



**ROCKFORD BOARD OF EDUCATION  
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES  
FOR SCHOOL DISTRICT NO. 205  
ROCKFORD, ILLINOIS**

IFB No.        **16-11 General Grounds and Lawn Mowing Services**

DATE:         **Wednesday, September 2, 2015**

RE:            **ADDENDUM NO. 1**

---

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**BID OPENING: THURSDAY, SEPTEMBER 10, 2015 AT 10:30 AM (CDST), 501 7<sup>TH</sup> STREET, ROCKFORD, IL 61104, 6<sup>TH</sup> FLOOR CONFERENCE ROOM.**

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at [tamara.pugh@rps205.com](mailto:tamara.pugh@rps205.com).

**Rockford Public Schools**

**ADDENDUM ONE**

**DATE: September 2, 2015**

**RE: IFB No. 16-11 General Grounds and Lawn Mowing Services**

**Pre-Bid Meeting Questions/Specifications**

**Specification change:**

There will be a change to the specifications on the last line under Industrial Weeds on page 32. The last line that reads: This does not include landscaped planting areas. **Will now read: All weeds must be removed from all landscaped planting areas on the entire site. This change is very important!**

**Question 1:**

The question was asked if the company who is awarded the contract can store any of their equipment on our properties.

**Response 1:**

For safety and liability reasons that is not a possibility.

**Question 2:**

Is a 5% bid bond and 100% performance bond required for this solicitation?

**Response 2:**

This project will require a performance bond only.

**Questions 3:**

How many copies of the bid does the district need?

**Response 3:**

Only one copy is needed for the bid.

---

**INDUSTRIAL WEEDS**

Industrial weeds growing from cracks or hard surfaces, along sidewalks, curb lines, roadway edges or any other locations that detract from the appearance of the site are the responsibility of the mowing contractor to remove. There may be times that industrial weeds are present against the foundation of the building. These weeds must also be removed. **All weeds must be removed from all landscaped planting areas on the entire site.**

**SCHOOL MONUMENT SIGN**

Each school typically has a monument sign at some location on the property. The area around the monument sign has some form of landscaping around it. It is the responsibility of the Contractor to keep this area free of weeds. If landscape planting materials are questionable, the Contractor shall contact the Maintenance Manager overseeing this contract.

**FINAL APPEARANCE**

The overall final appearance of the property when mowing is completed is important. Picking up or bagging cut grass and mulching leaves is not normally required. Mowing patterns will be such that the clippings and mulched leaves are evenly distributed, not windowed into noticeable areas. Grass clippings will not be allowed to accumulate on hard surface areas such as sidewalks, parking lots or roadways. Mowing patterns will be established and equipment operated so that the height of the cut is uniform and no scalping occurs. All industrial weeds shall be removed. All hard surfaces shall be air swept. A professional manicured appearance is expected. The Maintenance Manager overseeing this contract will be responsible for determining the quality of the site appearance.

**REPORTING OF DAMAGE**

Any vandalism or storm damage to School areas or to trees, bushes, play equipment, School equipment, buildings or other objects located in the property must be reported by the contractor to the Facilities Department as soon as possible by calling 966-3010.

**COMPLAINTS**

The contractor will be immediately notified by phone of any complaints and given 24 hours to respond to the complaint. Contractor notification form will be mailed or emailed as a follow-up to the contractor. Each contractor will be given an opportunity to respond to any complaint in order to correct or clarify the situation. The contractor will be responsible for any repairs or restitution necessary from such complaints.

**BID FORM**

Bidders should list the cost per week for mowing service on the lines provided next to each School. The first mowing will start the first week of May through the last week of October. This should total 26 mowings per season.

Bidders are asked to submit their lowest price on the sites they are interested in at this time. Bidders may bid on any or all School sites; however, the maximum number of sites awarded to one bidder shall be determined by the Rockford School District.

The services requested in this bid are not subject to the prevailing wage regulations.



PRE-BID MEETING SIGN-IN SHEET

IFB # 16-11 General Grounds and Lawn Mowing Services  
 Tuesday, September 1 10:30 am (CDST)

	Printed Name	Company Name	Company Address	Telephone	E-mail
1	JOE KOSKULLACK	GCA SERVICES GROUP	1438 BROOK DRIVE DOWNERS GROVE, IL 60515	331-305-0568	JKOSKULLACK@GCA-SERVICES.COM
2	Eric Riha	LCB Walter	4235 S. Perryville Rd Cherry Valley, IL 61016	832-370-2367	Eriha@LebWalter.com
3	Craig SIERKESON	INTEGRITY LANDSCAPE	5887 SWEETGRASS DR <sup>Rescue FL</sup> 61023	815) 540-5508	CSIERKESON@yahoo.com
4	Theresa Key	LCA Properties	1202 Shappert Drive Machesney Park 61115	815-282-1041	tim.key@lca-properties.com
5	JEFF McNEIL	FOSS LANDSCAPES	1218 SHAPPER DR MACHESNEY PARK, IL 61115	815-636-4748	Fosslandscapes@sbcglobal.net
6	Sophia RAYNER	Legion Service Provider	6411 Edgewood rd Machesney park, IL 61115	(815) 980-8650	legionserviceprovider@outlook.com
7	SEM McINTYRE	ADV ENTERPRISES	5249 HALLEY RD Rockford, IL 61101	(815) 721-6512	JEMMY@ADV-ENTERPRISES.COM
8					