

**GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES**

May 11, 2020

Virtual Meeting Zoom platform

Board Members Present: Sheila Brown, Cindy Hall, John Foust, Sue Campbell, Chad Hunt, Cory Clark, Phyllis Frantel, Jeff Allen and Keri Link

Administrators Present: Dr. Christopher Brown, Zoe Kolczynski, Sharene Benedict and Eric Pasho

Public that logged in: Matt Palmer and Michelle Frieda

Sheila Brown called the meeting to order at 6:30pm.

PUBLIC ACCESS TO THE BOARD OF EDUCATION

Sheila Brown, Canandaigua: Mabel Deal sends her best.

Phyllis Frantel, Canandaigua: Mabel Deal thanks everyone for their extra work and nice things you're doing for the graduates and students.

Motion by Phyllis Frantel, seconded by Cory Clark to approve the following resolution.

APPROVAL OF AGENDA

Yes 9 No 0 MC

ACCEPTANCE OF MINUTES

Minutes of the April 14, 2020 Regular Meeting were accepted as submitted.

ACCEPTANCE OF TREASURER'S REPORT

Treasurer's report was accepted as submitted.

ADMINISTRATORS' REPORTS

Dr. Christopher Brown: Dr. Brown shared with the Board he calls Mabel to check in how she's doing and sees Ken Seeling stopping in the school to see how everyone is doing.

Dr. Brown also discussed with the Board about the Capital Project. It's refreshing to see all the work being done. The parking lot looks full due to the construction workers. The gym floor abatements has begun and work is beginning in the auditorium. The gym floor has a lot of asbestos and can't allow the community to have any of the bricks.

Auditorium seats are being removed. They are not coming apart as nicely as expected. Hoping to have some seats available for those interested. Dr. Brown will share out the renderings for the second story once they are available. The District really misses having the students in the building but, it's also great to see the renovations being done in the building. Bleachers and LED lighting for the auditorium are on back order. The goal is to have the gym ready when students return. Level of detail going into each area is unreal. For instance, the American flag is not going to be a decal in the gym. There will be a cloth flag.

Dr. Brown talked about the school budget vote. There are three incumbents running for the Board Jeff Allen, Sue Campbell and Phyllis Frantel. Amy Carroll has been working very hard in getting the postcard formatted and sending to printer. We are hoping the postcard will be mailed out Wednesday or Friday. The Board is approving the Budget report card tonight. Budget newsletter will be mailed out to community May 20, Ballots mailed out May 21 and Public Hearing will be May 26 6pm.

Dr. Brown shared results from the survey sent out to students and parents. The thought exchange showed things are going well, areas that need improvement. There were 567 participants. Dr. Brown will be having a meeting live streamed to go over the results of the survey within the next few weeks.

Motion by Jeff Allen, seconded by Keri Link to approve the consent agenda.

CONSENT AGENDA:

Personnel Agenda: In an effort to expedite the business of the Board of Education, but in no way meant to diminish the importance of each item, a Consent Agenda has been developed.

The following appointments are pending clearance of NYS fingerprinting requirements:

Resignation-Diana Marks: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby accept the resignation for the purpose of retirement of **Diana Marks**, Bus Driver, effective June 29, 2020.

Rescind Marching Band Appointments: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby rescind the following:

Position	Name	Stipend
Marching Band Director	Polly Simmons	\$3309
Marching Band Asst Director	Holly Blueye	\$2606
Marching Band Guard	Damien Grzeskowiak	\$1092
Marching Band Percussion	Andrew Park	\$1092

Volunteers: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the submitted list of volunteers for the 2019-20 school year.

Re-Organizational Meeting: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does approve set the date for the re-organizational meeting for July 13, 2020 6pm.

Approval of Marcus Whitman Central School District and Bloomfield Central School District as a Combined Modified Program and Combined Varsity Football Program.

