

Board of Directors

Regular Meeting June 16, 2020 7:00 p.m.

In the interest of public health, following Governor Jay Inslee's Proclamation 20-25 Stay Home Stay Healthy, Proclamation 20-28 Open Public Meetings Act, and Franklin Pierce Schools Resolution 20-R-02, this meeting will be conducted remotely via video conference. The OPMA proclamation no longer restricts actions to be necessary and routine. All other waivers and suspensions remain in place through June 17, 2020.

The public may attend this meeting on Zoom webinar online using this link:
<https://fpschools.zoom.us/j/91981743503?pwd=dU1Sdk1EUmlJakt1T1JyTE9DSGJyQT09> or
dialing in +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
Webinar ID: 919 8174 3503 Password: 134679

Written comments may be submitted by email to kholtlen@fpschools.org or by mail to the Board of Directors, Franklin Pierce Schools, 315 129th Street South, Tacoma, WA 98444. Please limit comments to two minutes. All written comments will be provided to the Board of Directors. Submissions received by 3 p.m. on the day of the meeting will be read during the meeting.

Public Hearing –

Budget questions and comments will be taken during budget discussions using the Q & A tool.

If you have any questions, you may contact Kristin Holten at (253) 298-3010.

FRANKLIN PIERCE SCHOOLS

Jo Anne Matson Administrative Center
315 129th Street South
Tacoma, WA 98444
www.fpschools.org
(253) 298-3000

Franklin Pierce School Board's Operating Principles

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To assure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

Communications, Cooperation, and Trust

- Support each other constructively and courteously
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

Effective Meetings

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

Decision Making

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

Addressing Citizen or Staff Complaints

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

Board Operations

- Attend training and networking opportunities
- The President will meet regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

Reviewed by the Franklin Pierce Board of Directors on August 6, 2019.

REGULAR MEETING OF THE BOARD OF DIRECTORS**Remote Meeting Via Zoom Webinar Video Conferencing****June 16, 2020 – 7 p.m.**

All are welcome to attend this meeting remotely.

Join the Zoom webinar by clicking the link below:

<https://fpschools.zoom.us/j/91981743503?pwd=dU1Sdk1EUmlJakt1T1JyTE9DSGJyQT09>

Webinar ID: 919 8174 3503 Password: 134679

AGENDA

- I. Call to Order**
- II. Flag Salute**
- III. Establishment of a Quorum**
- IV. Adoption of Agenda**
- V. Announcements and Communication**
 - 1. Superintendent
 - 2. Board of Directors
 - 3. Community –
Written comments may be submitted by email to kholten@fpschools.org or by mail to the Board of Directors, Franklin Pierce Schools, 315 129th Street South, Tacoma, WA 98444. Please limit comments to two minutes. All written comments will be provided to the Board of Directors. Submissions received by 3 p.m. on the day of the meeting will be read during the meeting.
- VI. Consent Agenda**
 - 1. Minutes: May 12, 2020; June 2, 2020; June 8, 2020 A
 - 2. Audit of Expenditures: May 2020 B
 - 3. Personnel Action C
 - 4. Budget Status Reports: April 2020..... D
- VII. Unfinished Business**
 - 1. Policy 3424: Opioid-Related Overdose Reversal E
- VIII. New Business**
 - 1. 2020-2021 Budget Hearing F
Public may submit questions and comments using the Q & A Tool during the hearing.
 - 2. Resolution 20-R-11: 2020-2021 Budget Adoption G
 - 3. Out of Endorsement Assignments H
 - 4. Recommendation to Award Central Avenue Replacement Elementary School Contract ... I
 - 5. Information Technology Surplus J
 - 6. Support Services Surplus K
 - 7. 2020-2023 Superintendent's Contract L
- IX. Proposals**
 - 1. Policy 6106: Allowable Costs for Federal Programs M
 - 2. Core Instructional Material Adoption – Mathematics Grades K-5 N
 - 3. Core and Supplemental Materials Adoption – Ethnic Studies O
 - 4. Core Instructional Materials Adoption – Advanced Placement World History P
 - 5. Supplemental Materials Adoption – 7th Grade English Language Arts Q
- X. Adjournment**

Next Meeting: Noon on July 7, 2020



Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000
Board Directors and audience attended via Zoom video Webinar ID 964 4371 9494 – (253) 215-8782

May 12, 2020

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the meeting to order at 7:07 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

AGENDA

20-M-48

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

- Mr. Goodpaster commented on district responses to the COVID-19 event, school-based continual learning and supports for students and the community, and upcoming board business.

ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF THE DIRECTORS

- The Board of Directors shared positive comments they have received about the rapid response and great work the district is accomplishing and commended the district for its continual learning plan and grading model.

WRITTEN ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

- FPEA President Ms. Pam Kruse submitted written comments highlighting the great work of FPEA educators in response to the COVID-19 school closures.

CONSENT AGENDA

20-M-49

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) Minutes

Minutes for the regular meeting of the Board of Directors held on April 14, 2020.

(2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held May 12, 2020, authorized the County Treasurer to pay all warrants/transfers specified below.

(2) Audit of Expenditures (continued)

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Dep/Bank Fees	\$5,896,040.65	4/30/2020
	267511-267541	\$6,728.84	4/30/2020
	267542-267576	\$2,907,587.95	4/30/2020
General Fund – A/P	A/P Direct Deposit	\$53,289.13	4/15/2020
	A/P Direct Deposit	\$405,936.11	4/30/2020
	267439-267498	\$402,507.42	4/15/2020
	267510	\$61,731.49	4/15/2020
	267577-267634	\$390,492.92	4/30/2020
Capital Projects	A/P Direct Deposit	\$2,813,936.33	4/15/2020
	A/P Direct Deposit	\$629,798.49	4/30/2020
	267499-267509	\$1,528,605.82	4/15/2020
	267635-267649	\$364,327.60	4/30/2020
ASB	A/P Direct Deposit	\$88.63	4/15/2020
	267650-267777	\$784.00	4/30/2020

(3) Personnel Action**NEW HIRES**

<u>NAME</u>	<u>JOB TITLE / LOCATION</u>	<u>EFFECTIVE DATE</u>
Beach, Brianna	Teacher / Christensen	8/31/2020
Brewster, Lindsay	Occup. Therapist / Learning Support Services	8/31/2020
Chanthabouly, Donna	Teacher / Christensen	8/31/2020
Coleman, Chelsea	CTE Teacher / Washington	8/31/2020
Dandridge, Nicole	Teacher / Collins	8/31/2020
De Casas, Christin	Special Education Teacher / Brookdale	8/31/2020
Dickens, Nicole	Special Education Teacher / Brookdale	8/31/2020
Fagan, Kyle	Teacher / Franklin Pierce	8/31/2020
Greenough, Kate	Special Education Teacher / Franklin Pierce	8/31/2020
Hall, Tyeshia	Paraeducator / James Sales	9/08/2020
Hamlin, Bria	Teacher / Central Avenue	8/31/2020
Hatfield, Madison	Psych. Intern / Learning Support Services	9/08/2020
Kennach, Paaga	Teacher / Christensen	8/31/2020
Larsen, Kelli	Mentor Teacher / Teaching and Learning	8/31/2020
Lee, Christy	Teacher / Franklin Pierce	8/31/2020
Leon, Jacob	Teacher / Washington	8/31/2020
McGrew, Amanda	Teacher / GATES	8/31/2020

