MARPLE NEWTOWN SCHOOL DISTRICT

Regular Board Meeting Thursday, April 30, 2020 Zoom Meeting Minutes

Board: Mrs. Tracy Alberti, Mr. Matthew Bilker, President, Mrs. Kathryn Chandless,

Mr. David Dezzi, Mrs. Barbara Harvey, Vice President, Mr. John McKenzie, Mr. Nicholas Reynolds, Mr. Nicholas Siano, Mrs. Desiree

Tomasco

Solicitor: Mr. Mark Sereni, Esquire

Administration: Dr. Tina Kane, Dr. Connie Bompadre, Mr. Jake Gallagher, Dr. Dorie

Martin-Pitone, Dr. Heather Logue

Press: 0

Audience: 25

1. CALL MEETING TO ORDER

Mr. Bilker called the meeting to order at 7:33 PM, led the Pledge of Allegiance, and also advised the public that the Board met in Executive Session to discuss Personnel and Legal matters

2. PLEDGE OF ALLEGIANCE

See above

3. PRESENT

Mrs. Alberti, Mr. Bilker, Mrs. Chandless, Mr. Dezzi, Mrs. Harvey, Mr. Reynolds, Mr. Siano, Mrs. Tomasco

4. APPROVAL OF THE AGENDA

Mr. Bilker asked for a motion to accept the agenda, as presented.

Motion was made by Mrs. Harvey, seconded by Mr. Reynolds

With no further discussion motion passed 8-0 Absent: Mr. McKenzie

5. PUBLIC COMMENTS (Agenda Items Only)

Mr. Bilker explained how this meeting would work. The public can ask questions during the public comment section.

6. WE ARE PROUD OF OUR STUDENTS AND TEACHERS

Dr. Kane made the following statement:

Thank you to our students, parents, and teachers for adjusting to the MNSD Continuity of Education Plan.

7. COMMENDATIONS

There was none

8. STUDENT REPRESENTATIVES' REPORT

There was none

9. SUPERINTENDENT'S REPORT

Dr. Kane gave the following report:

I would like to begin by thanking all the administrators, teachers, students, and parents for their support and understanding during our statewide closure. We understand this is a new experience for all of us as we face new challenges

Parent Events

- On Monday, April 27th there was a joint PTO meeting.
- Technology Department and Security Teams conducted 4 laptop distributions.

MNSD Leadership Team

- I would like to acknowledge the MNSD Leadership Team for their continued commitment to working remotely and supporting the faculty, students, and parents.
- The MNSD Continuity of Education Plan has been submitted to PDE.
- Our Leadership Team has completed our Flexible Instruction Plan and will be presenting it at next month's CIT meeting. Although the plan does not require School Board approval, as it previously was, we would like to have the FID plan approved prior to submitting it in June.
- The team is finalizing end of the year events and student item pick up/drop off.
- Jake's team has done a terrific job with the buildings and grounds.

Faculty and Staff Events

- I would like to acknowledge and thank the faculty for all of their efforts and continued commitment to the new teaching platform.
- Next week is Teacher Appreciation Week and we are grateful for all of our faculty members.

Community Connections

- Our sympathy and hearts go out to all of families who have lost a loved one in our community.
- Thank you to the community for all of their support and understanding during this difficult time.
- I wish continued good health for everyone and sincerely hope you stay connected to family and loved ones. You and your families have been in our administration's continuous thoughts.

10. SECRETARY'S MINUTES

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

11. OTHER REPORTS

Mr. Siano asked for a motion to approve the Resolution electing individuals to serve as members of the Delaware County Intermediate Unit Board of Directors for the term commencing July 1, 2020 and ending June 30, 2023.

Garnet Valley Tracy Karwoski
Haverford Susan Mingey
Marple Newtown Barbara S. Harvey
Springfield Margaret Rovinski
William Penn Joana Hopkins

Motion was made by Mrs. Harvey, seconded by Mrs. Alberti

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

Mr. Siano asked for a motion to approve the Settlement Agreement and Release, In Lieu of FAPE, between the District and the parents of Student No. 881812 for the remainder of the 2019-2020 school year.

