

Job Safety Analysis

Task:

Scrubbing VCT using swing machine and water pick-up

T033

4/7/20

Group/Department:

Custodial

Reviewed By:

D Vanderleest

LN#	Task	Hazard	Control
1	Set up equipment/ work area	Tripping over cords.	Place wet floor/caution signs at conspicuous points. Inspect cords for proper grounding, insulation damage or other defects.
2	Assemble and inspect equipment & supplies.	Over exertion / Strains	Exercise safe lifting practices- Bend at the knee, lift with legs NOT back, avoid twisting and turning at the waist
3	Clean, Inspect, and store equipment	Over exertion / Strains	Exercise safe lifting practices- Bend at the knee, lift with legs NOT back, avoid twisting and turning at the waist.
4	Set up equipment/ work area	Pinched Fingers.	Keep fingers clear of moving parts. Avoid using fingers to tighten nuts, screws, and other fasteners.
5	Clean, Inspect, and store equipment	Pinched Fingers	Keep fingers clear of moving parts. Avoid using fingers to tighten nuts, screws, and other fasteners.
6	Pick up solution with water /Rinse floor by mopping with	Slips, trips, and falls	Ensure caution/wet floor signs are in place and visible. Begin working at

Required Equipment:

Eye protection, protective clothing, anti-slip shoes, water pick up, rotary floor machine, mop and bucket, dust mop, putty knife,

Required Training:

effective use of PPE, product usage and dilution, equipment operation, and safe lifting/ergonomics principals. Read, understand, and follow manufacturer's safety instructions. Training with qualified person prior to use.

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	rinse solution		power source and work away keeping power cord between you and power source. Always wear Slip resistant shoes
7	Apply solution and scrub floor	Slips, trips, and falls	Ensure caution/wet floor signs are in place and visible. Begin working at power source and work away keeping power cord between you and power source. Always wear Slip resistant shoes
8	Dispense/Mix chemicals.	Chemical burns to eyes and skin.	Wear Proper PPE including eye protection and proper clothing
9	Set up equipment/work area	Electrical shock .	Inspect cords for proper grounding, insulation damage or other defects.
10	Dry mop area.	Repetitive motion injury.	Keep wrists straight while guiding dust mop. Use handles of appropriate length and width. Avoid twisting and turning at the waist
11	Pick up solution with water /Rinse floor by mopping with rinse solution	Repetitive motion injury	Keep wrists straight while guiding mop. Use handles of appropriate length and width. Avoid twisting and

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			turning at the waist
12	Apply solution and scrub floor	Chemical burns to eyes and skin.	Wear Proper PPE including eye protection and proper clothing
13	Remove gum and other debris with putty knife.	Puncture/cut with tool. Eye injury from flying debris.	Wear appropriate Eye protection Direct tool away from body.

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Required Training:

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