

MINUTES
Commission on Veterans Affairs
Monday, June 11, 2018, 7:00 PM, Room 312

1. Roll Call

The meeting commenced at 7:00 PM in Room 312, Town Hall.

In attendance: John Johnson, Harriet Winograd, Adam Raider, John Rixon

Absent: Garrett Sheehan, Louise Psaras, Larry Josiah

Expired Terms Absent: Ken Colliton, Janet Fournier

2. Approval of Minutes

a. Minutes of May 22, 2018 Meeting

Mr. Raider made a motion to accept the minutes. Mr. Rixon seconded the motion.

3. Receipt of Communications

None

4. Unfinished Business:

a. Memorial Day Parade debriefing. Renée McCue led the group through a series of debriefing questions.

5. New Business:

a. 2018-2019 Calendar of Meeting Dates

Secretary Mr. Raider proposed that the Commission meet at a minimum four times a year on the second Tuesday of the month at 7:00 PM in the months of March, June, September and December. Additional meetings will be added as necessary. These meetings do not include Memorial Day Parade planning meetings.

Mr. Rixon made a motion to accept the schedule. Mr. Johnson seconded the motion.

b. Letters to Memorial Day Ceremony participants

Ms. Winograd made a motion to send letters to all of the participants of the Memorial Day ceremony. Renée will send addresses and letterhead. Mr. Raider seconded the motion. Ms. Winograd will write and mail the letters.

c. Letters to West Hartford veterans who pass away

Ms. Winograd made a motion that the Commission will make it a routine practice to recognize the military service of West Hartford residents who pass away. Ms.

Winograd will track *The Hartford Courant* obituaries. Mr. Rixon seconded motion.

6. Staff Reports

None

7. Adjournment

Mr. Johnson made a motion to adjourn at 8:00 PM. Mr. Raider seconded the motion.

Minutes prepared by Renée McCue