(3) Personnel Action (continued)**NEW HIRES**

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE
Minaya, Genesis	Dual Language Teacher / Harvard	8/31/2020
Navarro, Adriana	Paraeducator / Midland	9/08/2020
Schilling, Cecelia	Teacher / Midland	8/31/2020
Sims, Addison	Teacher / Christensen	8/31/2020
Taylor, Leslie	Teacher / Keithley	8/31/2020
Wilber, Melia	Paraeducator / Brookdale	9/08/2020
Wright, Rejie	Special Education Teacher / Washington	8/31/2020

TERMINATIONS

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE
Brown, Tara	Special Education Teacher / Midland	8/31/2020
Caldwell, Michael	Teacher / Ford	8/31/2020
Carmichael, Ellyn	Teacher / Central Avenue	8/31/2020
Carter, Ashley	Teacher / Christensen	8/31/2020
Day, Wayna	Custodian / Harvard	6/30/2020
Dehn, Rachel	Teacher / Ford	8/31/2020
Demorest, Deborah	Paraeducator / Midland	6/11/2020
Harmsen, Marsha	Teacher / Collins	8/31/2020
Henry, Chad	Teacher / Washington	8/31/2020
Keller, Kabre	Paraeducator / Franklin Pierce	8/30/2020
McPharlin, Ruth	Teacher / Brookdale	8/31/2020
Musillo, Chenoa	Teacher / Franklin Pierce	8/31/2020
Parish, Keleem	Teacher / Franklin Pierce	8/31/2020
Sagastizado, Felipe	Teacher / Franklin Pierce	8/31/2020
Shearer, Allison	Teacher / James Sales	8/31/2020
Wise, Machele	Paraeducator / Central Avenue	3/31/2020
Zuniga, Juan	Custodian / Keithley	4/02/2020

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	NEW JOB TITLE / LOCATION	EFFECTIVE DATE
Burg, Matthew	Paraeducator / Brookdale	9/08/2020
Christie, Elise	Paraeducator / Brookdale	9/08/2020
Dwarshuis-Herrera, Megan	Paraeducator / Brookdale	9/08/2020
Gonsalves, Lisa	Paraeducator / Keithley	9/08/2020
Goodfellow, Marsha	Paraeducator / Ford	9/08/2020
Hamel, Roland	Paraeducator / Franklin Pierce	9/08/2020
Hickman, Christan	Education Intern / CA and Hewins ELC	9/08/2020
Inman, Adam	Assistant Principal / Ford	7/01/2020

(3) Personnel Action (continued)**APPOINTMENTS / PROMOTIONS / TRANSFERS**

NAME	NEW JOB TITLE / LOCATION	EFFECTIVE DATE
Kitchen, Stacy	Teacher / Elmhurst	8/31/2020
McMullen, Meghan	Paraeducator / Washington	9/08/2020
Meharry, Harper	Special Ed Teacher / Elmhurst	8/31/2020
Nelson, Lauren	Paraeducator / Brookdale	9/08/2020
Schlesinger, Katie	Assistant Principal / Christensen	7/01/2020
Tillis, Genesis	Education Intern / CA and Hewins ELC	9/08/2020
Wright, Priscilla	Education Intern / CA and Hewins ELC	9/08/2020
Wyne, Lora	Education Intern / CA and Hewins ELC	9/08/2020

(4) Investment and Financial Reports

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of March 2020.

RESOLUTION 20-R-03: EMERGENCY WAIVER OF HIGH SCHOOL GRADUATION CREDITS 20-M-50

It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 20-R-03: Emergency Waiver of High School Graduation Credits as presented.

RESOLUTION 20-R-04: ADOPTION OF CONTINUOUS LEARNING PLAN AND EMERGENCY WAIVER OF INSTRUCTIONAL HOURS 20-M-51

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 20-R-04: Adoption of Continuous Learning Plan and Emergency Waiver of Instructional Hours as presented.

RESOLUTION 20-R-05: INTERDISTRICT AGREEMENT FOR EDUCATIONAL OPPORTUNITIES 20-M-52

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors adopt Resolution 20-R-05: Interdistrict Agreement for Educational Opportunities as presented.

RESOLUTION 20-R-06: CONTRACT WITH NON-PUBLIC SCHOOL AGENCIES OR INDIVIDUALS 20-M-53

It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt Resolution 20-R-06: Contract with Non-Public School Agencies or Individuals as presented.

RESOLUTION 20-R-07: INTERLOCAL COOPERATIVE AGREEMENT FOR EDUCATIONAL SERVICES WITH BATES TECHNICAL COLLEGE 20-M-54

It was moved by Dr. Mendoza, seconded by Mr. Davis, and unanimously passed that the Board of Directors adopt Resolution 20-R-07: Interlocal Cooperative Agreement for Educational Services with Bates Technical College as presented.

RESOLUTION 20-R-08: INTERLOCAL AGREEMENT WITH PUGET SOUND JOINT PURCHASING COOPERATIVE 20-M-55

It was moved by Dr. Mendoza, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors adopt Resolution 20-R-08: Interlocal Agreement with Puget Sound Joint Purchasing Cooperative as presented.

RESOLUTION 20-R-09: DELEGATING AUTHORITY TO WIAA

20-M-56

It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors adopt Resolution 20-R-09: Delegating Authority to WIAA as presented.

ADJOURNMENT

Mr. Roberts announced that the next special meeting of the Board of Directors with board action will be held remotely on Tuesday, June 2, 2020, beginning at 7 p.m.

There being no further business to transact, the meeting adjourned at 8:15 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Jo Anne Matson Administration Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000
School Board Directors and audience attended via Zoom video Webinar ID 966 2086 4126 – (253) 215-8782

June 2, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. 2020-2021 Budget
3. COVID-19 Response

ADJOURNMENT

There being no business to transact, the special meeting adjourned at 7:00 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Jo Anne Matson Administrative Center - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000
Board Directors and audience attended via Zoom video Webinar ID 966 2086 4126 – (253) 215-8782

June 2, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the meeting to order at 7:04 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

AGENDA

20-M-57

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

- Mr. Goodpaster commented on the importance of continuing district work toward social justice and equity, and the district's commitment to dismantling the systems that hinder opportunities for all students to succeed.

ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF THE DIRECTORS

- Mr. Alex Davis commented on the district and the community's response to current events.

WRITTEN ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

- Ms. Pam Kruse, FPEA President, submitted written comments on the need for professional development focused on disrupting and dismantling systems of oppression.

2020-2021 CAREER AND TECHNICAL EDUCATION COURSES

20-M-58

It was moved by Dr. Mendoza, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors approve the 2020-2021 Career and Technical Education Courses as presented.

INFORMATION TECHNOLOGY SURPLUS APPROVAL

20-M-59

It was moved by Mr. Davis, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of listed technology items.

SUPPORT SERVICES SURPLUS APPROVAL

20-M-60

It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors approve the surplus of listed buses.

POLICY 6225: USE OF ELECTRONIC SIGNATURES

20-M-61

Mr. Goodpaster, Superintendent, presented the new Board Policy 6225: Use of Electronic Signatures. It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors, in the best interest of the district, waive first reading of new Board Policy 6225: Use of Electronic Signatures, and take immediate action to adopt new Board Policy 6225: Use of Electronic Signatures as presented.

