



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-20 Summerdale ECC & Haskell Elementary School Window Replacement**

DATE: **Tuesday, December 13, 2016**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.



RICHARD L. JOHNSON ASSOCIATES | ARCHITECTS

ADDENDUM ONE

Project No.: RPS# 17-20
Date: December 13, 2016
Subject: CHANGES to the BIDDING DOCUMENTS
Project: SUMMERDALE ECC AND HASKELL ELEMENTARY SCHOOL WINDOW
REPLACEMENTS
ROCKFORD PUBLIC SCHOOLS
ROCKFORD, ILLINOIS
Bids Due: 2:00PM, THURSDAY, DECEMBER 22, 2016
From: RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108
To: ALL PROJECT DOCUMENT HOLDERS

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Minutes - 3 pages
Pre-Bid Attendance Record - 1 page

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1.** See attached Pre-Bid Conference Opening Statement.
- 1.2.** See attached Pre-Bid Meeting Minutes.
- 1.3.** No shades are required for Vestibules or Stairs.
- 1.4.** For W32, provide shades on all GL1 glass except for the door.
- 1.5.** RPS will pay for stored materials and equipment as long as a certificate of insurance, photos and invoices are submitted properly.
- 1.6.** All wood blocking to be fire treated.
- 1.7.** The 2.1" insulated plywood sheathing to have fire treated plywood.

END ADDENDUM NUMBER 1

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-20 Summerdale ECC & Haskell Elementary School Window Replacement for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Thursday, December 22, 2016 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval January 10, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Tamara Pugh, Purchasing Manager at tamara.pugh@rps205.com Last RFI will be accepted until December 19th at 4:30 pm. Last addendum will be issued by December 20th at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.

MANDATORY PRE BID MEETING NOTES
Bid No. 17-20
Rockford Public School District #205
Summerdale ECC and Haskell Elementary School
Window Replacement Project

PRE-BID DATE & TIME: Friday December 9, 2016 @ 3:00 PM

A. Items discussed by Anita Schauer, Rockford Public Schools

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Anita Schauer read the Opening Statement.

B. Items discussed by Scott Johnson, Richard L. Johnson Associates, Inc., Architect

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Tamara Pugh, Executive Director of Budget and Purchasing at tamara.pugh@rps205.com.
3. 5% Bid Bond or a Cashier's Check MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. ALL Alternates MUST be bid.
 - a. Review of Alternates
 - b. Alternate #S1 – Replace windows W28 and W29 in the gymnasium.
 - c. Alternate #S2 - Replace windows and entrance work at W31 and Entrance A.
 - d. Alternate #S3 - Replace fascias and related drywall and acoustical tile work.
6. No unit prices are required for this project.
7. Addenda Status - Addendum #1 will be issued by Tuesday, December 13, 2016.
8. The building permit will be obtained by RPS thru the Regional Office of Education.
9. The Base Bid S project includes replacement of the windows and some doors at the Summerdale ECC. The Base Bid H project includes replacement of windows at Haskell Elementary School.
10. Base Bid S - Window system is based on Kawneer 451TVG – Front glazed.
Base Bid H - Window system is based on Kawneer 451TVG – Center glazed.
11. Summerdale - Windows will have operable window inserts based on Kawneer 8225 TL system.
Haskell - Windows will be fixed with no operables.

12. Window finish will be clear anodized at both schools.
13. One mock up will need to be installed at each school. Contractor will pay for the first test of the window. Contractor shall pay for any additional testing required if the original test fails. Owner may randomly test completed windows in the field. See drawings for dates for the mock up testing.
14. No shades are required in the vestibules or stairs.
15. Asbestos contractor shall be hired by the District to remove existing windows and they will board up the windows. Window contractor shall remove board up windows and turn them over to the asbestos contractor.
16. Summerdale - Asbestos contractor shall remove existing louver in the boiler room. Window contractor to re-install the louver. District to disconnect and reconnect any ductwork or electrical work related to the louvers per the design documents.
17. Asbestos contractor to remove window ac units and the Window Contractor to re-install. At Summerdale, Contractor to verify final locations of ac window units with the Owner.
18. All patching and painting required because of the window demolition work shall be completed by the Asbestos Removal contractor. All patching and painting due to the window installation work shall be by the Window Contractor.
19. Haskell Schedule:

A. Start Work:	June 7, 2017
B. Substantial completion	July 14, 2017
C. Final completion	July 21, 2017
D. School starts the third week of July.	
20. Summerdale Schedule:

A. Start Work:	June 7, 2017
B. Substantial completion	July 28, 2017
C. Final completion	August 4, 2017
D. Rooms 3,12,16,17	July 14 to July 28
21. Window shades are required for windows as designated on the design documents.
22. Summerdale - The material above some of the windows contains asbestos.
23. No allowances are included in the project.
24. Contractors can tap off the existing building's electrical and water services for construction purposes.
25. Contractors can use existing toilets.

26. Construction meetings will be held every two weeks during construction. Contractor to take meeting notes and distribute.
27. Close out documents will be processed thru BHFx as stated in the project manual.
28. All workers are required to complete the criminal background check process.
29. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project.
30. General Contractor's shall have a Full time designated foreman on site at all times work is taking place.
31. The architect stressed the issue that took place this summer with the delay in windows due to a glass shortage. It was expressed to the Contractors that this project is bid out well in advance and their will not be any excuses for delays to glass shortage.
32. Head receptors can be used for the window systems.
33. Summerdale - Kitchen windows get shades but not the door.
34. The Owner will re-install existing FOB readers so they are operational. The Owner will provide power for the new electric strike and make connections.
35. Contractors can come back after school to further look at existing window locations.
39. Attached is the Pre-Bid Sign-In sheet and the Pre-Bid Conference Opening Statement.

END OF MEETING NOTES

ROCKFORD PUBLIC SCHOOLS
 17-20 Summerdale ECC & Haskell Elementary School Window Replacements
 Pre-Bid Meeting Sign-In Sheet
 Friday, December 9, 2016 at 3:00 p.m.



PRE-BID MEETING SIGN-IN SHEET

IFB # 17-20 Summerdale ECC & Haskell Elementary School Window Replacements

Friday, December 9, 2016 3:00 pm (CST)

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	JAMES POLCYNIEWSKI	Rock Vintages/Glass	1398 Huntwood Dr	815-509-6278	jp@rockvalleyglass.com
2	JOE ANDERSON	CARDINAL GLASS	1087 RESEARCH PKY	815-394-1400	janderson@cardinalglassco.com
3	SCOTT JOHNSON	ELSA	4703 CHARLES ST.	815-398-1231	S.Johnson@ELSA.com
4	Amita Schauer	RPS 205	1907 Kishwaukee	815-988-1015	Amita.Schauer@rps205.com
5	Roger Staechle	Shade Aire Co.	7511 Grace Dr. Roseville, IL	815 628-7597	rstaechle@shadeaire.com
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