



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **17-17 Sterling Holley Renovations**

DATE:        **Monday, November 21, 2016**

RE:        **ADDENDUM NO. 1**

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To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the 6<sup>th</sup> floor for the bid opening. Please allow time for this as late submission will not be accepted.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at [tamara.pugh@rps205.com](mailto:tamara.pugh@rps205.com).

RENOVATIONS TO STERLING HOLLEY CENTER  
ROCKFORD PUBLIC SCHOOL DISTRICT 205  
ROCKFORD, ILLINOIS

**LARSON & DARBY GROUP**

4949 Harrison Avenue, Suite 100  
815/484-0739

**ARCHITECTS-ENGINEERS-PLANNERS**

P. O. Box 5207, Rockford, IL 61125-0207  
FAX 815.229.9867

TO: ALL BIDDERS

RE: ADDENDUM #1

Changes to Bidding Documents Dated November 3, 2016

PROJECT: RENOVATIONS TO STERLING HOLLEY CENTER  
ROCKFORD PUBLIC SCHOOLS 205  
ROCKFORD, ILLINOIS

PROJECT NO.: 25011-06

DATE: November 21, 2016

Please attach this Addendum to the Project Manual and Drawings for the referenced project. Take the changes to the Project Manual and Drawings into consideration in preparing your Bid.

Bidders shall make note in writing on Bid Form that this Addendum has been taken into consideration. Failure to do so may be sufficient cause to reject the Bid.

LARSON & DARBY GROUP

By \_\_\_\_\_  
Stephen M. Nelson

This Addendum consists of 2 pages, plus materials itemized herein.

I. PRE-BID MEETING

- A. Minutes of the Pre-Bid Meeting (2 pages) are issued herewith.
- B. Pre-Bid Meeting Sign-in Sheet (2 pages) is issued herewith.

II. GENERAL CLARIFICATIONS

- A. The following is clarified, added or modified:
  - a. Clarification: A question was raised regarding building accessibility for the contractors visits during bidding. Contractors may visit any time during the regular business hours and by checking in with the transportation director's office.
  - b. Clarification: A question was raised regarding the contractor assigned parking during construction. The district will arrange for limited contractor parking adjacent to the building.
  - c. Clarification: A question was raised regarding whether temporary fire protection be needed while the ceiling is taken down. Contractor shall take all the necessary measures to maintain the building protected during this renovation work. Contractor shall coordinate and verify with the authority having jurisdiction on this requirement and shall provide all required material and labor as required.

RENOVATIONS TO STERLING HOLLEY CENTER  
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- d. Clarification: A question was raised regarding whether the area will be cleared during construction. The district will remove all loose furniture, but lockers and cabinets attached to the wall will remain in place.
- e. Clarification: A question was raised regarding the asbestos abatements and whether it is part of the contractor scope. Asbestos abatement will be addressed by a separate contract by the school district.

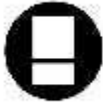
III. ADDITIONS OR CHANGES TO THE PROJECT MANUAL

- A. Invitation for Bid On Supplies, Materials, Equipment, or Services – REVISE first paragraph to read “RE: IFB No. 17-17 Sterling Holley Renovations. The purpose of this Invitation for Bid (IFB) is to solicit bids for acoustical ceiling removal and replacement, new HVAC system, exhaust and generator at Sterling Holley, 2000 Christina Street, Rockford, IL 61104.”
- B. Invitation to Bid – REVISE Bid Scope to read “Acoustical ceiling removal and replacement, new HVAC system, exhaust and new generator at Sterling Holley, 2000 Christina Street, Rockford, IL 61104.”

IV. ADDITIONS OR CHANGES TO THE DRAWINGS

- A. Sheet MD1.1:
  - a. REVISE Demolition Keyed Note # 4 to read:” Alt. M-1: Disconnect existing make-up air unit and prepare to relocate as shown on new work plan. Disconnect and remove gas piping back to main and cap. Disconnect and remove OA intake duct and intake hood on roof. Cap existing roof opening and patch roof to match existing adjacent roof construction & material.”
  - b. ADD missing Demolition Keyed Note #5 to read:” Demolish existing AHU and associated condensing unit on roof c/w interconnecting refrigerant piping.”

