

REVISED MINUTES

A regular meeting of the Town of West Hartford Pension Board was held on Monday, January 8, 2018 at 7:45 a.m. in Room 400 of Town Hall.

Present: Chair Nancy Dean, Commissioners Eric Halpern, Stephen Schunder, and Lazaro Guzman, Peter Privitera, Director of Finance, and Richard Ledwith, Executive Director of Human Resources.

Guests (2): Mayor Shari Cantor; Alan Lebow, West Hartford Resident; Paula Knake, Human Resources; Chris Kachmar, Fiduciary Investment Advisors.

Absent: Chris Barnes, Town Council

Chair's Opening Comments (1)

- A. Introduction to Al Lebow, West Hartford resident and prospective Pension Board member for remaining vacancy.
- B. Chair and Mayor working to fill remaining vacancy.

Nancy Dean (3), Chair

- A. Governance – Corporation Counsel
 1. Corporation Counsel not able to attend today.
 2. Topic tabled until February 12, 2018 meeting.
- B. Election of Officers to the Pension Board
 1. Four elections each January: Chair of the Board, Coordinator of Investment Services, Coordinator of Actuarial Services, and Clerk of the Board. Chair previously elected at November 13, 2017 meeting.
 2. Motion by Stephen Schunder to name Eric Halpern as Coordinator of Actuarial Services, Lazaro Guzman as Coordinator of Investment Services, and Lori Kearney as Clerk of the Board. Motion seconded by Peter Privitera.

It was unanimously:

VOTED: To name Eric Halpern as Coordinator of Actuarial Services, Lazaro Guzman as Coordinator of Investment Services, and Lori Kearney as Clerk of the Board.

- C. Review of draft Investment Policy Statement (last affirmed on October 13, 2015).
 1. Discussion of suggested revisions to incorporate into IPS. Further review at February 12, 2018 meeting.
 2. FIA to provide information on other asset classes for IPS.

Peter Privitera (4), Director of Finance, Financial Matters

- A. At December's meeting, the Pension Board agreed to decrease the discount rate to 7.25%. This decision was brought to the Town Council and received a positive response.
- B. Text changes made to final valuation but no numerical changes.

Chris Kachmar (5), FIA, Investment Review

- A. Flash report and updated balances as of December 31, 2017.
 1. BlackRock termination was executed. Reduced target allocation from 10% to 0%.
 2. Invested in Vanguard Total Bond Market Index; increased target allocation from 13% to 17%.
 3. Invested in Vanguard Total Stock Market Index; increased target allocation from 30% to 36%.
- B. Asset allocation strategy/increasing international equity
 1. Two proposals for equity allocations
 - a. Proposal A: Domestic 67%, International 33%
 - 1) Domestic target equity 43.5%

- 2) International target equity 21.5%
- b. Proposal B: Domestic 60%, Internal 40%
 - 1) Domestic target equity 39%
 - 2) International target equity 26%
- 2. Current equity allocations
 - 1) Domestic target equity 57%
 - 2) International target equity 8%
- 3. Being considered is whether to change current allocations to something more representative of the market situation.
- 4. Discussion regarding increasing international equity by phasing in option A
 - 1) Pro-rata basis on equity side
 - 2) Additional asset class of currency hedge funds
 - 3) Phase in could be anywhere from 3 months to a year. This change involves some magnitude, may want to take 3 – 6 month period to phase in.
- 5. Motion by Lazaro Guzman to increase international equity to 21.5% over a 3 month period and include considering currency hedge funds. Motion seconded by Stephen Schunder.

It was not unanimously:

VOTED: To increase international equity to 21.5% over a 3 month period and include considering currency hedge funds. Four in favor (Nancy Dean, Lazaro Guzman, Peter Privitera, and Stephen Schunder). One opposed (Eric Halpern).

Stephen Schunder (6), Town Matters

Rick Ledwith (7), Executive Director of Human Resources

- A. Proposed meeting schedule for 2018

Formal Actions (8)

Minutes (8A, 8B)

- A. Motion by Eric Halpern to approve the minutes for the November 13, 2017 meeting. Motion seconded by Stephen Schunder.
- B. Motion by Eric Halpern to approve the minutes for the December 4, 2017 special meeting. Motion seconded by Stephen Schunder.

It was unanimously:

VOTED: To approve the minutes of the November 13, 2017 meeting and the December 4, 2017 special meeting.

Pension Administration (8C)

- A. Motion by Stephen Schunder to approve pension administration. Motion seconded by Eric Halpern.

Memberships (8C-1)

It was unanimously:

VOTED: To approve membership for:
 Maria Albini, Police; Generoso Coscarelli, Police; Joe DaCosta, Custodian; Brent Dalton, Interpreter; Adrian Doci, BOE Custodian; Nicholas Malcuit, BOE Paraprofessional; Marilyn McGoldrick, BOE Secretary; Ian Ranaldi, Police; Jamesha Redding, Staff Assistant; Blake Zimmerman, Police.

Refunds & Terminations (8C-2)

It was unanimously:

VOTED: To approve refunds for:
 Kristina Gimenez, BOE; Noc Nguyen, Town;

Retirement Applications (8C-3, a and b)

It was unanimously:

VOTED: To approve a Vested Interest for:

Jared Boulet, BOE Paraprofessional, Christine Campasano, Town; Brian LeFort, Town.

It was unanimously:

VOTED: To approve a Normal Retirement for:

William Beaudin, (50% Contingent Annuitant of Barbara Beaudin); Michael Camilleri Jr., Police;
John Deckers, Fire; Frank Fallon, Police; Richard Winn, Fire.

Invoices for Consideration (8C)

A. Motion by Stephen Schunder to approve invoices for consideration. Motion seconded by Eric Halpern.

It was unanimously:

VOTED: To approve payment for an invoice from Hooker & Holcombe for July 1, 2017 pension valuation and pension consulting Parts C and D in the amount of \$9,275.00. Invoice date November 20, 2017.

VOTED: To approve payment for an invoice from Fiduciary Investment Advisors for quarterly consulting fees in the amount of \$12,500.00. Invoice date December 31, 2017.

VOTED: To approve payment for an invoice from Reid and Riege, P.C. for professional services rendered through October 31, 2017 in the amount of \$607.50. Invoice date November 27, 2017.

Adjournment (9)

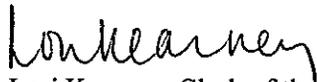
A. Motion by Stephen Schunder to adjourn meeting. Motion seconded by Lazaro Guzman.

It was unanimously:

VOTED: To adjourn meeting.

The meeting adjourned at 9:12 a.m.

Attest:



Lori Kearney, Clerk of the Board