

NOTICE
SPECIAL MEETING OF THE GOVERNING BOARD
TRACY UNIFIED SCHOOL DISTRICT
JUNE 17, 2020

PLACE: DISTRICT EDUCATION CENTER
SUPERINTENDENT'S CONFERENCE ROOM
1875 WEST LOWELL AVENUE
TRACY, CALIFORNIA

To View this meeting, please follow this link: [Board Meeting Live](#)

TIME: 6:00 PM Closed Session
7:00 PM Open Session

MODIFIED MEETING PROCEDURES DURING COVID-19 PANDEMIC:

To view this meeting, please follow this link: [Board Meeting Live](#)

Select "Watch on Web Instead"

Once the event opens click "Join Anonymously"

As per Executive Order N-29-20 from Governor Newsom, the Tracy Unified School District Board of Education meetings will move to a virtual/teleconferencing environment using Microsoft Teams. The Governor's executive order on March 12, 2020, waived the requirement for a majority of board members to physically participate in a public board meeting at the same location. The intent is not to limit public participation, but rather to protect public health by following the Governor's Stay at Home executive order.

To make a public comment, please follow this [Public Comment Link](#) available only on June 17th between 5:00 and 6:00 p.m. to place your comment.

AGENDA

- | | | |
|-----------|--|----------------|
| 1. | Call to Order | Pg. No. |
| 2. | Roll Call – Establish Quorum
Board: S. Abercrombie, A. Alexander, J. Costa, B. Pekari, S. Kaur, J. Silcox, L. Souza
Staff: B. Stephens, C. Goodall, S. Harrison, T. Jalique, B. Etcheverry | |
| 3. | Closed Session: Opportunity to Address the Board Regarding Closed Session Items which follow. Closed session is limited to consideration of items specifically authorized under the Government Code and/or the Education Codes. | |
| | 3.1 Administrative & Business Services: None. | |
| | 3.2 Educational Services: None. | |
| | 3.3 Human Resources: | |
| | 3.3.1 Consider Public Employee/Employment/Discipline/Dismissal/Release | |
| | Action: Motion __; Second __. Vote: Yes __; No __; Absent __; Abstain __ | |

- 3.3.2 Conference with Labor Negotiator
Agency Negotiator: Tammy Jalique
Associate Superintendent of Human Resources
Employee Organization: CSEA, TEA

4. **Adjourn to Open Session**
5. **Call to Order and Pledge of Allegiance**
6. **Closed Session Issues:**
6c Report Out Any Action Taken
Vote: Yes ___; No ___; Absent ___; Abstain ___
7. **Approve Minutes:** None.
8. **Student Representative Reports:** None.
9. **Recognition & Presentations:** An opportunity to honor students, employees and community members for outstanding achievement: None.
10. **Information & Discussion Items:** An opportunity to present information or reports concerning items that maybe considered by Trustees at a future meeting.
- 10.1 **Administrative & Business Services:** None.
- 10.2 **Educational Services:** None.
- 10.3 **Human Resources:**
10.3.1 Consider and Discuss Item No. 14.3.3 Adopt Resolution 19-32, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds
11. **Hearing of Delegations:** Anyone wishing to address the Governing Board on a non-agenda item may be heard at this time. Oral presentations shall be held to a reasonable length, normally not to exceed five (5) minutes. If formal action is required, the board may request that the item be placed on a future agenda and action will be taken at a future date. If information or a report is requested, the request for it must also be submitted in writing to the superintendent.
12. **PUBLIC HEARING:** None.
13. **Consent Items:** Actions proposed for consent are consistent with the approved practices of the district and are deemed routine in nature. Trustees receive board agenda background information in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.
Action: Motion ___; Second ___. Vote: Yes ___; No ___; Absent ___; Abstain ___.
Board approval of any agenda item requiring insurance is conditioned upon acceptance of appropriate insurance accepted by Tracy Unified.
- 13.1 **Administrative & Business Services:** None.

- 14. Action Items:** Action items are considered and voted on individually. Trustees receive background information and staff recommendations for each item recommended for action in advance of scheduled meetings and are prepared to vote with knowledge on the action items.
- 14.1 Administrative & Business Services:** None.
- 14.2 Educational Services:** None.
- 14.3 Human Resources:**
- 14.3.1** Adopt Resolution 19-33, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds **1-3**
Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __
- 14.3.2** Adopt Resolution No. 19-36 Authorizing the Elimination of Certain Certificated Management Positions Due to Lack of Work or Lack of Funds **4-5**
Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __
- 14.3.3** Adopt Resolution 19-32, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds **6-9**
Action: Motion __; Second __. **Vote:** Yes __; No __; Absent __; Abstain __
- 15. Board Reports:** An opportunity for board members to discuss items of particular importance or interest in the district.
- 16. Superintendent's Report:** An opportunity for the superintendent to share matters of special interest or importance which are not on the board agenda and/or special presentations of district programs or activities.
- 17. Board Meeting Calendar:**
- 17.1** June 23, 2020
- 18. Upcoming Events:**
- 18.1** August 11, 2020 First Day of School 2020-21

If requested, the agenda shall be made available in appropriate alternative formats to persons with a disability. To make this request, please telephone the Superintendent's Office at 209.830.3201. If any person with a disability needs a disability-related modification or accommodation, including auxiliary aids or services, he/she should also contact the Superintendent's Office at least 24 hours prior to the meeting.



