

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
Teleconference- District Office
May 13th, 2020

1. Call to Order

The meeting was called to order by Chair Winkels at 6:00 p.m.

2. Roll Call

Present: Winkels, Kreuzer, Hansen, Carbajal, Paulsen, Sand, Pennie

Absent: none

Student Representatives: VanOverbeke, Koltjes, Finkelson

3. Public Forum

N/A

4. Agenda- Additions or Deletions

Deletion - 8. 6. *Achievement & Integration Grant*

5. Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Pennie to approve the minutes from the April 8th, 2020 Regular Board Meeting as well as the April 22nd, 2020 meeting. Supported by all present.

5.2 Cash Flow Reports – March 2020

Motion by Kreuzer, seconded by Pennie to approve the March Cash Flow Reports. Supported by all present.

6. Consent Agenda

AFT (2020-2021):

Kaylie Waldvogel- Middle School Special Ed

Shanna Wahlstrand- HS Science

Greta Noska- HS Spanish

Samuel Jerome- Middle and HS PE/Health

Tracy Rademacher- ALE Third Grade Teacher

Aileen Swenson- 7th Grade Math Teacher

AFT Teacher Genius:

Anne Hoeschen

Coaching/Advisor:

Jill Valerius- AVE Student Council Co-Advisor

Mary Kalla- AVE Student Council Co-Advisor

Request for Severance:

Michael Falcon- per AFT 2019-2020 Agreement

Resignations/Retirements:

Clara Stodolka- 6th grade teacher-effective end of 19-20 school year

Jill Valerius- 4th grade teacher- effective end of 19-20 school year

Bryce Savage- social studies teacher- effective end of 2019-2020 school year

Jeff Lehner- custodian- effective 4/24/20

Donations:

\$ 850.00 - Albany Baseball Association- Baseball Program - R#57655

\$ 500.00 - Duke & Sara Borgerding- Scholarship - R#57659

\$ 50.00 - Anonymous- Family Outreach - R#57659

\$ 500.00 - Josh & Ashley Overman- Scholarship - R#57659

\$ 600.00 - Two Rivers Enterprises- Scholarship - R#57668

\$ 500.00 - Stearns Electric Association- Scholarship - R#57670

\$ 500.00 - Bernick's- Scoreboard - R#57672

\$ 90.00 - Anonymous- Albany Elementary - R#57672

\$ 330.00 - Albany Baseball Association - Athletics-Baseball - R#57674

The following checks were issued in paying claims: Wire transfers and checks 97572- 97861

Expenditures:

01 General Fund	\$876,204.00
02 Food Services	\$68,049.72
04 Community Services	\$43,697.72
06 Building Construction	\$1,128,160.81

Motion by Paulsen, seconded by Sand to approve the May 13th, 2020 Consent Agenda. Supported by all present.

7. Reports

7.1 Purple Pride

Purple Pride cards were presented to the school board for recognition.

7.2. Student Representatives

The student representatives provided another exceptional report. Students have focused on staying connected virtually despite not being physically in school. The positives: better time management, enjoying the weather, and the ability to wear pajamas to school. The negatives: physically away from classmates and teachers. The virtual awards banquet was recently held, and it went well. Both the Economics and Personal Finance teams went to state. Spring sports seniors were acknowledged and quotes from all spring coaches were provided. A virtual spirit dress up day, virtual pet day, chalk the lot, and virtual pep rallies are some of the activities being organized by the student body. The students expressed to the board that graduation is at the top of their mind and wanted an update from the board. The board expressed their gratitude for this exceptional group of students and their fantastic updates throughout the year. The board wishes them the very best in the future.

7.3. Distance Learning & COVID-19 Updates

A survey was conducted, with a very high response rate at all sites. The results were favorable, most notably with respondents highlighting the district and teachers excellent communication throughout the

process. We have implemented a 4:1 schedule, with no/limited instruction on Fridays, allowing students to get homework done and ask questions/receive support. As typical, the last week of school will be less instruction and a time to celebrate the year for students. Some modifications to grading was reviewed by administration.

