



South Weber Elementary School

Brooke Paras - Principal

Heidi Woolsey - Head Secretary

Natalie Vincent - Assistant Principal

Anena Roberts - K-2 Secretary

Dear Windjammer Families,

We are so grateful for the many volunteers that make our work at South Weber Elementary possible. We couldn't do this important work without you. Student safety is our top priority and one that we take very seriously. In an ongoing effort to improve student safety and building security, we need to make some small changes to our volunteer policies and procedures to ensure that every adult that is responsible for supervising our children at any time has had the proper background check. This is a district wide safety measure that ensures the security of all students.

Volunteers that are working "in view" of a Davis School District employee will not require a background check. This means that if you are reading with students or volunteering for a party **inside of the classroom with the teacher present**, you will not need a background check.

If you volunteer in a role that puts student supervision under your authority, a background check is necessary. For example, working with a student or a group of students out in the hallway away from the teacher, chaperoning a field trip that is spread over a wide area, or any other activity in which the students would not be within the line of sight of the teacher would require a background check. Volunteering for a class party **INSIDE** of the classroom, in line of sight of the teacher, does not require a background check.

We want to thank you in advance for your support of our safety policies and procedures. **Please see the following Frequently Asked Questions on reverse for additional information.**

If you have any questions about our security measures, please feel free to contact me.

Sincerely,

Brooke Paras

Principal

South Weber Elementary



South Weber Elementary School

Brooke Paras - Principal

Heidi Woolsey - Head Secretary

Natalie Vincent - Assistant Principal

Anena Roberts - K-2 Secretary

Frequently Asked Questions

I am a regular volunteer at South Weber Elementary.... What does this change mean to me?

In most cases, the only necessary change is location. If you are used to working with students in the hallway just outside of the classroom, you can simply move INSIDE of the classroom and continue your work.

I want to be able to supervise students. I am a regular volunteer and plan to continue to volunteer on a regular basis, perhaps even for years to come.

A background check can be completed at:

Davis School District Human Resources Office

First Floor

45 East State Street

Farmington, UT 84025

Monday – Friday 8:00 am – 4:30 pm

Is there a cost associated with having a background check?

There is a small fee to have the background check completed through Davis School District. The school can cover the cost for those who qualify. Please request a fee waiver if you are interested in having the cost covered for you.

I have already had a background check for work. Do I still need one if I want to supervise students?

Yes. The background checks that allow volunteers to supervise Davis School District students must be done through Davis School District. Having your background check done through DSD ensures that we are notified in the event that something changes in the clearance of the background check.

If I want to supervise students, do I need to have a background check yearly?

No. As long as you continue to be a regular active volunteer, you will not need to renew your background check.

I have decided to complete a background check... now what?

As soon as you are notified of your results, please forward them on to Mrs. Paras. 😊