



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. 16-13 Low-Voltage Electrical & Generator Maintenance and Repairs

DATE: Thursday, February 04, 2016

RE: ADDENDUM NO. 1

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

Rockford Public Schools

ADDENDUM ONE

DATE: Thursday, February 04, 2016

**RE: IFB No. 16-13 Low-Voltage Electrical and Generator Maintenance and Repairs
Pre-Bid Meeting minutes**

1.

Q: Is the contractor required to have a "P.E.R.C" license?

A: Yes

2.

Change: Generator Preventative Maintenance P.33_4. LV & BG Contractor/s Responsibilities_O

Backup Generator Preventative Maintenance will be performed every 2 years or 100 running hours. Weekly generator checks will be provided by contracted custodial staff.

3.

Q: Please clarify "written documentation". P.34_6. Completion_C

A: Contractor will include, on all submitted invoices, a statement of completion. E.g. I, contractor, hereby certify that the entirety of the scope of work has been completed to the best of my knowledge.

4.

Q: Please clarify "one hour response time" as referenced on P. 32_4. LV & BG Contractor/s Responsibilities_F

A: The contractor is required to respond (i.e. to return a call, review the scope of work, discuss emergency situation, formulate a plan and communicate said plan to the District or in some way acknowledge the presence of an emergency and their intent to respond) within one hour of being notified of said emergency.

5.

Q: Travel time is to be included in hourly rate on bid offer form?

A: Yes

6.

Q: Are estimates required for all work?

A: No, estimates are required only when the District requests one (typically with higher dollar projects).

7.

Q: This BID may be awarded to multiple vendors, correct?

A: Yes

8.

Addition: The standby/backup battery for all District security systems will be tested on an annual basis and replaced if it is found to have failed the test or to be in unserviceable condition. The District will coordinate a system for documenting the tests, results and battery replacement schedule with the successful bidder. The successful bidder will comply with agreed upon documentation system even if additional labor hours are required for completion. Security system backup batteries will be replaced at least once every three years even if, at the end of any three year period, the battery has passed all tests. Additionally, keyless entry components will be tested on an annual basis. The results of said test will be provided to the Security Director as well as recommendations for the replacement of nonfunctioning, damaged or outdated components.

9.

Addition: The District reserves the right to, at any point during the duration of this contract require the contractor to commence annual testing of fire alarm system batteries, and replacement of fire alarm batteries commensurate with state and federal regulations. Should the District choose to invoke this right, the successful bidder shall comply with all District requested documentation and record keeping even if additional labor hours are required for completion.

10.

Q: If a contractor is only bidding on one block, how should they annotate the blocks they do not intend to bid on?

A: The contractor can put N/A or no bid.

11.

Q: Please clarify the District's willingness to accept "proprietary" items.

A: The contractor must first discuss the installation of proprietary items with the District before installation. If the District does not give consent, proprietary items will not be allowed. The District's acceptance of one proprietary item does not create precedence for all proprietary items.



PRE-BID MEETING SIGN-IN SHEET

IFB # for IFB 16-13 Low-Voltage Electrical & Generator Maintenance and Repairs

Thursday, February 2, 2016 10:30 am (CDST)

Printed Name	Company Name	Company Address	Telephone	E-mail
1 WM MURASKI	APM SYSTEMS	1440 21ST ST	815-227-1440	APM-SYSTEMS@GMAIL.COM
2 WAYNE WEISIO	JOHNSON CONTROLS	3007 MALMO DR ARL HTS IL	847-502-7079	WAYNE.A.WEISIO@JCI.COM
3 TODD GEE	JOHNSON CONTROLS	3007 MALMO DR. ARL HTS IL.	815-509-3026	T.DD.GEE@JCI.COM
4 Robert Mwozki	CFS Systems.LLC	1440 21 st St. Suite 202	779-532-0071	CFS.LLC@Comcast.net
5 Fred Dichi	RPS 205			
6 WILSON BAKER	RPS 205			
7				
8	Start @ 10:55 Am			