

Stowe Valley  
MULTI ACADEMY TRUST

**Southam Primary School**

*Where Getting Better Never Stops*

Stowe Valley MAT  
**Great News**

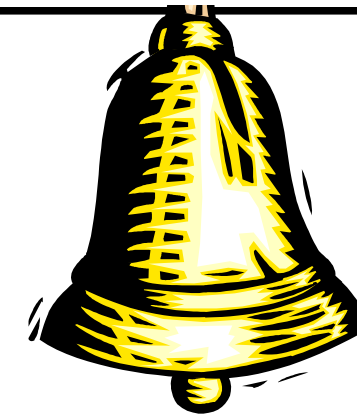
 **SOUTHAM PRIMARY ONE OF THE BEST  
PRIMARY SCHOOLS IN WARWICKSHIRE**  
ACCORDING TO THE REAL SCHOOLS GUIDE 2019



The latest Real Schools Guide reveals the best primary schools throughout Warwickshire. It ranks schools on everything from pupil-teacher ratios and absence rates to progress and SATs results. In fact, the guide - put together by Reach Data Unit - takes into account 44 different data points to ensure parents get a full picture as to how their child's school is doing. This makes it much more comprehensive than traditional league tables.

**Huge congratulations to everyone involved with Southam Primary**

GREAT NEWS | JULY | 2019



**Southam Primary School**

*Where Getting Better Never Stops*

# Southam Primary School Parent Handbook

Southam Primary School

St James Road

Southam

Warwickshire CV47 0QB

Telephone: 01926 812520

Email: [southamprimary@stowevalley.com](mailto:southamprimary@stowevalley.com)

Dear Parents,

On behalf of all the staff, governors, helpers, parents and children I would like to extend a warm welcome to you, and thank you for entrusting your child’s education with us- this is a responsibility that we take very seriously.

I believe that Southam Primary is a wonderful school to be a part of. This is because of our brilliant children, dedicated and enthusiastic staff, and supportive parents. By working together we have established a school environment that is happy, exciting and inspires children to be the best that they can be.

Children are at the heart of our school. Everything we do is aimed towards helping our children develop as individuals and to equip them for life in the future. Our purpose is to give each individual child every opportunity and encouragement to achieve their full potential intellectually and physically; to develop emotional, social, spiritual and moral values; and to become a valuable citizen. This is supported by a highly talented and enthusiastic team of committed teachers and learning assistants, who work incredibly hard to provide the children with an exciting curriculum, within a friendly environment, in which each child feels happy and safe.

One of the many strengths of our school is the close relationship that we have between all members of our school community- staff, governors, parents and the wider community. For children to reach their full potential we need to work in partnership with you. Helping children to do their best is vital. It is important for us to work together so that we all understand what children are learning and are able to achieve.

Children are at the heart of everything that we do at Southam Primary School – we aim to give children an educational experience that they will always remember, and will equip them to be lifelong learners.

We welcome you to our lovely school which we are incredibly proud of, and are delighted that you have chosen to send your child to join us.

Yours sincerely,

Emma Longworth, Head teacher

Andrea Hugo, Chair of Governors



**Table 4** - Personal information we are required to process because it is necessary to do so in order to perform a public task

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Personal Information		Examination Boards (Standards Testing Agency)	Public Task
Student and Parent Personal Information		Parent Pay	Public Task
Personal and SEN data		Edukey	Public Task
Medical data		Medical Tracker	Public Task
Personal and attainment data		OTrack	Public Task
Student Personal Information		Microsoft Office 365 Platform	Public Task
Student personal Data		Smoothwall	Public Task
Student personal Data		Pixl	Public Task
All Student and Parent Data		Capita – School Information Management System	Public Task



Safeguarding and promoting welfare of pupils	Education Act 2002, section 175 Children's Act 1989, section 17 Children's Act 1989, section 47 Children's Act 1989, section 83 Children Act 2004, section 11			Legal Obligation
School Attendance Order	Education Act 1996, section 437A Education Act 1996, section 317			Legal Obligation
Suitable Education	Education Act 1996, section 19 Education Act 1996, section 436A			Legal Obligation
CCTV Footage			Police, Courts and Legal Authorities	Legal Obligation
Personal Information			Police, Courts and Legal Authorities	Legal Obligation

**Table 2** – Personal information we are required to process as it is necessary to protect someone's vital interests

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Student Personal Data and Medical Data		NHS Professionals including Nurses, doctors, paramedics etc.	Vital Interest
Student Personal Data and Medical Data		Trip Organisation bodies	Vital Interest

**Table 3** - Personal information we are required to process with the consent of the individual to whom that information 'belongs'

