

**MARPLE NEWTOWN SCHOOL DISTRICT
REGULAR MEETING
TUESDAY, NOVEMBER 26, 2013
BOARD ROOM
MINUTES**

Board: President, Kathryn Chandless, Vice President, Nancy Galbraith, Robert Sack, Leonard Altieri, Barbara Harvey, James Lanzalotto, Atsushi J. Baker, Sherry-Lee McAuliffe, John McDevitt

Solicitor: Mr. Mark Sereni, Esquire

Administration: Dr. Merle Horowitz, Dr. Constance Bompadre, Mr. Joseph Driscoll, Mr. Louis DeVlieger, Mr. Michael Dumin

Press: Mrs. Leslie Krowchenko

Audience: 11

1. CALL MEETING TO ORDER

Mrs. Kathryn Chandless called the meeting to order at 7:46PM

2. PLEDGE OF ALLEGIANCE

Mr. Leonard Altieri led the Pledge of Allegiance

3. ROLL CALL

J. Present: Mrs. Kathryn Chandless, Mrs. Nancy Galbraith, Mrs. Leonard Altieri, Mr. A. Baker, Mrs. Barbara Harvey, Mr. James Lanzalotto, Mrs. Sherry-Lee McAuliffe, Mr. Robert Sack, Mr. John McDevitt All Board Members present

4. APPROVAL OF THE AGENDA

Mrs. Chandless asked for a motion to accept the agenda as presented

Motion was made by Mrs. McAuliffe, seconded by Mr. Altieri

Mrs. Chandless then asked for any revisions or addition to the agenda

Mrs. Galbraith asked that an addition be made to #12 Curriculum, Instruction and Technology Committee 12.02 Field Trips

Mrs. McAuliffe asked that an addition be made to #13 Human Resources and Policy Committee #13.06 Appointments

Mrs. Chandless then asked for the Agenda to be approved with the additions

With no further discussion the Agenda was approved 9 -0

5. PUBLIC COMMENTS (Agenda Items Only)

Mrs. Dana Kauffman spoke with regards to 14.05 Advertising. She asked that the Board re-think the advertising on the website. She spoke of other districts and how they do not have any advertising on their websites and how our website speaks for the district. While she does not oppose advertising in the gym, football field, buses, and/or cafeteria, she does feel that the website would not be the appropriate. A discussion between the audience and Board member took place.

6. WE ARE PROUD OF OUR STUDENTS AND TEACHERS

Dr. Horowitz made a presentation to Mr. Michael Massimo, Band Director, Marple Newtown High School Band, as well as 2 representatives of the Band. Dr. Horowitz stated the Band made history with the scoring at the Championships that the Band recently attended. The Board and the Administration was very proud.

7. COMMENDATIONS

Dr. Horowitz made a presentation to Nancy Galbriath for her 12 years of service on the Board. She also presented Mr. John McDevitt with a Bell for his years of service on the Board. She thanked him for his time and service with High School project as well as the Gauntlett Center project. Several Board members stated the same and that it was a pleasure to work with Mr. McDevitt.

Mr. McDevitt thanked everyone for their kind words and stated that he had been honored to work on and see the completion of both projects.

8. STUDENT REPRESENTATIVES' REPORT

Report was given of all of the different activities taking place at the High School such as Adopt a Child for the Holidays

9. SUPERINTENDENT'S REPORT

None at this time

10. SECRETARY'S MINUTES

Mrs. Chandless asked for a motion to approve the minutes of the October 22, 2013 Regular Meeting and have them made a permanent part of the record.

Motion was made by Mrs. Galbraith, seconded by Mrs. McAuliffe
With no further discussion the Minutes were approved 9 – 0

11. OTHER REPORTS

Mr. Lanzalotto asked for the following motions:

MOTION: To approve Student No. 802977 to attend the Mill Creek School as per the "In Lieu of FAPE" Agreement. (This is a new agreement.)

