

# MORRIS SCHOOL DISTRICT BOARD OF EDUCATION

## Bid 20-001: Morristown High School Athletic Uniforms Goods & Services

Opening: 10:45 AM, Thursday, June 11, 2020  
31 Hazel St  
Morristown, NJ 07960

Anthony LoFranco  
Business Administrator/Board Secretary

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### INSTRUCTIONS TO VENDORS

1. All vendors must understand and agree to comply with specifications for this bid and with the General Conditions.
2. Bids shall be submitted on the forms provided with the specifications, sealed in a plainly marked, opaque envelope. Bidders should also keep a complete copy of the bid packet, exactly as submitted. The District does not accept electronic (email) submission of bids.
3. Please use blue ink for all signatures.
4. The bid shall contain all descriptive literature, specifications, etc.
5. Please do not bind/staple bid submissions.
6. In addition to hardcopy submission of your bid, please supply a digital copy of entire bid submission (CD-ROM or flash drive) – including catalogs, flyers, product brochures. *In case of discrepancies, the hardcopy responses will prevail over electronic submissions.*
7. Electronic media will not be returned. Clearly label electronic media with the vendor name, name of the bid and date of bid opening. Place electronic media in a protective pouch.
8. Submit sealed bids to:  
Joan Frederick  
Assistant Business Administrator  
Morris School District  
31 Hazel St, Morristown, NJ 07960.

**SECTION 1: Advertisement**

MORRIS SCHOOL DISTRICT BOARD OF EDUCATION  
County of Morris, State of New Jersey

Request for Bids

The Morris School District Board of Education hereby advertises for competitive bid pricing in accordance with N.J.S.A. 18A:18A-21(a) (b).

**Opening: Thursday, June 11, 2020**

**Bid # 20-004: Lawncare at 10:00 am**

**Bid # 20-009: Bus Repairs at 10:15 am**

**RFP # 19-024: Environmental Consultant at 10:30 am**

**Bid # 20-001: Athletic Uniforms at 10:45 am**

To request all necessary bid specifications and bid forms contact:

Joan Frederick, Asst. Business Administrator  
Morris School District Board of Education  
31 Hazel Street, Morristown, New Jersey 07960  
Phone: 973-292-2300 X2020  
E mail: [purchasing@msdk12.net](mailto:purchasing@msdk12.net)

Bids must be submitted in a sealed envelope and delivered to the Office of the School Business Administrator of Morris School District Board of Education *on or before* date and time indicated above. The envelope to bear the following information:

Bid # and Bid Title  
Name and Address of the Bidder  
Bid Date and Bid Opening Time

Location of Bid Opening:

MORRIS SCHOOL DISTRICT BOARD OF EDUCATION  
31 Hazel Street  
Morristown, New Jersey 0760

The bid process will begin on the above date, time and location by Anthony LoFranco, Business Administrator/Board Secretary, or designee. No bids shall be received after the time designated in the advertisement. (N.J.S.A. 18A:18A-21(b)). The Board of Education does not accept electronic (e-mail) submission of bids.

“Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.”

Failure to comply with Instructions to Bidders and to complete and submit all required forms, may be cause for disqualification and rejection of the bid.

The Board of Education reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a), 18A:18A-22, and to waive any informalities.

### **Special Notice—Office of the School Business Administrator**

The Board of Education during this emergent time, is currently closed and there is no guarantee the district offices will be opened by the advertised submission date. As the School Business Administrator/Board Secretary of the district, I am providing this Special Notice concerning the submission and opening of bids.

#### **Submission of Bids**

All potential bidders are to send their responses through the US Postal Service (Certified Mail or Overnight Mail suggested) or other recognized delivery service that provides certification of delivery to the sender. Please do not attempt to hand deliver bids!

#### **Opening of Bids—Online Live Streaming**

The board of education is aware of N.J.S.A. 18A:18A-21 which states the following:

*At such time and place the purchasing agent of the board of education shall publicly receive the bids and thereupon immediately proceed to unseal them and publicly announce the contents, which announcement shall be made in the presence of any parties bidding or their agents who are then and there present.*

To ensure there is “social distancing” amongst all parties in the bid opening, the bid opening will be conducted via online live streaming. The names of the vendors and their prices will be announced on the online live streaming which may be viewed by the general public and interested parties on the advertised bid date and time.

All potential bidders are to visit the Morris School District Board of Education website and click on the link pertaining to the Opening of Bids via Online Live Streaming. Please find the applicable bid opening link on the Business Office section of the website.

<https://www.morris schooldistrict.org>

**Anthony Lo Franco**  
School Business Administrator/Board Secretary

## **SECTION 2: Specifications for this Bid**

### **Bid 20-001: Morristown High School Athletic Uniforms**

**Opening: 10:45 AM, Thursday, June 11, 2020**

1. Before submitting a bid, be sure you can meet all the following conditions – especially delivery dates.
2. All questions must be submitted by end of day Friday, June 5, 2020.
3. The District intends to award each item to the lowest responsible bidder.
4. Pricing must be submitted on the district-provided excel spreadsheet. Bidders should print the spreadsheet after entering all prices and include on a CD or flash drive with the sealed bid. In case of discrepancies, the hardcopy responses will prevail over electronic submissions.
5. Failure to deliver
  - a. Any vendor who fails to deliver supplies by the delivery date – or who doesn't comply with item specifications – shall be liable to the District for 25% of the price of said supplies, to be withheld from monies otherwise due to the vendor for said supplies.
  - b. If a vendor fails to deliver supplies by the delivery date, the Board may terminate the order after seven days from the delivery date, made effective immediately upon the District providing written notice to the vendor.
  - c. Vendor must produce a letter from the manufacturer if vendor claims that an item is discontinued or cannot be delivered on time.
6. Exact items, substitutes, equivalents
  - a. Items to be bid exactly as specified. If no substitute indicated, brand requested will be expected.
  - b. When bidding a substitute, you must indicate the substituting brand and model number.
  - c. In the event substitutes are bid, enclosed with the bid must be complete information with respect to substitutes, including – but not limited to – a complete specification and samples of substitutes.
7. Items shipped directly from manufacturer: The Board's original purchase order # must be on the manufacturer's invoice. Shipping charges are to be included.
8. Logos, Letters, Numbers
  - a. The cost to create and/or apply logos, letters, numbers, etc., is to be included with item prices.
  - b. Call for exact logo before printing. (please refer to logos in spreadsheet)
  - c. Vendors are responsible for following all applicable state and federal requirements for numbers and lettering on clothing.
  - d. For any questions about logos, sizes, colors, etc., **contact David Nicholson, before ordering:**  
david.nicholson@msdk12.net, (973) 292-2000 x2159.
9. Delivery deadlines –
  - a. **Week of July 27, 2020:** Field Hockey, Volleyball
  - b. **Week of September 28, 2020:** Basketball, Fencing, Indoor Track, Swimming
  - c. **Week of January 25, 2021:** Golf, Softball, Boys Tennis
10. Delivery location: Successful bidder must deliver all items and services as requested during the contract period to:  
**Morristown High School, 50 Early St, Morristown, NJ 07960**  
**Attn: David Nicholson, Athletic Department**
11. Numbers for uniforms: All numbering must comply with applicable regulations.

**MORRIS SCHOOL DISTRICT BOARD OF EDUCATION  
MORRISTOWN, NEW JERSEY 07960**

**ADVISORY INFORMATION FOR BIDDERS**

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<https://www.morrisschooldistrict.org>

**Anthony Lo Franco**  
School Business Administrator/Board Secretary

### **SECTION 3: Bid Submission Form & Required Documents**

**Bid 20-001: Morristown High School Athletic Uniforms**

**Opening: 10:45 AM, Thursday, June 11, 2020**

**Your submission must include this form and all required documents. Failure to submit them may be cause for disqualification for being non-responsive pursuant to N.J.S.A. 18A:18A-2(y).**

**Please check as enclosed, in addition to this page:**

1. ☒ Bid Proposal/Pricing
2. ☒ Deviation Form
3. ☒ Vendor Questionnaire / Certification
4. ☒ Acknowledgement of Addenda
5. ☒ Affirmative Action Questionnaire or Certificate of Employee Information Report
6. ☒ Non-Collusion Affidavit – Notary required
7. ☒ Bidder Comment Form – Optional
8. ☒ Chapter 271 Political Contribution Disclosure Form
9. ☒ Statement of Ownership
10. ☒ Business Registration Certificate
11. ☒ Disclosure of Investment Activities in Iran
12. ☒ Bid Guarantee (Bid Bond, Cashier's Check, or Certified Check)
13. ☒ Guarantee Certificate: Certificate/Consent of Surety
14. ☒ Insurance Certificate
15. NR Public Works Contractor Registration\*
16. NR Transportation Questionnaire

NR=Not Required

\* Public Works Contractor Registration, Business Registration Certificate & DPMC also required from Subcontractor, if employing.

Company BSN Sports, LLC

Address P.O. Box 7726  
Dallas, TX 75209-0726

Phone 800-445-9446 Fax Fax 800-523-5112

Emergency Phone \_\_\_\_\_

Fed Tax ID 47-2460272

Years in Business 38 Number of Employees 3000

Name Ryan Smyth

Title Bid Specialist

Direct Phone 800-445-9446

Email passonsbid@bsnsports.com

Signature Ryan Smyth Date 6/8/2020

## Bid Pricing / Proposal

Bid 20-001: Morristown High School Athletic Uniforms

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Vendors shall submit their itemized prices on the district-provided spreadsheet. In case of discrepancies, the hardcopy responses will prevail over electronic submissions.

1. Totals sheet: Enter company name at the top of spreadsheet; company name will display on every page
2. Items sheet: Select in the yellow Bid column how you are bidding for each item
  - "Exact" - for Bid item exactly as specified
  - "Sub" - for Substitute: Must enter note in the Notes/Substitutes column
  - "No Bid"
3. Items sheet: Enter unit price in the yellow Price column; extended price is calculated automatically
4. Cover Page sheet: Totals are calculated automatically.
5. Print both sheets and include in your sealed bid
6. Submit your completed spreadsheet (on a CD or flash drive) with your sealed bid

*Cost of materials shall include all shipping, handling, storage, overhead and profit. Payment will be made only for materials actually used.*

**Bid Pricing:** Write here the amounts as calculated in the spreadsheet.

TOTAL: \$ 33,070.84

PLEASE REFERENCE THIS NUMBER ON  
YOUR ORDER.

3081795

The undersigned declare that we/they examined the specifications and other contract documents, as well as the premises and all law, ordinances and regulations governing the work, and that we/they propose to provide all goods and to perform all work described in the specifications.

Company BSN Sports, LLC

Name Ryan Smyth

Title Bid Specialist

Signature Ryan Smyth Date 6/8/2020

Bid Specialist

## Deviation Form

Bid 20-001: Morristown High School Athletic Uniforms  
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In the event that the undersigned Bidder intends to deviate from the specifications by submitting alternates, those alternates must be listed below with complete detailed descriptions and samples submitted with the bid. *When applicable, include the line number for each item.*

If no deviations are submitted, the bidder assures the buyer of full compliance with the specifications and conditions.

If deviations are found and not listed, the bidder will be disqualified.

☐ NO DEVIATIONS

☒ DEVIATIONS: List below, referencing any page, paragraph and/or item number(s)

### DEVIATIONS

Tenn11- Augusta AG5412

Voll61- Nike NK835964

Voll63- Nike NKBA5501

Company BSN Sports, LLC

Name Ryan Smyth

Title Bid Specialist

Signature Ryan Smyth Date 6/8/2020 Vendor

Bid Specialist



## Questionnaire/Certifications

**Bid 20-001: Morristown High School Athletic Uniforms**

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Circle responses to confirm you comply with requirements stated in the bid specifications

- ☒ Yes ☐ No I will deliver any and all awarded items by the deadlines specified herein. *delivery based on availability at time of order*
- ☒ Yes ☐ No Delay or failure of delivery is subject to penalty.
- ☒ Yes ☐ No Itemized prices include all lettering, printing and delivery.
- ☒ Yes ☐ No Any item bid as substitute includes brand and model, as well as a sample submitted to the District before bid opening date/time.
- ☒ Yes ☐ No All aspects of numbering and logos for items awarded will comply with applicable regulations.

### References – Work previously done for New Jersey districts with high schools

<u>District</u>	<u>Amt of Contract</u>	<u>Dates of Service</u>	<u>Address</u>	<u>Contact Person/Title</u>	<u>Phone</u>
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1. See attached
2. \_\_\_\_\_
3. \_\_\_\_\_

### Vendor Certifications

#### Direct/Indirect Interests

I declare and certify that no member of the Morris School District Board of Education – nor any officer or employee or person whose salary is payable in whole or in part by said Board of Education or their immediate family members – is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

#### Gifts; Gratuities; Compensation

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other thing of value to any school official, board member or employee of the Morris Board of Education.

#### Vendor Certifications

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a1-4) concerning vendor contributions to school board members.

I certify that I am not an official or employee of the Morris School District Board of Education.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract.

