

MORGAN HILL UNIFIED SCHOOL DISTRICT

Personnel Commission

AGENDA

Date: June 17, 2020
Time: 5:00 p.m.
Location: District Office via Zoom
15600 Concord Circle
Morgan Hill, CA 95037

Join Zoom Meeting

<https://us02web.zoom.us/j/83676060329?pwd=aDhPaUZNU0l6cDJHL05jSVVzVEZqdz09>

Meeting ID: 836 7606 0329

Password: 5uLqwF

To make a public comment, please complete the Google Form titled MHUSD Personnel Commission Speaker Request prior to the start of the meeting: [MHUSD Personnel Commission Speaker Request](#)

I. OPEN SESSION

Meeting Called to Order:

Pledge of Allegiance

Roll Call: Pam Torrisi (Chair) _____
Tara Bevington _____
Open (MHCEA seat) _____

II. ADOPT AGENDA

Motion By: Ayes:

Second By: Noes:

III. APPROVE MINUTES OF May 20, 2020 meeting

Motion By: Ayes:

Second By: Noes:

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

A. Health and Safety Reopening Committee

D. Nunes/C. VanDeventer

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

A. Hiring Report

Stonehouse

Motion By: Ayes:
Second By: Noes:

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

B. Classified Desk update

Stonehouse/Myers

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

None.

IX. ADJOURN:

Motion By: Ayes:
Second By: Noes:

**MORGAN HILL UNIFIED SCHOOL DISTRICT
PERSONNEL COMMISSION MEETING
May 17, 2020 – June 12, 2020**

Topic:	Hiring Report
Prepared by:	Kristin Stonehouse, Human Resources Specialist
Presented by:	Kristin Stonehouse, Human Resources Specialist
Type of Item:	Action

NEW HIRES, PROMOTIONS, INCREASE IN HOURS

New Hires:

Promotions:

None

Increase in Hours:

None

SUBSTITUTE, LIMITED TERM ASSIGNMENT, WORKING OUT OF CLASS

Substitutes:

Ernestina Barrior Jimenez	Custodian	various	09/16/19	06/05/20
Dario DeLaCruz	Custodian	various	02/14/20	06/05/20
Jorge Dominguez	Custodian	various	02/14/20	06/05/20
Gilberto Miranda	Custodian	various	07/01/20	06/05/20
Martha Vielmas	Student Nutrition Assistant	Live Oak	12/02/19	06/05/20
Ruby Lorono	Administrative Secretary I	Jackson	04/01/20	06/16/20

Limited Term Assignment:

None

Working Out of Class:

None

Transfers

None

RESIGNATIONS, RETIREMENTS, SEPARATIONS, & LEAVE OF ABSENCE

Katrina Edwards	Paraprofessional	Nordstrom	Resigned	06/03/20
Katherine Shores	Paraprofessional	Britton	Resigned	06/05/20
Sandra Guichard	District Office Assistant	District Office/Transportation	Resigned	06/05/20
Denise Ryans	Student Support Specialist	Britton	Resigned	06/05/20
Karen Monter	Information Technology Specialist I	Technology	Resigned	06/19/20

Leave of Absence

* signifies that leave time is being used intermittently

Maria Murillo	Student Nutrition Assistant	Food Service	03/17/20	05/28/20
Anyancy Diaz	Bilingual Paraprofessional	PA Walsh	05/26/20	06/05/20

POSTING FOR NOTICE OF EXAMINATION

CLASSIFICATION	DEADLINE
None	

EXAMINATIONS

CLASSIFICATION	DATE OF TEST	NUMBER OF ELIGIBLES	NUMBER OF RANKS
Data Systems Analyst	5/26/20 5/27/20	6	6

INTERVIEWS

CLASSIFICATION	DATE OF INTERVIEW

POSTING FOR TRANSFER

CLASSIFICATION	DATE OPEN
None	

MORGAN HILL UNIFIED SCHOOL DISTRICT
Personnel Commission
MINUTES

Date: May 20, 2020
Time: 5:00 p.m.
Location: District Office via Zoom
15600 Concord Circle
Morgan Hill, CA 95037

Join Zoom Meeting

<https://us04web.zoom.us/j/79895084120?pwd=V1FmSkQxdmNjdDM2Znp6cVIWSUtpdz09>

Meeting ID: 798 9508 4120

Password: 030159

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I. OPEN SESSION

Meeting Called to Order: 5:03 PM

Pledge of Allegiance

Roll Call: Pam Torrasi (Chair) present
Tara Bevington present
Open (MHCEA seat) _____

II. ADOPT AGENDA

Motion By: T. Bevington Ayes: 2
Second By: P. Torrasi Noes: 0

III. APPROVE MINUTES OF April 15, 2020 meeting

Motion By: T. Bevington Ayes: 2
Second By: P. Torrasi Noes: 0

IV. INTRODUCTIONS/PRESENTATIONS/RECOGNITION/ANNOUNCEMENTS

This is an opportunity for Personnel Commission members and staff to introduce staff members or others and to recognize accomplishments of staff members and departments.

A. Staff Recognition for their hard work, commitment and dedication to students

<u>School Lunch Heroes 2020</u>	<u>School Lunch Hero</u>
<u>LO Green & Gold Awards</u>	<u>We are the El Toro Family!</u>
<u>PA Walsh Gratitude</u>	<u>We love you ASHS Students!</u>
<u>PA Walsh - Welcome back from Spring Break</u>	<u>Nordstrom – We'll be there for you!</u>
<u>HR: Teacher Appreciation</u>	<u>For our JAMM Students</u>
<u>Missing Murphy's Mustangs 2.0</u>	
<u>Paradise Valley Teacher video</u>	

F. Myers: This is classified employee week and all classified staff were commended for their hard work.

V. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION

This opportunity for members of the public to communicate with the Commission on any item not scheduled for action.

A. MHCEA update

Present on behalf of MHCEA was Noreen Miles, a Paraprofessional and MHCEA Site Rep for JAMM. Para's are working with students via ZOOM and keeping in touch with Students constantly. Starting next week, employees will be receiving work and Chromebooks from students.

VI. ITEMS FOR PERSONNEL ACTION

This section lists the items for Commission action.

B. Hiring Report

Stonehouse

Motion By: T. Bevington Ayes: 2

Second By: P. Torrasi Noes: 0

VII. REPORTS/INFORMATION/DISCUSSION

This section is reserved for topics of discussion by the Commission members and staff

B. Classified Desk update

Stonehouse

Kristin Stonehouse gave update on desk activities during closure.

Kirsten Perez gave a budget update and how it may affect the Classified Staff this coming year.

Fawn Myers talked about the possible effects the reduced budget will have on the Classified employees.

VIII. ITEMS FOR PERSONNEL CONSENT

These are routine items requiring little or no separate explanation. They are acted upon in a single motion.

A. Approve Personnel Commission Budget for 2020-2021

Stonehouse

Motion By: T. Bevington Ayes: 2

Second By: P. Torrasi Noes: 0

B. Approve Personnel Commission Calendar for 2020-2021

Stonehouse

Motion By: T. Bevington Ayes: 2

Second By: P. Torrasi Noes: 0

IX. ADJOURN: 5:57 PM

Motion By: T. Bevington Ayes: 2

Second By: P. Torrasi Noes: 0