END OF ADDENDUM #1



**PRE-BID MEETING MINUTES**

**Nov 16, 2016**

**Rockford Public School District #205  
Sterling Holley Center Renovations Project**

LDG Project No.: 25011-06

Phase: Bidding

Meeting #	Meeting Location	Time	Next Mtg.	Next Time	Next Location	Preparer
1	Sterling Holley Center	2:00 pm	N/A	N/A	N/A	SMN

Debbie Dimmick	RPS205 Facilities Project Manager	X
Pat Moran	Larson & Darby Group - Engineer	X
Dixit Patel	Larson & Darby Group – Engineer	X

See attached Sign –In Sheet for all other meeting participants.

<b>Purpose of Meeting:</b>	Mandatory Pre-Bid Submission Meeting
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Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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1.0      **Introductions**                      LDG                                      11.16.16                      N/A                      Complete

- a.      Mrs. Dimmick welcomed everyone.
- b.      Mr. Pat Moran, from Larson & Darby Group introduced himself, and Mr. Patel the Electrical Engineer and other district personnel before he started the meeting.

Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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2.0      **Information Review**                      LDG/Pat Moran                      11.16.16                      N/A                      Complete

- a.      Mr. Moran reviewed the general overall HVAC scope of the project. Then Mr. Patel did the same for the Electrical scope of work.

b. All questions must be sent in writing directly to Ms. Tamara Pugh per the opening statement.

Item	Topic/ Description	Responsible Firm/ Person	Initial Date	Due Date	Status
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3.0	<b>Questions/Tour-</b>	LDG/Pat Moran	11.16.16	N/A	Complete
a.	A question was asked regarding if the contractor will be able to access the site for future visits.				
b.	A question was asked regarding where the contractor can park their vehicles during construction.				
c.	A question was asked regarding if temporary fire protection will be needed while the ceiling is taken down.				
d.	A question was asked if the area of construction will be cleared from furniture and office equipment.				
e.	A question was asked about missing text for demolition keyed note #5.				
f.	A question was asked if the asbestos abatement is included in this project.				

The foregoing constitutes our understanding of matters discussed and conclusions reached. Other participants are requested to review and advise the undersigned, in writing, of any omissions or different understanding that they may have.

By: Pat Moran  
Mechanical Engineer  
Larson & Darby Group

11-16-16

Sterling Holley pre-bid

Name

Company

Phone

JASON WISEMAN Commercial Mechanical Inc. 309-243-7768

JAMES CRUIER ABSOLUTE FIRE PROTECTION 815-397-6500

Jeff Bockhop Stenstrom General Const 815-398-2420

Chad Farris Schmeling Construction Co. 815-399-7800

Mike Vlasnik Special Power 815-262-1357 mike@specialpower.com

CHRIS BENSON KELSO-BURNETT CO. 815-879-4874 cbenson@kelso-burnett.com

JOHNATHAN BERG AHERN FIRE 563-468-2528 jberg@ahernfire.com

John Statfield Nicam Const. 815-9080800

Dan Orusco Universal Asbestos Removal (630) 809-4239 DanO@universal.net

KURT LARSON CORP 815-965-6630 LARSON@CORP.CONSTRUCTION.COM

Peter Rahul S.J. Carlson Fire peter@sjcarlson.com

Chris Reyenga Rockford Structures 815-633-6161 creyenga@rockfordstructures.com

FAT MORAN L & D 815-494-0739 PMORAN@LARSONDARBY

D.J. PATEL L & D 815-484-0739 dpate1@larsondarby.com

Debbie Dimmick RPS205 815-981-5101 debra.dimmick@rps205.com