Company

**BSN Sports, LLC**

Name

Ryan Smyth

Title

Bid Specialist

Signature

Ryan Smyth

Date

6/8/2020



#### NEW JERSEY REFERENCES

**Jersey City Board of Education**

346 Claremont Ave.  
Jersey City, NJ 07305  
Roxanne Padilla  
201.915.6274

**Perth Amboy Board of Education**

178 Barracks St.  
Perth Amboy, NJ 08861  
Derek Jess  
732.376.6200

**Phillipsburg School District**

200 Hillcrest Blvd.  
Phillipsburg, NJ 08868  
Thomas Fisher  
908.213.2555

**Toms River Regional Schools**

1144 Hooper Ave.  
Toms River, NJ 08753  
Barbara Cain  
732.505.5617

## Acknowledgement of Addenda

Bid 20-001: Morristown High School Athletic Uniforms  
Opening: 10:45 AM, Thursday, June 11, 2020

The bidder acknowledges receipt of the hereinafter enumerated Addenda which have been issued during period of bidding and agrees that said Addenda shall become a part of this contract. The bidder shall list below the numbers and issuing dates of the Addenda.

☒ No Addenda Received

ADDENDA NO.

ISSUING DATES

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Company BSN Sports, LLC

Name Ryan Smyth

Title Bid Specialist

Signature Ryan Smyth Date 6/8/2020

## Affirmative Action Questionnaire

Bid 20-001: Morristown High School Athletic Uniforms

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This form is to be completed and returned with the bid. However, the Board will accept in lieu of this Questionnaire, Affirmative Action Evidence Employee Information Report inserted after this page.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☒ No

If yes, please attach a copy of the plan to this questionnaire.

2. Our company has a N.J. State Certificate of Employee Information Report ☒ Yes ☐ No

If yes, please attach a copy of the certificate to this questionnaire.

3. If you answered "NO" to both questions No. 1 and 2, you must apply for an Affirmative Action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance:

[www.state.nj.us/treasury/contract/compliance/](http://www.state.nj.us/treasury/contract/compliance/)

- Click on "Employee Information Report"
- Complete and submit the form with the appropriate payment to:

Department of Treasury  
Division of Public Contracts/EEO Compliance  
P.O. Box 209  
Trenton, NJ 08625-0002

All fees for this application are to be paid directly to the State of New Jersey. A copy shall be submitted to the Board of Education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge, and that that this firm complies with Exhibit A for Goods/Services contracts or Exhibit B for Construction contracts.

Company BSN Sports, LLC

Name: Ryan Smyth

Title: Bid Specialist

Signature Ryan Smyth Date 6/8/2020

Certification 24600

# CERTIFICATE OF EMPLOYEE INFORMATION REPORT RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of 15 JAN-2018 - 15 MAY-2021

BSN SPORTS, INC.  
1901 DIPLOMAT DR.  
FARMERS BRANCH TX 75234



*Elizabeth Maher Mucio*

ELIZABETH MAHER MUCIO  
Acting State Treasurer

**EXHIBIT A**  
**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L. 1975, C. 127)**

**N.J.A.C. 17:27**

**GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

- Letter of Federal Affirmative Action Plan Approval
- Certificate of Employee Information Report; or
- Employee Information Report Form AA302 (electronically provided by the Division and distributed to the public agency through the Division's website at [www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

## Non-Collusion Affidavit

Bid 20-001: Morristown High School Athletic Uniforms  
Opening: 10:45 AM, Thursday, June 11, 2020

STATE OF NEW JERSEY <sup>PA</sup>

COUNTY OF Montgomery

I Ryan Smyth, located at BSN Sports, LLC

Residing in Dresher, County of Montgomery and State of PA

of full age being duly sworn according to law, upon my oath, depose and say:

I am the Bid Specialist (Title) of BSN Sports, LLC, the bidder making the Bid for the above-named project and that I executed the said Bid with full authority so to do: that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Bid and in the Affidavit are true and correct, and made with full knowledge that the MORRIS SCHOOL DISTRICT BOARD OF EDUCATION relies upon the truth of the statements contained in said Bid and in the statements contained in this Affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the firm named above.

I hereby certify that I am the only person interested in this bid, that it is made without collusion with any person, firm or corporation making another bid for the same contract, that the bid is in all respects fair and that no officer in the MORRIS SCHOOL DISTRICT BOARD OF EDUCATION or any person in the employ of said BOARD OF EDUCATION is directly or indirectly interested in this bid or in the supplies or work to which it relates or in the profits of any portion thereof.

BSN Sports, LLC

Name of \_\_\_\_\_

By Ryan Smyth Bid Specialist

Authorized Representative Title

State of Texas

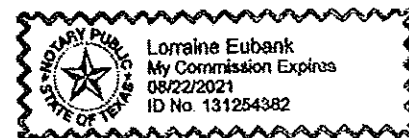
County of Dallas

Sworn and subscribed before me this 8<sup>th</sup> day of June, 2020

Signature of Notary or Commissioner of Deeds Lorraine Eubank

My Commission expires 8 / 22 / 2021

Official Title \_\_\_\_\_



## Bidder's Comment Form

**Bid 20-001: Morristown High School Athletic Uniforms**

**Opening: 10:45 AM, Thursday, June 11, 2020**

This form is for Bidder's use in offering voluntary alternates, or other comments intended to afford the Board information or opportunities to improve the quality of the project, without invalidating the bid. It may *not* be used to take exception to specific conditions of the project defined in the contract documents which the Bidder does not like. The bid provided must be based upon the plans, specs and all contract conditions, as stated. If these documents or conditions contain some untenable item, or extremely expensive provision, for example, to which the Bidder wishes to raise objection, this must be done at the pre-bid meeting (if held), or in writing to the Architect or Business Administrator through the question process outlined in the Instructions to Bidders. Such inquiries will have response issued by addendum only, and the resulting decision circulated to all bidders of record.

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☒ No Comment

Company BSN Sports, LLC

Name: Ryan Smyth

Title: Bid Specialist

Signature Ryan Smyth Date 6/8/2020



## Chapter 271 Political Contribution Disclosure Form

(Contracts that Exceed \$17,500.00)

Ref. N.J.S.A. 52:34-25

Bid 20-001: Morristown High School Athletic Uniforms

Opening: 10:45 AM, Thursday, June 11, 2020

The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

BSN Sports, LLC (Business Entity) has made the following reportable political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract:

### Reportable Contributions

Date of Contribution	Amount of Contribution	Name of Recipient Elected Official/ Committee/Candidate	Name of Contributor

The Business Entity may attach additional pages if needed.

☒ No Reportable Contributions (Please check (✓) if applicable.)

I certify that BSN Sports, LLC (Business Entity) made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

### Certification

I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

Company BSN Sports, LLC  
Name: Ryan Smyth  
Title: Bid Specialist  
Signature Ryan Smyth Date 6/8/2020

**STATEMENT OF OWNERSHIP DISCLOSURE**

**N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)**

**Bid 20-001: Morristown High School Athletic Uniforms**

**Opening: 10:45 AM, Thursday, June 11, 2020**

**This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.**

**Name of Organization:** BSN Sports, LLC

**Organization Address:** P.O. Box 7728  
Dallas, TX 75209-0728

**Part I Check the box that represents the type of business organization:**

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☐ For-Profit Corporation (any type) ☒ Limited Liability Company (LLC)
- ☐ Partnership      ☐ Limited Partnership      ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): \_\_\_\_\_

**Part II Check the appropriate box**

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**
- OR**
- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

**(Please attach additional sheets if more space is needed):**

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
See attached	



## STOCKHOLDER DISCLOSURE FOR BSN SPORTS, LLC

**Varsity Brands Holding Co.**  
100% of BSN Sports, LLC  
14460 Varsity Brands Way  
Farmers Branch, TX 75244

**Hercules VB Holdings, Inc.**  
100% of Varsity Brands Holding Co.  
14460 Varsity Brands Way  
Farmers Branch, TX 75244

P.O. Box 49 - Jenkintown, PA 19046  
Phone: (800) 445-9446 Fax: (800) 523-5112

Visit us online at  
[www.bsnsports.com](http://www.bsnsports.com) & [www.usgames.com](http://www.usgames.com)

**Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II**

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**

Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

**Please list** the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address

**Part IV Certification**

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Morris School District Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Morris School District Board of Education to notify the Morris School District Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Morris School District Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Ryan Smyth	Title:	Bid Specialist
Signature:	Ryan Smyth	Date:	6/8/2020

## Business Registration Certificate

Bid 20-001: Morristown High School Athletic Uniforms  
Opening: 10:45 AM, Thursday, June 11, 2020

*Insert a copy of your organization's Business Registration Certificate immediately after this page.*

Pursuant to N.J.S.A. 52:32-44 as amended by P.L. 2004 -- Chapter 57, all vendors shall submit with their proposal a copy of their "New Jersey Business Registration Certificate" as issued by the Department of Treasury of the State of New Jersey.

There is no cost to file, and renewal is unnecessary, though changes to information must be submitted.

Filing is quick, uncomplicated and can be done online:

[https://www.state.nj.us/treasury/revenue/dcr/reg/sos\\_dcrnew01.prod.htm](https://www.state.nj.us/treasury/revenue/dcr/reg/sos_dcrnew01.prod.htm)

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE FOR STATE AGENCY AND CASINO SERVICE CONTRACTORS		DEPARTMENT OF TREASURY DIVISION OF REVENUE PO BOX 322 TRENTON, NJ 08646-0322
TAXPAYER NAME:	TRADE NAME:	
TAX REGISTRATION TEST ACCOUNT	CLIENT REGISTRATION	
TAXPAYER IDENTIFICATION#:	SEQUENCE NUMBER:	
970-097-382/500	0107250	
ADDRESS:	ISSUANCE DATE:	
847 ROEBLING AVE	07/14/04	
TRENTON NJ 08611		
EFFECTIVE DATE:		
01/01/01		
FORM BRC(02-01)		

*Act Director*  
This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE	
Taxpayer Name:	TAX REG TEST ACCOUNT
Trade Name:	
Address:	847 ROEBLING AVE TRENTON, NJ 08611
Certificate Number:	1093907
Date of Issuance:	October 14, 2004
For Office Use Only:	
20041014112823533	

09/21/18

Taxpayer Identification# 472-460-272/000

Dear Business Representative:

Congratulations! You are now registered with the New Jersey Division of Revenue.

Use the Taxpayer Identification Number listed above on all correspondence with the Divisions of Revenue and Taxation, as well as with the Department of Labor (if the business is subject to unemployment withholdings). Your tax returns and payments will be filed under this number, and you will be able to access information about your account by referencing it.

Additionally, please note that State law requires all contractors and subcontractors with Public agencies to provide proof of their registration with the Division of Revenue. The law also amended Section 92 of the Casino Control Act, which deals with the casino service industry.

We have attached a Proof of Registration Certificate for your use. To comply with the law, if you are currently under contract or entering into a contract with a State agency, you must provide a copy of the certificate to the contracting agency.

If you have any questions or require more information, feel free to call our Registration Hotline at (609) 292-8282.

I wish you continued success in your business endeavors.

Sincerely,



James J. Fruscione  
Director  
New Jersey Division of Revenue

STATE OF NEW JERSEY  
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY  
DIVISION OF REVENUE  
PO BOX 252  
TRENTON, NJ 08646-0252

TAXPAYER NAME:

VARSITY BRANDS HOLDING CO., INC.

ADDRESS:

14460 VARSITY BRAND WAY  
FARMERS BRANCH TX 75244  
EFFECTIVE DATE:

05/04/15

TRADE NAME:

SEQUENCE NUMBER:

1951085

ISSUANCE DATE:

09/21/18



Director  
New Jersey Division of Revenue

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF INVESTMENT ACTIVITIES IN  
IRAN

Quote Number: 20-001 Bidder/ Offeror: BSN Sports, LLC

**PART 1: CERTIFICATION**

**BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.**

**FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.**

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. **Failure to complete the certification will render a bidder's proposal non-responsive.** If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debatement or suspension of the party

**PLEASE CHECK THE APPROPRIATE BOX:**

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

**OR**

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

**PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN**

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

**PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE INCLUDE A SEPARATE PAGE.**

Name: \_\_\_\_\_ Relationship to Bidder/Offeror: \_\_\_\_\_

Description of Activities \_\_\_\_\_

Duration of Engagement: \_\_\_\_\_ Anticipated Cessation: \_\_\_\_\_

Date \_\_\_\_\_ Bidder/Offeror Contact \_\_\_\_\_

Name/Contact \_\_\_\_\_ Phone Number \_\_\_\_\_

Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Ryan Smyth Signature: Ryan Smyth

**Do Not Enter PIN as a Signature**

Title: Bid Specialist

Date: 6/8/2020

## *Bid Guarantee*

**Bid 20-001: Morristown High School Athletic Uniforms**  
**Opening: 10:45 AM, Thursday, June 11, 2020**

*Insert documents immediately after this page.*



# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

BSN Sports, LLC  
715 Twining Road  
Dresher, PA 19025

### SURETY:

(Name, legal status and principal place of business)

North American Specialty Insurance Company  
1200 Main Street, Suite 800  
Kansas City, MO 64105

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

### OWNER:

(Name, legal status and address)

Morris School District  
31 Hazel St.  
Morristown, NJ 07960

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$ 10%

Ten Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)


20-001 MORRISTOWN HS ATHLETIC UNIFORMS

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 11th day of June, 2020

  
(Witness)

BSN Sports, LLC

(Principal)

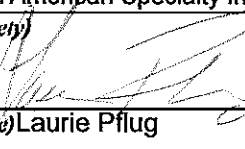
(Seal)

By:  Bid Specialist  
(Title)

North American Specialty Insurance Company

(Surety)

(Seal)

By:  Attorney-in-Fact  
(Title)

  
(Witness)

SWISS RE CORPORATE SOLUTIONS

NORTH AMERICAN SPECIALTY INSURANCE COMPANY  
WASHINGTON INTERNATIONAL INSURANCE COMPANY

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT North American Specialty Insurance Company, a corporation duly organized and existing under laws of the State of New Hampshire, and having its principal office in the City of Kansas City, Missouri, and Washington International Insurance Company, a corporation organized and existing under the laws of the State of New Hampshire and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

JACK M. CROWLEY, STEVEN R. FOSTER, TEUTA LURI AND LAURIE PFLUG

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:


FIFTY MILLION (\$50,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both North American Specialty Insurance Company and Washington International Insurance Company at meetings duly called and held on the 9<sup>th</sup> of May, 2012:

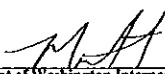
"RESOLVED, that any two of the Presidents, any Managing Director, any Senior Vice President, any Vice President, any Assistant Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Company when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."



