



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR
SERVICES FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **16-27 Maintenance, Repair and Operations Supplies**

DATE: **Tuesday, March 29, 2016**

RE: **ADDENDUM NO. 1**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

Rockford Public Schools

ADDENDUM ONE

DATE: Tuesday, March 29, 2016

RE: IFB No. 16-27 Maintenance, Repair and Operations Supplies

BID SPECIFICATION CLARIFICATION

Section 9 – Discount off Catalog Price & Award

There is not specified list of items or supplies for this bid. All interest bidders must submit a digital catalog price list with associated pricing for each item in the catalog. The digital catalog is required to be submitted with the bid documents otherwise your bid response will be deemed non-responsive.

REQUEST FOR INFORMATION

Question 1:

Are we required to supply a quote for all Maintenance Item categories or can we supply pricing for our core competencies?

Response 1:

Bidders are not required to provide pricing on all sections of the bid; bidders should only bid on areas in which they feel comfortable (their core competencies).

Question 2:

In our industry we negotiate better costing based on the size of the opportunity, number of turns of a particular product or usage. Can you provide annual estimates on spends in each of the commodity categories?

Response 2:

The requirements of the District vary from year to year depending on funding, the District's ability to complete and/or bid work and the projects the Board approves so providing estimated quantities is not feasible. If there are additional discounts that may be applied base on order specific factors, the District would be happy to discuss those items with the successful bidder. However, such ancillary discounts will not be taken into account when evaluating bid offer forms.

Question3:

Your request for various LED lights is extremely vague. Does it refer to fixtures, lamps, indoor lighting, outdoor lighting, roadway/parking light, office etc.

Response 3:

As LED lighting offers significant advantages, such as energy efficiency and decreased maintenance costs, the District is interested in any and all applications of this technology.

Question 4:

As a distributor we carry multiple lines of commodity items which presents challenges when offering pricing as a discount off list. Would we be able to submit our pricing in a cost plus format and still be considered for the bid process?

Response 4:

Yes. The expectation is that Bidders will provide a percentage discount of the regular purchase price (catalog price); if the regular purchase price is best exemplified in a cost-plus format that will be acceptable.

Question 5:

I have a question regarding specific examples of the LED lights, and Sensor Switch/N-light controls on the electrical common items in IFB 16-27. If you could give me a few examples of what you are looking for, it would give me a better sense of what to quote.

Response 5:

Specific items are not required to be quoted as the District does not want to limit what items it can purchase. The basic requirement is to provide catalog pricing (as documentation of a baseline) and then to provide a guaranteed percentage discount for all items purchased through the supplier.