Information Type	Special Category - additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Personal Information	Consent	Robinwood Residential	Consent
Personal Information		Warwickshire Music Tuition	Consent
Personal Information		Southam Leisure Centre	Consent
Pupil Images		3 <sup>rd</sup> Party Photographers, Websites, Social Media accounts and Promotional materials	Consent

**Southam Primary School is a caring school where everybody matters and where getting better never stops**

We achieve this by:

- Providing an inspirational learning environment that stimulates curiosity, enjoyment, excitement and raises aspirations
- Having a positive active partnership with our community
- Developing lifelong learners where all success is celebrated

### **Our School Mission Statement**

Southam Primary School strives to enable children to develop their individual potential within a challenging and caring environment by:

- Creating an environment that stimulates curiosity, initiates and supports learning through a broad and balanced curriculum.
- Maintaining a strong partnership between parents, teachers, governors and outside agencies.
- Placing a high value on the community as a source of learning and using the school as a community resource.
- Developing in the children self esteem and awareness of moral and social issues in preparation for responsible adulthood.



## Starting School

This year Reception children will be starting school on either **Monday 14<sup>th</sup> September or Tuesday 15<sup>th</sup> September** for morning sessions. This is to allow the children to get used to the new classroom and routines with only half of their class present for their first two mornings. On your child's first day in school they will be given an individual start time so that both you and your child can be greeted by the class teacher.

During this first week staff will be taking them to lunch, will accompany them in the playground afterwards, and take them back to the classroom after play. We will arrange for the Year 6 children to partner pairs of children from reception at lunchtime to help and support them as they learn new routines.

You child will be in ..... Class and in group .....

Monday 14 <sup>th</sup> September	Group A—Individual start times will be given for your child. Children to be collected at 1:15pm
Tuesday 15 <sup>th</sup> September	Group B—Individual start times will be given for your child. Children to be collected at 1:15pm
Wednesday 16 <sup>th</sup> September	Group A— Children to be dropped off at school at 8:45am and collected at 1:15pm
Thursday 17 <sup>th</sup> September	Group B— Children to be dropped off at school at 8:45am and collected at 1:15pm
Friday 18 <sup>th</sup> September	All children to be dropped off at school at 8:45am and collected at 1:15pm

The children will then all attend school fulltime on **Monday 21<sup>st</sup> September (8.45am– 3.05pm).**

**Parents are asked to bring and fetch their child from their classroom door.**

## Lunch

The government offer free school meals at lunchtime to all children in Reception, Year 1 and Year 2. This offer does not depend on your house hold income or whether you receive any benefits – every child in these classes is eligible to take up the offer.

Hot lunches are cooked on site by Educaterers. If you do not want your child to have a hot lunch they can bring a packed lunch instead.

As a school we receive extra funding based on the number of children who receive Pupil Premium funding, which is dependent on family income or circumstances. Beyond year 2 these children will also be entitled to free school meals. If you think you are eligible we would be really grateful if you would apply for FSM even though your child will receive them automatically as this will allow us to access extra funding for your child. Application details can be found in this pack.



If you have a concern about the way we are collecting or using your personal data, you should raise your concern with us in the first instance or directly to the Information Commissioner's Office at <https://ico.org.uk/concerns/>

## Review

The content of this Privacy Notice will be reviewed 26/05/21

**Table 1** – Personal information we are required to process to comply with the law:

Information Type	Relevant legislation	Special Category– additional lawful reason	Third Parties with whom we share the information	Lawful reason for sharing
Admissions register	Education (Pupil Registration) (England) Regulations 2006		HM Chief Inspector of Education, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Attendance register	Education (Pupil Registration) (England) Regulations 2006		HM Chief Inspector of Education, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Common Transfer File	Education (Pupil Information) (England) Regulations 2005		Destination Schools, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Curricular record	Education (Pupil Information) (England) Regulations 2005		Destination Schools, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Educational record	Education (Pupil Information) (England) Regulations 2005		Destination Schools, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Pupil Information	Education (Information About Individual Pupils) (England) Regulations 2013		Secretary of State, Destination Schools, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
SEN Report	Children and Families Act 2014		Destination Schools, Stowe Valley Multi Academy Trust and the Local Authority	Legal Obligation
Attendance Information	Education Act 1996, section 444			Legal Obligation
Education Supervision Orders	Children's Act 1989, section 36			Legal Obligation
Exclusion	Education Act 1996, section 51A Education Act 2002, section 51A			Legal Obligation
Information relating to, the [local authority] or any school maintained by the authority	Education Act 2002, section 180			Legal Obligation
Information relating to the school or provision of education for pupils	Education Act 2005, section 10			Legal Obligation
Pupil Information	Education Act 1996, section 537a Education Act 1996, sections 507B and 508A			Legal Obligation
Qualifying Complaint	Education Act 2005, section 11B			Legal Obligation

Family, associates and representatives of the person whose personal data we are processing  
NHS and healthcare professionals  
Social and welfare organisations  
Law enforcement organisation and courts  
Current, past or prospective employers  
Voluntary and charitable organisations  
Business associates and other professional advisers  
Suppliers and service providers  
Financial organisations  
Security organisations  
Press and the media  
School trips organisations

We do not share information about our pupils or parents unless the law and our policies allow us to do so.