Motion was made by Mrs. Harvey, seconded by Mr. Reynolds

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12. CURRICULUM, INSTRUCTION AND TECHNOLOGY COMMITTEE

12.01 Committee Report – Nicholas V. Siano, Chairperson

12.02 Policies

Mr. Siano asked for a motion to approve the second reading of the following policies:

Policy No. 246 - School Wellness

Policy No. 333 - Professional Development

Policy No. 808 - Food Services

Motion was made by Mrs. Harvey, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

Mr. Siano asked for a motion to withdrawal the first reading of Policy No. 805, Emergency

Management; the policy must be updated to include plans for the continuity of student learning.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12.03 Continuity of Education Plan

Mr. Siano asked for a motion to approve the Continuity of Education Plan (COE) for the Marple Newtown School District, as presented. The COE is enacted when students must learn and staff must work from home.

Motion was made by Mrs. Harvey, seconded by Mr. Bilker

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12.04 Field Trips and Conferences

Mr. Siano asked for a motion to approve the cancellation of all trips and conferences. Due to the COVID-19 pandemic, all District field trips and conferences scheduled to be held from March 17, 2020 to July 31, 2020 are cancelled, including those which were previously approved by the Board of School Directors.

Motion was made by Mrs. Harvey, seconded by Mrs. Alberti

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12.05 Textbook Adoptions

Mr. Siano asked for a motion to approve the adoption of the following textbooks, software and equipment:

Computer Science: Prosite Licenses, CodeHS (Replaces Edhesive)

CodeHS is a new resource available that will meet all of the needs of the computer science courses at the high school, especially with the inclusion of the newest elective for python coding. CodeHS allows for the instructor more autonomy on the learning than the current resource allows.

Pre-AP Biology: Reece, Campbell, <u>Biology Concepts & Connections 9e with Mastering Biology with Pearson eText</u>, Pearson, 2018 copyright, ISBN: 9780134653402

Motion was made Mrs. Harvey, seconded by Mrs. Alberti

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12.06 Seniors

Mr. Siano asked for a motion to amend Senior Project for the 2019-2020 school year as it currently is defined and replaced the established criteria with an alternative assignment to remain one (1) graduation credit.

Motion was made by Mr. Bilker, seconded by Mr. Reynolds

With no further discussion motion passed 8 - 0

Absent: Mr. McKenzie

Mr. Siano asked for a motion to extend seniors in need of assignment completion to meet graduation requirements, an extension through June 5, 2020 to fulfill their obligation(s).

Motion was made by Mr. Bilker, seconded by Mrs. Alberti

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

12.07 2019-2020 Academic Calendar

Mr. Bilker asked for a motion to approved the recommended adjustments to the Academic Calendar for the remainder of the 2019-2020 school year, as presented.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

13. HUMAN RESOURCES AND POLICY COMMITTEE

13.01 Committee Report – John P. McKenzie, Chairperson

In the absence of Mr. McKenzie, Mr. Bilker gave the following report:

13.02 Retirements

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional retirement(s) item(s) 1 and 2.

 Geraldine Palmer - Librarian Worrall Elementary School Effective: June 17, 2020 Reason: Retirement

2) Melissa O'Donnell - Librarian Loomis Elementary School Effective: June 17, 2020 Reason: Retirement Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified retirement(s) item(s) 1.

 Andrea Tamaccio – Bus Driver Transportation Department Effective: April 30, 2020 Reason: Retirement

Motion was made by Mr. Reynolds, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

13.03 Terminations

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional termination(s) item(s) 1 and 2.

 Sandy Speer – LTS Spanish Teacher Marple Newtown High School

Effective: May 4, 2020

Reason: End of Assignment

 Jordyn Leone – Elementary Teacher Loomis Elementary School

Effective: May 12, 2020 Reason: End of Assignment

Motion was made by Mr. Reynolds, seconded by Mrs. Harvey

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

13.04 Resignations

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the following administrative resignation(s) item(s) 1.

 Christopher Oakes – Assistant Director of Teaching and Learning Teaching and Learning Department Effective: April 10, 2020 Reason: Resignation

Motion was made by Mr. Reynolds, seconded by Mrs. Tomasco With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified resignation(s) item(s) 1 through 3.

1) Zachary Cariola – Classified Substitute

District Wide

Effective: February 19, 2020

Reason: Resignation

2) Dennis Dion – Classified Substitute

District Wide

Effective: March 5, 2020 Reason: Resignation

3) Allison Lutzvitch – Special Education Assistant

Culbertson Elementary School Effective: March 27, 2020

Reason: Resignation

Motion was made by Mr. Reynolds, seconded by Mrs. Tomasco

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

13.05 Leave

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified leave(s) item(s) 1 through 3.