By   
Steven P. Anderson, Senior Vice President of Washington International Insurance Company  
& Senior Vice President of North American Specialty Insurance Company



By   
Michael A. Ito, Senior Vice President of Washington International Insurance Company  
& Senior Vice President of North American Specialty Insurance Company

IN WITNESS WHEREOF, North American Specialty Insurance Company and Washington International Insurance Company have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers this 19th day of September, 2019.

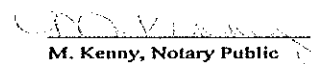
North American Specialty Insurance Company  
Washington International Insurance Company

State of Illinois  
County of Cook

ss:

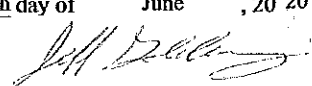
On this 19th day of September, 2019, before me, a Notary Public personally appeared Steven P. Anderson, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company and Michael A. Ito, Senior Vice President of Washington International Insurance Company and Senior Vice President of North American Specialty Insurance Company, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.



  
M. Kenny, Notary Public

I, Jeffrey Goldberg, the duly elected Assistant Secretary of North American Specialty Insurance Company and Washington International Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said North American Specialty Insurance Company and Washington International Insurance Company, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 11th day of June, 2020.

  
Jeffrey Goldberg, Vice President & Assistant Secretary of  
Washington International Insurance Company & North American Specialty Insurance Company



**State of New Jersey**  
**DEPARTMENT OF BANKING AND INSURANCE**

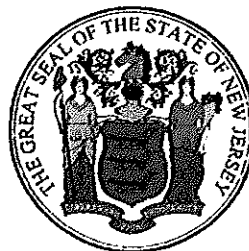
**CERTIFICATE OF AUTHORITY**

Date: May 01, 2019

NAIC COMPANY CODE: 29874

THIS IS TO CERTIFY THAT THE NORTH AMERICAN SPECIALTY INSURANCE COMPANY OF MANCHESTER, NEW HAMPSHIRE, HAVING COMPLIED WITH THE LAWS OF THE STATE OF NEW JERSEY, AND ANY SUPPLEMENTS OR AMENDMENTS THERETO WITH RESPECT TO THE TRANSACTION OF THE BUSINESS OF INSURANCE, IS LICENSED TO TRANSACT IN THIS STATE UNTIL THE 1st DAY OF May, 2020, THE LINES OF INSURANCE SPECIFICALLY DESIGNATED BELOW:

- 01 - Fire and Allied Lines
- 02 - Earthquake
- 03 - Growing Crops
- 04 - Ocean Marine
- 05 - Inland Marine
- 06 - Workers Compensation and Employers Liability
- 07 - Automobile Liability Bodily Injury
- 08 - Automobile Liability Property Damage
- 09 - Automobile Physical Damage
- 10 - Aircraft Physical Damage
- 11 - Other Liability
- 12 - Boiler and Machinery
- 13 - Fidelity and Surety
- 15 - Burglary and Theft
- 16 - Glass
- 17 - Sprinkler Leakage and Water Damage
- 18 - Livestock
- 19 - Smoke or Smudge
- 20 - Physical Loss to Buildings
- 21 - Radioactive Contamination
- 22 - Mechanical Breakdown/Power Failure
- 26 - Accident and Health



MARLENE CARIDE

COMMISSIONER OF  
BANKING AND INSURANCE



## SURETY DISCLOSURE STATEMENT AND CERTIFICATION

Pursuant to N.J.S.A. 2A:44-143

North American Specialty Insurance Company, (hereinafter called "Surety"), the Surety on the attached bond, hereby certifies the following:

- 1) The Surety meets the applicable surplus requirements of R.S.17:17-6 OR R.S.17:17-7 as of the Surety's most current annual filing with the New Jersey Department of Insurance.
- 2) The surplus of North American Specialty Insurance Company as determined in accordance with the applicable laws of this State, totals \$334,251,118 as of the calendar year ended December 31, 2018, which amount has been certified by Pricewaterhouse Coopers, Boston, MA, and is included in the Annual Statement on file with the New Jersey Department of Insurance, 20 West State Street CN-325, Trenton, New Jersey 08625-0325
- 3) North American Specialty Insurance Company has received from the United States Secretary of the Treasury a certificate of authority pursuant to 31 U.S.C. Section 9305, with an underwriting limitation established therein on July 1, 2019 in the amount of \$24,886,000.
- 4) The amount of the bond to which this statement and certification is attached is \$\_\_\_\_\_.
- 5) If, by virtue of one or more contracts of reinsurance, the amount of the bond indicated under item (4) above exceeds the total underwriting limitation of all sureties on the bond as set forth in item (3) above, then for each such contract of reinsurance:

- (a) The name and address of each such reinsurer under that contract and the amount of the reinsurer's participation in the contract is as follows:


<u>Reinsurer</u>	<u>Address</u>	<u>Amount</u>
North American Specialty Insurance Company	1200 Main Street, Suite 800 Kansas City, MO 64105 (Administrative Address)	100%

- (b) Each surety that is party to any such contract of reinsurance certifies that each reinsurer listed under item (5)(a) satisfies the credit for reinsurance requirement established under P.L. 1993, c.243 (C.17:51B-1 et seq.) and any applicable regulations in effect as of the date on which the bond to which this statement and certification is attached shall have been filed with the appropriate public agency.

### CERTIFICATE

I, Gerald Jagrowski, Vice President for North American Specialty Insurance Company, an insurance company domiciled in the State of New Hampshire, DO HEREBY CERTIFY that, to the best of my knowledge, the foregoing statements made by me on behalf of North American Specialty Insurance Company are true, and ACKNOWLEDGE that, if any of those statements made by me on behalf of North American Specialty Insurance Company are false, this bond is VOIDABLE.

NORTH AMERICAN SPECIALTY INSURANCE COMPANY

By:   
Gerald Jagrowski, Vice President

Dated: 7/10/2019

**NORTH AMERICAN SPECIALTY INSURANCE COMPANY**  
 A New Hampshire Corporation

**BALANCE SHEET AS OF DECEMBER 31, 2019**  
 (Statutory Basis)

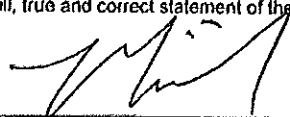
Valuation of securities on National Association of Insurance Commissioner Basis

**ASSETS**

**LIABILITIES**

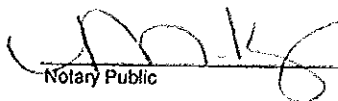
Cash	107,599,514	Reserve for Unearned Premiums	1,263
Bonds	205,726,476	Reserve for Losses and Loss Adjustment Expenses	21,145,528
Other Invested Assets	64,161,844	Funds Withheld	7,577,476
Other Admitted Assets	118,474,935	Taxes and Other Liabilities	143,938,110
<b>TOTAL ADMITTED ASSETS</b>	<b>495,962,769</b>	Surplus	323,300,392
		<b>TOTAL LIABILITIES &amp; POLICYHOLDERS' SURPLUS</b>	<b>495,962,769</b>

The undersigned, being duly sworn, says: That he is Senior Vice President of North American Specialty Insurance Company, Kansas City, Missouri that said company is a corporation duly organized, existing and engaged in business as a Surety Company by virtue of the Laws of the State of New Hampshire and authorized to do business in the State of New York and has duly complied with all the requirements of the laws of said State applicable to said Company and is duly qualified to act as Surety under such laws; that said Company has also complied with and is duly qualified to act as Surety under the Act of Congress approved, July 1947 6 U.S.C. sec. 6-13; and that to the best of his knowledge and belief the above statement is a full, true and correct statement of the financial condition of the said Company on the 31st day of December, 2019



Michael A. Ito, Senior Vice President  
 North American Specialty Insurance Company

Subscribed and sworn before me,  
 this 6th day of March, 2020



Notary Public



## *Guarantee Certificate*

**Bid 20-001: Morristown High School Athletic Uniforms**

**Opening: 10:45 AM, Thursday, June 11, 2020**

A performance bond will be required from the successful bidder. In accordance with N.J.S.A. 18A:18A-25, the Morris School District Board of Education requires a certificate from a surety company stating it will provide the contractor/vendor with a performance bond in such sum that is required in the bid specifications and/or for the full faithful performance of all the bid specifications and contract provisions.

*Insert documents immediately after this page.*

## *Certificate of Liability Insurance*

**Bid 20-001: Morristown High School Athletic Uniforms**  
**Opening: 10:45 AM, Thursday, June 11, 2020**

*After this page insert proof of your general liability (including products) and excess liability.*



# CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 1

DATE (MM/DD/YYYY)  
07/31/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Willis of Texas, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	<b>CONTACT</b> NAME: PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL: certificates@willis.com ADDRESS:  <b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: James River Insurance Company INSURER B: Travelers Property Casualty Company of Ame INSURER C: INSURER D: INSURER E: INSURER F:
<b>INSURED</b> BSN Sports, LLC 14460 Varsity Brands Way Farmers Branch, TX 75244 USA	NAIC # 12203 25674

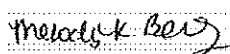
**COVERAGES** **CERTIFICATE NUMBER:** W12214838 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	00067824-5	07/30/2019	07/30/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		TJ-CAP-6E004847-TIL-19	07/30/2019	07/30/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		00063341-5	07/30/2019	07/30/2020	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	TC2J-UB-6N324265-19	07/30/2019	07/30/2020	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Morris School District is included as an Additional Insured as respects to General Liability.

**CERTIFICATE HOLDER**

Morris School District 31 Hazel Street Morristown, NJ 07960	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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## **SECTION 4: General Conditions & Instructions**

The following conditions shall govern the submission of bids/proposals (may be used interchangeably) for the Morris School District.

### **SUBMITTING SEALED BIDS**

- 1 Bids shall be submitted on the forms provided with the specifications, sealed in a plainly marked, opaque envelope. Bidders should also keep a complete copy of the bid packet, exactly as submitted. The District does not accept electronic (email) submission of bids.
- 2 Please use blue ink for all signatures.
- 3 The bid shall contain all descriptive literature, specifications, etc.
- 4 Please do not bind bid submissions if removal of binding might damage contents.
- 5 In addition to hardcopy submission of your bid, please supply all parts of the bid – as identified herein including catalogs, flyers, product brochures – in digital format (CD-ROM or flash drive). *In case of discrepancies, the hardcopy responses will prevail over electronic submissions.*
- 6 Electronic media will not be returned. Clearly label electronic media with the vendor name, name of the bid and date of bid opening. Place electronic media in a protective pouch.

### **BID OPENING**

All bids will be publicly opened in a District meeting room. Bidders and/or their authorized agents, and the general public are invited to be present at the bid opening. It is the responsibility of each bidder to ensure that their bid is complete, and presented to the Business Office before the bid date and time. Bids will not be accepted or received by the District after the advertised bid date and time, in accordance with N.J.S.A 18A:18A-21(b).

#### **Special Notice—Office of the School Business Administrator**

The Board of Education during this emergent time, is currently closed and there is no guarantee the district offices will be opened by the advertised submission date. As the School Business Administrator/Board Secretary of the district, I am providing this Special Notice concerning the submission and opening of bids.

All potential bidders are to send their responses through the US Postal Service (Certified Mail or Overnight Mail suggested) or other recognized delivery service that provides certification of delivery to the sender. Please do not attempt to hand deliver bids!

The board of education is aware of N.J.S.A. 18A:18A-21 which states the following:

*At such time and place the purchasing agent of the board of education shall publicly receive the bids and thereupon immediately proceed to unseal them and publicly announce the contents, which announcement shall be made in the presence of any parties bidding or their agents who are then and there present.*

To ensure there is “social distancing” amongst all parties in the bid opening, the bid opening will be conducted via online live streaming. The names of the vendors and their prices will be announced on the online live streaming which may be viewed by the general public and interested parties on the advertised bid date and time.

