



# Lee Elementary School

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## Digital Citizenship – Rules of the Road

Please review this important agreement related to the use of BYOD technology at Lee Elementary. It is recommended that parents and children discuss the Chromebook Rules of the Road together, place your initials next to each expectation, and return the agreement to the classroom teacher. A copy of this agreement must be on file with your student's teacher before bringing your own device.

### Student's Daily Responsibilities

Please make these behaviors a part of your daily routine. If you forget to follow these guidelines, you will receive a warning. Upon your third warning you will lose the privilege of utilizing a chromebook in class and will need to complete assignments using non-technological learning resources until further notice.

Initials:

- \_\_\_\_    \_\_\_\_    Chromebooks should be used for educational purposes only during school hours.
- \_\_\_\_    \_\_\_\_    Chromebooks should never be left unattended.
- \_\_\_\_    \_\_\_\_    Chromebooks must be protected with a case at all times.
- \_\_\_\_    \_\_\_\_    Chromebooks must only be taken outside of the classroom under teacher supervision/direction.
- \_\_\_\_    \_\_\_\_    Always place the chromebook on a stable surface to use it.
- \_\_\_\_    \_\_\_\_    Make sure your chromebook isn't distracting you or others in the classroom (sound, screen effects, etc.).
- \_\_\_\_    \_\_\_\_    Keep all food and drink away from your chromebook.

### Good Citizenship

Please use your chromebook as a responsible student. If you fail to do so, you may lose the right to this educational tool during the school day.

- \_\_\_\_    \_\_\_\_    During school hours visit only those websites approved by the teacher or related to the assigned topic.
- \_\_\_\_    \_\_\_\_    Remember to stay on task during class time and use the device only for activities the teacher approves.
- \_\_\_\_    \_\_\_\_    If you accidentally visit a website with inappropriate content, hit the back button and let the teacher know immediately.
- \_\_\_\_    \_\_\_\_    The chromebook is your responsibility. Do not allow anyone else to use your device at any time.

### Unacceptable Behavior

The following behaviors are unacceptable and will result in the loss of chromebook privileges for an extended period of time as determined by the teacher and principal.

- \_\_\_\_    \_\_\_\_    It is unacceptable to take, forward, or view inappropriate pictures or movies that are not related to

classroom instruction. (This includes taking pictures or sharing pictures of classmates without their knowledge and permission!)

- \_\_\_\_\_ It is unacceptable to intentionally visit websites with inappropriate content or content not directly related to classroom instruction.
- \_\_\_\_\_ It is unacceptable to access or send email from another student's email account or impersonate another student or adult.
- \_\_\_\_\_ It is unacceptable to delete the chromebook's history or intentionally try to cover up inappropriate use.
- \_\_\_\_\_ It is unacceptable to intentionally damage or "deface" your chromebook, any classroom device, or a classmate's chromebook in any way.
- \_\_\_\_\_ It is unacceptable to tamper with passwords, settings, or restricted codes on a classroom device or another child's device at any time. Students who use a login password on their personal device must provide their teacher with the access passcode.

**Device damage, loss, or theft guidelines**

Lee Elementary is implementing a Bring Your Own Device (B.Y.O.D.) Chromebook program; therefore, any technical failures due to manufacturer defects, damage, or loss of a student's chromebooks will be the responsibility of the parent/family.

**Signatures**

The signatures below acknowledge that the parent and student have reviewed, understand, and agree to follow the "Chromebook Rules of the Road" and the Los Alamitos Unified School District's Technology Acceptable Use Policy.

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date of Signatures: \_\_\_\_\_