RESOLUTION 20-R-10: ELECTRONIC SIGNATURES

20-M-62

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors approve Resolution 20-R-10: Electronic Signatures as presented.

POLICY 3424: OPIOID-RELATED OVERDOSE REVERSAL

Mr. John Sander, Executive Director of Learning Support Services, presented the new Board Policy 3424: Opioid-Related Overdose Reversal for first reading. This item will be placed on the agenda for action at the next regularly scheduled meeting of the Board of Directors.

PROCEDURE 3424P: OPIOID-RELATED OVERDOSE REVERSAL

Mr. John Sander, Executive Director of Learning Support Services, presented new Board Procedure 3424P: Opioid-Related Overdose Reversal as an informational item.

EXECUTIVE SESSION

Mr. Roberts announced an executive session of the Board at 7:45 p.m. for approximately thirty minutes with no action to follow to discuss the performance of a staff member in accordance with RCW 42.30.110 and Board Policy 1410: Executive or Closed Sessions. Mr. Roberts reconvened the meeting at 8:34 p.m.

ADJOURNMENT

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held remotely on Tuesday, June 16, 2020, beginning at 7 p.m.

There being no further business to transact, the meeting adjourned at 8:35 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 - (253) 298-3000
School Board Directors and audience attended via Zoom video Webinar ID 996 8761 6991 – (253) 215-8782

June 8, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:07 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

1. School and District Happenings
2. Early Learning-Grade 5 Principal Reflections on Improving Instruction, Social Justice and Equity, and Family and Community Engagement

ADJOURNMENT

There being no business to transact, the special meeting adjourned at 8:01 p.m.

Secretary of the Board

President of the Board

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: June 16, 2020
SUBJECT: Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held June 16, 2020, authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Dep/Bank Fees	\$5,923,204.66	5/29/2020
	267846-267855	\$6,203.78	5/29/2020
	267856-267890	\$2,927,765.66	5/29/2020
General Fund – A/P	A/P Direct Deposit	\$40,747.12	5/15/2020
	A/P Direct Deposit	\$74,223.60	5/29/2020
	267778-267829	\$417,002.48	5/15/2020
	267891-267931	\$316,952.42	5/29/2020
	A/P Direct Deposit (BMO)	\$777,248.87	5/29/2020
Capital Projects	A/P Direct Deposit	\$3,721,860.96	5/15/2020
	A/P Direct Deposit	\$26,139.66	5/29/2020
	267830-267841	\$1,643,171.10	5/15/2020
	267932-267936	\$29,237.39	5/29/2020
	A/P Direct Deposit (BMO)	\$47,795.54	5/29/2020
ASB	A/P Direct Deposit	\$15.93	5/29/2020
	267842-267845	\$5,625.96	5/15/2020
	267937-267940	\$185.00	5/29/2020
	A/P Direct Deposit (BMO)	\$17,195.22	5/29/2020
Private Purpose Trust	A/P Direct Deposit (BMO)	\$537.33	5/29/2020

MEMORANDUM

TO: Board of Directors
FROM: James Hester, Executive Director of Human Resources and Business Services
DATE: June 16, 2020
SUBJECT: Personnel Action

NEW HIRES

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE	REASON
Dyer, Katelin	Teacher / Central Avenue	08/31/2020	Replacement
Fryberger, Emily	Teacher / James Sales	08/31/2020	Replacement
Nunez, Eduardo	Assistant Principal / Midland	08/31/2020	Replacement
Queen, Amy	Special Education Teacher / Keithley	08/31/2020	Replacement
Swardz, Robert	Teacher / Franklin Pierce	08/31/2020	Replacement

TERMINATIONS

NAME	JOB TITLE / LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Benson, Sarah	Teacher / Midland	08/19/2019	06/19/2020	Leave Replacement
Chanthabouly, Donna	Ed Intern / CA & Hewins ELC	08/27/2019	06/19/2020	Temp. Assignment
Christian, Sherilyn	AP Secretary / Franklin Pierce	08/15/2019	06/29/2020	Temp. Assignment
Colmenares, Jacqueline	Ed Intern / CA & Hewins ELC	08/27/2019	06/19/2020	Temp. Assignment
Cook, Kim	Paraeducator / Franklin Pierce	02/24/2014	06/19/2020	Resignation
Culver, George	Teacher / Christensen	01/23/2020	06/19/2020	Leave Replacement
Daniels, Felicia	Ed Intern / CA & Hewins ELC	08/29/2017	06/19/2020	Temp. Assignment
Fillbach, Douglas	Teacher / Keithley	10/24/2019	06/19/2020	Leave Replacement
Foss, Rosalia	Paraeducator / Elmhurst	01/13/1997	06/19/2020	Retirement
Genna, Vincenzo	IT Support / Information Tech.	05/24/2017	05/19/2020	Resignation
Gustafson, Karen	Teacher / Christensen	12/10/2019	06/19/2020	Leave Replacement
Harris, Jennifer	Paraeducator / Keithley	11/14/2019	06/19/2020	Temp. Assignment
Hartley, Amanda	Teacher / Keithley	08/19/2019	06/19/2020	Resignation
Huntington, Jamie	Paraeducator / Elmhurst	08/28/2018	06/19/2020	Resignation

TERMINATIONS (continued)

NAME	JOB TITLE / LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Kaiser, Theresa	Special Ed Teacher / Collins	11/14/2019	06/19/2020	Leave Replacement
Kaur, Prableen	Psychologist Intern / LSS	08/27/2019	06/19/2020	Temp. Assignment
Kreidler, Jodi	Paraeducator / James Sales	01/02/2019	06/19/2020	Resignation
Lott, Karlee	Teacher / Central Avenue	03/08/2019	06/19/2020	Resignation
Martin, Denise	Nutrition Svcs. Manager 2 / CHR	09/01/1992	06/19/2020	Retirement
Negron, Shelbe	Teacher / Franklin Pierce	01/10/2005	06/19/2020	Reduction in Force
Peters, Bethany	Paraeducator / Collins	01/14/2020	06/19/2020	Temp. Assignment
Spane, Nancy	Program Specialist / LSS	08/19/2009	06/19/2020	Retirement
Sutton, Sheena	Teacher / Washington	01/07/2020	06/19/2020	Leave Replacement
Thomas, Karissa	Psychologist / LSS	08/19/2017	06/19/2020	Termination
Tiegs, Ashley	Ed Intern / CA & Hewins ELC	08/27/2019	06/19/2020	Temp. Assignment
Williams, Jesse	Paraeducator / Keithley	02/02/2017	06/19/2020	Resignation
Young, Cathy	Payroll Supervisor / Business Svcs.	05/05/2014	08/17/2020	Retirement

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	PREVIOUS JOB TITLE / LOCATION	EFFECTIVE DATE	NEW JOB TITLE / LOCATION	REASON
Rosen, Marianne	Paraeducator / Washington	9/08/2020	Paraeducator / Brookdale	Reassignment

LEAVE OF ABSENCES

NAME	POSITION / LOCATION	LEAVE TYPE	LEAVING	RETURNING
Kruse, Pam	Substitute Teacher & FPEA President	Union President - 0.50 FTE Leave	8/31/2020	9/01/2021
Parsons, Jennifer	Social Worker / LSS	General Leave	8/31/2020	9/01/2021

SPECIAL ACTION

Carolyn Treleven has rescinded her notice of retirement and will continue in the position of Executive Director of Teaching and Learning.