All potential bidders are to visit the Morris School District Board of Education website and click on the link pertaining to the Opening of Bids via Online Live Streaming. Please find the applicable bid opening link on the Business Office section of the website.

### **AFFIRMATIVE ACTION REQUIREMENTS**

Each contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

1. Appropriate evidence that the contractor is operating under an existing federally approved or sanctioned affirmative action program; or
2. A certificate of employee information report approval issued in accordance with N.J.A.C.17:27-4; or
3. An employee information report (Form AA302) provided by the Division and distributed to the public agency to be completed by the contractor, in accordance with N.J.A.C. 17:27-4.

Please note: A completed and signed Affirmative Action Questionnaire is required with submission of bid. However, the Board will accept in lieu of the Questionnaire, Affirmative Action Evidence stapled to the Affirmative Action Questionnaire form. “If awarded a contract, your company/firm will be required to comply with the requirements of N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27 et. seq.

#### **ALTERNATIVE DISPUTE RESOLUTION PROCESS**

All disputes relating to the performance of the contract shall be submitted first to non-binding mediation by a single mediator. The mediation shall be held at the Board of Education offices before a single mediator who is mutually acceptable to the parties. The parties shall share the mediator's fees equally. If the dispute is submitted for mediation, the neutral party must demonstrate knowledge of the Public Schools Contract Law. The arbitration of claims is expressly excluded under this contract. This alternative dispute resolution practices required by this section shall not apply to disputes concerning the bid solicitation process, or to the formation of contracts. Nothing shall prevent either party from seeking injunctive or declaratory relief in court at any time.

#### **AMERICAN GOODS**

In accordance with N.J.S.A. 18A:18A-20, only manufactured products of the United States, wherever available, and where possible are to be used with this project.

#### **AMERICANS WITH DISABILITIES ACT**

The contractor must comply with all provisions of the Americans with Disabilities Act (ADA), P.L 101-336, in accordance with 42 U.S.C. S121 01 et seq.

#### **ANTI-BULLYING BILL OF RIGHTS—REPORTING OF HARASSMENT, INTIMIDATION AND BULLYING—CONTRACTED SERVICE**

The contracted service provider shall comply with all applicable provisions of the New Jersey Anti-Bullying Bill of Rights Act—N.J.S.A. 18A:37-13.1 et seq., all applicable code and regulations, and the Anti-Bullying Policy of the Board of Education. In accordance with N.J.A.C. 6A:16-7.7 (c), a contracted service provider, who has witnessed, or has reliable information that a student has been subject to harassment, intimidation, or bullying shall immediately report the incident to any school administrator or safe schools resource officer, or the School Business Administrator/Board Secretary.

#### **ANTI-DISCRIMINATION PROVISIONS—N.J.S.A. 10:2-1**

N.J.S.A. 10:2-1. Antidiscrimination provisions. Every contract for or on behalf of the State or any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration or repair of any public building or public work or for the acquisition of materials, equipment, supplies or services shall contain provisions by which the contractor agrees that:

a. In the hiring of persons for the performance of work under this contract or any subcontract hereunder, or for the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under this contract, no contractor, nor any person acting on behalf of such contractor or subcontractor, shall, by reason of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex, discriminate against any person who is qualified and available to perform the work to which the employment relates;

b. No contractor, subcontractor, nor any person on his behalf shall, in any manner, discriminate against or intimidate any employee engaged in the performance of work under this contract or any subcontract hereunder, or engaged in the procurement, manufacture, assembling or furnishing of any such materials, equipment, supplies or services to be acquired under such contract, on account of race, creed, color, national origin, ancestry, marital status, gender identity or expression, affectional or sexual orientation or sex;

c. There may be deducted from the amount payable to the contractor by the contracting public agency, under this contract, a penalty of \$50.00 for each person for each calendar day during which such person is discriminated against or intimidated in violation of the provisions of the contract; and

d. This contract may be canceled or terminated by the contracting public agency, and all money due or to become due hereunder may be forfeited, for any violation of this section of the contract occurring after notice to the contractor from the contracting public agency of any prior violation of this section of the contract.

No provision in this section shall be construed to prevent a board of education from designating that a contract, subcontract or other means of procurement of goods, services, equipment or construction shall be awarded to a small

business enterprise, minority business enterprise or a women's business enterprise pursuant to P.L. 1985, c.490 (C.18A:18A-51 et seq.).

**BID GUARANTEE AND BONDING REQUIREMENTS (N.J.S.A. 18A:18A-24)**

Please note: The name, address, and phone number of the Bond Underwriter as well as the Bond Number shall be included with all bonds submitted to the Board of Education.

**A. Bid Guarantee**

Each bid when required shall be accompanied by a bid bond, cashier's check or certified check, made payable to the Morris School District. Uncertified business checks, personal checks, money orders or cash are not acceptable.

When required, each bid shall be accompanied by a bid bond, cashiers or certified check for ten per cent (10%) of the amount of the annual contract, but not in excess of \$20,000. This guarantee shall be made payable to the Morris School District. Such deposit shall be forfeited upon refusal of a bidder to execute a contract; otherwise, checks shall be returned when the contract is executed and surety (performance) bond is filed with the District.

The bid security check for unsuccessful bidders will be returned as soon after the bid opening as possible but in no event later than (10) days after the bid opening.

All bid bonds submitted must be signed and witnessed with original signatures. The District will not accept facsimile or rubber stamp signatures on the bid bond. Failure to sign the bid bond by either the Surety or Principal shall be deemed cause for disqualification of the bid. The Attorney-in-Fact who executes the bond on behalf of the surety shall affix to the bond a certified and current copy of the Power of Attorney.

The District will only accept bid bonds from companies that are licensed and qualified to do business in the State of New Jersey. Such a list (Approved Surety Companies) may be available upon request to the State of New Jersey, Department of Banking and Insurance, P.O. Box 325, Trenton, New Jersey 08625.

*Failure to submit a bid guarantee when required shall be cause for disqualification and rejection of bid.*

**B. Certificate (Consent) of Surety**

When required, each bidder shall submit with its bid a certificate from a surety company stating that the surety company will provide the contractor with a performance bond in an amount equal to the amount of the contract (N.J.S.A. 18A:18A-25). Such surety company must be licensed and qualified to do business in the State of New Jersey. The certificate (consent) of Surety, together with a power of attorney, must be submitted with the bid. *Failure to submit the certificate (consent) of Surety will be cause for disqualification and rejection of bid.*

**C. Performance Bond**

1. When required, the successful bidder shall furnish a Performance, Payment and Completion Bond in a sum of at least one hundred percent (100%) of the total amount payable by the terms of this Contract. Such written guarantee shall be made payable to the Morris School District and shall be in the form required by Statute.
2. Such bond shall further carry a stipulation that no advance, premature, excessive or delayed payments by the Owner shall in any way affect the obligation of the Surety on its bond.
3. Such bond shall further stipulate that no payments made to the Contractor, nor partial or entire use of occupancy of the work by the Owner shall be an acceptance of any work or materials not in accordance with this Contract and the Surety shall be equally bound to the same extent as the Contractor.
4. It is expressly stipulated that the Surety for the Contractor on the project shall be obligated to make periodic inquiries of the Owner at reasonable times, to determine whether its Principal has performed or was performing the Contract in accordance with all of its terms and conditions, particularly in relation to the progress payments scheduled under said Contract with the Owner.
5. In the event the Contractor defaults or fails to perform or finish the work prescribed under the Contract for any reason whatsoever, it shall become the unqualified obligation of the Surety for the defaulting contractor to complete the Contract in accordance with its terms following receipt of notice from the owner of such default.
6. The Contractor shall execute a formal contract with the District in the form required and in such number of counterparts as the District may request. Such Performance, Payment and Completion Bond shall be furnished and such Contracts shall be executed and delivered by the contractor within ten (10) days after the receipt by the contractor of notice accepting his bid by the District.
7. The District will only accept performance bonds from surety companies that are licensed and qualified to do business in the State of New Jersey.

### **BID PRICE GUARANTEE – Ninety (90) Days from Award of Contract**

When the District requests bid prices for supplies, materials and equipment, the contractor(s) shall agree to guarantee the bid price(s) for a period of ninety (90) days from the date of the award of contract. Contractor(s) may extend the bid price guarantee through written permission to the District.

### **BID PRICES**

In the event of discrepancy between the unit price and the extension, the unit price will govern. The District assumes no responsibility to recalculate totals if award is made on the basis of totals.

### **BID PROPOSAL FORM**

All bids are to be written in by typewriter or ink in a legible manner on the official Bid Proposal Form. Any bid price showing any erasure or alteration must be initialed by the bidder in ink, at the right margin next to the altered entry. Failure to initial any erasure or alteration may be cause to disqualify that particular bid entry. If the disqualified entry is a required one, the entire bid may be subject to rejection, so please fill out all entries with care.

The Bid Proposal Form must be duly signed by the authorized representative of the company in the appropriate space, at the end of the Bid Proposal Form. *Failure to sign the Bid Proposal Form may be cause to disqualify the entire bid.* If the Bid Proposal Form contains more than one sheet, then bidders are requested to affix the company name and address on each intervening sheet between the front sheet and the signature sheet which already bear the company information.

The District will not consider any bid on which there is any alteration to, or departure from, the bid specifications. Bidders are not to make any changes on the Bid Proposal Form, or qualify their bid with conditions differing from those defined in the contract documents. If bidders do make changes on the Bid Proposal Form, except as noted above for initialed clerical mistakes, it shall be cause to disqualify that particular bid as non-responsive N.J.S.A. 18A:18A-2(y).

Bidders are to submit one bid price per item. The District will not accept multiple bids on an individual basis, nor will the District accept a "bottom line" or "all or none" bid subject to the bidder receiving the entire contract.

### **BIDDER COMMENT SHEET**

This form is for bidder's use in offering voluntary alternates, or other comments intended to afford the District information or opportunities to improve the quality of the project, without invalidating the bid proposal. It may *not* be used to take exception to specific conditions of the project defined in the contract documents which the bidder does not like. The bid provided must be based upon the plans and specifications, and all contract conditions, as stated. If these documents or conditions contain some untenable item, or extremely expensive provision, for example, to which the bidder wishes to raise objection, this must be done at the pre-bid meeting, or in writing to the Architect or Purchasing Agent through the question process outlined in the Instructions to Bidders. Such inquiries will have response issued by addendum only, and the resulting decision circulated to all bidders of record.

### **BIDDER'S RESPONSIBILITY FOR BID SUBMITTAL**

It is the responsibility of the bidder to ensure that their bid is presented to the Business Office and officially received before the advertised date and time of the bid. It is understood and agreed upon that any person in the District will be absolved from responsibility for the premature opening of any bid not properly labeled and sealed.

### **BRAND NAME OR EQUIVALENT**

Whenever the District requests a brand name for a particular item, it will consider a "brand name or equivalent." If the bidder desires to bid an equivalent item the bidder shall do the following:

1. On the Bid Proposal Form, write in ink next to the item requested, the bidder's substitute item, including brand name, model number and full description of item. This is the only change to the Bid Proposal Form the District will accept.
2. Provide a sample of the substitute item if requested. The sample item must be provided before or at the time of the bid opening. With the sample item shall be a paper, brochure or illustrative literature outlining the brand/manufacture name, model number and full description of item.
3. If a sample is not required the District requests a brochure, pamphlet, or illustrative literature that outlines the specifications of the item including manufacturer's name, model number, etc.
4. Failure to provide a sample item or literature about substitute bids when requested may be cause for disqualification of that item from the bid.

5. It is the responsibility of the bidder to demonstrate equivalency of items offered.
6. In the event a bidder proposes a substitute, the bidder shall be obliged to pay for any testing and analysis necessary, in the sole and exclusive opinion of the District, to confirm that the proposed item is an appropriate substitute
7. Bidders are to only bid brand name or equivalent. The District will not accept multiple bids on individual items.

#### **BUSINESS REGISTRATION CERTIFICATE (N.J.S.A. 52:32-44)**

Pursuant to N.J.S.A. 52:32-44 as amended by P.L. 2004 – Chapter 57, all bidders shall submit with their bid package a copy of their “New Jersey Business Registration Certificate” as issued by the Department of Treasury of the State of New Jersey. Failure to provide the New Jersey Business Registration Certification with the bid package or prior to the award of contract will be cause for the rejection of the entire bid.

#### **Goods and Services Contracts**

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that **knowingly** provide goods or perform services for a contractor fulfilling this contract: 1) The contractor shall provide written notice to its subcontractors to submit proof of business registration to the contractor; 2) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors or attest that none was used; 3) during the term of this contract, the contractor and its affiliates shall collect, remit, and notify all subcontractors and their affiliates that they must collect and remit to the Director of the New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier who fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements is available by calling (609) 292-9292.

