

**HARRISON CENTRAL SCHOOL DISTRICT
HARRISON, NEW YORK**

BOARD OF EDUCATION

REGULAR BUSINESS MEETING/CERTIFICATION OF ELECTION

Louis M. Klein Middle School

June 17, 2020

8:15 PM

BOARD OF EDUCATION

**Dennis DiLorenzo
Kelly Kozak
Noreen Lucey
Kelly Mulvoy Mangan
Placido Dino Puccio
Robert C. Sullivan Jr.
Lindy Wolverton**

**Louis N. Wool, Ed.D.
Superintendent of Schools**

AGENDA
REGULAR BUSINESS MEETING
June 17, 2020

- I. Business Meeting Called to Order**
- II. Acceptance of Minutes**
 - 1. May 27, 2020
- III. President's Update**
- IV. Superintendent's Report**
- V. Administrative Report**
 - 1. Adoption of 2020-2021 School Budget Vote and Election Results
 - 2. Approval of Donation to Establish a Scholarship Fund in Memory of Albion J. Fitzgerald Jr.
 - 3. Acceptance of Donation from Seth and Shelley Morris
 - 4. Acceptance of Donation from Jessica Morris
 - 5. Approval of Donation from the New York Community Trust for the E. Richard "Dapper" McDonald Scholarship Fund
 - 6. Acceptance of Donation from Samantha Basso
 - 7. Acceptance of Donation from Sheree Demmler
 - 8. Acceptance of Donation from Marco DiRuocco
 - 9. Acceptance of Gift from the Harrison Youth Soccer Club
 - 10. Acceptance of Gift from the Shimanuki Family
 - 11. Acceptance of Harrison Educational Foundation Grant
 - 12. Approval of CSE/CPSE Minutes
 - 13. Approval of CSE/CPSE Recommendations
 - 14.
 - 15. Approval of CSE/CPSE Annual Reviews
- VI. Business and Finance Report**
 - 1. 2019/20 Appropriation Transfers
 - 2. 2019/20 Unassigned Fund Balance
 - 3. 2019/20 Certiorari Reserve Adjustment
 - 4. 2019/20 Employees Retirement System Reserve Adjustment
 - 5. 2019/20 Retirement Contribution Reserve Sub-Fund
 - 6. 2019/20 Liability Reserve Adjustment
 - 7. Employee Benefit Accrued Liability Reserve Adjustment
 - 8. Quarterly Report for the Extra Classroom Activity Fund
 - 9. Services Agreement Between the Omni Financial Group, Inc. and the Harrison Central School District
 - 10. Agreement with Images Photography for Photography Services for LMK Middle School
 - 11. Contract for Educational Services: The Center for Discovery, Inc.
 - 12. 2019/20 AS-7 Contract for Board of Cooperative Educational Services (BOCES)
 - 13. Contracts for Educational Services: Clear View School
 - 14. Internal Auditing Services - Risk Assessment
 - 15. Technical Graduation Services - Michael Andrews

NEXT MEETING OF THE BOARD OF EDUCATION

Regular Business Meeting

June 24, 2020

7:00 PM – Louis M. Klein Middle School

ADMINISTRATIVE REPORT

1. ADOPTION OF 2020/2021 SCHOOL BUDGET VOTE AND ELECTION RESULTS

BE IT RESOLVED that, the Board of Education accepts the results of the 2020-2021 School Budget Vote and Election by absentee ballot results as verified by the District Clerk per the attached tally.

2. APPROVAL OF DONATION TO ESTABLISH A SCHOLARSHIP FUND IN MEMORY OF ALBION J. FITZGERALD JR.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 6255 (Gifts and Private Grants), accepts a donation from the Fitzgerald Family in the amount of \$4,000.00 to establish an annual scholarship in memory of Albion J. Fitzgerald Jr. to be awarded to two graduating high school track athletes who have exhibited dedication to sports and school, are considered good citizens and are committed to attending college in the Fall. The Board extends their deepest appreciation for this donation.

3. ACCEPTANCE OF DONATION FROM SETH AND SHELLEY MORRIS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Seth and Shelley Morris in the amount of \$1,600.00 to be utilized for the Abbott Morris Scholarship Fund and extends deep appreciation for their generosity.

4. ACCEPTANCE OF DONATION FROM JESSICA MORRIS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Jessica Morris in the amount of \$900.00 to be utilized for the Abbott Morris Scholarship Fund and extends deep appreciation for her generosity.

5. APPROVAL OF A DONATION FROM THE NEW YORK COMMUNITY TRUST FOR THE E. RICHARD "DAPPER" MCDONALD SCHOLARSHIP FUND

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from the New York Community Trust in honor of E. Richard McDonald, in the amount of \$2,500.00 to be utilized for the E. Richard "Dapper" McDonald Scholarship Fund and extends deep appreciation to the New York Community Trust for this donation.

6. ACCEPTANCE OF DONATION FROM SAMANTHA BASSO

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Samantha Basso in the amount of \$150.00 to be utilized for the Dave Basso Scholarship Fund and extends deep appreciation for her generosity.

7. ACCEPTANCE OF DONATION FROM SHEREE DEMMLER

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Sheree Demmler in the amount of \$214.00 to be utilized for the Dave Basso Scholarship Fund and extends deep appreciation for her generosity.

8. ACCEPTANCE OF DONATION FROM MARCO DIRUOCCO

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from Marco Diruocco in the amount of \$100.00 to be utilized for the Dave Basso Scholarship Fund and extends deep appreciation for his generosity.

9. ACCEPTANCE OF GIFT FROM THE HARRISON YOUTH SOCCER CLUB

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Youth Soccer Club a donation in the amount of \$1,000.00 to be awarded to five athletes of the year at the 2020 Senior Athletic Awards ceremony and extends deep appreciation to the Harrison Youth Soccer Club for their generosity.