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent for Human Resources
DATE: May 22, 2020
SUBJECT: **Adopt Resolution 19-33, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds**

BACKGROUND: Pursuant to Education Codes 45117 and 45114, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain classified positions due to lack of work or lack of funds.

RATIONALE: Elimination of certain classified positions are needed due to lack of work or lack of funds.

RECOMMENDATION: Approve Resolution 19-33, Authorizing the Elimination of Certain Classified Positions due to Lack of Work or Lack of Funds.

Prepared by: Tammy Jalique, Associate Superintendent for Human Resources.



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 19-33**

**RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO
LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Codes §45117 and §45114, Board Policy and the Collective Bargaining Agreement between the Tracy Unified School District and the California School Employees Association permit the Governing Board to eliminate the number of classified positions due to lack of work or lack of funds:

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than August 8, 2020 due to lack of work or lack of funds:

- a. Eliminate five (5) 6 hour/10 month IEP Para Educator positions
- b. Eliminate one (1) 4 hour/10 month IEP Para Educator position
- c. Eliminate one (1) 6.5 hour/10 month Para Educator II position

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on August 8, 2020, the above referenced classified position shall be eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to the District rules and regulations and applicable provisions of Education Code not later than sixty (60) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Tracy Unified School District on June 17, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
Attested:

President
Board of Trustees
Tracy Unified School District

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk

Board of Trustees

Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent for Human Resources
DATE: June 3, 2020
SUBJECT: Adopt Resolution No. 19-36 Authorizing the Elimination of Certain
Certificated Management Positions Due to Lack of Work or Lack of Funds

BACKGROUND: Pursuant to the budgetary needs of the District, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain certificated management positions due to lack of work or lack of funds. The elimination of the positions are part of the budget cuts to keep the District fiscally solvent.

RATIONALE: Elimination of certain certificated management positions are needed due to lack of work or lack of funds.

RECOMMENDATION: Approve Resolution No. 19-36, Authorizing the Elimination of Certain Certificated Management Positions Due to Lack of Work or Lack of Funds.

Prepared by: Tammy Jalique, Associate Superintendent for Human Resources.



TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 19-36
RESOLUTION FOR A REDUCTION IN CERTIFICATED MANAGEMENT POSITIONS DUE TO
LACK OF WORK/LACK OF FUNDS

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than June 3, 2020 due to lack of work or lack of funds:

- a. Eliminate one (1) Math Coordinator Position
- b. Eliminate one (1) Director of Assessment and Accountability Position
- c. Eliminate two (2) Elementary School Assistant Principal Positions

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on June 30, 2020, the above referenced certificated management positions shall be eliminated.

ADOPTED by the Governing Board of Tracy Unified School District on June 17, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

President
Board of Trustees
Tracy Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Trustees, Tracy Unified School District



HUMAN RESOURCES MEMORANDUM

TO: Dr. Brian Stephens, Superintendent
FROM: Tammy Jalique, Associate Superintendent for Human Resources
DATE: June 1, 2020
SUBJECT: Adopt Resolution 19-32, Authorizing the Elimination of Certain Classified Positions Due to Lack of Work or Lack of Funds

BACKGROUND: Pursuant to Education Codes 45117 and 45114, the District administration is making a recommendation that will require the Governing Board of the Tracy Unified School District to eliminate certain classified positions due to lack of work or lack of funds.

RATIONALE: Elimination of certain classified positions are needed due to lack of work or lack of funds.

RECOMMENDATION: Approve Resolution 19-32, Authorizing the Elimination of Certain Classified Positions due to Lack of Work or Lack of Funds.

Prepared by: Tammy Jalique, Associate Superintendent for Human Resources.



**TRACY UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 19-32**

**RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO
LACK OF WORK/LACK OF FUNDS**

WHEREAS, Education Codes §45117 and §45114, Board Policy and the Collective Bargaining Agreement between the Tracy Unified School District and the California School Employees Association permit the Governing Board to eliminate the number of classified positions due to lack of work or lack of funds:

WHEREAS, the Governing Board of the Tracy Unified School District has determined that it shall be necessary to eliminate the following positions in the District not later than August 8, 2020 due to lack of work or lack of funds:

- a. Eliminate six (6) 8 hour/12 month Custodian I positions
- b. Eliminate one (1) 6 hour/12 month Custodian I position
- c. Eliminate one (1) 8 hour/12 month Maintenance Custodian position
- d. Eliminate one (1) 3 hour/10 month School Security Person position
- e. Eliminate three (3) 8 hour/10 month School Security Person positions
- f. Eliminate one (1) 8 hour/12 month Utility Person II position
- g. Eliminate one (1) 3 hour/12 month Utility Person II position
- h. Eliminate one (1) 8 hour/12 month Maintenance Specialist (HVAC) position
- i. Eliminate two (2) 8 hour/12 month Maintenance Mechanic positions
- j. Eliminate one (1) 8 hour/12 month Mechanic position
- k. Eliminate one (1) 4 hour/12 month Secretary to the Director of Maintenance, Operations, and Transportation (MOT) position
- l. Eliminate one (1) 4 hour/12 month Secretary to the Director of Maintenance, Operations, and Transportation (Transportation) position
- m. Eliminate one (1) 8 hour/12 month Receptionist, District Education Center position
- n. Eliminate six (6) 8 hour/10 month High School Administrative Secretary positions
- o. Eliminate two (2) 8 hour/10 month High School Attendance Clerk positions
- p. Eliminate one (1) 7 hour/10 month High School Attendance Clerk position
- q. Eliminate one (1) 3 hour/10 month Clerk Typist I position
- r. Eliminate one (1) 4 hour/10 month Clerk Typist I position
- s. Eliminate one (1) 6 hour/10 month Clerk Typist I position
- t. Eliminate one (1) 6 hour/10 month Clerk Typist II position
- u. Eliminate one (1) 8 hour/12 month Clerk Typist II position
- v. Eliminate one (1) 2 hour/10 month Clerk Typist II position
- w. Eliminate one (1) 5 hour/10 month Computer Software Technician position

- x. Eliminate three (3) 6 hour/10 month Career Education Technician positions
- y. Eliminate one (1) 3 hour/10 month School Site Budget Clerk position
- z. Eliminate two (2) 8 hour/12 month School Site Business Manager positions
- aa. Eliminate nine (9) 8 hour/10 month Parent Liaison positions
- bb. Eliminate one (1) 7 hour/10 month Translator/Clerk Typist position
- cc. Eliminate one (1) 8 hour/12 month District Truancy Officer position
- dd. Eliminate one (1) 3 hour/10 month Para Educator I Kindergarten position
- ee. Eliminate two (2) 3.5 hour/10 month Bilingual Para Educator I positions
- ff. Eliminate four (4) 3 hour/10 month Bilingual Para Educator I positions
- gg. Eliminate one (1) 2 hour/10 month Bilingual Para Educator I position
- hh. Eliminate two (2) 6 hour/10 month Bilingual Para Educator I positions
- ii. Eliminate nineteen (19) 6 hour/10 month Para Educator I positions
- jj. Eliminate two (2) 5.75 hour/10 month Para Educator I positions
- kk. Eliminate nineteen (19) 3 hour/10 month Para Educator I positions
- ll. Eliminate seven (7) 4 hour/10 month Bilingual Para Educator I positions
- mm. Eliminate one (1) 5.5 hour/10 month Bilingual Para Educator I position
- nn. Eliminate one (1) 6.75 hour/10 month Para Educator I position
- oo. Eliminate one (1) 5 hour/10 month Para Educator I position
- pp. Eliminate one (1) 5 hour/10 month Bilingual Para Educator I position
- qq. Eliminate three (3) 6.5 hour/10 month Bilingual Para Educator I positions
- rr. Eliminate one (1) 8 hour/10 month Bilingual Para Educator I position
- ss. Eliminate one (1) 8 hour/10 month Para Educator II position
- tt. Eliminate six (6) 4 hour/10 month Para Educator I positions
- uu. Eliminate one (1) 3.8 hour/19 per week/10 month Para Educator I position
- vv. Eliminate two (2) 3.5 hour/10 month Para Educator I positions
- ww. Eliminate four (4) 3 hour/10 month – 4 day per week Para Educator I positions
- xx. Eliminate one (1) 3.25 hour/10 month Para Educator I position
- yy. Eliminate two (2) 4 hour/10 month Secretary to Prevention Services positions
- zz. Eliminate one (1) 8 hour/12 month Personnel Technician position
- aaa. Eliminate one (1) 8 hour/12 month Secretary to the Director of Curriculum and Continuous Improvement position
- bbb. Eliminate six (6) 20 hours/week K-8 Library Technician positions
- ccc. Eliminate one (1) 8 hour/12 month Secretary to the Director of Staff Development position
- ddd. Eliminate one (1) 8 hour/10 month Adult School Registrar/Testing Technician position

NOW, THEREFORE, BE IT RESOLVED that as of the close of the business day on August 8, 2020, the above referenced classified position shall be eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to the District rules and regulations and applicable provisions of Education Code not later than sixty (60) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Tracy Unified School District on June 17, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
Attested:

President
Board of Trustees
Tracy Unified School District

I certify that the foregoing resolution was adopted by the Board of Trustees of the Tracy Unified School District, County of San Joaquin, on the date shown above.

Clerk
Board of Trustees
Tracy Unified School District