#### **Construction Contracts**

N.J.S.A. 52:32-44 imposes the following requirements on contractors and all subcontractors that **knowingly** provide goods or perform services for a contractor fulfilling this contract: 1) the contractor shall provide written notice to its subcontractors and suppliers to submit proof of business registration to the contractor; 2) subcontractors through all tiers of a project must provide written notice to their subcontractors and suppliers to submit proof of business registration and subcontractors shall collect such proofs of business registration and maintain them on file; 3) prior to receipt of final payment from a contracting agency, a contractor must submit to the contracting agency an accurate list of all subcontractors and suppliers or attest that none was used; and, 4) during the term of this contract, the contractor and its affiliates shall collect and remit and shall notify all subcontractors and their affiliates that they must collect and remit, to the Director, New Jersey Division of Taxation, the use tax due pursuant to the Sales and Use Tax Act, (N.J.S.A. 54:32B-1 et seq.) on all sales of tangible personal property delivered into this State.

A contractor, subcontractor or supplier or fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of \$25 for each day of violation, not to exceed \$50,000 for each business registration copy not properly provided or maintained under a contract with a contracting agency. Information on the law and its requirements are available by calling (609) 292-9292.

#### **CHALLENGES TO BID SPECIFICATIONS (N.J.S.A. 18A:18A-15)**

Any prospective bidder who wishes to challenge a bid specification shall file such challenges in writing with the Purchasing Agent no less than three (3) business days prior to the opening of bids. Challenges filed after that time shall be considered void and having no impact on the District or the award of a contract. In the event a bidder contests any aspect of a bid, the bidder would be obligated to reimburse the District for legal fees and costs in defending against a bidder's unsuccessful challenge.

#### **COMPLIANCE WITH ALL LAWS -- Where applicable**

Special attention is called to requirements for Public Liability and Property Damage Insurance, Workmen's Compensation Insurance, Social Security Act, Labor, Employment, Unemployment, Wages, Hours, Discrimination in Employment and Assignment of Contract.

The provisions of the New Jersey School Law shall bind all parties and interests to the Contract. Contractor shall comply with all Federal and State Laws, and all rules and regulations of health, public or other authorities controlling or limiting the methods, materials to be used or actions of those employed in work of this kind.

Any labor or material in addition to that described in the specifications and which is necessary to comply with these laws, rules, ordinances or regulations shall be provided by the Contractor.

Contractor shall keep himself informed of all existing and future State and Federal Laws in any manner affecting those engaged or employed in the work, and shall protect and indemnify the Owner, its officers, members and agents against any claim or liability arising from or based on the violation of any such law, ordinance, regulation order or defects.

Contractor is to comply with the New Jersey State Uniform Construction Code and construction codes of Morristown and Morris Township, where applicable. Contractor is to obtain local municipal building permit and pay for same. Contractor is to abide by local inspection requirements.

#### **CONTRACTOR/VENDOR REQUIREMENTS – OFFICE OF THE NEW JERSEY STATE COMPTROLLER**

Contractors/vendors doing business with the board of education are reminded of the following legal requirements pertaining to the Office of the New Jersey State Comptroller:

##### **A. Access to Relevant Documents and Information—N.J.S.A. 52:15C-14 (d)**

Private vendors or other persons contracting with or receiving funds from a unit in the Executive branch of State government, including an entity exercising executive branch authority, independent State authority, public institution of higher education, or unit of local government or board of education shall upon request by the State Comptroller provide the State Comptroller with prompt access to all relevant documents and information as a condition of the contract and receipt of public monies. The State Comptroller shall not disclose any document or information to which access is provided that is confidential or proprietary. If the State Comptroller finds that any person receiving funds from a unit in the Executive branch of State government, including an entity exercising executive branch authority, independent State authority, public institution of higher education, or unit of local government or board of education refuses to provide information upon the request of the State Comptroller, or otherwise impedes or fails to cooperate with any audit or performance review, the State Comptroller may recommend to the contracting unit that the person be subject to termination of their contract, or temporarily or permanently debarred from contracting with the contracting unit.

##### **B. Maintenance of Contract Records—N.J.A.C. 17:44-2.2**

Relevant records of private vendors or other persons entering into contracts with covered entities are subject to audit or review by OSC pursuant to N.J.S.A. 52:15C-14(d).

The contractor/vendor to whom a contract has been awarded, shall maintain all documentation related to products, transactions or services under this contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request.

#### **CONTRACTS**

##### **A. Award of Contract, Rejection of Bid(s)**

The contract shall be awarded, if at all, to the lowest responsible bidder as determined by the Board. The Board reserves the right to reject any or all bids pursuant to N.J.S.A. 18A:18A-2(s), (t), (x), (y), 18A:18A-4(a), 18A:18A-22, and to waive any informalities and to take such alternates that the Board feels are in the best interests of the Board. The Board may at its option accept the lowest bid on each item and split awards among the various bidders who submit the lowest responsible bids. Pursuant to N.J.S.A. 18A:18A-36 the Board shall award the contract or reject all bids within sixty (60) days, noting the exception highlighted in the law.

##### **B. Equal Prices**

Pursuant to N.J.S.A. 18A:18A-37(d) when two or more bidders submit equal prices and the prices are the lowest responsible bids, the Board may award the contract to the vendor whose response, in the discretion of the Board, is the most advantageous, price and other factors considered.

### **C. Return of Contracts and Related Contract Documents--*When required***

Upon notification of award of contract by the District, the contractor shall sign and execute a formal contract agreement between the Board of Education and the contractor, *when required*.

If a formal contract is not required by the District, an approved and signed District Purchase Order will constitute as a contractual agreement. When a formal contract is required the contractor shall sign and execute said contracts and return said contracts along with the following:

- Performance Bond in the total amount of the contract (*if required*);
- Insurance Certificate with the District as an additional insured (*if required*);
- Affirmative Action Evidence Affirmative Action certificate or copy of completed form AA 302 together with proof of payment;
- Other required documents as may be outlined in the bid specifications.

The executed contracts and related documents must be returned to Morris School District **within ten (10) days of receipt of notification**. Failure to execute the contract and return said contract and related documents within the prescribed time may be cause for a delay in payment for services rendered or products received or the annulment of award by the Board of Education with the bid security becoming property of the District. The District reserves the right to accept the bid of the next lowest responsible bidder, in such a case.

### **D. Renewal of Contract; Services**

The District may, at its discretion, request that a contract for services be renewed in full accordance with N.J.S.A. 18A:18A-42. The Purchasing Agent may negotiate terms for a renewal of contract proposal and present such negotiated proposal to the District. All multi-year contracts and renewals are subject to the availability and appropriation annually of sufficient funds as may be needed to meet the extended obligation. The District is the final authority in awarding renewals of contracts.

### **E. Term of Contract**

The contractor, to whom the contract is awarded, will be required to do and perform the work/services and to provide and furnish the materials in connection therewith in accordance with the plans and specifications on or before the date listed in the General Specifications.

### **F. Purchase Order Required; Notice to Proceed**

No contractor or vendor shall commence any project, provide any service or deliver any goods until he is in receipt of an approved purchase order authorizing work to begin or goods to be delivered.

### **DEBARMENT, SUSPENSION, OR DISQUALIFICATION**

The Board of Education will not enter into a contract for work with any person, company or firm that is on the State Department of Labor and Workforce Development; Prevailing Wage Debarment List, or the State of New Jersey Consolidated Debarment Report ([www.state.nj.us/treasury/debarred](http://www.state.nj.us/treasury/debarred)).

All bidders are required to submit a sworn statement indicating whether or not the bidder is, at the time of the bid, included on the State Department of Labor and Workforce Development; Prevailing Wage Debarment List or the State of New Jersey Consolidated Debarment Report, or the Federal Debarred Vendor List--Excluded Parties List System—System for Award Management—SAM.gov

### **DELETION OF BIDDERS FROM BIDDERS LIST**

The District may delete the name of vendors from the District's list of bidders if on three (3) occasions the vendor did not respond to a request for bids. A letter from the vendors stating "no bid" will not be considered as a "no response to bid."

The Contracted Party, its Subconsultants or Subcontractors may be debarred, suspended or disqualified from contracting and/or working on the School Facilities Project if found to have committed any of the acts listed in N.J.A.C. 17:19-3.1 et seq and 6:20-6.7 et seq

## **DELIVERY**

**FOB Destination, Freight Prepaid** - The contractor, to whom the contract is awarded, retains title and control of goods and selects the carrier and is responsible for the risk of transportation; title passes to the District upon delivery and ownership by the District; the successful bidder pays and bears the costs of all freight and delivery charges listed below. The District recognizes two (2) types of delivery:

### **A. Inside Delivery**

Items are to be delivered to a District location and taken off the truck by transportation carrier personnel and brought to a designated area inside the school or office building.

### **B. Spotted Delivery**

Items are to be delivered to a District location and taken off the truck by transportation carrier personnel and brought to a designated area inside the school or office building. Transportation carrier personnel are responsible to then uncrate, setup, assemble items to determine good working order and remove all debris to the satisfaction of the District.

1. Contractors are cautioned to provide adequate personnel to deliver goods as none will be provided by the District.
2. If a specialized person is needed to setup, assemble or erect item, such assembly shall be completed within five (5) school days of the actual delivery date.
3. Failure to assemble, setup, or erect items within the stated time may result in a \$100.00 per day assessment against the bidder for each day items are not assembled, setup or erected.
4. *The District will not be responsible for any extra delivery costs. All bid prices for materials, goods and supplies are to include all shipping, freight, delivery and handling costs.*
5. Specific delivery instructions are provided in the General Specifications.
6. *Please note!* All packages, boxes, cartons etc., when delivered, must be plainly marked on the outside as to contents, and the District's purchase order number must be clearly printed on the packages, boxes, cartons, etc.

### **Delivery Guarantee**

The contractor agrees to deliver the item(s) so listed in the bid specifications within the prescribed number of days also outlined in the bid specifications. Failure to deliver the designated items within the prescribed period of time shall cause the District to deduct penalties as per the schedule listed in the general specifications.

### **Delivery Times**

The contractor shall deliver items to the schools Monday through Friday **8:30 am** through **4:00 pm**. Vendors are to secure written permission from the Director of Facilities to deliver items during times other than previously mentioned. In case of rejected supplies or equipment, the seller shall be responsible for return transportation and cost of same.

## **DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN**

Pursuant to N.J.S.A. 18a:49.4 and to Public Law 2012, c.25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that the person or entity, or one of the person or entity's parents, subsidiaries, or affiliates, is not identified on a list created and maintained by the Department of the Treasury as a person or entity engaging investment activities in Iran. If the Director finds a person or entity to be in violation of the principles which are the subject of this law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the person or entity.

## **DOCUMENTS, MISSING/ILLEGIBLE**

The bidder shall familiarize himself with all forms provided by the District that are to be returned with the bid. If there are any forms either missing or illegible, it is the responsibility of the bidder to contact the Purchasing Agent for duplicate copies of the forms. This must be done before the bid date and time. The District accepts no responsibility for duplicate forms that were not received by the bidder in time for the bidder to submit with his bid.



#### **DOCUMENT SIGNATURES – ORIGINAL; BLUE INK**

All documents returned to the District shall be signed with an original signature. Failure to sign and return all required documents with the bid package may be cause for disqualification and for the bid to be rejected pursuant to N.J.S.A. 18A:18A-2(y) (non-responsive). The District will not accept facsimile or rubber stamp signatures.

#### **ESTIMATED QUANTITIES**

It is the intention of the District to order the quantities of items listed on the Bid Proposal Form. Bidders are notified that the aforementioned quantities are estimated quantities that the District intends to purchase and are not to be relied upon as the actual quantity to be purchased. There may be some deviation to the number of items actually ordered because of budgeting and financial constraints of the District.

#### **EXAMINATION OF SPECIFICATIONS, ACKNOWLEDGEMENT**

The bidder, by submitting a proposal, acknowledges that he has carefully examined the bid specifications, documents, addenda (if any), and the site; and that from his investigation, he has satisfied himself as to the nature and location of the work, the general and local conditions and all matters which may in any way affect the work or its performance, and that as a result of such examination, he fully understands the intent and purpose thereof, his obligations there under, and that he will not make any claim for, or have any right to damages, because of the lack of any information. Each bidder submitting a bid for a service contract shall include in his bid price all labor, materials, equipment, services, and other requirements necessary, or incidental to, the completion of the work, and other pertinent work as hereinafter described, in accordance with the bid specifications and documents.

#### **FALSE MATERIAL REPRESENTATION – N.J.S.A. 2C:21-34-97(b)**

A person commits a crime if the person knowingly makes a material representation that is false in connection with the negotiation, award or performance of a government contract. If the contract amount is for \$25,000.00 or above, the offender is guilty of a crime of the second degree. If the contract amount exceeds \$2,500.00, but is less than \$25,000.00, the offender is guilty of a crime of the third degree. If the contract amount is for \$2,500.00 or less, the offender is guilty of a crime of the fourth degree.

#### **FORCE MAJEURE**

Neither party shall be liable in damages for any failure, hindrance or delay in the performance of any obligation under this Agreement if such delay, hindrance or failure to perform is caused by conditions beyond the control of either party, including, but not limited to, Acts of God, flood, fire, war or the public enemy, explosion, government regulations whether or not valid (including the denial or cancellation of any export or other necessary license), court order, state funding, or other unavoidable causes beyond the reasonable control of the party whose performance is affected which cannot be overcome by due diligence.