Motion made by Mrs. Chandless, seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

MOTION: To approve Student No. 802378 to attend Green Valley Academy as per the "In Lieu of FAPE" Agreement for the 2013-2014 school year. (This is a new agreement.)

Motion made by Mrs. Chandless, seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

MOTION: To approve Student No. 841453 to attend The Concept School as per the "In Lieu of FAPE" Agreement for the 2013-2014 school year. (This is a new placement at The Concept School. This student previously attended Green Valley Academy.)

Motion made by Mr. Sach, seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

MOTION: To approve Student No. 880389 to attend Green Valley Academy as per the "In Lieu of FAPE" Agreement for the 2013-2014 school year. (This is a new agreement.)

Motion made by Mrs. Harvey, seconded by Mr. Altieri
With no further discussion motion passed 9 - 0

MOTION: To approve Randi Grimes as an Independent Provider of Reading Services (Wilson Reading Program) to students assigned to her through the Offices of Pupil Services and Special Education at a rate of \$65.00 per hour.

Motion made by Mrs. Chandless, seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

12. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

12.01 Committee Report – Nancy M. Galbraith, Chairperson

12.02 Field Trips

Mrs. Galbraith asked for a motion to approve all of the following field trips.

MOTION: To approve Mrs. Karen Pantle, science teacher, and Mrs. Eileen Doyle, science teacher to attend the Pennsylvania State Science Conference

(PSTA) in State College, PA on December 4-6, 2013. The total cost to the district is \$450.00.

MOTION: To approve Mr. Michael Snow, teacher/coach to accompany the Ski & Outdoor Club to Killington Mountain Resort in Killington, VT on February 7-9, 2014. The total cost per pupil is approximately \$350.00.

MOTION: To approve Mrs. Karen Siegel, teacher, Mr. Dean Vlahos, teacher, and Mrs. Mary Flounders, teacher to accompany the 8th grade class to Hershey Park in Hershey, PA on June 5, 2014. The total cost per pupil is approximately \$58.00.

MOTION: To approve Dr. Stephen Subers, principal, and Mrs. Michele Lunn, teacher to travel to San Diego, CA for a Power Teaching: Math i3 Conference. This conference is being paid for by Grant funds. There is no cost to the district.

MOTION: To approved Ms. Jessica Buechele, teacher, and Mr. Don Sloat, teacher, to accompany 25 students from the Robotics Team 5862 to travel to Penn State, York County to participate in a competition on January 25, 2014. The total cost will be paid by activity fees. There is no cost to the District

Motion made by Mr. Baker, seconded by Mrs. Harvey
With no further discussion motion passed 9 – 0

12.03 Partnership Agreement

Mrs. Galbraith asked for a motion to approve a partnership with West Chester University regarding student teacher practicum and field experiences.

Motion made by Mr. Altieri, seconded by Mrs. McAuliffe
With no further discussion motion passed 9 - 0

12.04 Building Murals

Mrs. Galbraith asked for a motion for the following:

MOTION: To approve the creation of a mural for the legacy hallway in the Marple Newtown High School. Each mural will depict the senior class photo along with a paw print. The design of the mural will be open to all high school students to submit. The senior class will vote on the selection of the design. Each senior class will have a mural dedicated along the legacy hallway.
****Subject to the approval of the Superintendent and Director of Operations**

MOTION: To approve the mural design as presented at the Curriculum, Instruction and Technology meeting for the Paxon Hollow Middle School's 6th grade hallway.
****Subject to the approval of the Superintendent and Director of Operations**

Motion was made by Mr. Altieri seconded by Mrs. Harvey
With some discussion the motions were amended **
Motion was made to accept as amended by Mrs. McAuliffe, seconded by Mr. Altieri
With no further discussion motions were passed 9 - 0

13. HUMAN RESOURCES AND POLICY COMMITTEE

13.01 Committee Report – Sherry-Lee McAuliffe, Chairperson

Mrs. McAuliffe asked for motions for the following

13.02 RETIREMENT

ADMINISTRATIVE

MOTION: To approve the following administrative retirement, item 1.