GORHAM-MIDDLESEX CENTRAL SCHOOL NOTICE OF ANNUAL MEETING

NOTICE IS HEREBY GIVEN that a Public Hearing of qualified voters of the Gorham-Middlesex Central School District will be held virtually on May 26, 2020 at 6:00pm for the purpose of presenting the school budget as adopted by the Board of Education for the fiscal year July 1, 2020 through June 30, 2021 and for the transaction of such other business as is authorized by law. Information regarding access to the budget hearing may be found on the District’s website at <https://www.mwcsd.org/>

NOTICE IS ALSO GIVEN that the Annual Meeting and School District Vote will be held on Tuesday, June 9, 2020 via absentee ballot only to vote to adopt the school budget for the fiscal year July 1, 2020 through June 30, 2021, for the purpose of approving any propositions, and to authorize the required portion to be raised by taxation on the taxable property of the District; for the election of three members to the Board of Education, and for the transaction of such other business as is authorized by law.

NOTICE IS ALSO GIVEN that a copy of the statement of the estimated amount of money which will be required for the ensuing 2020-2021 school year for school purposes, and the annual property exemption report, may be obtained by any taxpayer of the District during the fourteen (14) days immediately preceding the annual budget vote, except Saturday, Sunday or a Holiday, and on the date of the election, at each school building in said District, or at the District Office, between the hours of 8:00 am and 4:00 pm.

NOTICE IS ALSO GIVEN that, in accordance with Executive Order 202.26, at least (1) absentee ballot shall be provided per household for the 2020 annual meeting. If a household requires additional ballots, please contact the District Clerk at (585) 554-4848 extension 1805 or sbenedict@mwcsd.org. A list of persons to whom absentee ballots have been issued will be available for inspection in the District Clerk’s Office, during regular business hours, during each

of the five (5) days prior to the election, except Sundays, and shall also be posted at the door of the polling place(s) on June 9, 2020. Absentee ballots must be received by the District Clerk by 5:00 p.m. on June 9, 2020.

NOTICE IS ALSO GIVEN that three seats for the Board of Education, each for three-year terms, beginning July 1, 2020 and ending June 30, 2023 will be filled; these seats are currently occupied by Jeff Allen, Sue Campbell and Phyllis Frantel.

NOTICE IS ALSO GIVEN that military voters who are qualified voters of the School District may apply for a military ballot by requesting an application from the District Clerk at (585) 554-4848 extension 1805 or sbenedict@mwcsd.org. For a military voter to be issued a military ballot, the District Clerk must have received a valid ballot application no later than 5:00 pm on May 14, 2020. In a request for a military ballot application or ballot, the military voter may indicate their preference for receiving the application or ballot by mail, facsimile transmission or electronic mail.

NOTICE IS ALSO GIVEN that voters at the annual meeting shall vote, by absentee ballot, upon the annual budget proposition, which shall appear on the ballot in the following form, after such budget has been finalized by the Board of Education:

PROPOSITION NO. 1 – 2020-2021 Budget

SHALL THE FOLLOWING RESOLUTION BE ADOPTED: RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District is hereby authorized to expend the sum of \$33,598,700 as a general fund appropriation for the 2020-2021 school year and to levy the necessary tax therefor.

NOTICE IS ALSO GIVEN, that voters at the annual meeting shall vote, by absentee ballot, on the election of Board of Education Members, and on the following propositions, and on such other propositions as are authorized by law and the rules of this Board to be voted on at said time:

PROPOSITION NO. 2 – Buses

Be it RESOLVED, to authorize the purchase of motor vehicles for use in the transportation program of the District, including four 70 passenger school buses and one 30 passenger school bus, at a maximum estimated cost of \$490,475 expend therefore and aggregate sum not to exceed \$490,475, and be it further RESOLVED, that the sum of \$490,475 being the aggregate of the aforesaid maximum estimated amounts, or so much thereof as may be necessary, shall be appropriated from the existing School Bus Replacement Capital Reserve Fund, the unassigned fund balance or raised by the levy of a tax upon the taxable property in the District and collected in annual installments as provided in Section 416 of the Education Law, and in anticipation of such tax, obligations of the District shall be issued; and be it further RESOLVED that the District shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired.