Please refer to the tables for information about what personal information is shared with which specific third parties.

#### **Data collection requirements:**

To find out more about the data collection requirements placed on us by the Department for Education (for example; via the school census) go to <https://www.gov.uk/education/data-collection-and-censuses-for-schools>.

#### **What do we do with your information?**

All personal information is held in a manner which is compliant with data protection legislation. Personal information is only processed for the purpose it was collected. The school monitors the personal information it processes and will only share personal information with a third party if it has a legal basis to do so (as set out above).

#### **How long do we keep your information for?**

In retaining personal information, the school complies with the Retention Schedules provided by the Information Record Management Society. The schedules set out the Statutory Provisions under which the school are required to retain the information.

A copy of those schedules can be located using the following link:

<http://irms.org.uk/page/SchoolsToolkit>

#### **Transferring data internationally**

Where we transfer personal data to a country or territory outside the European Economic Area, we will do so in accordance with data protection law.

#### **What are your rights with respect of your personal information?**

Under data protection law, parents and pupils have the right to request access to information about them that we hold. To make a request for your personal information, or to have access to your child's educational record, contact the School Data Protection Officer at Warwickshire Legal Services via email at [schooldpo@warwickshire.gov.uk](mailto:schooldpo@warwickshire.gov.uk) or alternatively;

School Data Protection Officer  
Warwickshire Legal Services  
Warwickshire County Council  
Shire Hall  
Market Square  
Warwick  
CV34 4RL

You also have the right to:

- object to processing of personal data that is likely to cause, or is causing, damage or distress;
- prevent processing for the purpose of direct marketing;
- object to decisions being taken by automated means;
- in certain circumstances, have inaccurate personal data rectified, blocked, erased or destroyed; and
- claim compensation for damages caused by a breach of the Data Protection regulations

## **Southam Primary School Reception Events List**

### **Play Sessions**

We would usually be inviting your child to two play sessions in school during the summer term. Sadly, due to the current situation we will be unable to offer this activity to your child.

### **Home Visits**

We find that home visits are extremely beneficial for all concerned as it gives the children the chance to show their teacher things that are special to them, it gives parents the chance to talk in an informal atmosphere, and it gives staff the chance to get to know the children in their own familiar environment.

Currently we do not know if we will be able to carry out home visits at home. If we are unable to do this, we will look at holding a virtual home meeting via Microsoft Teams.

Usually these meetings would be held during the first week of the autumn term. As we will be altering the start of our term (when the children return to school they will be spending the first week of term with their current class teacher) these meetings will be held during the week Monday 7th September.





### Fruit

Free fruit is provided by the government for all children in reception and Key Stage 1. In Reception this is available (with milk if it has been ordered) throughout the day. No other snack is required.

### Milk

Children can have free milk until their 5<sup>th</sup> birthday but it needs to be ordered online each term. Even if you think that your child will not drink it, it is worth ordering it until they are 5 – they often want it when they see others with a little carton and straw! We could also use it to make milk shakes or hot chocolate to share.

Milk deliveries will automatically stop after your child's 5<sup>th</sup> birthday and no payment will be taken.

If your child enjoys milk at school you will need to re-register and make a payment directly to the Cool Milk Company after your child's 5<sup>th</sup> Birthday.



#### **1) To comply with the law**

We collect and use general purpose pupil information in order to meet certain legal requirements and legal obligations placed upon the school by law. We therefore are required to this process personal information for such purposes even if you have not consented to us doing so.

Details of the type of processing that we must undertake, the personal data that is processed, the legislation which requires us to do so and who we may share this information with is set out in Table 1.

If you would like a copy of or further information regarding the statutory authorities that underpin our legal obligations, you should contact the school in writing.

#### **2) To protect someone's vital interests**

We are able to process personal information when there is an emergency and/or where a person's life is in danger.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 2.

#### **3) With the consent of the individual to whom that information 'belongs'**

Whilst much of the personal information processed is in accordance with a legal requirement, there is some personal information that we can only process when we have your consent to do so. In these circumstances, we will provide you with specific and explicit information regarding the reasons the data is being collected and how the data will be used.