- 1) Robin Wallin – Confidential Executive Secretary
Administration Building – Superintendent's Office
Effective: December 31, 2013
Reason: Retirement

Mrs. Galbraith stated that Robin will truly be missed
Motion made by Mr. Altieri, seconded by Mrs. Harvey
With no further discussion motion passed 9 - 0

PROFESSIONAL

MOTION: To approve the following professional retirement, item 1.

- 1) Bearj Jehanian – Music Teacher
Elementary
Effective: January 1, 2014
Reason: Retirement

Motion made by Mrs. Galbriath, seconded by Mr. Altieri
With no further discussion motion passed 9 – 0
The Board wishes Mr. Jehanian the best in his retirement

CLASSIFIED

MOTION: To approve the following classified retirements, items 1 through 2.

- 1) Francis Zeigenfuss – Bus Driver
Transportation
Effective: December 30, 2013
Reason: Retirement
- 2) William Lahey – Bus Driver
Transportation
Effective: January 3, 2014

Reason: Retirement

Motion made by Mrs. Galbraith seconded by Mrs. Chandless
With no further discussion motion passed 9 – 0

13.03 RESIGNATIONS

PROFESSIONAL

MOTION: To approve the following professional resignation, item 1.

- 1) Mary Clary – Nurse
Loomis Elementary School
Effective: November 6, 2013
Reason: Personal

Motion made by Mrs. Galbraith seconded by Mrs. Chandless
With no further discussion motion passed 9 - 0

CLASSIFIED

MOTION: To approve the following classified resignation, item 1.

- 1) Mary Lou Donohue – Food Services Substitute
District
Effective: June 15, 2013
Reason: Personal

Motion made by Mrs. Galbraith seconded by Mrs. Chandless
With no further discussion motion passed 9 - 0

13.04 TERMINATIONS

CLASSIFIED

MOTION: To approve the following classified termination, item 1.

- 1) Caleb Allen – Substitute Custodian
District (Worrall Elementary)
Effective: November 11, 2013
Reason: Incomplete Credentials
Motion made by Mr. Altieri seconded by Mrs. Chandless
With no further discussion motion passed 9 – 0

13.05 LEAVES

PROFESSIONAL

MOTION: To approve the following revised professional leaves, items 1 and 2.

- 1) Anne Jani – Special Education Teacher
Paxon Hollow Middle School
Effective: November 11, 2013 through February 8, 2014
Reason: Medical Leave With Pay
Effective: February 9, 2014 through April 24, 2014
Reason: FMLA
- 2) Victoria Herr – Teacher
Loomis Elementary School
Effective: End date change from May 31, 2014 to June 18, 2014
Reason: Child Rearing Leave

Motion made by Mrs. Harvey seconded by Mr. Chandless
With no further discussion motion passed 9 – 0

MOTION: To approve the following professional leave, item 1.

- 1) Lisa D'Annunzio - Teacher
Marple Newtown High School
Effective: October 24, 2013 to Noon of November 6, 2013
Reason: Medical Leave With Pay
Effective: Noon of November 6, 2013 to November 18, 2013
Reason: FMLA

Motion made by Mr. Altieri seconded by Mrs. Chandless
With no further discussion motion passed 9 - 0

MOTION: To approve the following professional return from leave, item 1.

- 1) Kimberly Trigone – Art teacher
Loomis Elementary
Effective: November 5, 2013
Reason: Return from Medical Leave with Pay

Motion was made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 - 0

CLASSIFIED

MOTION: To approve the following classified leave, item 1.

- 1) Michael Standen
Transportation
Effective: November 20, 2013 through November 21, 2013
Reason: Medical Leave with Pay
Effective: November 22, 2013 through January 3, 2014
Reason: FMLA

Motion made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 - 0

13.06 APPOINTMENTS

ADMINISTRATIVE

MOTION: To approve the following administrative appointments, items 1 through 2.

