Committee Chair Report

School Year: 2019-2020

Prepared by: Erin Davies

Date: 5/27/20

Committee Name: Lunchtime Clubs

Committee Chair(s): Erin Davies

Co-Worker(s): Brian Davies

What We Accomplished and When: Found volunteers to lead 19 lunchtime clubs, then using Google form & sheets, we sorted & assigned all interested students into 1 (& sometimes 2) club(s) over the two 4-week sessions. We were able to give most kids their first choice of club this year.

When job was stared and completed: Found volunteers in the fall (Sept - Nov), sent out list of clubs & sign up in Dec, & sorted/assigned students by the first week of Jan.

Resources used/needed: Google forms & sheets, Excel spreadsheets, school directory, supplies from fan room, most supplies provided by club leaders, used 4 rooms at school: conference room, spanish room, extended day room & gym stage

Monies Used/Profits Gained: We did not use any funds from the PTA this year.

Difficulties: We made the clubs smaller this year, so not as many kids got two clubs. Also, some kids from the older older groups did not show up, making them even smaller. Some club leaders had to miss days due to illness and offered make up days. Some club leaders wanted to add students after the deadline which made it difficult for the school office to handle last minute changes.

Suggestions for Next Year: Will not add kids to clubs once the assignments are made at the request of the school office staff. Will need to purchase new Legos or ask for donations as our Lego supply is old & limited. Will have a list of substitute club volunteers to help out if leaders are unable to get to their scheduled club. There will be no additions to clubs once the club session starts at the request of the school office & principal, as stated above.

Other Comments: Remember to be clear to parents that kids are not guaranteed their 1st choice or a 2nd club. A 2nd club is only offered if the timing & space allows. Remind older kids to go to their clubs at 12:30 & no earlier.