



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **17-43 Custodial Services**

DATE: **April 19, 2017**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to Vicki Musa by email at musav@rps205.com.

PRE-BID CONFERENCE - IFB 17-43 Custodial Services
 April 19, 2017
 10:00 a.m.

Attendees for District 205:
 Todd Schmidt, Chief Operations Officer
 Nicole Thorn, Chief Financial Officer
 Catherine Ellis, Custodial Manager
 James Kaplanes, Facilities Coordinating Manager

Vendor Representatives Present:

	Email Address	Telephone	City, State
WE'RE CLEANING, INC.			
Lance Overton	wcicleaning@sbcglobal.net	312.326.4200	Chicago, IL
ABM			
Trisha Didion	Trisha.didion@abm.com	262.408.7527	Chicago, IL
ALPHA BUILDING MAINTENANCE			
Tim Taylor	Taylortimothy88@gmail.com	708.878.0353	Bridgeview, IL
Bruce Taylor	brutay@live.com		Bridgeview, IL
SMITH MAINTENANCE CO.			
John Rosa	mike@smithmaint.com	312.733.4301	Chicago, IL
GCA			
Wolf Werner	wwerner@gcaservices.com	312.914.9138	Downers Grove, IL
Joe Koshelleck	jkoshelleck@gcaservices.com	312.305.0568	Downers Grove, IL
MIDWAY			
Kira Novak	kira@midwaybuildingservices.com	330.519.9528	Chicago, IL
Freddy Gallegos	fgallegos@midwaybuildingservices.com	847.409.9350	Chicago, IL
RJB PROPERTIES, INC.			
TaShyunda Shuperi		708.479.9420	
GSF USA INC.			
Kurt Kuempel	kkuempel@gsf-usa.com	312.720.6655	Des Plaines, IL
ARAMARK			
Tom Bourke	Bourke-thomas@aramark.com	810.571.0449	Fontaine, WI
Rick Anania	Anania-rick@aramark.com	920.857.6864	Downers Grove, IL

Preliminary Information:
 May 4, 2017 – 12:00 P.M. – Last Day RFI
 May 5, 2017 – 4:00 P.M. – Last Addendum
 Bid Opening – May 8, 2017 – 2:00 P.M., Rockford Board of Education, 6th floor Conference Room
 Board Approval – May 23, 2017

1. **Question/Comment – Performance Bond** – Is it required? Considerable cost to winning bidder.

Answer – The District requires the Performance Bond as stated on page 1 of the general information documents.

2. **Question – Site Visits** – Are site visits required to every location?

Answer – Advisable to familiarize yourself with all buildings. No one is required to visit every building. Please make arrangements with Cathy so the building can be notified.

3. **Question – Pg 52- H. Floor Maintenance Guidelines and Standards – Hard Surface Floor Care and Guidelines & Standards –Is it necessary for 6 coats of wax on floors?**

Answer – Yes, all should be stripped down and waxed with 6 coats depending on floor type.

4. **Question – Is the email address for Vicki Musa correct on the bid documents.**

Answer – No. Her email is musav@rps205.com

5. **Clarification of dates** – Last day for RFI May 4, 2017 at noon. Last day for addendum May 5, 2017 at 4:00pm.

6. **Clarification of specs – Pg. 43 Required Crew Schedule by Location per year student unoccupied days, SIP, Breaks & Summer: Schedule 2**

Answer – Washington Elementary when building is unoccupied schedule states 4 FTE should be 3 FTE with total Custodial FTE count from 193 to correction of 192. Managers total from 200 to 199.

7. **Clarification of specs – Pg 32 – Part D: Summary of Operations**

Answer – Letter B states Contractor will work 247 days per year the correction is 251 days per year.

8. **Clarification of Specs – Pg 32 – Part C: Breaks and Lunches**

Answer – Verification that part-time custodians shall work 176 days of the contract.

Site Asked Question

1. **Question:** Vendor is requested the copy of the local custodial collective bargaining agreement (CBA)

Answer: There is no collective bargaining agreement as this currently outsourced.

2. **Question:** Confirm that all part-time custodians shall work a minimum of 176 days of the contract.

Answer: Confirmed. Part-time custodians will work a minimum of 176 day of the contract.