- 1) Janet Rote – Confidential Executive Secretary
Administration Building – Human Resources
Salary: \$42,000.00
Effective: November 1, 2013
Reason: Replaces Susan Ferraro
- 2) June DiDonato – Confidential Executive Secretary
Administration Building – Superintendent's Office
Salary: \$42,000.00
Effective: January 2, 2014
Reason: Replaces Robin Wallin

Motion made by Mrs. Galbraith seconded by Mrs. Harvey
With no further discussion motion passed 9 -0

PROFESSIONAL

MOTION: To approve the following professional appointment, item 1.

- 1) Caryl Sue Caldwell – Nurse
Loomis Elementary School
Salary: \$26.39 per hour
Effective: November 6, 2013
Reason: Replaces Mary Clary
- 2) Brigid Albany - .6 LTS Social Studies Teacher
BA – Advertising/Public Relations The Pennsylvania State University, MA- Secondary
Education Social Studies, Temple University
3.5 Years experience
Paxon Hollow Middle School
Salary: \$42,646 (pro-rated)
Effective: December 2, 2013
Reason: Replaces Michelle McAlea

Motion made by Mrs. Harvey seconded by Mrs. Galbraith
With no further discussion motion passed 9 - 0

MOTION: To approve the following professional reassignment, item 1.

- 1) Michelle McAlea
Paxon Hollow Middle School

From: .6 Social Studies Teacher
To: Full-time Long Term Substitute Special Education Teacher
Salary: \$43,153.00 per year (pro-rated)
Effective: November 11, 2013
Reason: Replaces Anne Jani

Motion made by Mrs. Chandless seconded by Mrs. Galbraith
With no further discussion motion passed 9 - 0

CLASSIFIED

MOTION: To approve the following classified appointments, items 1 through 4.

- 1) Kathleen McGee
From: (Hourly) Non-Instructional Assistant
To: .5 Assistant (Salary)
Russell Elementary School
Salary: \$6,820.00
Effective: October 29, 2013
Reason: To implement a 504 Plan for a student
- 2) Kathryn Fernandez – Guidance Secretary
Paxon Hollow Middle School
Salary: \$23,385.00
Effective: December 2, 2013
Reason: Replaces Teresa Werner
- 3) Monica Cox – Classified Substitute
District
Salary: According to Assignment
Effective: November 26, 2013
Reason: As Needed
- 4) Elizabeth Calhoun – Classified Substitute
District
Salary: According to Assignment
Effective: November 26, 2013
Reason: As Needed

Motion made by Mrs. Harvey seconded by Mrs. Chandless
With no further discussion motion passed 9 - 0

MOTION: To approve the following correction of rate of pay, item 1.

- 1) Dante Purifico – Van Driver
Transportation
Salary: Corrected from \$21.31 to \$21.29 per hour
Effective: September 16, 2013
Reason: MNSD/MNNIEA Agreement Rate

Motion made by Mrs. Harvey seconded by Mr. Baker

With no further discussion motion passed 9 - 0

13.07 TENURE

MOTION: To record in the records of the Board of School Directors the attainment of tenure and the awarding of a Professional Employee Contract to the following Temporary Professional employees who have been certified by the Superintendent of Schools as having completed three years of satisfactory service in the Marple Newtown School District in accordance with Section 1108 of the School code, item 1.

- 1.) Heidi Jankauskas – Music Teacher
Culbertson Elementary School
Achieved: June 22, 2013

Motion made by Mr. Altieri seconded by Mrs. Harvey
With no further discussion motion passed 9 – 0

13.08 ACTIVITY CONTRACTS

APPOINTMENTS

MOTION: To approve the appointment of personnel to activity contracts for the 2013-2014 school year. The amount of each contract is in accordance with the MNEA negotiated agreement.

