



Rockford Board of Education  
501 Seventh Street  
Rockford, IL 61104

February 19, 2016

## **Addendum No. 1: 16-31 RFP Workers Compensation**

---

To All Bidders:

Attached are modification, clarifications and/or corrections for the Project Manual and is hereby made a part of the contract documents. Please see attached to this addendum the Project Manual(s) in your possession. Please note the receipt of this addendum on the bid form. Bidders shall review changes to all portions of this work as changes to one portion may affect the work of another.

**RFP Opening: Monday, February 29 at 1:00 PM (CST), Rockford Board of Education, 6<sup>th</sup> floor Conference Room, 501 Seventh St., Rockford, IL 61104.** The date and time as stated is also the time of the public opening. All vendors are welcome to attend the RFP opening.

Refer all questions relative to the business aspect, Instructions to Bidders, Special Conditions, and questions concerning the technical aspect of the documents to the Purchasing Process Manager by email at [tamara.pugh@rps205.com](mailto:tamara.pugh@rps205.com).

ROCKFORD BOARD OF EDUCATION

By: Tamara Pugh

Purchasing Process Manager

**Rockford Public Schools**

**ADDENDUM ONE**

**ADDENDUM DATE: February 19, 2016**

**RE: RFP No. 16-31 Workers Compensation**

**REQUEST FOR INFORMATION RESPONSES:**

1. Is the District planning on seeking an alternative quotation on your Property, Liability and Workers Compensation renewal? I understand you are currently with CLIC. **At this time the District is only seeking the TPA for workers compensation.**
2. How many bills were processed in 2015? **There were 1,518 total bills processed in 2015.**
3. I would like to verify this RFP is seeking a “Third Party Administrator” to handle and manage workers compensation claims? **Yes, we are seeking a third party administrator to handle and manager workers compensation claims.**
4. I wanted to see if the RFP Opening, now scheduled for 2/29/16 at 1:00 PM, can be extended. With the Final Addendum being provided on 2/26/16 that does not give us enough time to develop a really good proposal. We would need at least several business days from the Final Addendum to the RFP Opening in order to develop the kind of proposal that we want to deliver and that Rockford Public School District #205 deserves. **At this time we are unable to extend the opening in order for us to meet our deadlines.**
5. I am in receipt of the above captioned RFP from Rockford Public Schools and reviewing to see how best to match up our resources. I do not see loss information in the RFP or attachments indicating volume of WC claims broken out by Medical Only, Indemnity, Report only and Open and Closed. **The following information will be posted as a separate attachment.**