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 3.

#### **4) To perform a public task**

It is a day-to-day function of the school to ensure that children receive the education and support they require. Much of this work is not set out directly in any legislation but it is deemed to be necessary in order to ensure that pupils are properly educated and supported

Details of the type of processing that we may undertake on this basis and who we may share that information is set out in Table 4.

#### Special category personal information

In order to process 'special category' data, we must be able to demonstrate how the law allows us to do so. In addition to the lawful reasons above, we must also be satisfied that ONE of the following additional lawful reasons applies:

- Explicit consent of the data subject
- Processing relates to personal data which is manifestly made public by the data subject
- Necessary for establishing, exercising or defending legal claims
- Necessary for reasons of substantial public interest
- Necessary for preventive or occupational medicine, or for reasons of public interest in the area of public health
- Necessary for archiving, historical research or statistical purposes in the public interest

The lawful reasons for each type of special category personal information data that we process is set out in the tables attached.

#### **Who might we share your information with?**

We routinely share pupil information with:

- Schools that the pupils attend after leaving us
- Warwickshire LA, our local authority
- the Department for Education (DfE)
- other members of the Stowe Valley Multi Academy Trust
- School and Trust Catering provision within the school
- Education, training, careers and examination bodies
- School staff and boards

## Southam Primary School Privacy Notice for Parents and Pupils

### How we use your information 2020/21

**Who are we?** Southam Primary School is the 'data controller'. This means we are responsible for how your personal information is processed and for what purposes.

Southam Primary School is registered as the Data Controller with the Information Commissioner's Office (ICO); Registration Number: ZA240230.

You can contact the school as the Data Controller in writing at:

[Southam Primary School, St James Road, Southam CV47 0QB or admin2624@welearn365.com](mailto:admin2624@welearn365.com)

#### What is a Privacy Notice?

A Privacy Notice sets out to individuals how we use any personal information that we hold about them. We are required to publish this information by data protection legislation. This Privacy Notice explains how we process (collect, store, use and share) personal information about our pupils and parents.

#### What is Personal Information?

Personal information relates to a living individual who can be identified from that information. Identification can be by the information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession.

'Special category' personal information relates to personal information revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person's sex life or sexual orientation.

#### What personal information do we process about pupils and parents?

The pupil and parent information that we collect, hold and share includes:

Personal information including a pupil's name, date of birth, unique pupil number and home address

Characteristics such as ethnicity, language, nationality, country of birth and free school meal eligibility

Attendance information such as sessions attended, number of absences and absence reasons.

Educational information including records of work, assessment results, relevant medical information, details of pupils' special educational needs, exclusions/behavioural information, post-16 learning information.

Contact information for parents, carers and other relatives, including telephone numbers, home addresses and e-mail addresses.

Information about a child's home life, where required as part of necessary safeguarding and welfare processes.

#### Why do we use personal information? We use pupil data:

to support pupil learning

to monitor and report on pupil progress

to provide appropriate pastoral care

to assess the quality of our services

to comply with the law regarding data sharing

to safeguard pupils

to maintain our own accounts and records

to carry out fundraising

to support pupil's career guidance

#### Collecting pupil information

Whilst the majority of pupil information you provide to us is mandatory, some of it is provided to us on a voluntary basis. In order to comply with the General Data Protection Regulation, we will inform you whether you are required to provide certain pupil information to us or if you have a choice in this.

#### What are the legal reasons for us to process your personal information?

We are required to process personal information in accordance with data protection legislation and only do so when the law allows us to. The lawful reasons we have for processing personal information are as follows:



### Swimming

All the children go swimming **after the October half term**. We will send details nearer the time. The cost of these lessons is currently £1.60, which is highly subsidised by the school. We request this low contribution from parents so that we can provide lessons throughout Southam Primary.

Money can be paid via Parent Pay weekly, half-termly, termly or yearly. We will need parents who have DBS checks to walk up to the pool with us and help us get changed.



### Welly Walks

After the October half term we will go on Welly walks once a week. We will send details nearer the time but we will need parents with DBS checks to accompany us.

### Library Visits

All children are encouraged to join Southam Library after Christmas when we go once a fortnight to have a story and borrow books. More information will be given nearer the time.





### DBS Checks

All parents that want to come on Welly Walks, accompany us to the swimming pool, or the library, or help at school in any way need to be checked by the Disclosure and Barring Service. These checks can be completed online, you will just need to bring forms of identification to the school office for verification. In addition to this we ask all parent volunteers to fill in our Volunteer Agreement, Code of Conduct and Disqualification Declaration.

A DBS Disclosure can now be requested online.

