



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 17-32 Beyer Elementary School Pavement and Sidewalk Improvements

DATE: Thursday, February 23, 2017

RE: ADDENDUM NO. 2

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

If you plan to hand deliver your IFB submission on the due date, please note you must check in on the 3rd floor prior to coming to the bid opening. Please allow time for this as late submission will not be accepted.

PLEASE SEE ADDITIONAL DOCUMENTATION FROM THE PRE-BID MEETING AND ADDENDUM ONE.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Manager by email at tamara.pugh@rps205.com.

PRE-BID CONFERENCE OPENING STATEMENT

Welcome to the mandatory pre-bid conference for IFB 17-32 Beyer Elementary School Pavement and Sidewalk Improvements for the Rockford Public Schools.

The purpose of this meeting is to receive input, comments, questions, clarifications and suggested changes relative to this solicitation. As a reminder, the only acceptable changes to the Bid/RFP are formal Addendums published by the RPS Purchasing department. Additionally, the Addendum may address other issues identified by the School District.

The goal of today's meeting is to increase your knowledge of the solicitation as it is written and provide an information mechanism in which you may advise the School District of any changes it should make. Consequently, any changes you wish the Rockford Public Schools to consider must be submitted in writing to the Purchasing department before the deadline as expressed in the solicitation.

We will try to answer as many of the questions as possible. If we cannot answer a question today, we will defer that answer to the published Addendum. Additionally, minutes from this pre-bid conference will be published in the Addendum.

- Bid Opening is scheduled for Wednesday, March 1, 2017 at 1:00 pm Rockford Board of Education, 6th floor Conference Room. Late bids will not be accepted. Faxed or emailed bids will not be accepted.
- Board Approval March 14, 2017
- Bid RFI Procedures - Email Only - All correspondence during the bid process **MUST** be sent to Tamara Pugh, Purchasing Manager at tamara.pugh@rps205.com Last RFI will be accepted until February 24th at 4:30 pm. Last addendum will be issued by February 27th at 4:30 pm.
- Addendums will be emailed to all attendees at the pre-bid conference, posted on the RPS website, Demand Star and the 3 printing companies.
- PLEASE reference the **REQUIRED FORMS CHECK LIST** for all documents that **must** be submitted with your bid offer form. All forms must be properly completed, signed and submitted or your bid will be deemed non-responsive. 5% Bid bond for the Base bid to be included.

I will turn it over to the Project Manager for summary of the project.

ADDENDUM NO. 1

ROCKFORD PUBLIC SCHOOLS 17-32 Beyer Elementary School Pavement and Sidewalk Improvements

Items Included:

- A. Pre-Bid Meeting Sign-In Sheet
- B. RPS Pre-Bid Conference Opening Statement
- C. RPS Required Bid Forms Checklist
- D. Meeting Minutes
- E. Revised Supplementary Instructions To Bidders
- F. Geotechnical Report
- G. Revised Bid Form
- H. Revised Plan Sheets

Debbie Dimmick, Project Manager with RPS 205, started the Pre-Bid Conference at 3:30 p.m. by reviewing the Pre-Bid Conference Opening Statement (attached). The information with the Pre-Bid Conference Opening Statement was reviewed in detail, particularly the bulleted items with the attachment and the Required Bid Forms Checklist (attached). Mr. Paul Ertmer, Project Engineer with Fehr Graham then gave an overview and summary of the project and associated design plans. Following discussion of the project, attendees were encouraged to walk around the project area and review project details. The questions received at the pre-bid meeting, along with responses, are provided below:

1. A revised Supplementary Instructions to Bidders has been issued and included with this Addendum.
2. What is the anticipated start and end dates for the project?
 - a. Begin Work – 6/01/2017
 - b. Substantial Completion – 8/10/2017
 - c. Final Completion – 8/16/2017
3. Do subcontractors need to be prequalified?
 - a. Subcontractors are not required to be prequalified.
4. Is GeoStar geo grid an acceptable alternate product to the Tensar Triax product called for on the plans?
 - a. Geogrid to be used on the project shall be a triaxial product such as the Tensar Triax specified. Biaxial material will not be an acceptable alternate product. Tensar Triax to be TX140 material.
5. An allowance for Utility Relocation on the bid form was recommended.
 - a. The revised bid form showing this line item has been added to this addendum.
6. It was noted that the 8" RCP pipe called for on the plans was no longer produced.
 - a. Plans have been revised to call this storm sewer out as 8" PVC.

7. Please note that all seeded areas shall be covered with erosion control blanket as called for in the general notes.
8. Building Relocation bid item shall also include the cost for the new concrete base which the building will be placed on after relocation. Concrete base shall be a 6" pad per the plan details.
9. A geotechnical report for the completed soil borings was requested.
 - a. The geotechnical report has been added to this addendum.
10. Any concrete or HMA testing required by the Rockford School District will be provided by the School District.
11. Contractor noted that the bid form and Summary of Quantities on the plans called for HMA Surface Course, Mix D while the typical section details on the plans called for HMA Surface Course Mix C and requested clarification.
 - a. Plan details have been revised to call for HMA Surface Course, Mix D.
12. A request to change the track width to 8' was made by a contractor.
 - a. RPS has directed that the track width remains at 5' as shown on the plans.

All contractors will be required to complete and submit **all** forms as noted in the Required Bid Forms Checklist contained within the bid package. These forms will be required even if the contractor is currently working for Rockford Public Schools under a different contract or holds an IDOT prequalification rating.

Contractors are reminded that all questions regarding the bid package or bid plans **must** be submitted in writing to Tamara Pugh, Purchasing Process Manager at tamara.pugh@rps205.com.

The pre-bid conference was then adjourned.

**ROCKFORD PUBLIC SCHOOLS
REQUIRED BID FORMS CHECK LIST**

**Bid/RFP/RFQ No.: 17-32 Beyer Elementary School Pavement and Sidewalk
Improvements**

Listed below are the REQUIRED forms all bidders are REQUIRED to submit with sealed bids on or before the bid due date and time. Failure to submit ALL required forms WILL result in bidder being deemed non-responsive.

Required Forms	Yes	Comments
Bid Security Bond	<input type="checkbox"/>	5% of Base Bid
Bid Form	<input type="checkbox"/>	
Bid Rigging Certification	<input type="checkbox"/>	
Minority and Women Owned Business Concern Representation	<input type="checkbox"/>	
Certificate Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion	<input type="checkbox"/>	
Certificate Regarding Lobbying	<input type="checkbox"/>	
OFAC Compliance	<input type="checkbox"/>	
Vendor Conflict of Interest Disclosure Form	<input type="checkbox"/>	
Certified Cleared Employee List	<input type="checkbox"/>	Complete, sign, and notarize the form. If you are uncertain of which employees will be working on the project, note this information on the form that the employee information will be forth coming BEFORE you start on the project, if awarded the contract.
Asbestos Notification	<input type="checkbox"/>	
Bidder's Certification	<input type="checkbox"/>	
AIA Document A305-1986 Contractor's Qualification Statement	<input type="checkbox"/>	
Form W-9 Department of the Treasury Internal Revenue Service	<input type="checkbox"/>	

Listed below are REQUIRED FORMS/DOCUMENTS that must be submitted prior to starting work, if awarded the contract. Failure to submit forms below may result in project start delay.

<input type="checkbox"/> Certificate of Liability Insurance	<input type="checkbox"/> Performance Bond (100% of contract)
<input type="checkbox"/> AIA Document A101-2007 Standard Form of Agreement between Owner and Contractor (as revised by owner)	<input type="checkbox"/> Labor and Material Payment Bond (100% of contract)