



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-51 Gregory Elementary Flooring Renovations**

DATE: **April 19, 2017**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to Vicki Musa by email at musav@rps205.com.

ADDENDUM NO. 1

ROCKFORD PUBLIC SCHOOLS 17-51 Gregory Elementary School Flooring Renovations

Items Included:

- A. Pre-Bid Meeting Sign-In Sheet
- B. RPS Pre-Bid Conference Opening Statement

Annie Egler, Project Manager with RPS 205, started the Pre-Bid Conference at 3:00 p.m. by introducing herself and Debbie Dimmick, Assistant Project Manager with RPS 205, and reviewing the Pre-Bid Conference Opening Statement (attached). Ms. Egler then gave an overview and summary of the project and associated design plans. Following discussion of the project, attendees walked around the project area and reviewed project details. The questions received at the pre-bid meeting, along with responses, are provided below:

1. What is the anticipated start and end dates for the project?
 - a. Begin Work – 7/12/2017 (after summer school ends)
 - b. Substantial Completion – 8/10/2017
 - c. Final Completion – 8/16/2017
2. Is there abatement to be done?
 - a. Yes. A detailed schedule is shown on sheet F.0 of the drawings for the abatement of each area (to be done by others), along with a detailed schedule for new flooring installation for each area.
3. Could you provide the name and contact information for the manufacturer's representative for the moisture mitigation product called for in the specification?
 - a. The Bahr Company, Jack Schroeder, 815.405.9433
4. Could you provide a specification for the new door stops preferred at the classroom doors?
 - a. Dome Door Stop, Floor Mount, Stain Chrome – Manufacturer – Rockwood (or owner approved equal_
5. Are new transition strips at the classroom doors to be included in our bid?
 - a. Yes.
6. Who is required to conduct moisture tests on the concrete floor as shown in the specification?
 - a. New flooring installer / contractor.

All contractors will be required to complete and submit **all** forms as noted in the Required Bid Forms Checklist contained within the bid package. These forms will be required even if the contractor is currently working for Rockford Public Schools under a different contract.

Contractors are reminded that all questions regarding the bid package or bid plans **must** be submitted in writing to Vicki Musa, Purchasing, at musav@rps205.com.

The pre-bid conference was then adjourned.

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-51 Gregory Elementary Flooring Renovations Project for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Thursday, April 27, 2017 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
Board Approval May 9, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Vicki Musa via email at musav@rps205.com. Last RFI will be accepted until April 20th at 4:30 pm. Last addendum will be issued by April 21th at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.



PRE-BID MEETING SIGN-IN SHEET
 IFB 17-51 Gregory Elementary Flooring Renovations

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	Tracy Krenke	Continental Flooring		800-825-1221	www.continentalflooring.com
2	STEVE SCHNEIDER	SWANSON FLOOR CONCRETE	4400 MARY DR. FRED	815-226-0011	Steve@SwansonFlooring.com
3	Jill Braden	Rockford Carpet Hard USA	326 N. Alpine Rd. Elkhart, IN	815-399-4422	Jill.Braden@rockmail.com
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