The state has recommended students to keep their educational devices (Chromebooks) throughout the summer. We will allow this with a plan for monitoring & returning. The average of 750 meals per day for the district have been provided to students.

Graduation was discussed extensively as the board sympathizes with the Senior Class and ultimately wants to provide an exceptional celebration for them. Mr. Carbajal and Mr. Kreuzer expressed their dissatisfaction with the State and the Commissioner for not allowing districts to make individualized decisions surrounding graduation ceremonies with respect to class size, safety, limiting attendees, and social distancing, with both members expressing their confidence in administration to devise and execute a plan striking the right balance. At this time, the only physical gathering plan endorsed by the MN Dept. of Education would be a parking lot celebration with individual families remaining in their vehicles. With construction beginning on the track/football field on June 15th, consensus was built around rescheduling to shortly before construction – June 12th to provide flexibility if restrictions are relaxed. Administration is also working on a special event for May 22nd to honor and celebrate this year's graduating class.

7. 4. Long Term Facility Maintenance Projects Updates

LTFM projects and budget were reviewed.

8. Business

8.1 Enrollment Report

Enrollment remains flat.

8. 2. Budget Updates Related to COVID-19

The business manager provided revisions to the budget due to COVID-19 for the board to review. These were projected out until the end of the FY – June 2020. Negative impacts most heavily affected food service and community education, where there were also cost savings on the expense side. The budget remains in good condition despite the impacts. State funding will also need to be closely monitored with the impact of COVID-19 on state budgets, which could negatively impact the revenue side for the district.

8. 3. Revised Budget

Motion by Paulsen, seconded by Hansen to approve the revised budget. Supported by all present.

8. 4. Resolution Regarding Fund Balance Transfers

Table for next month – enabling school districts to transfer funds if needed to cover certain accounts due to COVID impacts. The district will wait for state make a decision surrounding the funding shortfalls.

8. 5. Middle School Course Changes

Change robotics to Technical Education – name change only

A survey was conducted to gauge interest in general music class. There was a great deal of student interest for “music exploration class”. Which will be implemented.

Motion by Hansen, seconded by Sand to approve the Middle School course changes. Supported by all present.

8. 6. Achievement & Integration Grant

Removed

8. 7. Census Approval

Member Kreuzer introduced the following resolution and moved its adoption, which motion was seconded by Member Paulsen:

**RESOLUTION RELATING TO
COMMUNITY EDUCATION CENSUS**

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota acknowledges the growth of our district since the 2019 census,

WHEREAS, the School Board of Independent School District No. 745, Albany Area, Minnesota requests from the State of Minnesota to increase our population from 2019 community education census number of 9809 to the current population of 10,080.

WHEREAS, the total population of this school district is used to determine the various Community Education levies,

THEREFORE, BE IT RESOLVED that the Board of Education of Independent School District No. 745, Albany Area, Minnesota, does hereby petition the Minnesota Department of Education to increase the total population of this school district for the purpose of the Community Education levy from 9809 to 10,080.

Upon vote being taken thereon, the following voted in favor thereof: All

Present

And the following voted against the same: None

Whereupon the resolution was declared duly passed and adopted.

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8. 8. Staffing Updates

Mr. Johnson provided a review of staffing, with very high application volume for open positions.

8. 9. Resolution Relating to the Non-renewal of Probationary Teachers

Member Hansen introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE
TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT
OF ___Molly Luzier___, A PROBATIONARY TEACHER.

WHEREAS, ___Molly Luzier___ is a probationary teacher in Independent School District

No.0745. BE IT RESOLVED, by the School Board of Independent School District No.