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: June 16, 2020
SUBJECT: Budget Status Reports, April 2020

Attached are the Budget Status Reports for all funds for April 2020.

General Fund

As of April 30, 2020, the ending fund balance was \$17,784,220. Property tax receipted was \$4,452,768 in April for total revenue of \$16,293,345. Expenditures totaled \$10,038,695. Excess of revenues over expenditures was \$6,254,650.

Capital Project Fund

As of April 30, 2020, the ending fund balance was \$96,934,027. Property tax receipted was \$712,677. Local income from rentals, interest, Erate and impact fees totaled \$85,040.

- **Expenditures:**
 - **Bond: \$4,980,568**
 - **Technology Levy: \$156,100**
 - Network Infrastructure: \$11,997
 - New Computers: \$32,470
 - Fiber: \$17,720
 - Voice over Internet Protocol (VOIP): \$45,691
 - Other Software: \$31,942
 - Utilities: \$8,666
 - Bell & Clock System: \$7,614

Debt Service Fund

Property tax collections in April totaled \$3,455,033, with an ending fund balance of \$4,748,768.

Associated Student Body Fund

Ending fund balance was \$420,775.

Transportation Vehicle Fund

Ending fund balance was \$572,161.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	14,149,981	4,452,768.30	8,436,995.99		5,712,985.01	59.63
2000 LOCAL SUPPORT NONTAX	816,000	18,449.25	357,090.18		458,909.82	43.76
3000 STATE, GENERAL PURPOSE	77,579,013	7,485,265.49	48,104,464.89		29,474,548.11	62.01
4000 STATE, SPECIAL PURPOSE	28,107,424	3,394,505.02	17,512,904.01		10,594,519.99	62.31
5000 FEDERAL, GENERAL PURPOSE	64,060	11,062.90	52,606.66		11,453.34	82.12
6000 FEDERAL, SPECIAL PURPOSE	12,955,679	881,294.27	5,969,085.37		6,986,593.63	46.07
7000 REVENUES FR OTH SCH DIST	500	.00	158.00		342.00	31.60
8000 OTHER AGENCIES AND ASSOCIATES	4,000	50,000.00	73,732.90		69,732.90-	> 1000
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	133,676,657	16,293,345.23	80,507,038.00		53,169,619.00	60.23
B. EXPENDITURES						
00 Regular Instruction	66,768,885	4,858,532.73	39,891,931.45	19,242,086.12	7,634,867.43	88.57
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	20,720,288	1,593,391.13	13,356,553.10	7,471,007.98	107,273.08-	100.52
30 Voc. Ed Instruction	4,631,333	302,726.00	2,482,069.01	1,221,007.99	928,256.00	79.96
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	13,118,113	881,293.50	7,534,433.73	3,626,885.36	1,956,793.91	85.08
70 Other Instructional Pgms	332,639	48,588.56	404,962.43	184,723.50	257,046.93-	177.28
80 Community Services	775,490	61,103.29	509,139.98	218,783.41	47,566.61	93.87
90 Support Services	32,627,192	2,293,060.02	19,099,634.76	12,375,201.78	1,152,355.46	96.47
Total EXPENDITURES	138,973,940	10,038,695.23	83,278,724.46	44,339,696.14	11,355,519.40	91.83
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	5,297,283-	6,254,650.00	2,771,686.46-		2,525,596.54	47.68-
F. TOTAL BEGINNING FUND BALANCE	19,194,553		20,555,906.54			
G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	13,897,270		17,784,220.08			

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	1,934,046	712,677.26	1,684,774.09		249,271.91	87.11
2000 Local Support Nontax	2,963,700	85,040.51	1,648,939.40		1,314,760.60	55.64
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,897,746	 797,717.77	 3,333,713.49		 1,564,032.51	 68.07
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	1,855.06	1,855.06-	0.00
20 Buildings	66,845,000	4,969,538.35	39,008,117.43	56,135,607.53	28,298,724.96-	142.33
30 Equipment	2,900,000	367,129.64	2,016,400.22	2,393,618.47	1,510,018.69-	152.07
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	1,000	.00	950.00	0.00	50.00	95.00
 <u>Total EXPENDITURES</u>	 69,746,000	 5,336,667.99	 41,025,467.65	 58,531,081.06	 29,810,548.71-	 142.74
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	64,848,254-	4,538,950.22-	37,691,754.16-		27,156,499.84	41.88-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 132,540,828		 134,625,781.66			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 67,692,574		 96,934,027.50			
<u>(E+F + OR - G)</u>						

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	9,631,846	3,455,033.35	8,310,843.88		1,321,002.12	86.29
2000 Local Support Nontax	25,000	692.08	15,496.29		9,503.71	61.99
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 9,656,846	 3,455,725.43	 8,326,340.17		 1,330,505.83	 86.22
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,080,000	.00	3,080,000.00	0.00	.00	100.00
Interest On Bonds	6,097,252	.00	3,067,750.00	0.00	3,029,502.00	50.31
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,187,252	 .00	 6,148,350.00	 0.00	 3,038,902.00	 66.92
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	469,594	3,455,725.43	2,177,990.17		1,708,396.17	363.80
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 2,320,973		 2,570,778.27			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 2,790,567		 4,748,768.44			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES</u>						
1000 GENERAL STUDENT BODY	402,100	1,197.70	138,076.92		264,023.08	34.34
2000 ATHLETICS	215,200	2,707.54-	99,710.31		115,489.69	46.33
3000 CLASSES	58,000	.00	12,361.30		45,638.70	21.31
4000 CLUBS	117,050	909.95	38,929.25		78,120.75	33.26
6000 PRIVATE MONEYS	25,800	.00	14,170.35		11,629.65	54.92
 <u>Total REVENUES</u>	 818,150	 599.89-	 303,248.13		 514,901.87	 37.07
 <u>B. EXPENDITURES</u>						
1000 GENERAL STUDENT BODY	398,150	84.49	125,437.06	20,756.13	251,956.81	36.72
2000 ATHLETICS	251,000	425.00	93,321.10	15,000.00	142,678.90	43.16
3000 CLASSES	56,100	2,250.00-	8,669.42	0.00	47,430.58	15.45
4000 CLUBS	132,825	420.00	32,522.46	0.00	100,302.54	24.49
6000 PRIVATE MONEYS	25,800	.00	14,378.12	0.00	11,421.88	55.73
 <u>Total EXPENDITURES</u>	 863,875	 1,320.51-	 274,328.16	 35,756.13	 553,790.71	 35.89
 <u>C. EXCESS OF REVENUES</u>						
<u>OVER(UNDER) EXPENDITURES</u> <u>(A-B)</u>	45,725-	720.62	28,919.97		74,644.97	163.25-
 <u>D. TOTAL BEGINNING FUND BALANCE</u>	 377,743		 391,855.66			
 <u>E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>F. TOTAL ENDING FUND BALANCE</u>	 332,018		 420,775.63			
<u>C+D + OR - E)</u>						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2019 (September 1, 2019 - August 31, 2020)For the FRANKLIN PIERCE SCHOOLS School District for the Month of April, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,000	360.20	5,756.48		3,756.48-	287.82
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	450,000	.00	.00		450,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	452,000	360.20	5,756.48		446,243.52	1.27
 B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
 C. <u>Total REV./OTHER FIN. SOURCES</u>	452,000	360.20	5,756.48		446,243.52	1.27
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	600,000	.00	.00	414,018.58	185,981.42	69.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	600,000	.00	.00	414,018.58	185,981.42	69.00
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
 F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
 G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	148,000-	360.20	5,756.48		153,756.48	103.89-
 H. <u>TOTAL BEGINNING FUND BALANCE</u>	539,560		566,405.19			
 I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXX		.00			
 J. <u>TOTAL ENDING FUND BALANCE</u>	391,560		572,161.67			
<u>(G+H + OR - I)</u>						



