



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-56 Thurgood Marshall Middle School HVAC Control System**

DATE: **May 16, 2017**

RE **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to Vicki Musa by email at musav@rps205.com.



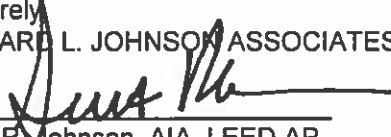
ADDENDUM ONE

Project No.: RPS# 17-56
Date: May 15, 2017
Subject: CHANGES to the BIDDING DOCUMENTS
Project: HVAC CONTROL PROJECT FOR THURGOOD MARSHALL MIDDLE SCHOOL
ROCKFORD PUBLIC SCHOOLS
ROCKFORD, ILLINOIS
Bids Due: 2:00PM, TUESDAY, MAY 23, 2017
From: RICHARD L. JOHNSON ASSOCIATES, INC.
4703 CHARLES STREET
ROCKFORD, IL 61108
To: ALL PROJECT DOCUMENT HOLDERS

Please reproduce this Addendum as needed, and attach to the Project Manuals for the above project.

Bidders shall indicate receipt of this and all Addenda in the space provided on the Bid Form. Failure to do so may be sufficient cause to reject the bid.

Sincerely,
RICHARD L. JOHNSON ASSOCIATES, INC.



Scott R. Johnson, AIA, LEED AP

This Addendum consists of:
Pages 1 thru 2.
Revised Bid Form - 5 pages
Pre-Bid Conference Opening Statement - 1 page
Pre-Bid Meeting Minutes - 2 pages
Pre-Bid Attendance Record - 1 page

NOTE: Wherein this Addendum conflicts with the original Project Manual and Drawings, this Addendum shall govern.

CHANGES to the PROJECT MANUAL

1. GENERAL ITEMS

- 1.1. See attached Pre-Bid Conference Opening Statement.
- 1.2. Pre-Bid Conference Opening Statement - Change Vicki Musa's email address to musav@rps205.com.
- 1.3. See attached Pre-Bid Meeting Minutes.
- 1.4. Under Alternate Bid #1 and #2, all of the hot and chilled water piping and elbow insulation in the mechanical room will be removed under a separate asbestos removal contract. Under our current bid, the Contractor shall be responsible for re-insulating all the piping and elbows in the Mechanical room.
- 1.5. Under Alternate Bid #1 and #2, the Contractor to include the cost for re-insulating all hot and chilled water elbows and piping in the mechanical room. Include the cost to re-insulate (24) 2"elbows, (24) 3" elbows, 80 lf of 2" piping and 80 lf of 3" piping. At the end of the project, the unit price costs submitted will be used to adjust the contract price up or down.
- 1.6. Under Base Bid, the hot water piping/elbow insulation adjacent to all the reheat coils will be removed under a separate asbestos removal contract. Under our current bid, the Contractor shall be responsible for re-insulating all the piping and elbows at each reheat coil.
- 1.7. Under Base Bid, the Contractor to include the cost for re-insulating the elbows and the piping at reheat coil locations. Include the cost to re-insulate (208) 3/4" elbows and 312 lf of 3/4" piping. At the end of the project, the unit price costs submitted will be used to adjust the contract price up or down.

2. BID FORM

- 2.1. Page BD-1: Add Alternate Bid #2 to the bid form. Alternate Bid #2 shall be for the Contractor to flush, clean and inspect ASU cooling and heating coils by providing access from inside the Mechanical Room. See attached Revised Bid Form.
- 2.2. Add Unit Prices to the Bid Form. See attached Revised Bid Form.

CHANGES to the DRAWINGS

3. SHEET ME101

- 3.1. Add the following to Drawing Note 4: "Contractor shall install unions on existing hot and chilled water piping to allow for future coil removal".

END ADDENDUM NUMBER 1

FORM OF PROPOSAL FOR SINGLE CONTRACTS

TOTAL PROJECT

BID SUBMITTED BY _____

Date _____

Gentlemen/Ladies:

The undersigned, having become familiar with the local conditions affecting cost of work and with the Bidding Documents, including Advertisement for Bids, Instructions to Bidders, Bid Form, General Conditions, Supplementary Conditions, Drawings and Specifications, and Addenda issued thereto, as prepared by Operations and Facilities, Rockford Public Schools, Rockford, Illinois, hereby agrees to furnish all labor, material and equipment necessary to complete the HVAC Control Project for Thurgood Marshall Middle School, Rockford Public Schools for the amount shown below:

BASE BID

Total _____ (\$ _____).

