

GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES

April 14, 2020

Virtual Meeting Zoom platform

Board Members Present: Sheila Brown, Cindy Hall, John Foust, Sue Campbell, Chad Hunt, Cory Clark, Phyllis Frantel, Jeff Allen and Keri Link

Administrators Present: Dr. Christopher Brown, Zoe Kolczynski, Sharene Benedict, Erica Hasselstrom, Dan Blankenberg and Andrea Smith

Public that logged in: Brian Ayers, Matt Palmer and Kelly Karszes

Sheila Brown called the meeting to order at 6:30pm.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

No Comments.

Motion by Cory Clark, seconded by Phyllis Frantel to approve the following resolution.

APPROVAL OF AGENDA and ADDENDUM

Yes 9 No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the March 9, 2020 Regular Meeting were accepted as submitted.

Minutes of the March 17, 2020 Special Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

ADMINISTRATORS' REPORTS

Dr. Christopher Brown: Dr. Brown discussed with the Board about a Strategic Plan. A strategic plan is to set District goals and budget goals. Dr. Brown also discussed the budget. The District is in good shape. Looking at the budget in January and having discussions with employees. We are ahead of other Districts. COVID-19 effect on budget is that we are saving on some lines and holding in other lines. We have some savings in transportation and food service with preparing meals has increased. As of tonight, we are flat. We are going to be looking at some other resources to keep offering dinners. When handing out meals, it's been great to see families. Make a connection with the students. Phyllis suggested keeping all receipts. Zoe is working with FEMA and keeping all documentation to submit at a later time.

Dan Blankenberg: Mr. Blankenberg discussed with the Board about the maintenance department keeping up with daily activities and maintaining grounds. Dan is working on ordering supplies and cleaning products for next school year. Many of the vendors are not responding possibly not working due to COVID-19. We have 3-5 maintenance workers at Gorham and Valley and 5-7 in the Middle School/High School. Maintenance is keeping a log of staff coming in and where they are going to keep all areas clean. Maintenance is working with food service, there's a rotating custodian work schedule and the same with maintenance mechanics. We are starting to cut back on utilities as the facilities are not be used to capacity.

Erica Hasselstrom: Mrs. Hasselstrom discussed with the Board about the participation rate improvement plan. This plan needs Board approval then entered in New York State Education Dept. Portal then posted on the school website. The data used to create the plan is from 2017/18 and 2018/19 school years. Dr. Brown appreciates the work of Erica and team doing the best job to meet all the requirements.

Dr. Brown recognized Kelly Karszes for her years of service and appreciates all that she's done for Marcus Whitman and the community.

Motion by Sue Campbell, seconded by John Foust to approve the consent agenda.

CONSENT AGENDA:

Personnel Agenda: In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The following appointments are pending clearance of NYS fingerprinting requirements:

Substitute Cleaners: Be it resolved upon the recommendation of the Superintendent, the Board of Education of the Marcus Whitman Central School District does hereby approve **Christine Schoepfel and Debra Warren** as Substitute Cleaners, effective March 19, 2020.

Resignation-Donna Waterman: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Donna Waterman**, Bus Driver and Food Service Helper, effective June 30, 2020.

Spring Coach Appointment: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following appointment:

Team	Coach	Base	Longevity	Stipend
Modified A Baseball	Felix Modero	\$ 3,084	\$ 0	\$ 3,084

Marching Band Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby appoint the following:

Position	Name	Stipend
Marching Band Director	Polly Simmons	\$3309
Marching Band Asst Director	Holly Blueye	\$2606
Marching Band Guard	Damien Grzeskowiak	\$1092
Marching Band Percussion	Andrew Park	\$1092

Intern Placement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following:

Grace Davis Intern Malcolm MacKenzie
Duration: April 14, 2020 through June 30, 2020

Reasonable Assurance Letters: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby authorize the Superintendent and/or designee to send reasonable assurance letters regarding employment for the 2020-21 school year to the following groups:

- Substitute Teachers
- Substitute Food Service Workers
- Substitute Nurses
- Substitute Bus Drivers
- Substitute Bus Monitors
- Substitute Teacher Aides/Assistants
- Substitute Cleaners
- Substitute Clerical
- Tutors

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Field Trip: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby acknowledge the final proposal of the Eighth Grade going to Washington, DC date to be determined.

Resignation: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation of **Jennifer Knobel**, Secondary Science Teacher, effective June 30, 2020.

Resignation-Kelly Karszes: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Kelly Karszes**, Elementary Teacher, effective June 30, 2020.

Amend Long Term Elementary Substitute Teacher-Holly Giles: Be it resolved that the Board of Education of the Gorham-Middlesex Central School District, pursuant to section 3012 of the Education Law and in compliance with part 30.3 of the Rules of the Board of Regents, upon the recommendation of the Superintendent, does hereby appoint **Holly Giles**, as a 1.0FTE long term substitute elementary teacher from February 24, 2020 through May 1, 2020, at Step 1, of the current teacher contract.