Please visit the following website: <http://www.warwickshire.gov.uk/dbs>

The Organisation Reference is: **SOUTHAMPRIMARY**

The Password is: **Warwick01**

An Applicants Guide to help you through the process, which also details the necessary ID documents, is available at the bottom of this page.

Please bring your ID documents to the office so that they can be checked by a member of staff. The preferred documents are:

- valid passport
- two part photo driving license
  - bank statement, utility bill etc less than 3 months old confirming your address

We ask all volunteers to update their DBS on an annual basis.



### Summer Term 2021

Class assemblies are held throughout the term. These are held every Friday at 10am. Once dates have been finalised, these will be published on our website. Class Dojo and school newsletters.

19th April Children return to school

3rd May Bank holiday

10th - 13th May Year 6 SATs

18th May Sponsored walk

25th May Key Stage 2 sports morning- 9.30am

28th May Reception and Key Stage 1 sports morning- 9.30am

31st May– 4th June Half Term

7th June Staff training day

14th – 16th June Darrell Wakelam, artist in residence

6th July Key Stage 2 Summer production – 5.30pm

7th July Key Stage 2 Summer production – 5.00pm

8th July Key Stage 2 Summer production – 2.00pm

21st July Year 6 assembly- 10.30am

21st July Family picnic 12pm- 1pm

21st July Last day of term

Summer holiday 22nd July– 30th August 2020





### Spring Term 2021

Class assemblies are held throughout the term. These are held every Friday at 10am. Once dates have been finalised, these will be published on our website. Class Dojo and school newsletters.

4th January Staff training day

5th January Children return to school

10th – 12th February Year 6 residential trip to Robinwood

15th—19th February Half term

22nd February Children return to school

4th March World Book day

8th March Parent teacher meetings- online booking system

15th March Parent teacher meetings- online booking system

12th March FOSPS disco

31<sup>st</sup> March Easter Service -10am

1st April Last day of term



### P.E. Kit



Please could you provide a pair of white shorts and coloured t-shirt in a small drawstring bag which can be left on your child's peg. They will not need pumps or trainers until after the Easter break next year.

Your child will be in ..... house and will require a plain ..... t-shirt.

### School Uniform

School uniform can be ordered online and delivered directly to you free of charge via [www.yourschooluniform.com](http://www.yourschooluniform.com) and Tesco online embroidering. We are also selling our school uniform in Leamington at Chez Rama on 18 Clemens Street.

Information about our school uniform can be found on our school website <http://www.southamprimary.com/uniform/>

### Names on Clothes

**Please, please** make sure all items of clothing are named, including shoes! Children will sometimes put on the wrong clothes after P.E. or swimming and it is impossible to sort this out if there are no names in clothes!

Jumpers and cardigans are often taken off in class and we will need to be able to identify the owners easily!

### Coats

Unless it is guaranteed to be hot all day (not often!!) please could you ensure that your child has a suitable coat with them every day as the children are outside for a long periods of time at lunchtime and they have regular access to the Outdoor Classroom.

### Transfer to Southam Primary School

The staff at Southam Primary School work closely with your child's current nursery/ preschool/ school to make this transition as smooth as possible but please feel free to make an appointment to see the headteacher if you have anything that you want to discuss.

Please find below further information about opportunities for you and your child to get to know the school before starting in September.

Date	Activity
May	Information meeting for parents.
June/ July	Play afternoons for the children to get to know their new class and teacher.— CANCELLED DUE TO COVID RESTRICTIONS  Parents are invited to stay to get to know each other over a cup of tea and biscuits. .— CANCELLED DUE TO COVID RESTRICTIONS  Teachers will contact your child's pre school/ nursery and talk to your child's key worker.
September	Second week of term- your child's teacher will come and meet you and your child in your home.  Week 3- children start school and stay until after lunch.  Week 4 – Children are in school full time.

### **For children who join our school in other years groups:**

Your child will have the opportunity of spending some time in school before their start date. Once they start Southam Primary they will be allocated a buddy who will help them to settle in and make new friends.

### Term and Holiday Dates 2020– 20201

*Please note all dates are provisional du to the Covid-19 situation.*

#### Autumn Term 2020

1st September Staff training day  
2nd September Children return to school  
22nd September – Photographer in school – individual photographs  
25th September Parent teacher meetings  
6th October Chris Mould, illustrator visit  
13th October Harvest Festival -  
22nd October Open morning for prospective parents  
22nd Open evening – everyone invited  
23rd Staff training day  
26th—30th October—Half Term  
9th November Parent teacher meetings- online booking system  
19th November Parent teacher meetings- online booking system  
13th November Children in Need – non uniform day in return for a donation for the charity  
13th November FOSPS Disco  
28th November FOSPS Christmas Fair  
8th December Key Stage 1 Christmas play – 5pm  
9th December Key Stage 1 Christmas play – 2pm  
11th December Save the Children Christmas Jumper Day  
15th December Christmas service  
15th December Reception children – Christmas celebration at St James Church 2pm  
16th December Year 5 and 6 Christmas party – afternoon  
17th December Reception, Year 1 and 2 Christmas party - afternoon  
18th December Year 3 and 4 Christmas party - afternoon  
18th December Last day of term

## **Parent Volunteers**

We warmly welcome parents in to school.

