



**ROCKFORD BOARD OF EDUCATION
INVITATION FOR BID ON SUPPLIES, MATERIALS, EQUIPMENT OR SERVICES
FOR SCHOOL DISTRICT NO. 205
ROCKFORD, ILLINOIS**

IFB No. **16-02 Oil for School Buses**

DATE: **Monday, July 6, 2015**

RE: **ADDENDUM NO. 2**

To All Bidders:

Attached are modifications, clarifications and/or corrections for the Project Manual and are hereby made a part of the contract documents. Please attach this addendum to the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at tamara.pugh@rps205.com.

- General Terms and Discussions, Paragraph 8. Pricing:
 - Please clarify the contract firm price requirement and contract period. Is the contract period one year or three years? Is the contract price firm for one or three years?

The anticipated term of the contract will be a one-year contract with two (2) additional one year **option** terms

- Specifications of Oil For School Busses, Oil Supplier Needs:
 - Please clarify – “...Organization of Exporting Countries (OPEC) pricing. This price will be permitted to fluctuate upward and downward during the course of the contract.” What is OPEC Pricing and how is it defined? Are prices firm for one year, three years, or can they fluctuate during the course of the contract?

The price bid shall consist of two parts. The first part of the bid price shall be the price per gallon for 15W40 new motor oil with Organization of the Petroleum Exporting Countries (OPEC) pricing. **This price will be permitted to fluctuate upward and downward during the course of the contract.**

- Please clarify – “The second part of this bid price consists of the price determined by the Contractor for his transportation and delivery costs plus profit margin. This part of the bid will remain firm for each year of the contract.” General Terms and Discussion, Paragraph 8. Pricing refers to “...full purchase price, including delivery to destination...” Which is it? Is the Contract period one year or three?

The second part of the bid price consists of the price determined by the Contractor for his transportation and delivery costs plus profit margin. This part of the bid will remain firm for each year of the contract. The anticipated term of the contract will be a one-year contract with two (2) additional one year **option** terms

- **Performance Requirements**:
 - Please clarify requirement for PC11A. PC11A is still undefined by the API pending testing and further analysis. Forecasted implementation date is 2017.
- Pricing/Economic Adjustments:
 - Please clarify – what does this section refer to? Which adjustment method is correct between firm price, one to three years, OPEC pricing, or CPI?

The price bid shall consist of two parts. The first part of the bid price shall be the price per gallon for 15W40 new motor oil with Organization of the Petroleum Exporting Countries (OPEC) pricing. This price will be permitted to fluctuate upward and downward during the course of the contract.

The second part of the bid price consists of the price determined by the Contractor for his transportation and delivery costs plus profit margin. This part of the bid will remain firm for each year of the contract.

- Bid Offer Form:
 - Please clarify meaning of OPEC Rockford Average. Please clarify phrase “for propane fuel delivered in transport load quantities. (minimum of 15,000 gallons total).” Do you want 15,000 gallons in one order or will it be a total of 15,000 gallons annually or for the three year period?

The successful Contractor must be able to provide delivery on an “on demand” basis with a two day delivery window from the time the District places the order. The successful Contractor will deliver by tanker in bulk form and be able to pump into the District’s tank, which is a standard oil tank that is currently in place. All deliveries shall be shipped to 2000 Christina Street, Rockford, IL 61104. Delivery shall be made during the hours of 7:30 A.M. to 3:00 P.M., Monday through Friday. Quantities shown are estimates only. They are based on prior yearly usage. Items are to be ordered “as needed” over a period of 1 year.