



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-21 Mechanical & Electrical Upgrades for Thurgood Marshall Middle School**

DATE: **Thursday, December 29, 2016**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

ADDENDUM ONE

Project No.: **RPS# 17-21**

Date: **December 28, 2016**

Subject: **CHANGES to the BIDDING DOCUMENTS**

Project: **MECHANICAL AND ELECTRICAL UPGRADES TO MARSHALL MIDDLE SCHOOL
ROCKFORD PUBLIC SCHOOLS
ROCKFORD, ILLINOIS**

Bids Due: **2:00PM, TUESDAY, JANUARY 10, 2017**

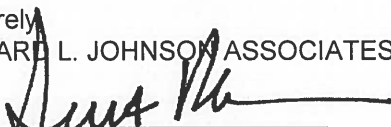
From: **RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108**

To: **ALL PROJECT DOCUMENT HOLDERS**

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Minutes - 2 pages
Pre-Bid Attendance Record - 2 pages

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Conference Opening Statement.
- 1.2. See attached Pre-Bid Meeting Minutes.

CHANGES to the DRAWINGS

2. SHEET M101

- 2.1. Add the following note: "The support structure for the existing boiler expansion tank shall be cut 1" above the ceiling. The plaster ceiling shall be patched and painted to match existing."
- 2.2. Add the following note: "The existing west concrete boiler pad that gets removed is setting on top of the floor slab. The existing east boiler concrete pad that gets removed appears to be recessed below the floor slab. Remove existing granular fill or earth below the east pad enough to install a new 4" thick concrete slab flush with the existing floor. Dowel perimeter into existing slab with 12" dowels 18" o.c. The new concrete boiler pad can then be poured on top of the existing slab and the new slab."

3. SHEET M102

- 3.1. Revise note #1: Remove "All existing piping and equipment located in boiler room to be re-insulated after asbestos insulation removal." And replace with "All existing hot water supply, hot water return, chilled water, domestic cold water, domestic hot water piping, and the domestic hot water storage tank and associated equipment, that is not being removed under this contract through demolition, and located in boiler room, shall be re-insulated after asbestos abatement and fiberglass removal under a separate contract."

END ADDENDUM NUMBER 1

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-21 Mechanical & Electrical Upgrades for Thurgood Marshall Middle School for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Tuesday, January 10, 2017 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval January 24, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Tamara Pugh, Purchasing Manager at tamara.pugh@rps205.com Last RFI will be accepted until January 5th at 4:30 pm. Last addendum will be issued by January 6th at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- **PLEASE** reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.

MANDATORY PRE BID MEETING NOTES
Bid No. 17-21
Rockford Public School District #205
Marshall Middle School– Mechanical and Electrical Renovation Work

PRE-BID DATE & TIME: Thursday, December 22, 2016 @ 3:00 PM

A. Items discussed by Debra Dimmick, Rockford Public Schools

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Debra Dimmick read the Opening Statement.

B. Items discussed by Scott Johnson, Richard L. Johnson Associates, Inc., Architect

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Tamara Pugh, Executive Director of Budget and Purchasing at tamara.pugh@rps205.com.
3. 5% Bid Bond MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. ALL Alternates MUST be bid. Any line item not bid, put "No bid" in the line item.
 - a. Base Bid M
 - b. Alternate M1 – Replace 3 boiler circulation pumps with valves, piping and connections.
 - c. Alternate M2 – In Chiller room, re-insulate piping elbows. Include 20 locations.
 - d. Base Bid E
 - d. Alternate E1 – Remove 3 motor starters for pumps and provide new wiring.
 - e. Alternate M and E – Discount if bidder is low on both Base Bid M and Base Bid E
6. There is 1 unit price:
 - a. Unit Price #1 – Re-insulate elbow and 12" each side of elbow.
7. The building permit will be obtained by RPS thru the Regional Office of Education.
8. The Base Bid project includes mechanical and electrical work as shown on the drawings and in the specifications.
9. Debra will check to see if the school is used during the Summer.
10. Asbestos contractor shall be hired by the District to remove any asbestos containing materials.
11. Attached is the Pre-Bid Sign-In sheet and the Pre-Bid Conference Opening Statement.
12. No allowances are included in the project except for the unit price allowance.

