

MARPLE NEWTOWN SCHOOL DISTRICT
Newtown Square, Pennsylvania
BUDGET & FINANCE COMMITTEE MEETING
October 10, 2017
Board Room, Administration Building

MINUTES

Present

Board: Mr. A.J. Baker, Mr. Leonard Altieri, Mrs. Kathryn Chandless, Mr. Matthew Bilker, Mr. Matthew Catania, Mrs. Barbara Harvey, Mr. Matthew DeNucci,

Administration: Dr. Carol Cary, Dr. Connie Bompadre, Mr. Joseph Driscoll, Mr. Michael Dumin, Mr. Jim Orwig

Press: 1

Audience: 15

Call to Order:

Mr. Baker called the meeting to order at 6:33 PM and led the Pledge of Allegiance.

1. Additions to the Agenda

Mr. Baker asked if there were any additions to the Agenda.

There was none

2. Approval of Minutes

Mr. Baker asked that the minutes be approved as presented.

With no discussion the minutes were approved.

3. Bills for Payment

Mr. Baker asked to take to the full Board for approval

- a. Motion: To take to the full Board for approval the General Fund, Note: Food Service/Capital Fund Bills will be presented with the final voting agenda.

Will take to the full Board for approval

4. Financial Reports:

Mr. Baker asked to take to the full Board for approval.

- a. Motion: To approve Financial Reports for August, informational for September, Treasurers Report July and August, and Budget Transfers.

Mr. Driscoll explained that everything is back on the normal rotation.

Will take to the full Board for approval

5. Capital Projects

- a. Bonnett Associates – Presentation on the proposal to engage Bonnett Associates to evaluate, provide guidance and preliminary assessments, and to identify concepts for potential renovation and expansion, at all district schools (except the High School).

Mr. Bonnett gave the following presentation:

- The purpose of the evaluation is the student population
- Physical condition of the building
- The process would start with working with the Administration of the School District
- The School District is in the process of getting the final feasibility study
- Need to work on how to accommodate the student population
- The first step is to get the educational specifications
- Revisit the educational program
- There are 2 different specifications ~ Elementary and Middle School
- Need to establish the present floor plans and how the buildings are used
- Determine the total number of students assigned to each building
- Work with the Administration and get input from them
- Discuss on how to use the buildings ~ possible expansion
- Look at the option of the educational specs
- Possibly look at having 5th grade move to the Middle School

- Mr. Bonnett continued to explain Plan Con ~ right now there is a moratorium until 7/1/18
- Explained the planning process
- Will prepare a proposal
- Sense of a schedule if the Board decides to move forward, completion would be in 2020
- Having 2 full summers of vacant buildings
- Completion would be 8/15/2020

Mr. Baker asked to take to the full Board for approval.

- b. Motion: To commit excess fund balance to Capital Reserve Fund and to authorize the transfer of funds during the 2017-2018 fiscal year.

Mr. Driscoll explained that he will have the final figure by the voting meeting at the end of the month.

Will take to the full Board for approval.

6. 2018-2019 Budget Process

- Timeline
- Act 1 Index
- Budget Process

Mr. Driscoll gave the following presentation:

- Act 1 is 2.4%
- Resolution not to exceed the Act 1 index, taxes could be raised by 2.4%
- Still receive some exceptions, Special Ed and PSERS
- No longer a debt exception
- Move date of January Budget and Finance meeting to January 2, 2018
- Preliminary Budget approved January 23, 2018
- March 16 deadline for Referendum question
- April 18th proposed Budget
- June 18th Final Budget
- Consideration to Local Revenue, State budget not really consider in our budget
- Labor Agreements are expiring
- Special Ed costs hasn't increased
- Retirement rate 34.18%

- Explained variances in 16/17 budget, this year was better due to additional taxes collected due to the growth in the townships.

7. Food Service Department

- a. Motion: To approve ServSafe Training course on Tuesday, November 7, 2017 with Carol H. Gilbert Consulting for 5 employees, total cost of \$825.00

Mr. Driscoll explained that this is another level of training.

Will take to the full Board for approval

8. New Business

None

9. Public Comment

None

10. Adjournment

Mr. Baker adjourned the meeting at 7:26 PM.