Vendors, and/or contractors who have a contract with the District to provide goods or services cannot unilaterally claim an increase in the cost of the contract because of Force Majeure.

#### **HAZARDOUS MATERIALS**

All potentially hazardous materials or substances must be properly labeled in full accordance with the New Jersey Right to Know Law - N.J.S.A. 34:5A-1 et. seq. All contractors or vendors who need additional information about the New Jersey Right to Know Law are to contact the:

New Jersey Department of Health  
Right to Know Program  
CN 368  
Trenton, New Jersey 08625-0368

Vendors awarded orders for chemicals are required to provide packaging, labeling and Material Safety Data Sheets (MSDS) to the District, in accordance with federal law, 29 C.F.R. §1910.1200 et seq., and state law, 8 N.J.A.C 59:1.1 et seq., and shall enclose two copies of the Hazardous Subject Fact Sheet, and agree in accepting any award arising from this bid to comply with the NJ Labeling Law.

Notwithstanding any provision of the Bids, Specification or other documents herein relevant, no goods or services provided to the District may include or utilize asbestos or materials made with or including asbestos.

#### **INSURANCE AND INDEMNIFICATION**

The bidder to whom the contract is awarded for any service work or construction work shall secure, pay the premiums for and keep in force until the contract expires, insurance of the types and amounts listed below:

General Liability -- \$2,000,000. General Aggregate  
\$1,000,000. Products  
\$1,000,000. Personal Injury  
\$1,000,000. Each Occurrence  
\$50,000. Fire Damage  
\$5,000. Medical Expense

*(A) Insurance Certificate – When Required*

- The contractor must present to the District an insurance certificate in the above types and amounts before any work or service begins.
- Automobile liability insurance shall be included to cover any vehicle used by the insured.
- The certificate holder shall be as follows:  
Morris School District  
31 Hazel St.  
Morristown, NJ 07960
- Additional Insured Claim -- The contractor must include the following clause on the insurance certificate.  
"Morris School District is named as an additional insured"

OTHER INSURANCES

WORKERS COMPENSATION Evidence of adequate Workers Compensation Insurance as required by the laws of the State of New Jersey and the United States, must be available for perusal. The minimum limits are the following, unless a greater amount is required by law:

- Bodily Injury by Accident: \$1,000,000. Each Accident
- Bodily Injury by Disease: \$1,000,000. Policy Limit
- Bodily Injury by Disease: \$1,000,000. Each Employee
- Contract Liability: Same as General Liability
- Automobile Liability: \$1,000,000 Per Occurrence

*(B) Indemnification*

The contractor shall assume all risk of and responsibility for, and agrees to indemnify, defend, and save harmless the Board and its agents, employees and Board members, from and against any and all claims, demands, suits, actions, recoveries, judgments and costs and expenses (including, but not limited to, attorney's fees) in connection therewith on account of the loss of life or property or injury or damage to any person, body or property of any person or persons whatsoever, which shall arise from or result directly or indirectly from the work and/or materials supplied under this contract and the performance by contractor of services under the contract or by a party for whom the contractor is liable. This indemnification obligation is not limited by, but is in addition to, the insurance obligations contained in this agreement.

The Contractor is to assume all liability of every sort incident to the work, including property damage caused by him or his men or by any subcontractor employed by him or any of the subcontractor's men.

INTERPRETATIONS AND ADDENDA

No interpretation of the meaning of the specifications will be made to any bidder orally. Every request for such interpretations should be made in writing to the Purchasing Agent must be received at least ten (10) days prior to the date fixed for the opening of bids to be given consideration. Any and all interpretations and any supplemental instructions will be distributed in the form of written addenda to the specifications. The addenda will be provided in accordance with N.J.S.A. 18A:18A-21(c) to the bidders by certified mail or certified fax no later than seven (7) days Saturdays, Sundays, and holidays excepted, prior to the date for acceptance of bids. All addenda so issued shall become part of the contract document.

LIABILITY – COPYRIGHT

The contractor shall hold and save the District, its officials and employees, harmless from liability of any nature or kind for or on account of the use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in the performance of his contract.

### **LIQUIDATED DAMAGES**

Liquidated damages shall be assessed against the contractor in the amount as listed in the General Specifications, and Contract should the contract/work/service not be completed in accordance with the plans and specifications.

### **NON-COLLUSION AFFIDAVIT**

A notarized Non-Collusion Affidavit shall be submitted with the bid. (N.J.S.A. 2A:93-6).

### **PAYMENTS**

Every effort will be made to pay vendors and contractors within thirty (30) to sixty (60) days provided the District receives the appropriate documentation including but not limited to:

- Signed voucher by vendor;
- Packing Slips; and
- Invoices.

Payment will be rendered upon completion of services or delivery of full order to the satisfaction of the District, unless otherwise agreed to by written contract or mandated by N.J.S.A. 18A:18A-40.1. The District at its discretion may make partial payments. All payments are subject to approval by the Board of Education at a public meeting. Payment may be delayed from time to time depending on the Board of Education meeting schedule.

Receipts signed by persons receiving shipment and showing the date of delivery must be appended to all bills for supplies or equipment when they are rendered for payment.

### **Invoices**

The invoice clearly outlines the goods received or services rendered and the date(s) the services were rendered.

- The invoice must include the full name and address of the company.
- The invoice must include the purchase order number from the board of education.
- The invoice must have the company's invoice number that may be used as reference.
- The invoice must list the goods or services rendered.
- The invoice must be submitted to the Business Office.
- Invoices must be submitted within thirty (30) days of service.

### **POLITICAL CONTRIBUTIONS DISCLOSURE – REQUIREMENTS**

Pursuant to N.J.A.C. 6A:23A-6.3 (a1-4) please note the following:

Award of Contract -- Reportable Contributions -- N.J.A.C. 6A:23A-6.3 (a2)

"No board of education will vote upon or award any contract in the amount of \$17,500 or greater to any business entity which has made a contribution reportable by the recipient under P.L.1973, c83 (codified at N.J.S.A. 19:44A-1 et. seq.) to a member of the board of education during the preceding one year period."

Contributions During Term of Contract – Prohibited -- N.J.A.C. 6A:23A-6.3 (a2,3)

"Contributions reportable by the recipient under P.L. 1973, c83 (codified at N.J.S.A. 19:44A-1 et. seq.) to any member of the school board from any business entity doing business with the school district are prohibited during the term of the contract."

"When a business entity referred in 4.1(e) is a natural person, contribution by that person's spouse or child that resides therewith, shall be deemed to be a contribution by the business entity. When a business entity is other than a natural person, a contribution by any person or other business entity having an interest therein shall be deemed to be a contribution by the business entity."

Chapter 271 Political Contribution Disclosure Form – Required -- N.J.A.C. 6A:23A-6.3 (a4)

All bidders shall submit with their bid package a completed and signed Chapter 271 Political Contribution Disclosure Form. The Chapter 271 form will be reviewed by the district to determine whether the vendor is in compliance with the aforementioned N.J.A.C. 6A:23A-6.3 (a2) Award of Contract.

### **POLITICAL CONTRIBUTION DISCLOSURE STATEMENT – PAY TO PLAY**

A business entity as defined by law is advised of its responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-20.13 (P.L. 2005 Chapter 271 section 3) if the business entity receives contracts in excess of \$50,000 from public entities in a calendar year. It is the business entity's responsibility to determine if filing is necessary. Additional information on this

requirement is available from the New Jersey Election Law Enforcement commission at 1-888-313-3532 or at [www.elec.nj.us](http://www.elec.nj.us).

#### **PRODUCT GUARANTEE; NO SUBSTITUTIONS**

The contractor shall guarantee that all goods and materials supplied shall be new, unused and meet the specifications as noted in this bid. The District will not accept substituted items that deviate from the items listed on the purchase order.

#### **QUALIFICATION OF BIDDERS** - Contractor Questionnaire Certification Form

The District may make such investigations as it seems necessary to determine the ability of the bidder to perform the terms of the contract. The bidder shall complete a Contractor Questionnaire Certification Form and return same with the bid and shall furnish all information to the District as the District may require to determine the contractor's ability to perform the duties and obligations as outlined in these specifications.

#### **SAMPLES**

From time to time the Purchasing Agent may require the submission of samples either before or at the time of the bid, at no charge to the district, to ascertain whether or not a product will be suitable for the purpose for which it is intended. If it is specifically stated elsewhere in the bid documents that samples are required, full size samples must be submitted not later than the official *BID OPENING*. Failure to submit said samples may be regarded as a basis for rejecting the bid. Samples may be impounded until satisfactory completion of the contract. Otherwise, all samples must be picked up by the bidder within thirty (30) days of the award of contracts or said samples will be presumed abandoned and the Purchasing Agent will dispose of them as he sees fit.

#### **STATEMENT OF OWNERSHIP** (N.J.S.A. 52:25-24.2)

No business organization, regardless of form of ownership, shall be awarded any contract for the performance of any work or the furnishing of any goods and services, unless, prior to the receipt of the bid or accompanying the bid of said business organization, bidders shall submit a statement setting forth the names and addresses of all persons and entities that own ten percent or more of its stock or interest of any type at all levels of ownership.

The included Statement of Ownership shall be completed and attached to the bid proposal. This requirement applies to all forms of business organizations, including, but not limited to, corporations and partnerships, publicly-owned corporations, limited partnerships, limited liability corporations, limited liability partnerships, sole proprietorship, and Subchapter S corporations. Failure to submit a disclosure document shall result in rejection of the bid as it cannot be remedied after bids have been opened.

Not-for-profit entities should fill in their name, check the not-for-profit box, and certify the form. No other information is required.

#### **SUBCONTRACTING; ASSIGNMENT OF CONTRACT**

Contractors, services providers, and all vendors with whom the District has an executed contract may not subcontract any part of any work done or assign any part of contract for goods or materials for the District without first receiving written permission from the Purchasing Agent.

Contractors, service providers and vendors using subcontractors assume all responsibility for work performed by subcontractors. The Board Business Office may require the following documents to be secured from all approved subcontractors:

- Insurance Certificate as outlined in the bid specifications;
- Affirmative Action Evidence as outlined in the bid specifications;
- Written certification that the subcontractor shall adhere to prevailing wages as provided through New Jersey State Law.

In cases of subcontracting, the District shall only pay the prime contractor. It is the sole responsibility of the prime contractor to ensure that all subcontractors are paid. The District shall not be responsible for payments to subcontractors and shall be held harmless against any or all claims generated against prime contractors for nonpayment to subcontractors. Transportation carriers hired by the vendor to deliver goods and materials are not considered to be subcontractors.

## **TAXES**

As a New Jersey governmental entity, the District is exempt from the requirements under New Jersey state sales and use tax (N.J.S. 54:32B-1 et. seq.), and does not pay any sales or use taxes. Bidders should note that they are expected to comply with the provisions of said statute and the rules and regulations promulgated thereto to qualify them for examinations and reference to any and all labor, services, materials and supplies furnished to the District. Contractors may not use the Board's tax exempt status to purchase supplies, materials, service or equipment.

## **TERMINATION OF CONTRACT**

If the District determines that the contractor has failed to comply with the terms and conditions of the bid and/or proposal upon which the issuance of the contract is based or that the contractor has failed to perform said service, duties and or responsibilities in a timely, proper, professional and/or efficient manner, then the District shall have the authority to terminate the contract upon written notice setting forth the reason for termination and effective date of termination.

Termination by the District of the contract does not absolve the contractor from potential liability for damages caused the District by the contractor's breach of this agreement. The District may withhold payment due the contractor and apply same towards damages once established. The District will act diligently in accordance with governing statutes to mitigate damages. Damages may include the additional cost of procuring said services or goods from other sources.

The contractor further agrees to indemnify and hold the District harmless from any liability to subcontractors or suppliers concerning work performed or goods provided arising out of the lawful termination of this agreement.

The contract may be terminated by the board for convenience without any liability or penalty to the board except that the contractor shall be paid for services that are rendered prior to the date of termination, excluding loss of profits, loss of business advantage, compensatory or consequential damages.

## **TRAVEL & EXPENSES**

All reimbursements for travel expenses by vendors and District employees must comply with N.J.A.C. 6A:23A. Non-compliant expenses may not be reimbursed by the District.

## **WITHDRAWAL OF BIDS**

### **Before The Bid Opening**

The Purchasing Agent may consider a written request from a bidder to withdraw a bid if the written request is received by the Purchasing Agent before the advertised time of the bid opening. Any bidder who has been granted permission by the Purchasing Agent to have his/her bid withdrawn cannot re-submit a bid for the same advertised bid project. That bidder shall also be disqualified from future bidding on the same project if the project is re-bid.

### **After The Bid Opening**

The District may consider a written request from a bidder to withdraw a bid, if the written request is received by the Purchasing Agent within five (5) business days after the bid opening. A request to withdraw a bid after the specified number of days will not be honored.

