

**Risk Management Advisory Board
Minutes**

Date/Time: Monday, April 16, 2018, 6:00 PM
Place: West Hartford Town Hall, Room #221

Members Via Telephone Richard Roberts, Chair
Members Present: Jeff Kadison, Jennifer Herzer, Bob Herr, Mishone Donelson
Staff Present: Rick Ledwith

1. Minutes of the February 12, 2018 Meeting

The Board approved the minutes as submitted.

2. Proposed Risk Management Budget

Rick Ledwith presented the proposed risk management budget for fiscal year 2018-19. Budget items mentioned were:

- a. FTE positions are set at 4.7.
- b. Risk management administration costs are budgeted to decrease by 4.2% from the adopted 2017-18 budget.
- c. The town's workers' compensation retention is budgeted to increase from \$500,000 to \$600,000. Workers' compensation expenses are budgeted to decrease by 3.0% from the 2017-18 budget.
- d. Regarding health benefits, the costs for active employees and retirees are budgeted to increase by 12.3% and 4.7% respectively.
- e. Regarding Heart and Hypertension, costs are expected to increase in the current 2017-18 year and decrease by 12.6% in the upcoming 2018-19 year.
- f. Regarding the self-insured liability program that has a \$250,000 retention, total expenses are budgeted to decrease by 9.7% from the 2017-18 budget.
- g. Regarding the insured program, total expenses are projected to increase by 1.0% from the 2017-18 budget.

3. Other

New Board Members

The Committee welcomed new board members Bob Herr and Mishone Donelson.

The meeting adjourned at 7:10 PM.