ALTERNATE BID #1:

Contractor to flush, clean and inspect ASU cooling and heating coils and provide required access doors, for an Add to the Base Bid of:

_____ (\$ _____).

ALTERNATE BID #2:

Contractor to flush, clean and inspect ASU cooling and heating coils by providing access from inside the Mechanical Room, for an Add to the Base Bid of:

_____ (\$ _____).

UNIT PRICES

<u>ITEMS</u>	<u>UNIT</u>	<u>UNIT PRICE</u>
Unit Price #1 - Re-insulate 3/4" elbow	each.	\$ _____
Unit Price #2 - Re-insulate 2" elbow	each.	\$ _____
Unit Price #3 - Re-insulate 3" elbow	each.	\$ _____
Unit Price #4 - Re-insulate 3/4" piping	lf.	\$ _____
Unit Price #5 - Re-insulate 2" piping	lf.	\$ _____
Unit Price #6 - Re-insulate 3" piping	lf.	\$ _____

Unit prices above will be used for adds or deducts. The same cost will be used as an add or deduct.

START AND COMPLETION DATES:

Work can start Monday, June 1, 2017. Contractor shall be substantially complete with the HVAC Control work by 5:00 pm, Friday, July 28, 2017. Contractor shall obtain final completion by 5:00 pm, Friday, August 4, 2017 except for test and balancing.

ADDENDA RECEIVED

The undersigned acknowledges receipt of Addenda ____ to ____ inclusive.

COMMENCEMENT AND COMPLETION OF CONTRACT

The undersigned agrees, if awarded the Contract, to commence the contract work within five (5) days of receipt of Order to Proceed and to complete said Work within the specified completion time. The undersigned further agrees to execute the Contract, furnish satisfactory performance and payment bond as well as insurance coverage, as specified in strict accordance with the Contract Documents.

BIDDER _____
(Corporation) (Partnership) (Individual) Use One

Address _____
Street

_____ City State Zip Code

_____ Phone No.

By _____ Title _____

FEIN NO. _____ Affix Corporation Seal if Corporation:
If not a Corporation this Bid must be notarized.

Date _____

BID DEPOSIT CERTIFICATION

A Bid Deposit is required in the amount of 5% of the total Bid. This Bid Deposit is to be a Bid Bond, Bank Draft or Certified Check made payable to the "Rockford School District No. 205", as a guarantee that if awarded all or part of the Bid, the firm will enter into contract to perform as per specification.

Amount of Total Bid \$ _____

Amount of Bank draft or Certified Check \$ _____

Signature of Authorized Representative

Company Name _____

Street Address _____

City & State _____

Zip

Telephone _____

Area Code

Number

FEIN OR SOCIAL SECURITY NUMBER

SUBCONTRACTOR LISTING

1. Pursuant to bidding requirements for the Work titled:

HVAC Control Project at Thurgood Marshall Middle School for portions of the Work equaling or exceeding ½ of 1% of the total proposed Contract Sum the undersigned proposes to use the following Subcontractors. The undersigned proposes to perform all other portions of the Work with his/her own forces. The Owner reserves the right to qualify all Subcontractors.

2. Portion of the Work

Subcontractor name, City and State

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Provide signature identical to that shown as Authorized Representative

Bidder:

By

SUBSTITUTION LISTING

1. Pursuant to bidding requirements of the Work titled:
HVAC Control Project at Thurgood Marshall Middle School the Contract sum proposed by the undersigned on the Bid Form is for the Work as shown on the drawings. Described in the specifications, and otherwise defined in the Contract Documents. However, the undersigned proposes the following for Owner’s consideration. Should the Owner accept any or all of the proposed substitutions, the Bidder’s proposed Base Bid amount will be changed by the amount shown.

2. Specified Product or Material	Drawing No. or Spec. Section	Proposed Substitution	Proposed Change in Contract sum
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
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_____	_____	_____	_____

Provide signature identical to that shown as Authorized Representative

Bidder:

By _____

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-56 Thurgood Marshall Middle School HVAC Control System Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Tuesday, May 23, 2017 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval June 6, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process MUST be sent to Vicki Musa via email at musav.@rps205.com. Last RFI will be accepted until Monday, May 15th at 12:30 pm. Last addendum will be issued by May 17th at 3:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the REQUIRED FORMS CHECK LIST for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.