PROPOSITION NO. 3- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$54,600 and to pay over such moneys to the trustees of the Gorham Free Library?

PROPOSITION NO. 4- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$9,997 and to pay over such moneys to the Town of Middlesex for disbursement to the Middlesex Reading Center?

PROPOSITION NO. 5- Library Funding

Shall the proposition be approved authorizing the Board of Education of the Marcus Whitman School District to levy taxes annually in the amount of \$8,000 and to pay over such moneys to the Village of Rushville for disbursement to the Rushville Reading Center?

By order of the Board of Education
of the Gorham-Middlesex Central School District
Rushville, NY
Sharene Benedict
District Clerk

REVENUE ANTICIPATION NOTE RESOLUTION DATED MAY 11, 2020.

A RESOLUTION DELEGATING TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE GORHAM-MIDDLESEX CENTRAL SCHOOL DISTRICT, ONTARIO COUNTY, NEW YORK, THE POWER TO AUTHORIZE THE ISSUANCE OF AND TO SELL REVENUE ANTICIPATION NOTES OF SAID SCHOOL DISTRICT, IN ANTICIPATION OF THE RECEIPT OF REVENUES FROM CERTAIN SOURCES DURING EACH OF THE FISCAL YEARS OF SAID SCHOOL DISTRICT, COMMENCING JULY 1, 2019 AND JULY 1, 2020.

BE IT RESOLVED, by the Board of Education of the Gorham-Middlesex Central School District, Ontario County, New York, as follows:

Section 1. The power to authorize the issuance of and to sell revenue anticipation notes, including renewals thereof, of the Gorham-Middlesex Central School District, Ontario County, New York (the "School District"), pursuant to Section 25.00 of the Local Finance Law, in anticipation of the collection of certain revenues due to be received during the fiscal years of said School District, commencing July 1, 2019 and July 1, 2020, being receipt of State aid from the State of New York and aid revenues from the federal government, is hereby delegated to the President of said School District, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be determined by said President pursuant to the Local Finance Law. The determination of the amount of revenue anticipation notes to be issued is hereby delegated to the President of the Board of Education.

Section 2. The Vice President of said School District, is hereby authorized to determine the amount of revenue anticipation notes to be issued and to execute such revenue anticipation notes and the closing documentation related thereto in the place of the chief fiscal officer if the chief fiscal officer shall so designate, or in the absence thereof, from the jurisdiction or inability to serve.

Section 3. This resolution shall take effect immediately.

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school Buildings were opened in the High School at 3:00PM on April 27, 2020 and,

Bid Type	Contractor	Base Bid Amount	Alternate	Total Bid
Mechanical Construction	T. Bell Construction	\$879,800	0	\$879,800

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school Buildings were opened in the High School at 3:00PM on April 27, 2020 and,

Bid Type	Contractor	Base Bid Amount	Alternate	Total Bid
Plumbing Construction	Unified Mechanical Contractors, Inc.	\$347,700	0	\$347,700

Accept Bid: Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school buildings were solicited by the Marcus Whitman Central School District and,

Whereas, sealed bids for the 2017 Capital Improvement Project-Phase III construction of renovations to school Buildings were opened in the High School at 3:00PM on April 27, 2020 and,

Bid Type	Contractor	Base Bid Amount	Alternate	Total Bid
Electrical Construction	Hewitt Young Electric, LLC	\$753,200	0	\$753,200

Total Base Bid Amounts: \$8,584,300

Approve Commemoration Guidelines: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does approve **Commemoration Guidelines**.

Approve community member-James Loomis: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve **James Loomis** as community member of the Audit Committee.