1) Suzanne Nagel – Special Education Assistant

Worrall Elementary School

Effective: February 3, 2020 through March 29, 2020

Reason: Unpaid Medical Leave

2) Laurie Gallen – Food Service Worker I

Food Service/Russell

Effective: February 18, 2020 through June 16, 2020

Reason: Unpaid Medical Leave

3) Jessica Hendry – Special Education Assistant

Paxon Hollow Middle School

Effective: March 7, 2020 through June 16, 2020

Reason: Unpaid Medical Leave

Motion was made by Mrs. Harvey, seconded by Mr. Reynolds With no further discussion motion passed 8-0

Absent: Mr. McKenzie

13.06 Return from Leave

ADMINISTRATIVE

Mr. Bilker asked for a motion to approve the following administrative return from leave(s) item(s) 1.

1) Janeen Partridge – Assistant Director of Human Resources

Human Resources Department

Effective: April 20, 2020 Reason: Medical Leave

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional return from leave(s) item(s) 1 through 3.

 Galen Mooney – English teacher Marple Newtown High School Effective: February 21, 2020

Reason: Medical Leave

2) Carolyn Campbell – Spanish teacher

Marple Newtown High School

Effective: May 1, 2020 Reason: Medical Leave

3) Kim Reardon - Elementary teacher

Loomis Elementary School Effective: April 20, 2020

Reason: Sabbatical for Restoration of Health

Motion was made by Mrs. Harvey, seconded by Mr. Reynolds

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified return from leave(s) item(s) 1 and 2.

1) Suzanne Nagel – Special Education Assistant

Worrall Elementary School Effective: March 30, 2020 Reason: Medical Leave

2) Karen Munin – Title I Assistant Worrall Elementary School Effective: April 13, 2020 Reason: Medical Leave

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mr. McKenzie

13.07 Appointments

PROFESSIONAL

Mr. Bilker asked for a motion to approve the following professional appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1 and 2.

 Jake Olimpi – Music Teacher Marple Newtown High School

Salary: \$50,160.00 (pro-rated BA+24 Step 3)

Effective: March 30, 2020

Replacing: Christopher Vogel (Resignation)

2) Hollie Roberts – Music Teacher (part-time 0.6)

Marple Newtown High School

Salary: \$27,716.40 (pro-rated BA Step 2)

Effective: March 30, 2020

Replacing: Jake Olimpi (Reassignment)

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mr. McKenzie

CLASSIFIED

Mr. Bilker asked for a motion to approve the following classified appointment(s), pending the completion of all necessary pre-employment requirements, item(s) 1 through 3.

1) Jacalyn Gallen - Custodian

Operations Department/Marple Newtown High School

Salary: \$18.07 per hour Effective: March 13, 2020

Replacing: Andrew Packer (Resignation)

2) Michele Fischetti - Special Education Assistant

Russell Elementary School

Salary: \$15,208.00 (pro-rated)

Effective: March 13, 2020

Replacing: New Position Approved January 28, 2020

3) Rebecca Miller - Food Service Cook

Paxon Hollow Middle School Salary: \$15.17 per hour

Effective: March 9, 2020

Replacing Diana Palumbo (Resignation)

Motion was made by Mrs. Harvey, seconded by Mr. Dezzi

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

13.08 Reclassification of Position

CLASSIFIED

Mr. Bilker asked for a motion to approve the reclassification of the full-time (7.5 hours per day/251 work days per year) accounting clerk position (MNSD Board approved on January 28, 2020), to a 12-Month Secretary position, assigned to the Pupil Services department, in accordance with the current MNESPA Agreement, effective February 26, 2020.

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

13.09 School Psychologist Summer Hours

Mr. Bilker asked for a motion to approve summer hours for six (6) school psychologists at a rate of \$31.00 per hour for a maximum of 40 hours per psychologist for the period of July, 2020 through August, 2020.

Motion was made by Mr. Reynolds, seconded by Mrs. Harvey

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

13.10 Policy Update

Mr. Bilker asked for a motion to approve the attachment, The Families First Coronavirus Response Act: Emergency Leave Provisions, to be added to the current MNSD Board Policy No. 335; Family and Medical Leaves. (The Federal Families First Coronavirus Response Act (FFCRA) contains specific provisions for the expansion of Family and Medical Leave and Paid Sick Leave effective April 2, 2020, through December 31, 2020. This attachment to Policy 335 explains the emergency leave entitlements established by the FFCRA, which expire December 31, 2020, and cannot be used after that date. The FFCRA does not affect rights and benefits

under any other law, collective bargaining agreement or adopted Board policy. This attachment shall not be construed to create any new rights or entitlements in addition to those provided pursuant to the FFCRA, nor to establish any past practice, and shall not have any application to leave taken after December 31, 2020.)