The contractor/vendor who wishes to withdraw a bid must provide a certification supported by written factual evidence that an error or omission was made by the contractor and that the error or omission was a substantial computational error or an unintentional omission or both.

The request to withdraw a bid after the bid opening may be reviewed by the Purchasing Agent, the Director of Facilities, other interested administrators; and the Architect of Record for the project (if necessary) and/or the Board Attorney and a recommendation will be made to the Board of Education. If the Board of Education grants permission to have the bid withdrawn the contractor/vendor shall be disqualified from bidding on the same project if the project is re-bid. If the contractor/vendor fails to meet the burden of proof to have the bid withdrawn the request to withdraw the bid will be denied and if the contractor/vendor fails to execute the contract the bid guarantee will be forfeited and become property of the Board of Education.

**SECTION 5: Pricing Sheets**

**Bid 20-001: Morristown High School Athletic Uniforms**  
**Opening: 10:45 AM, Thursday, June 11, 2020**

**PLEASE REFER TO EXCEL SPREADSHEET:**

***“Bid# 20-001 MHS Athletic Uniforms 2020-2021.XLXS”***

**FOR BID UNIFORM ITEMS AND ASSOCIATED IMAGES.**

**SECTION 6: Logos and Images**

**Bid 20-001: Morristown High School Athletic Uniforms**  
**Opening: 10:45 AM, Thursday, June 11, 2020**

**PLEASE REFER TO EXCEL SPREADSHEET:**

***“Bid# 20-001 MHS Athletic Uniforms 2020-2021.XLXS”***

**FOR BID UNIFORM ITEMS AND ASSOCIATED LOGOS &  
IMAGES.**

**INSTRUCTIONS**

This file has 10 sheets. To switch sheets, look at the bottom-left of your screen and click on the desired tab.

**Totals sheet (this sheet)**

1. Company Name: Enter in the yellow box above
2. Bid Summary is calculated automatically for school, team and bid totals.
3. Print this page when your bid is ready – and include in your sealed bid.

**Bid item sheet**

1. Bid column: Select how you are bidding for each item: Exact item, Substitute or No Bid.  
- If bidding a substitute, you **MUST** enter a description in the Notes/Substitute column  
- Any item with a price but no selection in the Bid column is considered a bid for the exact item.
2. Price column: Enter unit price; extended price will be calculated automatically.
3. Notes/Substitutes column: Enter a description of your substitute (if any) or other notes.
4. Print these pages – and include in your sealed bid.

**Submitting your bid**

1. Include this spreadsheet (on a CD or flash drive) with your sealed bid.
2. Include the printed pages of this sheet and the items sheet
3. In case of discrepancies, the hardcopy responses will prevail over electronic submissions.

Team	Total
SOFTBALL (G)	\$ 9,405.00
TENNIS (B)	\$ 3,110.66
INDOOR TRACK (B/G)	\$ 2,382.00
FENCING (B/G)	\$ 5,218.80
FIELD HOCKEY (G)	\$ 3,465.00
VOLLEYBALL	\$ 3,795.50
SWIMMING (B/G)	\$ 630.00
GOLF (B/G)	\$ 443.88
BASKETBALL (G)	\$ 4,680.00
<b>TOTAL BID</b>	<b>\$33,070.84</b>

Complete this section & Sign below to confirm you have read and will comply with the Specifications & General Conditions.

Company

BSN SPORTS

Address

PO BOX 7726

City, State, Zip

DALLAS, TX 75209

Main Phone

800-445-9446

Name

RYAN SMYTH

Title

BID SPECIALIST

Direct Phone

8004459446




Email

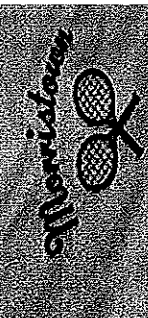

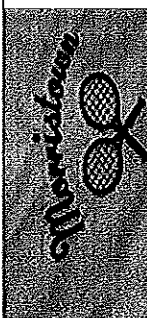
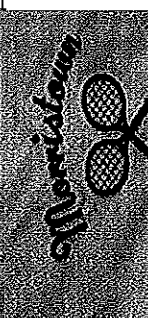
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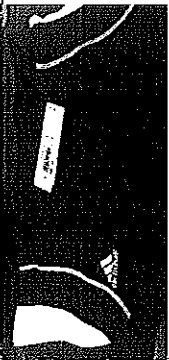

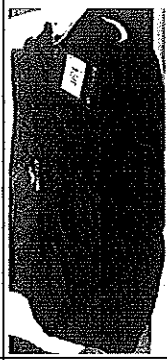
Signature &amp; Date

*Ryan Smyth* 6/8/2020







BSN SPORTS												
TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Name/ Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS (Note how associated with size)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
SOFTBALL (G)	SOFT1	60		EXACT	\$ .68.00	\$4,080.00	COLLEGIATE FABRIC	Rawlings Sublimated Women's Softball Jersey Style Number: WHRD28 Body: Maroon - Shoulder and Sleeve: Solid / White - Side Inserts: Solid/White - Collar: Pattern 06/Color1 (Maroon)/Color2 (White) - Button Color: Maroon Rawlings Logo Color: White (FRONT)Team Name: "Morristown" Upper Center Chest, 4", Angled Brush Script Font - (BACK)Player Name: "Colonials" Upper Back, 2", Vertical Arch Brush Script Font - FONT COLORS: White, no outline - NUMBERING: Brush Script Font, Color: WHITE, no outline ***NO SUBSTITUTIONS***	Small - 12 - 30 Large - 14 Xlarge - 4	Small - #5.1 through 6.2 (times) Medium - #5.7 through 21 (2 times) Large - #5.22 through 28 (2 times) Xlarge - #5.29, 30 (2 times)	Style Number: WHRD28 Body: Maroon - Shoulder and Sleeve: Solid / White - Side Inserts: Solid/White - Collar: Pattern 06/Color1 (Maroon)/Color2 (White) - Button Color: Maroon Rawlings Logo Color: White - (FRONT)Team Name: "Morristown" Upper Center Chest, 4", Angled Brush Script Font - (BACK)Player Name: "Colonials" Upper Back, 2", Vertical Arch Brush Script Font - FONT COLORS: White, no outline - NUMBERING: Brush Script Font, Color: WHITE, no outline ***NO SUBSTITUTIONS***	
SOFTBALL (G)	SOFT2	60		EXACT	\$ .68.00	\$4,080.00	COLLEGIATE FABRIC	Rawlings Sublimated Women's Softball Jersey Style Number: WHRD28 Body: White - Shoulder and Sleeve: Solid / Maroon - Side Inserts: Solid/Maroon - Collar: Pattern 06/Color1 (Maroon)/Color2 (White) - Button Color: Maroon Rawlings Logo Color: Maroon (FRONT)Team Name: "Morristown" Upper Center Chest, 4", Angled Brush Script Font - (BACK)Player Name: "Colonials" Upper Back, 2", Vertical Arch Brush Script Font - FONT COLORS: Maroon, no outline - NUMBERING: Brush Script Font, Color: Maroon, no outline ***NO SUBSTITUTIONS***	Small - 12 - 30 Large - 14 Xlarge - 4	Small - #5.1 through 6.2 (times) Medium - #5.7 through 21 (2 times) Large - #5.22 through 28 (2 times) Xlarge - #5.29, 30 (2 times)	Style Number: WHRD28 Body: White - Shoulder and Sleeve: Solid / Maroon - Side Inserts: Solid/Maroon - Collar: Pattern 06/Color1 (Maroon)/Color2 (White) - Button Color: Maroon Rawlings Logo Color: Maroon - (FRONT)Team Name: "Morristown" Upper Center Chest, 4", Angled Brush Script Font - (BACK)Player Name: "Colonials" Upper Back, 2", Vertical Arch Brush Script Font - FONT COLORS: Maroon, no outline - NUMBERING: Brush Script Font, Color: Maroon, no outline ***NO SUBSTITUTIONS***	
SOFTBALL (G)	SOFT3	60		EXACT	\$ .20.75	\$1,245.00		Rawlings Women's Stock Softball Pant - Style Number: WLNCH - Color: black ***NO SUBSTITUTIONS***	Small - 12 - 30 Large - 14 Xlarge - 4	N/A	Style Number: WLNCH Black	

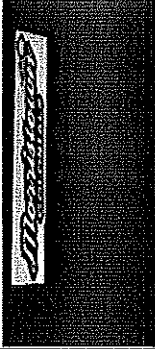

RSN SPORTS												
TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Notes/Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS (Note how associated with sketch)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
TENNIS (B)	TENN11	34	Sub		\$23.99	\$815.66	is you will get them. SUBSTITUT	Holloway Converge Polo Shirts: Dry-Excel™ 4.5 ounce 100% polyester small grid mesh back and inserts with true hue technology™ that helps prevent dye migration * Wick moisture * Tagless label * Three-button placket * Raglan sleeves	3 XL, 5 L, 22 M, 4 S	There are no numbers	The bid is for 34 maroon shirts w/ white embroidered logo. Again: WHITE LOGO. I didn't have a picture - only the one with maroon lettering on the logo. But the same logo model is good.	
TENNIS (B)	TENN12	34	Exact		\$19.00	\$646.00		Holloway Whisk 2.0 Shorts: 100% polyester wicking knit with true hue technology™ that helps prevent dye migration * Wick moisture * Odor resistant * Tagless label * 2-inch brushed back elastic waistband with inside drawcord * Side seam pockets * Side vents * 8-inch inseam * Youth inseam graded	3 XL, 5 L, 22 M, 4 S	There are no numbers	The bid is for 34 black shorts w/ white embroidered logo. Again: WHITE LOGO. I didn't have a picture - only the one with maroon lettering on the logo. But the same logo model is good with white lettering against the black shorts.	
TENNIS (B)	TENN13	34	Exact		\$29.50	\$1,033.00		Holloway Converge Polo Shirts: Dry-Excel™ 4.5 ounce 100% polyester small grid mesh back and inserts with true hue technology™ that helps prevent dye migration * Wick moisture * Tagless label * Three-button placket * Raglan sleeves	3 XL, 5 L, 22 M, 4 S	No numbers	The bid is for 34 white shirts w/ maroon embroidered logo. Again: Maroon LOGO. The picture above is good.	
TENNIS (B)	TENN14	34	Exact		\$19.00	\$646.00		Holloway Whisk 2.0 Shorts: 100% polyester wicking knit with true hue technology™ that helps prevent dye migration * Wick moisture * Odor resistant * Tagless label * 2-inch brushed back elastic waistband with inside drawcord * Side seam pockets * Side vents * 8-inch inseam * Youth inseam graded	3 XL, 5 L, 22 M, 4 S	No numbers	The bid is for 34 maroon shorts w/ white embroidered logo. Again: WHITE LOGO. I didn't have a picture - only the one with maroon lettering on the logo. But the same logo model is good with white lettering against the maroon shorts.	

RSN SPORTS												
TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Notes/ Substature	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBER(S) - Note how associated with size(s)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
INDOOR TRACK (B/G)	INTK31	35	ea	No Bid		\$0.00		Womens Adidas Compression Tank Maroon with "Morristown" arched over center chest in white. There is a white stripe down the side of the tank. W COMPRESSION TANK GRA 4742W LMW1	25-small, 2- extra small, 5 medium, 2 Large, 1X-Large	NA	Maroon with White print	
INDOOR TRACK (B/G)	INTK32	35	ea	No Bid		\$0.00		Womens Adidas Utility Run Short 723PW MAROON/WHITE-LMW 723PWLMW4 White stripe down the side.	25-small, 2- extra small, 5 medium, 2 Large, 1X-Large	NA	Maroon with White print	
INDOOR TRACK (B/G)	INTK33	80	ea	Exact	\$22.50	\$1,374.00		Mens Nike running singlet track and field color: White with "Morristown" printed in maroon arched over center chest SP1809 12-HBB 86822-100	35 small, 20 medium, 5 Large	NA	White with Maroon print	
INDOOR TRACK (B/G)	INTK34	60	ea	Exact	\$16.30	\$1,008.00		Mens Nike running shorts color:Maroon with white stripe down the side split 835877-670 091202913403	35 small, 20 medium, 5 Large	NA	Maroon with white stripe down side on split shorts	



# BSN SPORTS

TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Name/ Subsystem	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS - Note: New associated with (blank)	UNIFORM COLOURS & LOGO	PICTURE OF LOGO
FENCING (B/G)	FENC01	30	1	Each	\$50.00	\$1,500.00		Ward Full Zip Jacket - 229543 - MENS - MAROON/WHITE - with Club Logo on Front, "Morristown Fencing" across the back, Vinyl Artwork. NO SUBS	3 Small, 12 Medium, 11 Large, 3 XL, 1 XXL	None	Maroon, Black White (380)	
FENCING (B/G)	FENC02	30	1	Each	\$50.00	\$1,500.00		Ladies Weld Jacket - 229743 - MAROON/WHITE - with Club Logo on front, "Morristown Fencing" across the back, Vinyl Artwork. NO SUBS	2 XS, 6 Small, 14 Medium, 6 Large, 2 XL	None	Maroon, Black White (042)	
FENCING (B/G)	FENC03	30	1	Each	\$54.00	\$1,620.00		Ward Pant - 229544 - BLACK/WHITE - with Club Logo on front thigh, Vinyl Artwork. NO SUBS	3 Small, 12 Medium, 11 Large, 3 XL, 1 XXL	None	Maroon, Black White (400)	
FENCING (B/G)	FENC04	30	1	Each	\$54.00	\$1,620.00		Ladies Weld Jaggot - 229799 - BLACK - with Club Logo on front thigh, Vinyl Artwork. NO SUBS	2 XS, 6 Small, 14 Medium, 6 Large, 2 XL	None	Maroon, Black White (080)	


