

**GEORGIA CYBER ACADEMY (GCA)**

**BOARD OF DIRECTORS MEETING**

**DATE:** May 20, 2020 | **TIME:** 5:00 PM – 7:00 PM

**LOCATION:** <https://georgiacyber.zoom.us/j/7058249578>

OR

Dial in: <tel:+16465588656> (Meeting ID: 705 824 9578)

---

**Board Attendees:** Kenneth Asher (Board Chair), Ben Brumfield, Eric Cochling, Andrew Lewis, Juliann McBrayer

**Absent:**

**Board Employees/Contractors:** Angela Lassetter (HOS), Michael Kooi (Executive Director), Andre Hopewell (CFO), Alexa Ross (General Counsel)

**Staff Attendees:** Melissa Komolafe, Michelda Watson, Ahoba Arthur, Maria Waters, Kristen Blanda, Rosie Lowndes, Jennifer Mitchell, Amina Ross, Holly Bishop, Brandi Eley, Susan Rudd, Allison Godowns, Ashley Thompson, Joy Peterson, Missy Lee, Rachel Gunn, Raquel Cooke, Sheila Vance, Nicole Ellis

**Parents:** Due to the large number of staff and parents present at the meeting we are unable to document all names

**SUMMARY OF ACTIONS:**

|  | MOTION        | SECOND        | VOTE                |
|--|---------------|---------------|---------------------|
| Motion to approve April 22, 2020 board meeting minutes | Ben Brumfield | Andrew Lewis  | Unanimous approved. |
| Motion to approve April 30, 2020 board meeting minutes | Eric Cochling | Andrew Lewis  | Unanimous approved. |
| Motion to approve May 11, 2020 board meeting minutes   | Ben Brumfield | Andrew Lewis  | Unanimous approved. |
| Motion to move to executive session                    | Andrew Lewis  | Eric Cochling | Unanimous approved. |
| Motion to adjourn Board meeting                        | Ben Brumfield | Andrew Lewis  | Unanimous approved  |

- 
- I. Call to order- Kenneth Asher
    - A. Welcome
  
  - II. Review and approval of April 22, 2020 meeting minutes

- A. Motion to approve by Ben Brumfield, seconded by Andrew Lewis, unanimously approved.
- B. Review and approval of April 30, 2020 meeting minutes
  - i. Motion to approve by Eric Cochling, seconded by Andrew Lewis, unanimously approved.
- C. Review and approval of May 11, 2020 meeting minutes
  - i. Motion to approve by Ben Brumfield, seconded by Andrew Lewis, unanimously approved.

### III. Finance Committee report – Andre Hopewell

- A. P.2
- B. Total funding \$88.9 million
- C. P.3
  - i. Total revenues increased
  - ii. Projecting to end SY with positive reserve of \$2.4 million
- D. P.4
  - i. Putting savings back into reserve funds
  - ii. Assets net positive
- E. Page 9 budget vs. year to date actuals
  - i. Expenditures around 82%
- F. FY21 Budget Discussion
  - i. 1<sup>st</sup> public discussion towards approval of proposed budget - if not we would have to pass motion to extend to July- must have 2 public reviews- ok if board needs more time- state budget has not been passed yet- not likely to happen in June- need revenue info from state
  - ii. Commission meeting last week- new guidelines out concerning COVID-19- recommend school have 60 days cash on hand
  - iii. Enrollment- FY20 compared to FY21- will have more students- FTE will increase
  - iv. Funding- state and SPED- 14% cut needed- GCA took 15%-\$70.7 million- federal funding will be \$5.7 million= approx. \$76 million
  - v. Staffing- 702 employees- will need to do some backfilling- trying to avoid layoffs- 1% salary increase- does not include bonuses
  - vi. Other expenses- teacher travel, phone, instruction material, internet service, student and family services, reimbursements, SPED, etc.- should decrease- all teacher laptops refreshed
  - vii. K12's management and technology services and some of the legal services will not be on next year's budget (no arbitration)
  - viii. Year to year comparison- expenditures will decrease
  - ix. Eric question- what areas are being cut- Andre- trying to avoid staffing cuts- some programs have been cut
  - x. Eric question- is GCA able to afford more students with funding cuts- Andre- approx. \$7,600 per student- yes, we are making plans- Angela has been speaking with commission
  - xi. Kenneth- do we have other funding sources if we pass student teacher ratio and board policies- Angela- we are discussing now with commission and DOE- must address hiring due to possible short-term enrollment due to community need- will not know for sure until we get closer to those numbers

### IV. Academic Oversight Committee update -Juliann McBrayer

- A. Met today at 2pm
  - i. Update on performance data from Angela
  - ii. Great presentation from Family Academic Support Team

### V. Head of School Report – Angela Lassetter

- A. Governance Dashboard
  - B. Academic Data
    - i. Class attendance around 80% for school- most recent IA completion rate 95%- ILP completion rate 100%- met goal with commission
    - ii. Kenneth requests report showing what type of impact COVID-19 has had on learning environment
  - C. Winter to spring NWEA results
    - i. Grade level disparity- will present more data at next board meeting
  - D. GaDOE reports and submissions 100% on time
  - E. Graduation changed to virtual May 30- will be pre-recorded- counseling will share next month- Angela will be keynote speaker- Honor's ceremony May 29th
  - F. Credit recovery starts May 25th
  - G. Conference updates
  - H. HR update
    - i. Leadership academy presentation- Sheila Vance
- VI. Next Board of Directors Meeting
- A. June 17<sup>th</sup>, 2020
    - i. Will do 2<sup>nd</sup> budget discussion
- VII. Public Comment
- A. Nicole Ellis- GCA teacher
    - i. Thank you for budget discussion- concerned about low teacher salary
  - B. Tammy- SPED teacher
    - i. Concerned about teacher pay due to experience
    - ii. Kenneth- have been discussing- concerned also- will be addressing salaries in the near future
  - C. Holly Bishop- HS teacher
    - i. Concerned about contract and number of days worked- contract errors- certain things not in writing
    - iii. Kenneth- will discuss further off-line- hear concerns
- VIII. Executive Session
- A. Motion to move to executive session to discuss and deliberate upon HR related matters, Motion by Andrew Lewis, seconded by Eric Cochling, unanimously approved.
- IX. ADJOURN
- A. Motion to adjourn by Ben Brumfield, seconded by Andrew Lewis, unanimously approved