



# Infectious Disease Policy

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Prepared By	Approved By	Reviewed & Revised	Reviewed By	Next Review
Lead Nurse	ESC - Mar 2013	October 2018	Lead Nurse/ DOL	Oct 2020

## 1 Overview

- 1.1 It is the intention of Governors and Staff of Tanglin Trust School to be vigilant in relation to the presence of any infectious disease, globally, nationally and within the school community. We recognise the need to minimise the spread of infection in school to maintain the health and well-being of students and staff.

## 2 Guiding Principles

- 2.1 The success in dealing with outbreaks of infectious disease depends upon early recognition and prompt action. This requires effective communication between the Tanglin community and the School.

## 3 Objectives of This Policy

- 3.1 To provide clear direction on the procedures that the School, staff and parents should follow in incidences of infectious disease outbreak.

## 4 Responsibilities of the School

- 4.1 To monitor student illness via the electronic registers and information gained from the Tanglin community.
- 4.2 To monitor infectious illness among staff.
- 4.3 To identify any clusters of illness in school and notify parents.
- 4.4 Notify parents of any of the following infectious illnesses in the school community:
- Chickenpox
  - Hand Foot and Mouth
  - Fifth Disease
  - Gastric Flu
  - Head Lice
  - Other (determined by the Nursing Team)
- 4.5 To liaise with the Ministry of Health regarding infectious diseases and adhere to any advice given.
- 4.6 To have a 'Flu Pandemic Plan' in place ready in the event of a pandemic, as part of Business Continuity Management planning.
- 4.7 To clearly communicate the procedures to follow when students or staff are unwell.

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## 5 Responsibilities of Parents

- 5.1 To follow the published procedures when students are unwell.
- 5.2 To inform the School via email or telephone to the class teacher, tutor, school office or health centre if a student has been diagnosed with an infectious illness.
- 5.3 To adhere to all instructions from the School regarding temperature taking and children's attendance at school if the Ministry of Health (MOH) announces a Flu Pandemic.

## 6 Review

- 6.1 The Education Sub-Committee (ESC) of the Governing Body must approve any changes to the Infectious Disease Policy.
- 6.2 The Lead Nurse will ensure that the Policy is reviewed on a regular basis.

## 7 Dissemination

- 7.1 This policy will be available to the Tanglin community on the Parent Portal. Procedures for staff illness and the Flu Pandemic Plan will be available to staff only on the Staff Portal.

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