



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-13 RESA Middle School Pool Repair**

DATE: **Wednesday, September 28, 2016**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

ADDENDUM NO. 1

ROCKFORD PUBLIC SCHOOLS 17-13 RESA Middle School Pool Repair

Items Included:

- A. Pre-Bid Meeting Sign-In Sheet
- B. RPS Pre-Bid Conference Opening Statement
- C. RPS Required Bid Forms Checklist
- D. Meeting Minutes

Luke Butz, Maintenance Manager, started the Pre-Bid Conference at 10:00 a.m. by reviewing the Pre-Bid Conference Opening Statement (attached). The information with the Pre-Bid Conference Opening Statement was reviewed in detail, particularly the bulleted items with the attachment and the Required Bid Forms Checklist (attached). Mr. Butz then gave an overview and summary of the project and associated design plans. Following discussion of the project, attendees were granted access to the pool area to look over the existing pool and surge tank. The questions received at the pre-bid meeting, along with responses, are provided below:

1. Will future site visits be allowed during the bidding process?
 - a. Any requests for access to the pool and surge tank area need to be directed to Mr. Butz for coordination.
2. What are the results of the drain testing that was previously performed?
 - a. Drain test results will be included in Addendum #1.
3. Is the work to be performed at prevailing wage rates?
 - a. All work associated with the project shall be performed at the established prevailing wage rates.

All contractors will be required to complete and submit **all** forms as noted in the Required Bid Forms Checklist contained within the bid package. These forms will be required even if the contractor is currently working for Rockford Public Schools under a different contract or holds an IDOT prequalification rating.

Contractors are reminded that all questions regarding the bid package or bid plans **must** be submitted in writing to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com.

The pre-bid conference was then adjourned.



July 18, 2016

United Leak Detection Leak Report
Rockford RESA Swimming Pool

Report prepared by: John Jensen
Onsite Contacts: Jim

Background: Upon arriving onsite, return lines and main drains were tested for leaks.

Summary: Return lines and main drain lines were found to hold pressure and are not leaking.
Procedure Schedule:

On Thursday and Friday July 14-15, 2016:

Static testing was used to search for leaks in the main drain lines of the wader pool, surge pit and liner of the main pool.

PROCEDURE	TYPE	AREA	TEST RESULT
Pressure	Water	Return lines	Pass
Pressure	Air	Main Drain	Pass

Notes: Main drains on pool side are found to be 30” deeper than main drain in the surge pit. This causes the pool to retain approximately 24” of water when drained down. It will not cause any functional problems with the running of the pool.

Additional: None



August 27, 2016

United Leak Detection Leak Report
Rockford RESA Swimming Pool

Report prepared by: John Jensen
Onsite Contacts: Jim

Background: Upon arriving onsite, surge pit structure was tested for leaks

Summary: Surge pit was tested and found to be leaking water.

Procedure Schedule:

On August 25, 2016:

Static testing was used to search for leaks in the main drain lines of the wader pool, surge pit and liner of the main pool.

PROCEDURE	TYPE	AREA	TEST RESULT
Static	Water	Surge pit	Fail

Notes: Surge pit lost approximately an inch and a half of water over an hour period of time.

Additional: None

**ROCKFORD PUBLIC SCHOOLS
REQUIRED BID FORMS CHECK LIST
Bid/RFP/RFQ No.: 17-13 RESA Middle School Pool Repair**

Listed below are the REQUIRED forms all bidders are REQUIRED to submit with sealed bids on or before the bid due date and time. Failure to submit ALL required forms may result in bidder being deemed non-responsive.

Required Forms	Yes	Comments
Bid Security Bond	<input type="checkbox"/>	5% of Base Bid
Bid Form	<input type="checkbox"/>	
Bid Rigging Certification	<input type="checkbox"/>	
Minority and Women Owned Business Concern Representation	<input type="checkbox"/>	
Certificate Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion	<input type="checkbox"/>	
Certificate Regarding Lobbying	<input type="checkbox"/>	
OFAC Compliance	<input type="checkbox"/>	
Vendor Conflict of Interest Disclosure Form	<input type="checkbox"/>	
Certified Cleared Employee List	<input type="checkbox"/>	Complete, sign, and notarize the form. If you are uncertain of which employees will be working on the project, note this information on the form that the employee information will be forthcoming BEFORE you start on the project, if awarded the contract.
Hold Harmless Agreement	<input type="checkbox"/>	
Asbestos Notification	<input type="checkbox"/>	
Bidder's Certification	<input type="checkbox"/>	
AIA Document A305-1986 Contractor's Qualification Statement	<input type="checkbox"/>	
Form W-9 Department of the Treasury Internal Revenue Service	<input type="checkbox"/>	

Listed below are REQUIRED FORMS/DOCUMENTS that must be submitted prior to starting work, if awarded the contract. Failure to submit forms below may result in project start delay.

<input type="checkbox"/> Certificate of Liability Insurance	<input type="checkbox"/> Performance Bond (100% of contract)
<input type="checkbox"/> AIA Document A101-2007 Standard Form of Agreement between Owner and Contractor (as revised by owner)	<input type="checkbox"/> Labor and Material Payment Bond (100% of contract)

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for **IFB No. 17-13 RESA Middle School Pool Repair** for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for **Wednesday, October 5, 2016 at 2:00 p.m., Rockford Board of Education, 3rd floor Conference Room 3, 501 Seventh St., Rockford, IL 61104**. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval October 11, 2016
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com Last RFI will be accepted until September 30, 2016 by 12:00 pm, (CDST). Last addendum will be issued by October 3, 2016 by 12:00 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.



PRE-BID MEETING SIGN-IN SHEET

IFB No. 17-13 RESA Middle School Pool Repair

Monday, September 26, 2016, 10:00 am (CDST)

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Paul Ertmer	Fehr Graham	221 E. main St., Ste 200 Freeport	815 235-7043	pertrner@fehr-graham.com
2	Jan Hopkins	mechanical Inc.	2279 Yellow Creek Rd Freeport, IL 61032	815 297-6022	jhopkins@mechinc.com
3	MIKE SHEPHERD	SPEAR CORPORATION	12966 E. CR 50W ROACHDALE, IN 46172	(765) 522-1126	mshepherd@spearcorp.com
4	Jeff Bockhop	Stenstrom G.C.	2420 20th ST Rockford, IL 61104	815-398- 2420	jeffb@ rstenstrom.com
5	WILSON JAELEZ	RPS 805 (Facilities)	1907 Kishwaukee ST	815-798-4539	WILSON-JAELEZ@RPS805
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