0745, that pursuant to

Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of ___Molly Luzier___, a probationary teacher in Independent School District No. 0745, is hereby terminated (.21 FTE) at the close of the current 2019-2020 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination (.21 FTE) and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION (.21 FTE) AND
NON-RENEWAL

Molly Luzier
Avon Elementary

Dear Molly,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 0745 held on May 13, 2020, a resolution was adopted by a majority roll call vote to terminate (.21 FTE) your contract effective at the end of the current school year and not to renew your contract for the 2020-2021 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of non-renewal of a probationary teacher's contract.

Yours very truly,

SCHOOL BOARD

OF
INDEPENDENT SCHOOL DISTRICT NO. 0745

The motion for the adoption of the foregoing resolution was duly seconded by Pennie and upon vote being taken thereon, the following voted in favor thereof: All present

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

Member Hansen introduced the following resolution and moved its adoption:

RESOLUTION RELATING TO THE
TERMINATION AND NONRENEWAL OF THE
TEACHING CONTRACT
OF____Jennifer Schwalbe____, A PROBATIONARY TEACHER.

WHEREAS,____Jennifer Schwalbe____is a probationary teacher in Independent School

District No.0745. BE IT RESOLVED, by the School Board of Independent School

District No. 0745, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of____Jennifer Schwalbe, a probationary teacher in Independent School District No. 0745, is hereby terminated at the close of the current 2019-2020 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law, and that said notice shall be in substantially the following form:

NOTICE OF TERMINATION AND NON-
RENEWAL

Jennifer Schwalbe
Avon Elementary

Dear Jennifer,

You are hereby notified that at a Regular meeting of the School Board of Independent School District No. 0745 held on May 13, 2020, a resolution was adopted by a majority roll call vote to terminate your contract effective at the end of the current school year and not to renew your contract for the 2020-2021 school year. Said action of the board is taken pursuant to M.S. 122A.40, Subd. 5.

You may officially request that the school board give its reasons for the non-renewal of your teaching contract. For your information, however, this action is taken because of non-renewal of a probationary teacher's contract.

Yours very truly,

SCHOOL BOARD

OF

INDEPENDENT SCHOOL DISTRICT NO. 0745

The motion for the adoption of the foregoing resolution was duly seconded by Pennie and upon vote being taken thereon, the following voted in favor thereof: All present

and the following voted against the same: None

whereupon said resolution was declared duly passed and adopted.

8. 10. Superintendent's Contract

The negotiation committee recommended the proposed 3-year contract for Mr. Johnson.

Motion by Hansen, seconded by Paulsen to approve the Superintendent's Contract. Supported by all present.

8. 11. School Board Policies - First Read

8. 11. 1. 602 Organization of School Calendar and School Day

8. 11. 2. 605 Alternative Programs

8. 11. 3. 606 Textbooks and Instructional Materials

8. 11. 4. 607 Organization of Grade Levels

8. 11. 5. 608 Instructional Services- Special Ed

8. 11. 6. 609 Religion

8. 11. 7. 610 Field Trips

8. 11. 8. 611 Home Schooling

9. Committee Reports

9.1 SEE

10. Superintendent Report

Verizon small cell installed for better coverage and enhancing technology, with the district receiving a small lease annual lease payment. Football field scoreboard fundraising going extremely well, with extreme generosity from our community partners.

A visual representation was shared with the board, while this is a work in progress it is exciting to see this evolve and the community support.

Strategic Planning – we will keep this process moving forward through digital channels. In the near future, we will be looking at dates.

Work session May 27th topics were reviewed.

Technology changes were reviewed by Mr. Johnson to support the needs of the district. The groups with upcoming 2020-21 contract negotiations were reviewed.

The potential to offer a staff recognition meal was discussed as this would be an excellent idea and the staff very well deserving if it could be conducted with respect to guidelines / social distancing.

11. Adjournment

Agenda completed at 7:47PM a motion to adjourn was made by Hansen seconded by Pennie.
Supported by all present.

Matt Kreuzer, Clerk