Motion made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

RESIGNATIONS

MOTION: To approve the following resignations from activity contracts, items 1 through 4.

- 1) Herb Staquet – Coach Girl's Lacrosse
Paxon Hollow
Effective: November 13, 2013
Reason: Personal
- 2) David Kafalmazyan – Assistant Coach – Wrestling
Paxon Hollow
Effective: October 30, 2013
Reason: Personal
- 3) Bobbi Caprice – Softball Assistant Coach
Marple Newtown High School
Effective: October 30, 2013
Reason: Personal

- 4) Cecile Matthews – Softball 2nd Assistant Coach
Marple Newtown High School
Effective: October 30, 2013
Reason: Personal

Motion made by Mr. Altieri seconded by Mrs. Chandless
With no further discussion motion passed 9 – 0

14. BUDGET AND FINANCE COMMITTEE

14.01 Committee Report – Robert Sack, Chairperson

Mr. Sack asked for the following motions

14.02 Bills for Payment

MOTION: To approve and authorize payment of General Fund bills in the amount of \$1,538,781.22, Capital Fund bills in the amount of \$115,030.08, Capital Reserve Fund bills in the amount of \$114,747.19 and Food Service bills in the amount of \$116,777.82.

Motion made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 - 0

MOTION: To authorize the Business Administrator, with the approval of the Superintendent, to release checks for payment during the month of December as needed.

Motion made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 - 0

14.03 Transfers and Monthly Reports

MOTION: To approve monthly financial reports for September 2013, budget transfers for October – November 2013 and Treasurer's Report for September 2013.

Informational item monthly financial reports for October 2013.

Motion made by Mr. Altieri seconded by Mrs. Harvey
With no further discussion motion passed 9 - 0

14.04 Audit Report

MOTION: To approve the June 30, 2013 Audit Report as prepared by Major and Mastro, LLC.

Motion made by Mr. Altieri seconded by Mrs. Chandless

With no further discussion motion passed 9 - 0

14.05 Advertising

MOTION: To approve the following district spaces for advertising. Specific advertising content is subject to approval by the board or its designee and all advertising is subject to review and approval of final contract language by the solicitor.

- 1) High School Gymnasium
- 2) District Website
- 3) High School Fitness Center
- 4) High School Football Stadium
- 5) Cafeteria
- 6) Televisions

Motion made by Mrs. Harvey seconded by Mr. Altieri
With no further discussion motion passed 9 – 0

15. FACILITIES AND TRANSPORTATION COMMITTEE

15.01 Committee Report – Leonard B. Altieri, III, Chairperson

Mr. Altieri asked for the following motion

15.02 Facilities

MOTION: To approve Michael Dumin, Director of Operation, JR Guglielmi, Coordinator of Facilities, and Andrew Dougherty, Grounds Supervisor to attend the Certified Playground Safety Inspector Course and Exam the next time it is offered, in the Philadelphia area, at a cost not to exceed \$2500.00.

Motion made by Mrs. Harvey seconded by Mrs. Galbraith
With no further discussion motion passed 9 – 0

16. DELAWARE COUNTY INTERMEDIATE UNIT REPORT

NONE

17. LEGISLATIVE REPORT

NONE

18. BOARD PRESIDENT’S REPORT TO THE BOARD

NONE

19. COMMENTS FROM THE AUDIENCE

NONE

20. COMMENTS FROM THE BOARD

NONE

21. ADJOURNMENT

With no further business, Mrs. Chandless adjourned the meeting at 9:07 PM

Respectfully submitted by:

Mr. Joseph Driscoll, Board Secretary

PUBLIC MEETINGS

Monday December 2, 2013 Reorganization/Regular Meeting 7:30 p.m.

PLEASE NOTE: All Committee Meetings and Regular Board Meetings are held in the Board Room at the Marple Newtown School District Administration Building.

The Human Resources Committee meets at the Marple Newtown School District Administration Building in Rooms 205-206.