

NOTE TO SCHOOLS/LEAS: Please assist students and families filling out this form. Do not simply include this form in the registration packet, because if the student qualifies as residing in temporary housing, the student is not required to submit proof of residency and other required documents that may be part of the registration packet.

ENROLLMENT FORM - RESIDENCY QUESTIONNAIRE

Name of School District: _____

Name of School: _____

Name of Student: _____
Last First Middle

Gender: Male Date of Birth: ____/____/____ Grade: ____ ID#: ____
Female Month Day Year (preschool-12) (optional)

Address: _____ Phone: _____

The answer you give below will help the district determine what services you or your child may be able to receive under the McKinney-Vento Act. Students who are protected under the McKinney-Vento Act are entitled to immediate enrollment in school even if they don't have the documents normally needed, such as proof of residency, school records, immunization records, or birth certificate. Students who are protected under the McKinney-Vento Act may also be entitled to free transportation and other services.

Where is the student currently living? (Please check one box.)

- In a shelter
- With another family or other person because of loss of housing or as a result of economic hardship (sometimes referred to as "doubled-up")
- In a hotel/motel
- In a car, park, bus, train, or campsite
- Other temporary living situation (Please describe): _____

- In permanent housing

Print name of Parent, Guardian, or Student (for unaccompanied homeless youth)

Signature of Parent, Guardian, or Student (for unaccompanied homeless youth)

Date

If the student is **NOT** living in permanent housing, proof of residency and other documents normally needed for enrollment are not required and the student is to be immediately enrolled. **After** the student has been enrolled, the district/school must contact the previous district/school attended to request the student's educational records, including immunization records, and the enrolling district's LEA liaison must help the student get any other necessary documents or immunizations.

NOTE TO SCHOOLS/LEAS: If the student is **NOT** living in permanent housing, please ensure that a Designation Form is completed.

VICTOR CENTRAL SCHOOL DISTRICT

Student Registration Form

FOR OFFICE USE ONLY

Student # _____

Grade _____

STUDENT INFORMATION

Name _____ Preferred Name (if applicable) _____

FIRST

MIDDLE

LAST

Mailing Address _____

CITY

STATE

ZIP

Home Address _____

(if different from mailing address)

CITY

STATE

ZIP

Home Phone: () _____ Cell Phone: () _____

County of Residence: Ontario Wayne Monroe

Birth Date: ___/___/___ Gender: M F

Who does the child live with? Mother Father Step-Mother Step-Father Legal Guardian Foster Parent
 Mother Father Step-Mother Step-Father Legal Guardian Foster Parent

SCHOOL RECORDS

Name of School Last Attended _____ District _____

Street Address _____

CITY

STATE

ZIP

Phone: () _____ Guidance Office Fax Number: () _____

STUDENT SERVICES

Has your child ever been identified as having an educational disability? Yes No

If yes, please describe _____

Check which applies: Student has a current Individualized Education Plan (IEP)

Student has a 504 Accommodation Plan

Please describe any Special Education Services that your child has received (i.e. speech, occupational therapy, physical therapy, resource, special class, remedial instruction): _____

Has your child received any other services (i.e. gifted/talented and/or English as a Second Language)?

Yes No If so, please describe _____

Are there any significant health problems? Yes No

Please specify: Asthma Allergies Diabetes Seizures Other _____

Student's Name _____

PARENT/GUARDIAN INFORMATION

- Mother Father Step-Mother Step-Father
- Legal Guardian Foster Parent

Name _____

Address _____
(if different from child's)

Home Phone _____

Cell Phone _____

Work Phone _____

Employer _____

E-Mail Address _____

- Mother Father Step-Mother Step-Father
- Legal Guardian Foster Parent

Name _____

Address _____
(if different from child's)

Home Phone _____

Cell Phone _____

Work Phone _____

Employer _____

E-Mail Address _____

- Mother Father Step-Mother Step-Father
- Legal Guardian Foster Parent

Name _____

Address _____
(if different from child's)

Home Phone _____

Cell Phone _____

Work Phone _____

Employer _____

E-Mail Address _____

- Mother Father Step-Mother Step-Father
- Legal Guardian Foster Parent

Name _____

Address _____
(if different from child's)

Home Phone _____

Cell Phone _____

Work Phone _____

Employer _____

E-Mail Address _____

Are there any custodial restrictions or an order of protection? Please explain: _____

EMERGENCY CONTACTS *(beyond parent/legal guardian)*

Name _____

Relationship to Child:

- Grandparent Neighbor Sitter Other

Home Phone _____

Cell Phone _____

Work Phone _____

Name _____

Relationship to Child:

- Grandparent Neighbor Sitter Other

Home Phone _____

Cell Phone _____

Work Phone _____

SIGNATURE

Verification By Subscription And Notice Under Penal Law Section 210.45

It is a crime punishable as a Class A Misdemeanor under the laws of the State of New York, for a person, in and by a written instrument, to knowingly make a false statement, or to make a statement, which such person does not believe to be true.