10. ACCEPTANCE OF GIFT FROM THE SHIMANUKI FAMILY

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Shimanuki family a donation in the amount of \$126.60 to be used for general education purposes at the Parsons Elementary school and extends deep appreciation to the Shimanuki family for their generosity.

11. ACCEPTANCE OF HARRISON EDUCATIONAL FOUNDATION GRANT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$10,000.00 to be utilized for the grant as noted and extends deep appreciation to the Foundation for their generosity.

<u>Grant</u>	<u>School</u>	<u>Teacher/Administrator</u>	<u>Amount</u>
Expanding Access to Literature during Remote Learning	Elementary	Goldstein	<u>\$ 10,000.00</u>

12. APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900208, 900265, 900219.

13. APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900924, 900921, 900285, 900920, 900285, 900920.

14. APPROVAL OF CSE/CPSE ANNUAL REVIEW

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 3400056, 000235, 9001636, 900196, 900175, 3300200, 3900052, 240202, 28000009, 26000160, 23013, 3700052, 3300096, 3700068, 3400144, 3800088, 27000011, 3500070, 3500078, 900288, 3400078, 900249, 3700047, 900204, 3800054, 900119, 3000060, 27000222, 3800056, 3800095, 3700092, 900283, 900922, 3400170, 900281, 290000187, 3500081, 3100034, 3500098, 3900009, 900013, 28000105, 3600074, 290000047, 3500097, 900253, 3100070, 900301, 3100020, 3100055, 3000012, 3100038, 3200024, 3700050, 290000188, 3900021, 900924, 3400155, 3200149, 3700115, 3500046, 900284, 3800071, 3700034, 3800027, 3800010, 900229, 3400100, 3400135, 3500030, 3200157, 3400056, 3500089, 3000150, 3700066, 3600064, 3000041, 900262, 3700078, 3600061, 900043, 3700042, 3100040, 3300125, 3800024, 3800108, 290000142, 290000135, 3300138, 27000015, 3600056, 3600085, 80007, 3200037, 3300109, 3600110, 3600118, 3000077, 3000001, 2500171, 3600075, 3300090, 29000006, 3100064, 3400120, 3300024, 3700014, 3000072, 3300133, 3700026, 3600051, 3900030, 900280, 28000055, 3600114, 3300178, 3800029, 28000103, 3600122, 290000140, 3600046, 2500172, 3400015, 3600106, 3000721.

FINANCE REPORT

1. 2019/20 APPROPRIATION TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2019/20 appropriation transfers as submitted.

2. 2019/20 UNASSIGNED FUND BALANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of unexpended fund balance for the 2019/20 school year, beyond the designated fund balance of \$4,776,368 be applied to the unassigned fund balance up to four percent of the 2020/21 budget, which represents an increase of \$160,764.

3. 2019/20 CERTIORARI RESERVE ADJUSTMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase to the Tax Certiorari Reserve up to \$15,800,000. The current certiorari reserve will be maintained for prior years based on the expectation that the funds are reasonably required to pay such judgments and claims in the future. Any funds not expected to pay such judgments will be returned to the General Fund.

4. 2019/20 EMPLOYEES RETIREMENT SYSTEM RESERVE ADJUSTMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase in the Employees Retirement System Reserve up to \$4,820,000 as of June 30, 2020.

5. 2019/20 RETIREMENT CONTRIBUTION RESERVE SUB-FUND

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves funding in the Retirement Contribution Reserve Sub-Fund, under GML 6-R, up to a balance not to exceed \$1,900,000 as of June 30, 2020 for teacher's retirement costs.

6. 2019/20 LIABILITY RESERVE ADJUSTMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves maintaining the Liability Reserve up to \$600,000 as of June 30, 2020.

7. EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE ADJUSTMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase in the balance of the Employee Benefit Accrued Liability Reserve up to a balance not to exceed \$1,000,000 as of June 30, 2020.

8. QUARTERLY REPORT FOR THE EXTRA CLASSROOM ACTIVITY FUND

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 3rd quarter report of the Extra Classroom Activity Funds for the period ending March 31, 2020.

9. **SERVICES AGREEMENT BETWEEN THE OMNI FINANCIAL GROUP, INC. AND THE HARRISON CENTRAL SCHOOL DISTRICT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the services agreement as provided with the OMNI Financial Group, Inc. for third party administration of the Employer's 403(b) Plan in the amount of \$3,732 for the 2020/21 school year.

10. **AGREEMENT WITH IMAGES PHOTOGRAPHY FOR PHOTOGRAPHY SERVICES FOR LMK MIDDLE SCHOOL**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement between Images Photography and LMK Middle School to provide photography services for the 2020/21 school year.

11. **CONTRACT FOR EDUCATIONAL SERVICES: THE CENTER FOR DISCOVERY, INC.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2020/21 contract with The Center for Discovery, Inc. for Educational Services provided to resident students.

12. **2019/20 AS-7 CONTRACT FOR BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the AS-7 BOCES contract for the 2019/20 school year.

13. **CONTRACTS FOR EDUCATIONAL SERVICES: CLEAR VIEW SCHOOL**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves (4) contracts with the Clear View School for educational services provided to resident students for the 2020/21 school year.

14. **INTERNAL AUDITING SERVICES – RISK ASSESSMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with Cullen & Danowski, LLP to provide internal auditing services including risk assessment work for the year ending June 30, 2021.

15. **TECHNICAL GRADUATION SERVICES - MICHAEL ANDREWS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the technical graduation services provided by Michael Andrews.