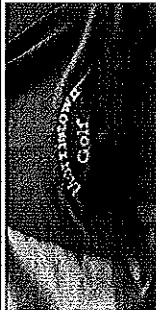
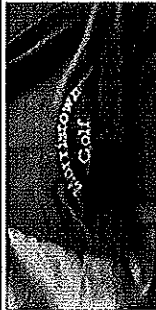
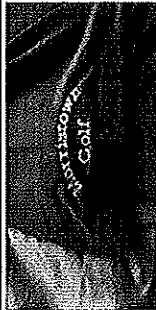
BSN SPORTS												
TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Name/Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBER(S) - Note how associated with size(s)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
FIELD HOCKEY (G)	FDHKS1	35		Exact	\$39.00	\$1,365.00		#JUTLV151W Mar/Whit empire racerback jersey NO SUBS, with white numbers	10 - small, 15 medium, 8 large, 2 XL	#1-10 Small, #11-25 Medium, #26-33 Large, #34-35 XL	Uniform Jersey Maroon with white detail. Uniform logo should be ALL WHITE with WHITE Numbers. Numbers should appear WHITE on the front and the back	
FIELD HOCKEY (G)	FDHKS2	35		Exact	\$39.00	\$1,365.00		#JUTLV151W Whi/Whit empire racerback jersey NO SUBS with Maroon numbers	10 - small, 15 medium, 8 large, 2 XL	#1-10 Small, #11-25 Medium, #26-33 Large, #34-35 XL	Uniform Jersey white with maroon detail. Uniform Logo should be ALL MAROON with MAROON numbers. Numbers should appear MAROON on the front and back of the jersey	
FIELD HOCKEY (G)	FDHKS3	35		Exact	\$21.00	\$735.00		#JUTLKS50W Mar/Whit Kilt , NO SUBS	10 - small, 20 medium, 3 large, 2 XL			

## BSN SPORTS

TEAM	ID	QTY	UNIT	BID	PRICE	EXTND	Vendor Notes/Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBER(S) - Note how associated with size(s)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
VOLLEYBALL	VOLL61	20	1	Sub	\$25.00	\$500.00	SUBSTITUTE = Nike Power Stock	WOMEN'S NIKE FLEX 4IN SHORT DEEP MAROON/WHITE # AQ3541-420	XS = 2 S = 3 M = 5 L = 7 XL = 2 XXL = 1		Slee Opposite Logo = M, Straight, Color = White Below Name = Name = VOLLEYBALL, Straight, Color = White	
VOLLEYBALL	VOLL62	20	1	Exact	\$22.80	\$456.00		WOMEN'S NIKE LS LEGENDY CARBON HEATHER/BLACK NO SUBS	XS = 2 S = 3 M = 5 L = 7 XL = 2 XXL = 1		Back Name = MORRISTOWN VOLLEYBALL, Straight, Font = Bureau, Color = Dark Maroon, Front Logo = Left breast, straight, Black M in volleyball	
VOLLEYBALL	VOLL63	20	1	Sub	\$39.99	\$799.80	NOTED: SUBSTITUTE = NIKE AG	NIKE TROUT VAPOR BACKPACK/PURE PLATINUM/PURE PLATINUM/WHITE NO SUBS	S = 4 M = 5 L = 5 XL = 1	15 with numbers #12-15 5 without number	Emboldered Logo Centered under Nike Logo, Emboldered Number Centered under Volleyball Logo	
VOLLEYBALL	VOLL64	15	1	Exact	\$65.99	\$989.85		NIKE DIGITAL VAPOR ELITE LONG SLEEVE JERSEY NO SUBS	S = 4 M = 5 L = 5 XL = 1	1=5, 2=5, 3= S 4=L 5= M/6= M 7=L 8=S 9=M 10= XL 11= L, 12= L, 13= L 14= M, 15= M	Body/Left and Right Collar/Lower Sleeve = Team Dark Maroon Upper Sleeve/Back Collar = Team White Front Number = 47, Font = Bureau II, Color = White Back Name = MORRISTOWN, Straight, Font = Bureau, Color = White Back Numbers 67, Font = Bureau II, Color = White Right Sleeve = LADY, Straight, Font = Bureau, Color = White Left Sleeve = COLONIALS, Straight, Font = Bureau, Color = White	
VOLLEYBALL	VOLL65	15	1	Exact	\$65.99	\$989.85		NIKE DIGITAL VAPOR ELITE LONG SLEEVE JERSEY NO SUBS	S = 4 M = 5 L = 5 XL = 1	1=5, 2=5, 3= S 4=L 5= M/6= M 7=L 8=S 9=M 10= XL 11= L, 12= L, 13= L 14= M, 15= M	Body/Left and Right Collar/Lower Sleeve = Team White Upper Sleeve/Back Collar = Team Dark Maroon Front Number = 47, Font = Bureau II, Color = Dark Maroon Back Name = MORRISTOWN, Straight, Font = Bureau, Color = Dark Maroon Back Numbers 67, Font = Bureau II, Color = Dark Maroon Right Sleeve = LADY, Straight, Font = Bureau, Color = Dark Maroon Left Sleeve = COLONIALS, Straight, Font = Bureau, Color = Dark Maroon	

BSN SPORTS												
TEAM	ID	QTY	UNIT	RID	PRICE	EXTEND	Vendor Notes/Substitutes	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS (Note how associated with size(s))	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
SWIMMING (B)	SWIM71	50	each	No Bid		\$0.00		Swim suit, TYR Alliance Team Splice male jammer, black/burgundy piping (083). Team logo BACK OF RIGHT LEG: "MORRISTOWN" in white letters with wing outline, 2" from bottom of leg. SIZES: 28=5, 30=20, 32=16, 34=9. See Kestaway Swimwear Winter 2010, pg 16. NO SUBS - Must match current suits	yes: 2205- 28= 5, 30 = 20, 32 =16, 34= 9			
SWIMMING (B)	SWIM72	100	each	Each	\$3.15	\$315.00	TYR Laser Cap	Swimming Cap: Imprinted custom, Letrox Orange, printed one color on two sides, maroon lettering, Model 100				
SWIMMING (C)	SWIM81	66	each	No Bid		\$0.00		Swim Suit, black/burgundy, women's TYR Alliance 1-SPL. MORG. HS/UTLA (083). CENTER CHEST: "MORRISTOWN" Imprinted 1-1/2" from top of suit, per attached logo. SIZES: 26= 4 28=14, 30=18, 32=14, 34=10, 36=2, 38=2, 40=2. See TYR.com NO 5	SIZES: 26=4 28=14, 30=18, 32=14, 34=10, 36= 2, 38= 2, 40=2. See TYR.com NO SUB			
SWIMMING (C)	SWIM82	100	each	Each	\$3.15	\$315.00		Swimming Cap: Imprinted custom, Letrox Orange, printed one color on two sides, maroon lettering, Model 100				



BSN SPORTS												
TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Notes/Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS) - Note how associated with size(s)	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
GOLF (B/G)	GOLF91	12		No Bid		\$0.00		Adidas Women's Game Built Polo # 1830LWV (Maroon/White) 100% Polyester Interlock 100% Pique Back Panel -Contrast Placket Collar -Adidas Logo Right Front Chest -Back Neck ventilation -On Left Sleeve "Morristown over Golf" in White	Sizes Small (4) Medium (6) Large (2)			
GOLF (B/G)	GOLF92	16		No Bid		\$0.00		Taylor Made Performance Front Hit Hat #H64090 (White) Performance Lightweight Fabric with 50 UPF Semi Structure Construction with Adjustable tuck in strap Moisture wicking sweatband 100% Polyester Taylormade embroidered on left side panel "MHS GOLF in Black on Right side panel. - "GFW" in Black on Back Panel (NO SUBS)	N/A			
GOLF (B/G)	GOLF93	10		No Bid		\$0.00		Adidas Climacool Solid Polo # 25614 Color (White/Black) Open Hem Sleeve - Rib Knit Collar 3 Button Placket - adidas Logo Above left Sleeve - On Right Sleeve "Morristown over Golf" in Black ( NO SUBS)	Sizes : Medium 6 Large 3 XL 1			
GOLF (B/G)	GOLF94	12		Best	\$36.99	\$443.88		Under Armour Stripe Mix Polo # 1348073- 100 (White/Black) Soft Anti Pick Anti Pill Fabric Breathable & Lightweight Quick Dry for All Day Comfort Anti Odor Technology UPF 30+ protection Coloblock design with added piping detail - On Left Sleeve "Morristown over Golf" in Black (NO SUBS)	Sizes : Medium (6) Large (2) XL (2) XXL (2)			
GOLF (B/G)	GOLF95	12		No Bid		\$0.00		Adidas 3 Stripe Midweight Quarter Zip # F19979 (White/Black) ; Material 70% Rec Polyester 19% Polyester 11% Elastane Fit Regular Midweight Layering for Protection on Course Half Zip with Stand Up Collar Contrasted 3 Stripes on Right Sleeve Contrasted Heat Transfer Adidas Logo on Back Center Neck On Left Sleeve "Morristown over Golf" in Black (NO SUBS)	Sizes : Medium (5) Large (4) XL (1) XXL (2)			

## BSN SPORTS

TEAM	ID	QTY	UNIT	BID	PRICE	EXTEND	Vendor Name/Substitute	DESCRIPTION	UNIFORM SIZES (must match quantity column)	UNIFORM NUMBERS (Note how associated with size(s))	UNIFORM COLOR(S) & LOGO	PICTURE OF LOGO
BASKETBALL (G)	BBALL101	18	Exact		\$47.50	\$862.20		Under Armour Jersey Top, ArmourFuse Women's Gametime Style, UJUGSLW Design: TREY (UJDTREY); Body = White, Outside slider stripe = Maroon, Inside slider stripe = Graphite, Bottom Slider stripe = Maroon, UA logo = Maroon,	XL 2 smalls, 5 medium, 3 large, 2 XL	2 Small: (#'s - 3, 21), 5 Medium: (#'s - 2, 14, 15, 32, 41), 9 Large: (#'s - 4, 10, 11, 21, 22, 23, 30, 33, 44), 2 Extra Large: (#'s - 5, 50)	White Jersey, Maroon Letters & Numbers, FRONT = 4" Tall Black Numbers, "MORRISTOWN" Black letters upper front, BACK = 6" Tall black numbers	No pictures
BASKETBALL (G)	BBALL102	18	Exact		\$47.50	\$862.20		Under Armour Jersey Top, ArmourFuse Women's Gametime Style, UJUGSLW Design: TREY (UJDTREY); Body = Maroon, Outside slider stripe = Graphite, Inside slider stripe = White, Bottom Slider stripe = White, UA logo = White,	XL 2 smalls, 5 medium, 3 large, 2 XL	2 Small: (#'s - 3, 21), 5 Medium: (#'s - 2, 14, 15, 32, 41), 9 Large: (#'s - 4, 10, 11, 21, 22, 23, 30, 33, 44), 2 Extra Large: (#'s - 5, 50)	Maroon Jersey, White Letters & Numbers, FRONT = 4" Tall Black Numbers, "MORRISTOWN" Black letters upper front, BACK = 6" Tall black numbers	
BASKETBALL (G)	BBALL103	18	Exact		\$47.50	\$862.20		Under Armour Game Shorts, ArmourFuse Women's Gametime Style, UJUGSLW, Design: TREY (UJDTREY); Body = White, Front Stripe = Maroon, Back Stripe = Graphite, Bottom Stripe = Maroon UA Logo = Maroon	XL 2 smalls, 5 medium, 3 large, 2 XL		White Shorts	
BASKETBALL (G)	BBALL104	18	Exact		\$47.50	\$862.20		Under Armour Game Shorts, ArmourFuse Women's Gametime Style, UJUGSLW, Design: TREY (UJDTREY); Body = Maroon, Front Stripe = White, Back Stripe = Graphite, Bottom Stripe = White UA Logo = White	XL 2 smalls, 5 medium, 3 large, 2 XL		Maroon Shorts	
BASKETBALL (G)	BBALL105	36	Exact		\$19.20	\$691.20		Gildan 125 (9oz) Hoodie	3 smalls, 15 medium, 15 large, 2 XL, 1 XXL		Sport Grey Hoodie w/ - "MORRISTOWN BASKETBALL" Maroon block lettering upper front	
BASKETBALL (G)	BBALL106	36	Exact		\$15.00	\$540.00		Gildan 123 Sweatpants Open Bottoms w/Pockets	3 smalls, 15 medium, 15 large, 2 XL, 1 XXL		Sport Grey Sweatpants	