MANDATORY PRE BID MEETING NOTES
Bid No. 17-56
Rockford Public School District #205
Marshall Middle School– Control System Renovation Work

PRE-BID DATE & TIME: Thursday, May 11, 2017 @ 3:30 PM

A. Items discussed by Luke Butz, Rockford Public Schools

1. Meeting Sign-Up Sheet was passed around to attendees.
2. Luke Butz read the Opening Statement.

B. Items discussed by Scott Johnson, Richard L. Johnson Associates, Inc., Architect

1. The materials used on the project are Tax Exempt.
2. Bid RFI Procedure – Email Only – All correspondence MUST be sent to Vicki Musa at musav@rps205.com.
3. 5% Bid Bond MUST Accompany the Bid.
4. 100% Performance & Payment Bond will be required for the project.
5. ALL Alternates MUST be bid. Any line item not bid, put "No bid" in the line item.
 - a. Base Bid
 - b. Alternate #1 – Contractor to flush, clean and inspect ASU cooling and heating coils and provide required access doors.
 - c. Alternate Bid #2 - This Alternate will be added to the project. This will be to modify piping and side of ASU's from within the mechanical room in order to pull the coils out in the room in lieu of providing the access doors to the corridor.
6. There are no unit prices.
7. The building permit will be obtained by RPS thru the Regional Office of Education.
8. The Base Bid project includes mechanical and electrical work as shown on the drawings and in the specifications.
9. The school does not have summer school.
10. Asbestos contractor shall be hired by the District to remove any asbestos containing materials if any exist.
11. Attached is the Pre-Bid Sign-In sheet and the Pre-Bid Conference Opening Statement.
12. No allowances are included in the project.

13. Contractors can tap off the existing building's electrical and water services for construction purposes.
14. Contractors can use existing toilets.
15. Construction meetings will be held every two weeks during construction. Contractor to take meeting notes and distribute.
16. Close out documents will be processed thru BHFx as stated in the project manual.
17. All workers are required to complete the criminal background check. The full background check is only necessary if employees are going to be on site more than 30 days. The online registry checks suffice for those on site fewer than 30 days.
18. The successful contractor shall submit a Schedule of Values and Project Schedule within 2 weeks after being awarded the project.
19. General Contractor's shall have a Full time designated foreman on site at all times work is taking place.
20. Contractor to report to the Architect/owner any code violations they find during the course of the project
21. Contractor shall coordinate all staging locations with the Owner.
22. Luke Butz will be the project manager for RPS.
23. If a contractor wants to make another site visit, they need to coordinate with Luke Butz at (815) 489-7269.
24. The boiler replacement project that takes place this summer by Nelson-Carlson Mechanical will require an electrical shut down of a day or two. This shutdown will be coordinated with the Contractor.
25. Bids are due at 2:00pm, May 23, 2017. The Board approval is June 6, 2017. Construction start date is June 12, 2017. Substantial completion date is August 4, 2017. Final completion date is August 11, 2017 except for test and balancing which will have to be coordinated with the boiler replacement project.
26. Scott Baier reviewed the scope of work and then a tour of the existing building was completed.

END OF MEETING NOTES



PRE-BID MEETING SIGN-IN SHEET

IFB 17-56 Thurgood Marshall Middle School HVAC Control System

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	BRIAN SUIK	CMI	50 FIRST ST DUNLAP IL	309-243-7762	JASON@CMI.BZ
2	Gregg Hill	Nelson Carlson	1417 22 nd St Rockford IL	815-396-1910	ghill@nelsoncarlsonpiplab.com
3	Scott John	PLWA	4703 CATHARLES ST. PLWA IL	815-396-1231	SJ.Mason@rtjarch.com
4	Brooke Fewillarot	SDS Engineering	7600 E. State St., Suite 215 Rockford, IL 61108	815-399-2281	brooke@sdsengr.com
5	SCOTT BAKER	SDS	"	"	SCOTT@SDSEGROUP.COM
6	Dan Olch	Heyes Mechanical	5951 Harlem Chicago IL	773-7840000	dolch@HeyesMechanical.com
7	Luke Butz	RPS 205		773-205-0673	luke.butz@rps205.com
8					