If you would like to help, for example with:

Reading with a child.

Sharing a skill that you may have for example sewing.

Photocopying , admin tasks such as filing.

Playing maths games with a group of children.

Helping to maintain the Forest School area and courtyards.

Running an after school club.

Please let your child's teacher or the school office know if you are able to help in any way.



## **Sunny Days Club**



We provide childcare before and after school at Sunny Days Club, which was recently rated Outstanding by Ofsted.

The club is held in the school hall.

All staff have been police checked and have suitable qualifications or experience in play work/ childcare; for key staff members this includes First Aid and Food Hygiene.

### **Opening Times**

The before school club is open daily during term time from 7.30am.

The after school club is open until 6pm daily.

### **Fees and Booking**

Currently child care fees are £1.00 for every 15 minutes with a minimum charge of £2.00.

### **Play Schemes**

Play schemes run during most of the school holidays except Christmas. Charges for the play schemes is £25 per day or £16 per 1/2 day.

Sunny Days team contact details :

Club phone number: [07591980353](tel:07591980353)

Email: [sunnydays@yahoo.com](mailto:sunnydays@yahoo.com)



### Our Curriculum

At Southam Primary School we pride ourselves on the outstanding curriculum that we offer our children.

Our curriculum:

- \*Develops the whole child- their knowledge, skills, understanding and attitudes
- \*Is broad, balanced and has a clear progression in subject knowledge and skills
  - \*Is filled with rich first-hand purposeful experiences
  - \*Is responsive to the needs and interests of our children
  - \*Encourages links with places and people beyond the classroom
- \*Makes meaningful links between areas of knowledge across the curriculum and issues relevant to our children
  - \*Has local, national and international links
  - \*Has an eye on the future and the needs of future citizens

### Our Learning Traits

To be a successful learner the children at Southam Primary School know that they have to:

- ♦ Enjoy learning
- ♦ Be imaginative
- ♦ Practise
- ♦ Show determination
- ♦ Concentrate
- ♦ Be curious
- ♦ Co-operate
- ♦ Improve



### Friends of Southam Primary School (FOSPS)

Getting involved with FOSPS is a fantastic way to meet like minded parents and give something back to the school.

The committee relies on volunteers to help organise and run different fund raising activities throughout the school year.

There are various ways that you can get involved, from donating an hour of your time at an event through to joining the committee.

The main events in the school years are:

Cake sales—every term

Christmas Fair

Discos for the children

Easter egg raffle

Summer fair

Funds raised through FOSPS events have enabled the school to buy I Pads, provide book bags for each child joining reception, supported transport costs for school trips, and paid for artists to come in to school to work with the children.



School Lunches

Children at Southam Primary School are able to either bring a packed lunch or have a hot lunch each day.

We have a kitchen on site so all hot meals are freshly prepared each day by Warwickshire County Caterers.

At the beginning of each day the children having a hot lunch can request the menu option that they would like to have for lunch - this means that they are guaranteed this option.

The price of a child’s school lunch is **currently £2.20**. Payment can be made on line via your child's ParentPay account.



An example menu:

Monday

Pork sausages with gravy and jacket or swirl potatoes/ omelette/ jacket potato with chicken mayonnaise. Strawberry swirl or cheese and crackers

Tuesday

Chicken fillet bap with BBQ sauce and baked potato wedges/ tuna pasta bake/ jacket potato with cheese. Fruit crumble

Wednesday

Roast pork/ veggie sausages/ jacket potato with tuna mayonnaise

Iced mandarin sponge

Thursday

Chicken pie/ vegetable fingers/ jacket potato with bacon and BBQ sauce

Dessert whip with fruit or ginger cookie

Friday

Battered cod fillet/ vegetable burrito stack/ jacket potato with cheese and baked beans



Up beet chocolate cake










Menus are changed each week on a three week rolling programme

We believe that the curriculum should inspire a child’s love of lifelong learning. We focus on offering children new experiences tailored to their interests in a creative and engaging environment, where children are challenged to exceed.

We utilise our local area to enhance our curriculum further, and value the use of educational visits to develop children’s of topics being studied.