13. Contractors can tap off the existing building's electrical and water services for construction purposes.
14. Contractors can use existing toilets.
15. Construction meetings will be held every two weeks during construction. Contractor to take meeting notes and distribute.
16. Close out documents will be processed thru BHFX as stated in the project manual.
17. All workers are required to complete the criminal background check. The full background check is only necessary if employees are going to be on site more than 30 days. The online registry checks suffice for those on site fewer than 30 days.
18. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project.
19. General Contractor's shall have a Full time designated foreman on site at all times work is taking place.
20. Contractor to report to the Architect/owner any code violations they find during the course of the project
21. Contractor shall coordinate all staging locations with the Owner.
22. Jim Dobyys will be the project manager for RPS.
23. If a contractor wants to make another site visit, they need to coordinate with Debra Dimmick at 815-981-5101.
24. Any electrical shut downs required for the project shall be completed on week days in which school is not in session.
25. RPS spring break is from March 27 thru March 31.
26. Construction start date is May 23, 2017. Substantial completion date is September 30, 2017. Final completion date is October 14, 2017.
27. Scott Baier reviewed the scope of work and then a tour of the existing boiler room was completed.

END OF MEETING NOTES

ROCKFORD PUBLIC SCHOOLS
 17-21 Mechanical & Electrical Upgrades for Thurgood Marshall Middle School
 Pre-Bid Meeting Sign-In Sheet
 Thursday, December 22, 2016 at 3:00 p.m.



PRE-BID MEETING SIGN-IN SHEET

IFB # 17-21 Mechanical & Electrical Upgrades for Thurgood Marshall Middle School

Thursday, December 22, 2016 3:00 pm (CST)

Printed Name	Company Name	Company Address	Telephone	E-mail
1 CHAS BOYD	KELSO-BURNETT CO.	5617 JACKNESS AVE. ROCKFORD, IL 61109	(815) 873-4874	cbenson@kelso-burnetti.com
2 Mark Finnan	Mechanical Inc.	2279 Yellow Cr. Rd Fresport, IL 60132	815-238-3972	mfinnan@mbinc.com
3 KEVIN HOLDER	SPECIAL POWER INC	1226 18TH AVE ROCKFORD, IL 61104	815-962-1210	Kevin@Special-power.com
4 Ernie Grimm	Commercial mech.	50 Ninth 1st street Dunlap IL 61525	309-243-7768	mike@cmi.bz
5 Michael Fieck	Dobson P&H	823 N. Ladd St Pontiac IL	815 844 7131	mack@dobsonph.com
6 Scott Johnson	Busa Inc	4703 CUMRUES ST ROCKFORD, IL 61108	815-398-1231	SJOHNSON@Njarch.com
7 Brooks Fenwick	SDS Engineering	3600 E. State St., Ste. 215 Rockford, IL 61108	815-399-3781	brooks@sdsgroup.com
8 Greg Hill	Nelson Coelsson Mech	1417 22nd St Rockford IL 61106	815-396-1910	ghill@nelsonspiping.com

ROCKFORD PUBLIC SCHOOLS
 17-21 Mechanical & Electrical Upgrades for Thurgood Marshall Middle School
 Pre-Bid Meeting Sign-In Sheet
 Thursday, December 22, 2016 at 3:00 p.m.

	Printed Name	Company Name	Company Address	Telephone	E-mail
9	Ben Trainor	Morse Electric	1390 GATEWAY BLVD, BELoit, WI	608-856-7293	btrainor@thomorsegrp.com
10	SCOTT BAUER	SDSE	SAME AS BOOILE		
11	Debbie Dimmick	RPS 205		815-981-5101	debra.dimmick@rps205.com
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