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
253-298-3010, Fax 253-298-3015
www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Learning Support Services
DATE: June 16, 2020
SUBJECT: Policy 3424: Opioid-Related Overdose Reversal

BACKGROUND INFORMATION

Board Policy 3424: Opioid-Related Overdose Reversal is a new policy resulting from passage of Senate Bill 5380 (2019-2020). The policy presented for consideration mirrors the recommended policy created by the Washington State School Directors' Association and meets all required components as outlined in SB 5380.

SB 5380 requires school districts with two thousand or more students to obtain and maintain at least one set of opioid overdose reversal medication doses for each of its high schools by the start of the 2020-2021 school year. Further, SB 5380 directs that in addition to a school nurse, health care professional, or trained staff located at a health care clinic on school property, school personnel who are designated and trained may also administer the school-owned naloxone.

SB 5380 provides for a "standing order," essentially a standing prescription for opioid overdose reversal medication to "any person at risk of experiencing an opioid-related overdose or any person or entity in a position to assist a person at risk of experiencing an opioid-related overdose." This means that school districts, as entities in the position to assist a person at risk of experiencing an opioid-related overdose, have a standing prescription for naloxone.

RCW 69.41.095 provides for limits to liability in that "A person who possesses, stores, distributes, or administers an opioid overdose reversal medication . . . if acting in good faith and with reasonable care, are not subject to criminal or civil liability or disciplinary action under chapter 18.130 RCW for any actions authorized by this section or the outcomes of any actions authorized by this section." Additionally, SB 5380 provides for similar limits to liability for the district in that "The liability of a person or entity who complies with this section and RCW 69.41.095 is limited as described in RCW 69.41.095."

RECOMMENDATION

I move that the Board of Directors adopt new Board Policy 3424: Opioid-Related Overdose Reversal as presented.

ACTION REQUIRED

OPIOID-RELATED OVERDOSE REVERSAL

The Board recognizes that the opioid epidemic is a public health crisis and access to opioid-related overdose reversal medication can be lifesaving. To assist a person at risk of experiencing an opioid-related overdose, the district will seek to obtain and maintain at least one set of opioid overdose reversal medication doses in each of its high schools.

The district has authority to obtain and maintain opioid overdose reversal medication either through a standing order, prescribed and dispensed according to RCW 69.41.095(5), or through one or more donation sources. The district will seek at least one set of opioid reversal medication doses for each of its high schools. However, if the district documents a good faith effort to obtain and maintain opioid overdose reversal medication through a donation source, and is unable to do so, the district is exempt from the obligation to have a set of opioid reversal medication doses for each high school.

The following personnel may distribute or administer the school-owned opioid overdose reversal medication to respond to symptoms of an opioid-related overdose:

- A school nurse,
- School personnel who become designated trained responders, or
- A health care professional or trained staff person located at a health care clinic on public school property or under contract with the school district.

Training for school personnel to become designated trained responders and distribute or administer opioid overdose reversal medication must meet the requirements for training described in the statute and any rules or guidelines for such training adopted by the Office of Superintendent of Public Instruction. If a district high school does not have a full-time school nurse or trained health care clinic staff, the district shall identify at least one member of each high school's personnel to become a designated trained responder who can distribute and administer opioid overdose reversal medication.

Opioid overdose reversal medication may be used on school property, including the school building, playground, and school bus, as well as during field trips or sanctioned excursions away from school property. A school nurse or a designated trained responder may carry an appropriate supply of school-owned opioid overdose reversal medication on in-state field trips and sanctioned in-state excursions.

Individuals who have been directly prescribed opioid overdose reversal medication according to RCW 69.41.095 lawfully possess and administer opioid overdose reversal medication, based on their personal prescription. However, such "self-carrying" individuals must show proof of training as verified by a licensed registered professional nurse employed or contracted by the district or participate in district training as specified in the accompanying procedure.

If any type of overdose is suspected, including an opioid-related overdose, district staff will call 911 and alert a first responder. The school nurse, designated trained responder, or trained staff person located at a health care clinic on public school property or under contract with the school district will follow the Washington Department of Health steps for administering naloxone for a suspected opioid-related overdose.

Legal References: Chapter 69.50.315 RCW Drug-Related Overdose
Chapter 69.50.315 RCW Health Screening and Requirements
Chapter 28A.210 RCW Health Screening and Requirements



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: James Hester, Executive Director of Human Resources and Business Services
DATE: June 16, 2020
SUBJECT: 2020-2021 Budget – Public Hearing

BACKGROUND INFORMATION

The Franklin Pierce School District #402 has completed the budget for fiscal year 2020-2021. The Franklin Pierce Board of Directors will meet for the purpose of adopting the 2020-2021 school year budget, four-year budget plan summary, and the four-year enrollment projection. A public hearing will be held on Tuesday, June 16, 2020 during the Franklin Pierce Board of Directors meeting at 7 p.m.

RECOMMENDATION

None.

ACTION REQUIRED

None. The public hearing provides an opportunity for interested community members to comment and ask questions about the proposed 2020-2021 Franklin Pierce School District budget.



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: James Hester, Executive Director of Human Resources and Business Services
DATE: June 16, 2020
SUBJECT: Resolution 20-R-11: 2020-2021 Budget

BACKGROUND INFORMATION

The fiscal year 2020-2021 budget for all funds, four-year budget plan summary, and four-year enrollment projection are complete and ready for adoption. RCW 28A.505.060 specifically requires school board action to fix and adopt the annual budget, four-year budget plan and four-year enrollment projection. The proposed 2020-2021 budget for Franklin Pierce Schools includes the General Fund, Associated Student Body Fund, Debt Service Fund, Capital Projects Fund, and Transportation Vehicle Fund.

RECOMMENDATION

I move that the Board of Directors adopt Resolution 20-R-11, approving the fiscal year 2020-2021 budget, four-year budget plan, and four-year enrollment projection for Franklin Pierce Schools.