The following is an example of the curriculum topics covered over one year.

	Autumn 1	Autumn 2	Spring 1	Spring 2	Summer 1	Summer 2
Reception	Tasty Tales and Revolting Rhymes	Frozen Planet 	Abacadabra 	To Infinity and Beyond	Magic Beans 	Buried Treasure 

	Autumn Term	Spring Term	Summer Term
Years 1 & 2	Nights Drawing In 	Dungeons and Dragons 	Out and About 
Years 3 & 4	Vikings and Anglo Saxons 	Ancient Egyptians 	Rivers and Dinosaurs 
Years 5 & 6	Space 	Romans 	Victorians 

### Opportunities For Children At Southam Primary School

As well as providing an exciting curriculum one of aims at Southam Primary is to give our children as many different experiences and opportunities as possible both within lessons and out side of lesson time.

We offer a range of after school clubs for the children to attend. This term we are running:

French Club, Cookery Club, Performing Arts Club, Film Club, Cross Country Club, Football Club, Netball Club, Choir, Onside Sports Club, Mad Science Club

These are just a few of very exciting experiences that our children have recently had the opportunity to take part in:

- Children in years 3 and 4 spending the night sleeping with dinosaurs at the Natural History Museum
- Children visiting Warwick University and experiencing some lessons in their lecture halls
- Children have taken part in an overnight Space Camp at school
- Children in years 5 and 6 working with children from other schools on a writing project
- Children in year 6 have taken part in a residential trip to Robinwood in Lancashire
- Children in years 1 and 2 will be visiting Twycross Zoo.
- All children have had the opportunity to watch a theatre show.
- Children in years 5 and 6 visiting the Science Museum in London
- First aid training for children in years 5 and 6
- Children in Reception will be visiting Hill Close Gardens in Warwick

### Reporting Absences

We take absences very seriously, so please call or email the school by 8:45am if your child is not going to be in school on that day.

Please notify the office if your child is going to be late in to school due to medical or dental appointments.

If your child is going to be late in to school and you would like them to have a school lunch please could you call and let the office staff know your child's lunch option before 9.30am so that we can let the kitchen staff know.

If your child arrives for school after 8.45am they will need to come in to school through the main entrance. Parents would also need to sign their child in as the class register will have been taken.

### Payments– for dinner money, music lessons, trips etc

Most items can be paid for using Parent Pay. If you aren't already registered and would like to do so please contact the school office. You can also check your dinner money, swimming money, trip payment balances on the system.





## House Team

**Oak— Willow— Sycamore**



Every child in the school belongs to one of three house and their PE t shirt will be the colour of their house.

Children are awarded house points as individuals.

Within each classroom there is a class tally of House points that have been awarded during the week.

The weekly totals for each House are announced in our Tuesday assembly.

The winning House for each term is given a special House treat.

## Staying In Touch

Each week we write a newsletter giving details of what has been happening during that week, and details of forthcoming events.

The newsletter can be emailed to you directly—just give the office staff your email address. A copy of the newsletter can be found on our website:

[www.southamprimary.com](http://www.southamprimary.com)

Key information about the school along with details of events and specific information relating to your child's class be found on the school website.

We also have our Facebook page which gives details of what has been happening in school along with reminders and details of forthcoming events.

## School Uniform

School uniform is worn at Southam Primary School and consists of:

- Blue sweatshirt, jumper or cardigan

- White polo shirt or white shirt

- Grey trousers

- Grey skirt or pinafore dress

- Black shoes

Black or grey socks or tights

- PE kit (white shorts and a coloured team t-shirt)

- Blue and white striped or gingham summer dress

Items with the school motif can be ordered from :

[www.YourSchoolUniform.com](http://www.YourSchoolUniform.com)

[Tesco.com/school uniform](http://Tesco.com/school uniform)

Chez Rama in Leamington Spa

Book bags and PE bags can be purchased from the school office.

Please ensure all clothing has your child's name in it.

## **Jewellery, Make Up and Nail Varnish**

This is not appropriate in a primary school and we ask parents not to allow children to wear it. Children with pierced ears may wear simple ear studs.

## Supporting Your Child's Learning At Home

At Southam Primary School we want our children to develop a passion and enjoyment for reading that will stay with them for life. In order to achieve this we need your help! At school children read every day in many different contexts using books, newspapers, magazines, blogs, interactive media etc.

Children at primary school are never too old to read with their parents and should be reading to an adult every day – even if it is for only ten minutes.

Research has shown that children who read outside of school are 13 times more likely to read above the expected level for their age. Parents are really important reading role models- children's attitudes to reading improve the more they see their parents read.