Motion was made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

14. BUDGET AND FINANCE COMMITTEE

14.01 Committee Report – Kathryn V. Chandless, Chairperson

14.02 Bills for Payment

Mrs. Chandless asked for a motion to authorize the Business Administrator to process and release bills, as needed, for the months of April and May with approval of the Superintendent. All bills will be presented to the School Board for ratification at a future meeting.

Motion was made by Mrs. Harvey, seconded by Mrs. Alberti

With no further discussion motion passed 8-0

Absent: Mr. McKenzie

14.03 2020-2021 Delaware County Intermediate Unit Special Education Agreement

Mrs. Chandless asked for a motion to approve the Agreement regarding the 2020-2021 Special Education Services Agreement the amount of \$560,009.00.

Motion was made Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

14.04 2020-2021 Delaware County Intermediate Unit Technical Schools Budget

Mrs. Chandless asked for a motion to approve the resolution regarding the 2020-2021 Delaware County Intermediate Unit Technical Schools Budget in the amount of \$14,406,225.00.

Motion was made by Mrs. Harvey, seconded by Mr. Reynolds

With no further discussion motion passed 8 – 0

Absent: Mr. McKenzie

15. FACILITIES AND TRANSPORTATION COMMITTEE

15.01Committee Report – Nicholas J. Reynolds, Sr., Chairperson

Mr. Reynolds asked for the following motions:

15.02 Settlement Appeal for Lower Athletic Fields Project

Motion to approve the final settlement stipulation of counsel in the Zoning appeal related to the High School Lower Athletic fields Project and to authorize counsel to sign same.

15.03 Marple Newtown High School Partial Roof Replacement

Motion to approve Garland / DBS, Inc. through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) / US Communities, in the amount of \$675,520 by Munn Roofing Corp. 3413 Unionville Pike, Hatfield, Pennsylvania 19440. This roof project will be funded through capital reserve.

15.04 Loomis Elementary School Renovation Project – Change Orders

Motion to approve the change orders for the Loomis Elementary School Renovation Project, item(s) 1 through 8.

Additions and Renovations to Loomis Elementary School L. J. Paolella Construction, Inc.

Change Order No. GC-04 Summary:

1) COR 020 Phase 2 – E Wing Exterior Ramp Extension and New Staircase Reconfigure exterior ramp to accommodate additional classrooms added by Alternate Bid and add exterior staircase as requested by Owner. Revision includes additional concrete ramp length, staircase and associated aluminum railings and masonry work. Costs for work associated with this revision are in accordance with L. J. Paolella Construction, Inc. proposal COR 020 dated April 9, 2020 in the amount of \$60,394.47.

Change Order GC-04 Total: \$60,394.47

Change Order No. EC-02 Summary:

2) COR 009.3 Phase 2 E Wing IDF Room

Per BAI Bulletin EC-04, provide a new data cabinet, copper and fiber optic link cables and associated provisions in Faculty Room E105 to reduce distance between E Wing and primary data connection in Data Room B102a. Costs in accordance with Electri-Tech, Inc. proposal dated November 7, 2019 in the amount of \$16,509.58.

3) COR 010.1 Phase 1 Summer Renovation Ticket Work

During Phase 1 Summer 2019 renovations, Electri-Tech, Inc. completed the following additional work on a time and materials basis as directed by the Owner:

1.	Temporary feed for lights in modular wing until permanent power connected.	\$1,671.36
2.	Provide dedicated 20 AMP circuit for modular classroom wing copier.	\$1,337.10
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Provide dedicated 20 AMP circuit for existing Gym Storage Sump Pump. \$895.89

4. Safe off exterior lighting wires on B and C Wing.
5. Provide duplex receptacle for modular wing projectors.
6. Repair power feeds for parking lot and site sign.
\$2,619.60
\$1,548.01
\$2,280.18

Total Cost in accordance with Electri-Tech, Inc. proposal dated September 20, 2019 in the amount of \$10,352.14.

4) COR 012 Phase 1 B and C Wing Fan Coil Unit Temporary Junction Boxes

During Phase 1 Summer 2019 renovations, the Owner was informed that the delivery of the new classroom fan coil units (FCU's) would be delayed beyond the opening of school. Based upon this information, Electri-Tech, Inc. was directed to provide junction boxes at each FCU location to safely conceal wires for the FCU's unit the units were delivered. Costs in accordance with Electri-Tech, Inc. proposal dated September 20, 2019 in the amount of \$2,921.38.