ACTION REQUIRED



Franklin Pierce Schools

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RESOLUTION 20-R-11 **2020-2021 BUDGET**

WHEREAS, in compliance with the provisions of WAC 392-123-078 and -079, the Board of Directors of the Franklin Pierce School District No. 402 has completed a Budget for the 2020-2021 year; and

WHEREAS, said Budget, four-year budget plan, and any proposed changes to uses of enrichment funding has been advertised for the public meeting and adopted in accordance with RCW 28A.505.050; and

WHEREAS, said Budget, the four-year budget plan summary and the four-year enrollment projection was fixed and determined by each fund in accordance with RCW 28A.505.060; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Franklin Pierce School District No. 402, Pierce County, Washington, has determined that the final appropriation level of expenditures for each fund in 2020-2021 will be as follows:

A. General Fund	\$ 138,524,625
B. Associated Student Body Fund	\$ 871,175
C. Debt Service Fund	\$ 9,428,352
D. Capital Projects Fund	\$ 72,037,000
E. Transportation Vehicle Fund	\$ 1,350,000

Budget plan summary:

2020-2021 Projection	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
Beginning Fund Balance	\$19,000,000	\$420,055	\$3,261,537	\$77,230,353	\$522,359
Revenues	\$127,069,416	\$847,190	\$9,504,391	\$5,451,783	\$1,110,126
Expenditures	\$138,524,625	\$871,175	\$9,428,352	\$72,037,000	\$1,350,000
Ending Fund Balance	\$7,544,791	\$396,070	\$3,337,576	\$10,645,136	\$282,485

2021-2022 Projection	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
Beginning Fund Balance	\$7,544,791	\$396,070	\$3,337,576	\$10,645,136	\$282,485
Revenues	\$130,493,505	\$800,000	\$9,700,000	\$5,000,000	\$400,000
Expenditures	\$128,748,162	\$825,000	\$9,652,700	\$10,000,000	\$400,000
Ending Fund Balance	\$9,290,134	\$371,070	\$3,384,876	\$5,645,136	\$282,485

2022-2023 Projection	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
Beginning Fund Balance	\$9,290,134	\$371,070	\$3,384,876	\$5,645,136	\$282,485
Revenues	\$131,715,323	\$800,000	\$9,905,000	\$3,000,000	\$400,000
Expenditures	\$132,610,606	\$825,000	\$9,903,275	\$5,000,000	\$400,000
Ending Fund Balance	\$8,394,851	\$346,070	\$3,386,601	\$3,645,136	\$282,485

2023-2024 Projection	General Fund	Associated Student Body Fund	Debt Service Fund	Capital Projects Fund	Transportation Vehicle Fund
Beginning Fund Balance	\$8,394,851	\$346,070	\$3,386,601	\$3,645,136	\$282,485
Revenues	\$134,246,848	\$800,000	\$10,200,000	\$3,000,000	\$400,000
Expenditures	\$136,588,924	\$825,000	\$10,152,600	\$5,000,000	\$400,000
Ending Fund Balance	\$6,052,775	\$321,070	\$3,434,001	\$1,645,136	\$282,485

Annual Average Full-Time Equivalent (AAFTE) enrollment projections:

2020-2021 AAFTE	7,758
2021-2022 AAFTE	7,771
2022-2023 AAFTE	7,784
2023-2024 AAFTE	7,797

Adopted by a majority of the Board of Directors of the Franklin Pierce School District No. 402 at the regular meeting held on Tuesday, June 16, 2020.

BOARD OF DIRECTORS
FRANKLIN PIERCE SCHOOL DISTRICT

ATTEST:

Secretary of the Board



Franklin Pierce Schools

315 129th Street S, Tacoma, WA 98444
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www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: James Hester, Executive Director of Human Resources and Business Services
DATE: June 16, 2020
SUBJECT: Out-of-Endorsement Assignments

BACKGROUND INFORMATION

WAC 181-82-105 states that a classroom teacher should be assigned to teach classes for which course codes match the teacher's endorsement. Our district is challenged to recruit and assign teachers to courses that match their endorsements. Consistent with WAC 181-82-110, the district requests school board approval to assign the following teachers to instruct classes other than in their area of endorsement:

Rachel Dehn	Currently endorsed in Social Studies, she will teach courses that require an endorsement in Language Arts.
Brenna Iverson	Currently endorsed in Theatre Arts, she will teach courses that require an endorsement in Language Arts.
Gary Knowels	Currently endorsed in Science and Biology, he will teach courses that require an endorsement in Math.
Tefang Lee	Currently endorsed in Math, he will teach courses that require an endorsement in Robotics.
Alyson McKenzie-Babler	Currently endorsed in English Primary, she will teach courses that require an endorsement in English Language Learner.
Suzanne Quinn	Currently endorsed in Physical Education, she will teach courses that require an endorsement in Science.
Natalie Ramsey	Currently endorsed in Special Education, she will teach courses that require an endorsement in Language Arts.
Christopher Richards	Currently endorsed in Social Studies, he will teach courses that require an endorsement in Language Arts.
Joseph Seaborn	Currently endorsed in History, he will teach courses that require an endorsement in Language Arts.
Tristan Towne	Currently endorsed in English Language Arts and Theatre Arts, she will teach courses that require an endorsement in English Language Learner.
Beth Weisenmiller	Currently endorsed in English Language Arts, she will teach courses that require an endorsement in Humanities.

As required by law, the district provided planning and study time for these teachers. During the 2020-21 school year, these teachers will either earn the additional endorsement or be reassigned the following school year to teach courses that match their endorsement.

RECOMMENDATION

I move that the Board of Directors approve the assignments of Rachel Dehn to teach Language Arts at Ford Middle School, Brenna Iverson to teach Language Arts at Washington High School, Gary Knowels to teach Math at Keithley Middle School, Tefang Lee to teach Robotics at GATES High School, Alyson McKenzie-Babler to teach English Language Learner at Washington High School, Suzanne Quinn to teach Science at Keithley Middle School, Natalie Ramsey to teach Language Arts at Washington High School, Christopher Richards to teach Language Arts at Ford Middle School, Joseph Seaborn to teach Language Arts at Keithley Middle School, Tristan Towne to teach English Language Learner at Washington High School, and Beth Weisenmiller to teach Humanities at Ford Middle School.

ACTION REQUIRED



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Robin Heinrichs, Executive Director of Support Services
DATE: June 16, 2020
SUBJECT: Recommendation to Award the Contract for Construction of the Central Avenue Replacement Elementary School Project

BACKGROUND INFORMATION

The Support Services Department recommends award of the contract to construct the Central Avenue Replacement Elementary School Project to Neeley Construction from Puyallup, Washington in the amount of \$20,051,000.00, which includes the following base bid and bid alternates:

Base Bid	\$ 19,876,000.00
Alternate E-1	88,000.00
Alternate E-2	87,000.00
Total Contract	\$ 20,051,000.00

A copy of the bid tabs showing all bidders on the contract and the pricing for the individual alternates has been included as reference.

RECOMMENDATION

I move that the Board of Directors award the contract for construction of the Central Avenue Replacement Elementary School Project to Neeley Construction from Puyallup, Washington in the amount of \$20,051,000.00. This amount includes the base bid, plus alternate bids E-1 and E-2.

ACTION REQUIRED

June 4, 2020

Board of Directors
Franklin Pierce School District No. 402
315 129th Street South
Tacoma, WA 98444

Re: Franklin Pierce School District – Central Avenue Replacement Elementary School Project
Recommendation to Award Contract

Dear Board,

The bid opening for the Central Avenue Replacement Elementary School Project occurred on June 2, 2020. A total of six responsive bids were received. After reviewing the bids and consulting with district administration, we recommend awarding the contract to the responsible low bidder, Neeley Construction from Puyallup, Washington based on the following base and alternate bids:

Base Bid	\$19,876,000.00
Alternate Bid E-1	\$88,000.00
Alternate Bid E-2	\$87,000.00
Total Contract Amount	\$20,051,000.00

Erickson McGovern has worked with Neeley Construction in the past with good success. Neeley Construction is currently constructing the James Sales Elementary School Project and starting the Brookdale Elementary School Project. We feel that they will be a very capable general contractor for this project and has the capacity to handle all three projects.