Approve Budget Transfers: Be it resolved that upon the recommendation of the Audit Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the budget transfers over \$10,000.

Approve Property Tax Report Card: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does

hereby approve the annual Property Tax Report Card.

Four County Elections, Banking and Policy Updates: Be it resolved that upon the recommendation of the Four County Board of Directors Committee, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the following as of July 1, 2020:

Officers for a term of one year starting July 1, 2020:

Robin Johnson, President

Russ Harris, 1st Vice-President

Joe McNamara, 2nd Vice-President

Banking: Annual Designation of depositories for Association Funds starting July 1, 2020

Reliant Community Credit Union

Policy Changes: Bylaws

Approve Resolution of the Board of Education For Gorham-Middlesex Central School District:

WHEREAS, the Board of Education of the Gorham-Middlesex Central School District (hereinafter referred to as the "District") desires to enter into a 3 year service agreement with the Wayne-Finger Lakes Board of Cooperative Educational Services (hereinafter referred to as WFL BOCES) in order for the WFL BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being computer services in Co-Ser 586/674.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Gorham-Middlesex Central School District agrees to enter into a contract with the WFL BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the amount no more than \$165,000 and associated EduTech charges with such amount to include annual WFL BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the WFL BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to WFL BOCES for early cancellation or withdrawal from this agreement to the same extent that WFL BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by WFL BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual WFL BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of WFL BOCES. This contract will be for a maximum period of three years commencing on or about June 1, 2020 and continue through June 30, 2023.

Approve Memorandum of Agreement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Memorandum of Agreement with the **Marcus Whitman Teacher's Assoc. addressing Spring Sports Coaches.**

Approve Memorandum of Agreement: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the Memorandum of Agreement with the **Marcus Whitman Teacher's Assoc. addressing Football merger with Bloomfield CSD.**

CSE & CPSE Recommendations: Be it resolved that upon the recommendation of the Superintendent, the Board of Education of the Gorham-Middlesex Central School District does hereby approve the CSE/CPSE recommendations as submitted and filed in the minute file.

Yes 9 No 0 MC

PUBLIC ACCESS TO THE BOARD

Dr. Brown thanked Ms. Taft and advisors for taking academics very seriously getting students ready for AP exams. Thanked them, staff and board members for delivering signs to the Senior Class. Amy Carroll has posted pictures on Facebook/Twitter. There are plans coming together for the Senior class such as awards, graduation, academic top 10 students, valivictorian/salutatorian. Graduation plans need to be submitted to Ontario County Dept. of Health and to the Regional economic group.

BOARD MEMBER ITEMS:

1. Audit Committee Meeting April 28-no comment
Next Audit Committee Meeting May 26 possibly 3pm
2. Potential Board Dates 2020-21 (Calendar is attached for easier viewing)
July 13 6pm
August 10 6pm
September 14
October 13 *Tuesday*
November 9
December 14
January 11
February 8
March 8
April 12
May 11
June 14
Board meetings Sept. through June are at 6:30pm.
3. May 26 6pm virtual Public Hearing
4. June 8 board meeting
5. June 9 School Budget Vote 5pm deadline for absentee ballots

Cindy Hall received another donation to help support dinners. Carla is doing a great job. Everyone in food service working very hard in handing out breakfast/lunch and dinners to our families.

Phyllis Frantel discussed the Four County Legislative Committee. There was a response from New York State School Boards Assoc. that they are not in favor in how the school budget votes are being handled this year. It's recommended to send personal letters to local senators and assemblymen.

7:15pm Break

EXECUTIVE SESSION, Motion by Keri Link, seconded by Chad Hunt at 7:25pm for the Board to enter into executive session for the purpose of discussing the employment history of particular person.

Motion by Jeff Allen, seconded by Cory Clark to adjourn the meeting at 8:13pm.

Respectfully Submitted,

Sharene Benedict
District Clerk