Change Order EC-02 Total: \$29,783.10

Change Order No. EC-03 Summary:

5) COR 002 Bulletin EC-02 Overhead Door Power

Per BAI Bulletin EC-02, provide power to new kitchen overhead door controls. Costs in accordance with Electri-Tech, Inc. proposal dated June 12, 2019 in the amount of \$4,001.20.

6) COR 016 Bulletin EC-11 B Wing Art Display Lighting

Per BAI Bulletin EC-11, modify corridor art display lighting to accommodate ceiling soffit. Costs in accordance with Electri-Tech, Inc. proposal dated November 7, 2019 in the amount of \$8,431.32

7) COR 017 Bulletin EC-12 Kitchen Power Revisions

Per BAI Bulletin EC-12, modify power to kitchen equipment. Costs in accordance with Electri-Tech, Inc. proposal dated January 20, 2020 in the amount of \$8,030.60

8) COR 018 Add power for Exhaust Fan in Toilet Room E103 Provide exhaust fan power and controls in Toilet Room E103 in response to RFI 35. Costs in accordance with Electri-Tech, Inc. proposal dated 1/20/20 in the amount of \$825.70.

Change Order EC-03 Total: \$21,288.82

15.05 Culbertson Elementary School Renovation Project – Change Orders

Motion to approve the change orders for the Culbertson Elementary School Renovation Project, item(s) 1 through 3.

Additions and Renovations to Culbertson Elementary School John S. McManus, Inc.

Change Order No. GC-02 Summary:

- 1) COR 025 Bulletin GC-10 B Wing Partition Reinforcement Phase 2 B Wing renovations began in February 2020. During selective demolition, it was discovered that five (5) existing classroom partitions between classrooms had mortar joint cracks which required the walls to be reinforced. In addition, the corridor wall at the Art Room would require a chase for new art sinks. Costs for work associated with BAI Bulletin GC-10 dated February 27, 2020 are in accordance with John S. McManus, Inc. proposal dated March 2, 2020 in the amount of \$22,910.00.
- 2) COR 026 Bulletin GC-11 B Wing Floor Hatch and Plank Support Sawcut existing structural floor plan in B Wing Kiln Room 28C and provide structural framing and floor hatch for access to crawl space. Costs for work associated with BAI Bulletin GC-10 dated February 28, 2020 are in accordance with John S. McManus, Inc. proposal dated March 3, 2020 in the amount of \$4,666.25

Change Order GC-02 Total: \$27,576.25

Change Order No. PC-01 Summary:

3) COR 08 B Wing Sanitary Lateral

Phase 2 B Wing renovations began in February 2020. During selective demolition, it was discovered that the existing storm line in the crawl space will block the new sanitary connections. A new sanitary lateral will be installed parallel to the storm line unit the line can clear the storm line. Cost for work is in accordance with Stan-Roch Plumbing, Inc. proposal dated February 24, 2020 in the amount of \$7,012.34.

Change Order PC-01 Total: \$7,012.34

Motions were made by Mrs. Harvey, seconded by Mrs. Tomasco

With no further discussion motion passed 8 – 0 Absent: Mr. McKenzie

16. DELAWARE COUNTY INTERMEDIATE UNIT REPORT

Working on keeping programs moving

17. LEGISLATIVE REPORT

There was none

18. BOARD PRESIDENT'S REPORT TO THE BOARD

Mr. Bilker explained that the Board would have to take a hard look at the budget. May have a special meeting or move the regular meeting.

19. COMMENTS FROM THE AUDIENCE

There were several community members concerned about the Senior Project. Students having AP test and now the project that needs to be done. When were the parents notified? Students are stressed and confused.

Response~ a presentation was made at the CIT meeting. Looked at several options and having the students' interview someone and writing a paper seemed to be the best way to go. That would alleviate the students having new work presented to them in the short period of time. Communication will go out to the students tomorrow since it has now been approved by the Board.

A community member asked about the Keystone testing. Her 8th grade student is stressed about that.

Response ~ nothing has come out for PDE regarding those test.

20. COMMENTS FROM THE BOARD

There was none

21. ADJOURNMENT

With no further business for the Board, Mr. Bilker adjourned the meeting at 8:20 PM

Respectfully submitted	
Joseph Driscoll	
Board Secretary	