Sincerely,



Raymond Mow, AIA
Principal

X:\2017-32 Central Ave Replacement School\2017-32 Central Avenue Rep Elementary Rec to Award Contract.docx

EMA PROJECT #: 2017-32

BIDDERS	Andy Johnson & Co., Inc. 2450 Mottman Road SW Tumwater, WA 98512	Pease & Sons, Inc. PO Box 44100 Tacoma, WA 98448-0100	Pease Construction 3815 100th St SW # 3A Lakewood, WA 98499	Neeley Construction Co. 111 23rd St. SE Bldg. B Puyallup, WA 98372	Jody Miller Construction 315 South 129th St. Tacoma, WA 98448	Kassel & Associates 7126 180th Avenue NE#C103 Redmond, WA 98052
BID BOND	YES	YES	YES	YES	YES	YES
NUMBER OF ADDENDA	1-5	1-5	1-5	1-5	1-5	1-5
BASE BID	\$20,396,000.00	\$20,423,161.00	\$19,984,688.00	\$19,876,000.00	\$20,400,000.00	\$20,646,000.00
TRENCH EXCAVATION SAFETY PROVISIONS	\$5,000.00	\$1,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$1,000.00
UNIT PRICE 1	\$39.00	\$33.35	\$35.00	\$32.00	\$32.00	\$33.00
UNIT PRICE 2	\$39.00	\$43.70	\$40.00	\$40.00	\$40.00	\$35.00
ALTERNATE BIDS						
C-1 Water Main	(\$140,000.00)	(\$98,908.00)	(\$290,000.00)	(\$100,000.00)	(\$100,000.00)	(\$98,000.00)
M-1A DOAU – Scott Springfield AHU – Trane (CSAA) VRF – Mitsubishi / Trane	NO BID	NO BID	\$500,000.00	\$150,000.00	\$500,000.00	NO BID
M-1B DOAU – Xetex AHU – AAON (H3/V3) VRF - LG	(\$11,000.00)	(\$79,951.00)	(\$10,000.00)	(\$10,000.00)	(\$40,000.00)	(\$10,000.00)
E-1 CCTV	\$88,600.00	\$85,303.00	\$60,000.00	\$88,000.00	\$92,000.00	\$57,000.00
E-2 Classroom AV Projectors	\$86,500.00	\$83,272.00	\$89,550.00	\$87,000.00	\$90,000.00	\$88,000.00
SUBCONTRACTOR LISTING						
HVAC	PHOENIX MECHANICAL	CAPITAL HEATING AND COOLING	PHOENIX MECHANICAL	PHOENIX MECHANICAL	PHOENIX MECHANICAL	PHOENIX MECHANICAL
PLUMBING	PHOENIX MECHANICAL	PEASE PIPING	PHOENIX MECHANICAL	PHOENIX MECHANICAL	PHOENIX MECHANICAL	PHOENIX MECHANICAL
ELECTRICAL	PREMIER POWER	PREMIER POWER	PREMIER POWER	PREMIER POWER	PREMIER POWER	TAURES INDUSTRIES
FIRE SPRINKLER	KNIGHT FIRE PROTECTION	KNIGHT FIRE PROTECTION	COLUMBIA	KNIGHT FIRE PROTECTION	KNIGHT FIRE PROTECTION	KNIGHT FIRE PROTECTION
EARTHWORK	FENIX	JCI INFRASTRUCTURE	SCI	JSB CONTRACTORS LLC	SCI INFRASTRUCTURE	JSB CONTRACTORS LLC

THIS IS TO CERTIFY THAT THE ABOVE FIGURES ARE A TRUE AND ACCURATE TABULATION OF BIDS RECEIVED

Raymond Mow

 6.03.2020



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MEMORANDUM

TO: Board of Directors
FROM: Liza Klumpar, Chief Technology Officer
DATE: June 16, 2020
SUBJECT: Information Technology Surplus Property Approval

BACKGROUND INFORMATION

The Information Technology Department requests approval to surplus the listed items which are no longer in use or no longer in useable condition and have been determined to have little or no value to the Franklin Pierce School District.

Item	Make	Model	Quantity
Desktop	Dell	OptiPlex 380	27
Desktop	Dell	OptiPlex 390	1
Desktop	Dell	OptiPlex 780	2
Monitor	Acer	AL1717A	1
Monitor	Dell	E170SC	1
Monitor	Dell	E17FP	1
Monitor	Dell	E190SF	3
Monitor	Dell	E198FPF	21
Monitor	Dell	P1705B	3
Projector	Epson	EMP-50	1
Projector	Epson	EMP-51H	1
Projector	Epson	EMP-83	3
Projector	Epson	EMP-83H	1
Projector	NEC	M300WS	27
Projector	Smart Technologies	UF65	1
Pull down screens	Misc.	Misc.	80
Scanner	HP	ScanJet 5200C	1
Switch	D-Link	DGS-3620-28SC	1
Switch	HP	1810-48G	1
Switch	HP	J9660A	5
Switch	HP	JE008A	4

RECOMMENDATION

I move that the Board of Directors approve surplus of the listed items from the Information Technology Department.

ACTION REQUIRED



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MEMORANDUM

TO: Board of Directors
FROM: Robin Heinrichs, Executive Director of Support Services
DATE: June 16, 2020
SUBJECT: Support Services Surplus Property Approval

BACKGROUND INFORMATION

After taking inventory of furniture to be moved from the old elementary school sites to the new elementary school sites of Brookdale, Central Avenue, and Harvard elementary schools, the following listed property has been deemed no longer in use or no longer in useable condition. The Support Services Department requests approval to surplus these listed items.

RECOMMENDATION

I move that the Board of Directors approve surplus of the listed items from Brookdale, Central Avenue, and Harvard elementary schools.

ACTION REQUIRED

BROOKDALE INVENTORY LIST

[illegible]

[illegible]

HARVARD INVENTORY LIST

[illegible]



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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: June 16, 2020
SUBJECT: 2020-2023 Superintendent's Contract

BACKGROUND INFORMATION

The Board of Directors has received a copy of the superintendent's contract for the period of July 1, 2020 through June 30, 2023.

RECOMMENDATION

I move that the Board of Directors approve the 2020-2023 Superintendent's Contract.

ACTION REQUIRED



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MEMORANDUM

TO: Board of Directors
FROM: James Hester, Executive Director of Human Resources and Business Services
DATE: June 16, 2020
SUBJECT: Policy 6106: Allowable Costs for Federal Programs

BACKGROUND INFORMATION

WSSDA has revised Board Policy 6106: Allowable Costs for Federal Programs to add the necessary language identified in federal guidance related to use of federal funds for employee compensation during the COVID-19 emergency. The added paragraph allows districts that are using state or local funds to pay state and locally funded staff during an emergency closure to continue using federal funds to pay the salaries, wages, and fringe benefits of federally funded staff.

RECOMMENDATION

None.

ACTION REQUIRED

None. This policy is being presented for first reading.

