



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 17-37 RESA Middle School Pool Repair - REBID

DATE: Monday, March 20, 2017

RE: ADDENDUM NO. 1

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Manager by email at tamara.pugh@rps205.com.

ADDENDUM NO. 1

ROCKFORD PUBLIC SCHOOLS 17-37 RESA Middle School Pool Repair – REBID

Items Included:

- A. Pre-Bid Meeting Sign-In Sheet
- B. RPS Pre-Bid Conference Opening Statement
- C. RPS Required Bid Forms Checklist
- D. Meeting Minutes

Luke Butz, Project Manager with RPS 205, started the Pre-Bid Conference at 10:00 a.m. by reviewing the Pre-Bid Conference Opening Statement (attached). The information with the Pre-Bid Conference Opening Statement was reviewed in detail, particularly the bulleted items with the attachment and the Required Bid Forms Checklist (attached). Mr. Butz and Mr. Paul Ertmer, Project Engineer with Fehr Graham then gave an overview and summary of the project and associated design plans. Following discussion of the project, attendees viewed the project area and reviewed project details. The questions received at the pre-bid meeting, along with responses, are provided below:

1. What is the anticipated start and end dates for the project?
 - a. Begin Work – 5/15/2017
 - b. Substantial Completion – 08/11/2017
 - c. Final Completion – 08/25/2017
2. Are the existing gutter grates to be re-used or replaced with new grating around the pool?
 - a. Existing grating is in good shape and is to be re-used. Contractor shall remove existing grating and reinstall after installation of the new pool liner.
3. Are the existing shallow end ladders to be replaced due to the pool floor being raised?
 - a. Per the plan details and specifications, the contractor shall remove the existing ladders and replace. Contractor shall field verify the attachment points for the ladders and re-use the existing attachment points for the new ladder installations.
4. Rockford Schools shall require 3rd party independent testing of all plumbing connections and piping prior to backfill and installation of any concrete surface. This testing shall be coordinated by the contractor and all testing costs shall be included in the bid submitted by the contractor.

All contractors will be required to complete and submit **all** forms as noted in the Required Bid Forms Checklist contained within the bid package. These forms will be required even if the contractor is currently working for Rockford Public Schools under a different contract or holds an IDOT prequalification rating.

Contractors are reminded that all questions regarding the bid package or bid plans **must** be submitted in writing to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com.

The pre-bid conference was then adjourned.



PRE-BID MEETING SIGN-IN SHEET

IFB # 17-37 RESA Middle School Pool Repair - REBID

Tuesday, March 14, 2017 10:00 am (CDST)

PLEASE WRITE EMAIL ADDRESS SO THAT IT IS LEGIBLE IN ORDER TO RECEIVE ADDENDUM INFORMATION

	Printed Name	Company Name	E-mail Address	Telephone	City, State
1	Luke Birtz	APS	luke.birtz@rps005.com perthmer@	TR-208-0673	Rockford, IL
2	Paul Ertmer	Fehrz Graham	fehrz-graham.com	815-235-7643	Freeport, IL
3	Larry Radke	RSC	LRADKE@RockfordStructures.com	815-633-6164	Rockford, IL
4	Jeff Bockhop	Stenstrom General Const	jeffb@rstenstrom.com	815-398-2420	Rockford, IL
5					
6					
7					
8					

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-37 RESA Middle School Pool Repair - REBID for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Thursday, April 13, 2017 at 2:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval April 25, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process MUST be sent to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com Last RFI will be accepted until April 10, 2017 at 4:30 pm. Last addendum will be issued by April 11, 2017 at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website and Demand Star.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that must be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive.

I will turn it over to the Project Manager for summary of the project.

**ROCKFORD PUBLIC SCHOOLS
REQUIRED BID FORMS CHECK LIST
Bid/RFP/RFQ No.: 17-37 RESA Middle School Pool Repair - REBID**

Listed below are the REQUIRED forms all bidders are REQUIRED to submit with sealed bids on or before the bid due date and time. Failure to submit ALL required forms WILL result in bidder being deemed non-responsive.

Required Forms	Yes	Comments
Bid Security Bond	<input type="checkbox"/>	5% of Base Bid
Bid Form	<input type="checkbox"/>	
Bid Rigging Certification	<input type="checkbox"/>	
Minority and Women Owned Business Concern Representation	<input type="checkbox"/>	
Certificate Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion	<input type="checkbox"/>	
Certificate Regarding Lobbying	<input type="checkbox"/>	
OFAC Compliance	<input type="checkbox"/>	
Vendor Conflict of Interest Disclosure Form	<input type="checkbox"/>	
Certified Cleared Employee List	<input type="checkbox"/>	Complete, sign, and notarize the form. If you are uncertain of which employees will be working on the project, note this information on the form that the employee information will be forth coming BEFORE you start on the project, if awarded the contract.
Asbestos Notification	<input type="checkbox"/>	
Bidder's Certification	<input type="checkbox"/>	
AIA Document A305-1986 Contractor's Qualification Statement	<input type="checkbox"/>	
Form W-9 Department of the Treasury Internal Revenue Service	<input type="checkbox"/>	

Listed below are REQUIRED FORMS/DOCUMENTS that must be submitted prior to starting work, if awarded the contract. Failure to submit forms below may result in project start delay.

<input type="checkbox"/> Certificate of Liability Insurance	<input type="checkbox"/> Performance Bond (100% of contract)
<input type="checkbox"/> AIA Document A101-2007 Standard Form of Agreement between Owner and Contractor (as revised by owner)	<input type="checkbox"/> Labor and Material Payment Bond (100% of contract)