To support your child to foster a lifelong love for reading we need to work in partnership together. The way you can have the biggest impact on your child's reading is by reading with them every day.

We ask that you read with your child for fifteen minutes five times a week, and record this reading in their reading diary.

Children who complete this task are rewarded with certificates and book vouchers at the end of each half term in recognition of their commitment to reading.



## Sport

At Southam Primary School we give our children a wide range of sporting opportunities.

Every child in each year group from reception to year 5 has a swimming lesson every week at Southam Leisure Centre

Children in years 3, 4, 5 and 6 are taught PE by qualified sports coaches

Children have the opportunity to compete in different activities and competitions such as cross country races, netball matches, football matches, athletics throughout the year.

We have a range of sport after school clubs for children to attend.





## Southam Primary Forest School

A few years ago, as staff, we decided that we were not utilising our school grounds to their full potential. We are in a fantastic position of having a lot of space that can be used for different activities, and because of this children who enjoy being and working outside, were missing out. We therefore set about developing a forest area on the back field which involved the whole school planting hedging and saplings. Mrs Lucas also underwent training to become a Forest School Leader.

The aim of a Forest School project is to encourage and inspire individuals of any age through positive outdoor experiences. Through the activities that the children take part in they will develop self awareness, self regulation, intrinsic motivation, empathy, good communication skills, positive mental attitude, self esteem and confidence.

Mrs Lucas and myself have designed an activity programme where children will be actively involved in a wide range of practical bush-craft tasks: setting up camps, designing and building natural shelters and furnishing them with seating, building and using fire-pits, learning how to tie knots, identify trees and plants, animals and birds....the possibilities are endless....the children who attend these sessions always have fun!

Currently all children in years 1 and 2 take part in Forest School.



To help children in Key Stage two select books appropriate to their reading interests and ability we are using an online system called AR Book Finder.

To be able to use this we need to ensure that children are searching for books to read which are appropriate to their reading ability.

So to ensure that the children are reading the appropriate level of book for their reading ability at the end of each half term each child will take a reading quiz- the results of this quiz will let the child and their teacher know the range of books that they should be reading.

Children will then be given a reading range and will be encouraged to select books to read from this range. To find books to read which are in their reading range children are able to use the following websites:

[www.arbookguide.com](http://www.arbookguide.com)

[www.arbookfind.co.uk](http://www.arbookfind.co.uk)

Once the children have finished reading the book they are able to take a quiz about the book. The quizzes can be found on the following website:

[https://ukhosted58.renlearn.co.uk/2249443/public/rpm/login/Login.aspx?  
srcID=t](https://ukhosted58.renlearn.co.uk/2249443/public/rpm/login/Login.aspx?srcID=t)

*The children will need to use their username and password to access this site.*

The quizzes range from 5 to 20 questions and ask a range of multiple choice questions that check the child's understanding of the book and if they have read the whole story.

Although the children are choosing their own books, class teachers are still monitoring what is being read, and providing guidance where required.



You can also help support your child's learning at home by:

Ensuring that they complete their homework tasks

Helping them to learn to tell the time

Practise number bonds to 10, 20, 50 and 100

Help them learn the times tables all the way up 12 x 12

Take part in the termly challenges set. One of our challenges has been based on Roald Dahl and his books. The children could complete as many of the challenges as they wanted to. The challenges included:

- Invent some words of your own by combining different words. Write the meaning next to each new word. For example: Slurpwiggler: A small child who will only eat soup
- Draw an imaginative animal and make up your own words to describe the animal with. Label the different parts of the animal with your new words.
- Willy Wonka wants to expand his chocolate factory– create a brand new invention room. What will it look like? What will the machines do? What will the final product look like?
- Design a poster advertising your new sweet.
- Esio Trot is tortoise backwards. Can you write some sentences in tortoise language (words written backwards), and then ask a friend to work out what the sentences say.

### **Maths at Southam Primary School- Key Instant Recall Facts**

It is really important that children develop a good understanding and knowledge of: counting, multiplication tables, number bonds, doubling and halving, addition and subtraction, measures.

To support children to ensure that they have a good understanding of these facts and are able to recall them quickly we are introducing Key Instant Recall Facts.

Each half term each year group will have a different focus. Parents will be given an information sheet detailing what the recall facts to be practised for that half term are and how they can support their child at home.

### **Music Lessons**

All children in years 3, 4, 5, and 6 have class instrument lessons paid for by the school.

Additional music lessons are also offered. Children are given the opportunity to learn to play a range of instruments at Southam Primary School. Currently we have children learning to play:

Violin

Keyboard

Piano

Steel Pans

Flute

Guitar

Trumpet

We also have a school choir that the children are able to join.