ALLOWABLE COSTS FOR FEDERAL PROGRAMS

Expenditures under federal programs are governed by the Federal Cost Principles contained in 2 CFR Part 200 Subpart E – Cost Principles. The district is committed to ensuring that costs claimed under federal awards follow these cost principles, as well as any special terms and conditions contained in the award. Additionally, as a grantee, the district is required to follow the more restrictive of the federal, state, and district policies.

When applying these cost principles, the district will:

- Maintain responsibility for the efficient and effective administration of the federal award through the application of sound management practices;
- Assume responsibility for administering federal funds in a manner consistent with underlying agreements, program objectives, and the terms and conditions of the federal award; and
- Apply accounting practices that are consistent with the cost principles, support the accumulation of costs as required by the principles, and provide for adequate documentation to support costs charged to the federal award.

The district will maintain a system of internal controls over federal expenditures to provide reasonable assurance that federal awards are expended only for allowable activities and that the costs of goods and services charged to federal awards are allowable and in accordance with the above referenced cost principles. Those controls will meet the following general criteria:

- Be necessary and reasonable for the performance of the federal award and be allocable thereto under these principles;
- Conform to any limitations or exclusions set forth in these principles or in the federal award as to types or amount of cost items;
- Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the district;
- Be accorded consistent treatment;
- Be determined in accordance with generally accepted accounting principles;
- Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period; and
- Be adequately documented.

In extraordinary circumstances, such as those caused by emergencies, the district may continue to pay the compensation of employees who are paid with federal grant funds using the federal funds, despite the employees' inability to work due to the extraordinary circumstances, consistent with the district's use of all funding sources to pay its employees.

Legal Reference: 2 CFR Part 200, Subpart E – Cost Principles

Adoption Date: 11/14/17; 7/07/20
Franklin Pierce Schools
Revised:
Classification: Essential



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MEMORANDUM

TO: Board of Directors
FROM: Carolyn Treleven, Executive Director of Teaching & Learning
DATE: June 16, 2020
SUBJECT: Core Instructional Material Adoption – Math Grades K-5

BACKGROUND INFORMATION

On June 5th, 2020, the Instructional Materials Committee reviewed and approved the following for submittal to the School Board:

Title: *enVision Mathematics K-5*
Publisher: Savvas Learning Company
Author: R. Charles, J. Bay-Williams, R. Berry, J. Caldwell

Our current materials were adopted in 2013 as our state adopted the Common Core State Standards. *enVision Mathematics K-5* addresses Common Core State Standards for Mathematics more authentically and has created the program to be in line with the meaning behind these standards. *enVision* is aligned with more current eight Highly Effective Instructional Practices set by the National Council of Teachers of Mathematics. These practices allow for mathematical growth mindset and equitable learning experiences for all learners.

RECOMMENDATION

None.

ACTION REQUIRED

None. This item is being presented for first reading.

MEMORANDUM

TO: Board of Directors
FROM: Carolyn Treleven, Executive Director of Teaching & Learning
DATE: June 16, 2020
SUBJECT: Core and Supplemental Materials Adoption – Ethnic Studies

BACKGROUND INFORMATION

In the 2019-20 school year, Franklin Pierce Schools offered our first Ethnic Studies class. This high school Social Studies offering is a Contemporary World Problems equivalency course. The class has grown in popularity and the numbers of sections have increased significantly for the 2020-2021 school year. The instructors have requested additional instructional resources. On June 5th, 2020, the Instructional Materials Committee reviewed and approved the following for submittal to the School Board:

Title	Author(s)	Type of Instructional Material
<i>Stamped: Racism, Antiracism, and You: A Remix of the National Book Award-Winning Stamped from the Beginning</i>	Jason Reynolds and Dr. Ibram X. Kendi	Book: Core
<i>The Rebellious Life of Mrs. Rosa Parks</i>	Jeanne Theoharis	Book: Supplemental
<i>First They Killed My Father</i>	Loung Ung	Supplemental
<i>Between the Deep Blue Sea and Me</i>	Lurline Wailana McGregor	Supplemental
<i>With the Fire on High</i>	Elizabeth Acevedo	Book: Supplemental
<i>This Time will be Different</i>	Misa Sugiura	Book: Supplemental
<i>Hearts Unbroken</i>	Cynthia Leitich Smith	Book: Supplemental
<i>How It Went Down</i>	Kekla Magoon	Book: Supplemental
<i>Anger is a Gift – A Novel</i>	Mark Oshiro	Book: Supplemental
<i>Where the Rekohu Bone Sings</i>	Tina Makareti	Book: Supplemental
<i>Black Ice Matter</i>	Gina Cole	Book: Supplemental
<i>This is Paradise</i>	Kristiana Kahakauwila	Book: Supplemental
<i>Watch Us Rise</i>	Renee Watson and Ellen Hagan	Book: Supplemental
<i>Island of Shattered Dreams</i>	Chanal Spitz	Book: Supplemental
<i>Clap While You Land</i>	Elizabeth Acevedo	Book: Supplemental
<i>Home from the Eastern Sea</i>	Stourwater Pictures	Film: Supplemental
<i>Fumkiko Hayashida – the Woman Behind the Symbol</i>	Stourwater Pictures	Film: Supplemental
<i>The Red Pines</i>	New Day Films	Film: Supplemental
<i>My Friends Behind Barbed Wire</i>	Stourwater Pictures	Film: Supplemental
<i>Walkout</i>	HBO Productions	Film: Supplemental
<i>Asian Americans</i>	PBS	Film: Supplemental

RECOMMENDATION

None.

ACTION REQUIRED

None. This item is being presented for first reading.



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MEMORANDUM

TO: Board of Directors
FROM: Carolyn Treleven, Executive Director of Teaching & Learning
DATE: June 20, 2020
SUBJECT: Core Instructional Materials Adoption – Advanced Placement World History

BACKGROUND INFORMATION

On June 5th, 2020, the Instructional Materials Committee reviewed and approved the following for submittal to the School Board:

Title: *Amsco World History: Modern*
Publisher(s): Perfection Learning
Author(s): Amsco

The College Board has recently revised the Advanced Placement World History course of study for the Advanced Placement exam. The scope of the course has shifted from a focus on Western Civilizations to include a study of civilizations in Africa, the Americas, and Asia that are foundational to the modern era. With the shift we needed new instructional materials that allowed students the richness of a fuller breadth of world history.

RECOMMENDATION

None.

ACTION REQUIRED

None. This item is being presented for first reading.



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MEMORANDUM

TO: Board of Directors
FROM: Carolyn Treleven, Executive Director of Teaching & Learning
DATE: June 16, 2020
SUBJECT: Supplemental Materials Adoption – 7th Grade English Language Arts

BACKGROUND INFORMATION

On June 5th, 2020, the Instructional Materials Committee reviewed and approved the following for submittal to the School Board:

Title: *Sally Ride: Life on a Mission*
Publisher: Aladdin
Author: Sue Macy

Title: *Disaster Strikes! The Most Dangerous Space Missions of All Time*
Publisher: Philomel Books
Author: Jeffrey Kluger

As a part of the 7th grade Advanced English Language Arts curriculum, teachers identified the need for supplemental nonfiction tied to Unit Two – A Starry Home. This nonfiction text introduces students to many disasters and near-disasters in space exploration and leads them to the critical thinking about argumentative writing, which is the focus skill of the unit.

RECOMMENDATION

None.

ACTION REQUIRED

None. This item is being presented for first reading.