Tenure Approval-Brett Lamb: In compliance with the provisions of 3012 of the education Law and part 30.3 of the rules of the Board of Regents, and upon the recommendation of the Superintendent, **Brett Lamb**, a probationary teacher appointed May 10, 2018, be appointed to tenure to the position of teacher in the Education of Children with handicapping conditions-General Special Education tenure area. It having been shown that **Brett Lamb**, holds a valid New York State Professional Certification in Social Studies 7-12 and Professional Certification Students with Disabilities 7-12 to teach in the aforesaid tenure area; and it further having been shown that the probationary period of **Brett Lamb** to teach in the district expires on May 9, 2020; the Board of Education of the Gorham-Middlesex Central School District does hereby grant tenure to and appoint to tenure **Brett Lamb** effective May 9, 2020 to the position of Special Education Teacher.

Application of Herbicide: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby authorize the emergency application of Broadleaf Herbicide, by June 30, 2020, to maintain the quality of turf.

Pay Dates: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does approve the submitted list of pay dates for the 2020-2021 school year.

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school Buildings were opened in the High School at 3:00PM on March 17, 2020 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

Bid Type	Contractor	Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount
General Trades Construction	Iverson Construction	\$ 1,514,000	\$ 0	\$ 1,514,000

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school Buildings were opened in the High School at 3:00PM on March 17, 2020 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

Bid Type	Contractor	Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount
Mechanical Construction	T.Bell Construction	\$ 496,600	\$ 354,800	\$ 851,400

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school Buildings were opened in the High School at 3:00PM on March 17, 2020 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

Bid Type	Contractor	Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount
Electrical Construction	Hewitt Young	\$ 1,132,800	\$ 28,750	\$ 1,161,550

Total Contract(S) Award Amount **\$ 3,526,950**

Reject Bid: The Bid Package released included Work for a Gym Floor Prime Contract. **WHEREAS**, sealed bids for construction of renovations for gym floor prime contract were solicited by the Gorham- Middlesex Central School District, and **WHEREAS**, sealed bids for construction of renovations for Gym Floor Prime Contract were opened in the High School at 3:00PM on March 17, 2020 and **WHEREAS**, the total of bids March submitted exceeded the planned budget for renovations to gym floor prime contract.

BE IT RESOLVED, that the Board of Education rejects all bids as both bidders failed to acknowledge receipt of all addendums.

And, BE IT FURTHER RESOLVED, that the Superintendent of Schools is authorized to seek new bids for renovations to gym floor prime contract.

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase II construction of renovations to school Buildings were opened in the High School at 3:00PM on April 9, 2020 and,

Be it further resolved that the Superintendent of Schools is authorized to sign contract for the following low bids, once all bidding requirements are met:

Bid Type	Contractor	Base Bid Amount	Total Amount of Selected Alternates	Total Award Amount
Athletic Flooring	DeClerk Flooring	\$ 125,000	\$ 0	\$ 125,000

Approve Participation Rate Improvement Plan: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the **Participation Rate Improvement Plan**.

CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

The following resolutions are for the Wayne Finger Lakes BOCES Board of Education Elections and Administrative Budget:

WFL BOCES Board of Elections:

The Board of Education of the **Gorham-Middlesex** Central School District cast one vote for **Michael Ellis** to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

The Board of Education of the Gorham-Middlesex Central School District cast one vote for **Jeffrey Morehouse** to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

The Board of Education of the Gorham-Middlesex Central School District cast one vote for **Anne Morgan** to a seat on the Wayne-Finger Lakes BOCES Board for a three-year term effective July 1, 2020.

WFL BOCES Administrative Budget:

The Board of Education of the Gorham-Middlesex Central School District, at its April 22, 2020 meeting, approved the 2020-2021 tentative administrative budget (Part 1) of the Wayne-Finger Lakes Board of Cooperative Educational Services in the amount of \$3,523,949.
Yes 9 No 0 MC

PUBLIC ACCESS TO THE BOARD

Phyllis Frantel, Canandaigua, NY: Phyllis spoke on Mabel Deal’s behalf. Mabel says hello and her children are making her stay home.

Brian Ayers Bloomfield, NY: Brian thanked everyone for the flexibility and how staff is working together for students. The parade was wonderful; it was great experience for the students and staff.

Kelly Karszes Stanley, NY: Kelly thanked everyone and she’s had an awesome experience at Marcus Whitman.

BOARD MEMBER ITEMS:

Buildings and Grounds 3/28 Minutes-Chad Hunt mentioned this was a great meeting. The Capital Project is moving forward. Very excited for this project. Contractors want to begin work. Dan Blankenberg is on target to accelerate some of the contractors to start work.

Important Dates:

- Virtual (Zoom) Audit Committee Meeting 4/28 5pm-time might change
- May 28 Gorham Historical Society-this event has been cancelled

NYSSBA Budget Webinar-Sheila listened to this. It was very informative and waiting to see what the state aide is going to look like for the remainder of this year and projections for next year.

Motion by Chad Hunt, seconded by Cory Clark to adjourn the meeting at 7:08pm.

Respectfully Submitted,

Sharene Benedict
District Clerk