contractor to flush, clean and inspect ASU cooling and heating coils and provide required access doors and related electrical work.
 - c. Alternate Bid #2 - Contractor to flush, clean and inspect ASU cooling and heating coils by providing access from inside the Mechanical Room and related electrical work.
6. RPS will complete any touch up paint required related to the scope of work.
7. The building permit will be obtained by RPS thru the Regional Office of Education.
8. The Base Bid project includes mechanical and electrical work as shown on the drawings and in the specifications.
9. The school does not have summer school.
10. Asbestos contractor shall be hired by the District to remove any asbestos containing materials.

11. Attached is the Pre-Bid Sign-In sheet and the Pre-Bid Conference Opening Statement.
12. See Bid Form for unit price allowances included in the project.
13. Contractors can tap off the existing building's electrical and water services for construction purposes.
14. Contractors can use existing toilets.
15. Construction meetings will be held every two weeks during construction. Contractor to take meeting notes and distribute.
16. Close out documents will be processed thru BHFX as stated in the project manual.
17. All workers are required to complete the criminal background check. The full background check is only necessary if employees are going to be on site more than 30 days. The online registry checks suffice for those on site fewer than 30 days.
18. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project.
19. Contractor to report to the Architect/Owner any code violations they find during the project.
20. Contractor shall coordinate all staging locations with the Owner.
21. Luke Butz will be the project manager for RPS.
22. If a contractor wants to make another site visit, they need to coordinate with Luke Butz at (815) 489-7269 or 779-208-0673 cell.
23. Construction start date is June 6, 2018. Substantial completion date is August 3, 2018. Final completion date is August 10, 2018.
24. SDS Engineering reviewed the scope of work and then a tour of the existing building was completed.

END OF MEETING NOTES



PRE-BID MEETING SIGN-IN SHEET

IFB 18-34 Marshall HVAC Controls Upgrade Project - Rebid

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

Printed Name	Company Name	Company Address	Telephone	E-mail
1 Luke Butz	RPS 205	501 7th St. Rockford, IL 61104	815-489-7269	luke.butz@rps205.com
2 Brooke Favilleat	SDS Engineering	3600 E. State St. Rockford, IL 61103	815-399-3281	brooke@sdsegrp.com
3 SCOTT BAIER	SDS ENGINEERING	" "	" "	SCOTT@SDSEGRP.COM
4 LOUIE MAFFIOLI	WILSON ELECTRIC CO	113 S. MADISON ST RKFD, IL 61104	815-963-0432	LMAFFIOLI@WILSONELECTRICO.COM
5 Jim Olson	Johnson Controls	7316 Argus Dr Rkfd, IL 61107	815-742-8478	James.Olson@scj.com
6 Todd Byrbe	Miller Eng. Co.	1416 So. Main St/Rockford, IL	815-963-4878	TByrbe@mccegrp.com
7				
8				