

## Howe Pre-K Center

### School-Level Family Engagement Policy for the Every Student Succeeds Act

**School vision statement:** We will lay a foundation for children and families to have a positive learning experience that will equip them for a successful future.

#### List of assurances:

- Engage parents in developing a family engagement policy and make parents aware of their right to be involved in their children's education.
- Host annual Title I meeting.
- Develop a compact that outlines shared responsibilities for student achievement for parents and school staff.
- Build parent capacity by explaining academic standards, showing how parents can support student learning at home.
- Provide take-home educational materials.
- Coordinate with other federal, state, and local programs, including early childhood and English learner programs.
- Provide materials in a language parents can understand, to the extent practicable.

#### Plan of Action

- **Title I annual meeting:** Parents' rights to be involved in children's education, Title I programs, family engagement policies, and assessments are explained.
- **Outreach to all families:** Teachers are encouraged but not required to do home visits twice a year and parent conferences twice a year.
- **School partnerships:** Translation services in Spanish are made available to parents at meetings.
- **Communication:** The school is committed to meaningful, two-way communication. School messages are delivered through a family engagement smartphone app, robocalls, and emails. Teachers send home a monthly newsletter and a daily communication sheet.
- **Parent capacity building:** Once a month, the school hosts a family-oriented academic activity, such as a math night, I Love You rituals, Blockfest, and reading night. Take-home educational materials are provided.
- **Teacher capacity building:** Teachers work on listening and communication skills and are provided ongoing training and support in social emotional learning.
- **Documentation:** Parents must sign in at all school meetings and activities. Sign-in sheets are recorded with dates and times and collected and archived for audits. The school also keeps meeting minutes as well as copies of the Title I plan and parent-school compact.
- **Parent-school compact:** This is included as part of this Title I plan.

Principal signature: *Christianne May* Date: 6/11/2020