Affirmed under penalty of perjury this _____ day of _____ 20____

Signature _____



VICTOR CENTRAL
SCHOOL DISTRICT

953 High Street, Victor, New York 14564 www.victorschools.org p 585.924.3252 f 585.742.7020

Pupil Personnel Services Office

Chris Overfield, District Registrar Grades K-12
(585) 924-3252, ext. 1451
Fax: (585) 742-7020
overfieldc@victorschools.org

AUTHORIZATION FOR RELEASE OF STUDENT INFORMATION

Current School: _____

Street Address: _____

City/State/Zip: _____

School/Guidance FAX: _____

Name of Student: _____

Student's New Address: _____

Student's New Phone: _____ Current Grade: _____

Permission is given to release the following school records:

- | | |
|--|--|
| <input type="checkbox"/> Permanent record/transcript of grades | <input type="checkbox"/> Health Record |
| <input type="checkbox"/> Attendance Records | <input type="checkbox"/> Standardized Test Results |
| <input type="checkbox"/> Psychological Testing | <input type="checkbox"/> Speech/OT/PT Records |
| <input type="checkbox"/> Other data as determined necessary and relevant to the appropriate educational programming for the above student. | |

Information should be forwarded to: Chris Overfield at address above

CSE Special Education Records please fax to CSE Office @ 585-742-7020 or mail to Victor Central School District, 953 High St., Victor, NY 14564 Attn: Chris Overfield

Grade 9-12 School Records - Fax directly to Kristen Stone @ 585-742-7043.

Parent or Legal Guardian, or student if over 18 years
of age.

Date

Victor Central Schools Transportation Department
953 High Street
Victor, New York 14564
585-924-3252 Ext. 7120

This form is to be used anytime your child's transportation changes during the school year
If any changes occur throughout the year (such as address, phone number, or sitter information)
please notify the school and the Transportation Department 24 hours in advance
If we do not receive a form, your child will be picked up and dropped off at home

Phone: 585-924-3252 Ext. 7120 Fax: 585-742-7026 Email: Tornstromk@victorschools.org

THIS FORM PERTAINS TO ANY STUDENT IN GRADES K-6TH

Today's Date _____ **Effective Date** _____ Grade _____

Student Name _____
Last First MI

Parent/Guardian Names _____

Home Address _____
Street City/Town Zip Code

Mailing Address _____
(if different) Street City/Town Zip Code

Contact 1

Contact 2

Cell _____

Cell _____

Email address _____

Email address _____

Work phone _____

Work phone _____

Relationship to child _____

Relationship to child _____

AM Bus Pickup Location

PM Bus Drop Off Location

Monday _____

Monday _____

Tuesday _____

Tuesday _____

Wednesday _____

Wednesday _____

Thursday _____

Thursday _____

Friday _____

Friday _____

Name of childcare provider _____

Address _____
Street City/Town Zip Code

Home phone _____ Cell phone _____

VICTOR CENTRAL

SCHOOL DISTRICT

To be filled out POST registration

1. Student Racial and Ethnic Identification Form
2. Home Language Questionnaire

VICTOR CENTRAL SCHOOL DISTRICT

STUDENT RACIAL AND ETHNIC IDENTIFICATION FORM

(To be completed post-enrollment)

To the Parent/Guardian: The U.S. Department of Education and the New York State Department require the collection and recording of the racial and ethnic identity of students. The information will be used to:

- Report required data to the State and Federal Education Departments.
- Plan educational programs and make sure that they are readily available to all students.
- Analyze differences in academics performance, attendance and completion of school.

This information will be kept secure and confidential in accordance with all State and Federal student privacy laws and regulations. If the information requested is not provided on this form on behalf of your child, a student records officer from the school or district will be required to identify the group to which the student appears to belong, identifies with, or is regarded in the community as belonging. Thank you for your cooperation.

Student's Name: _____

DIRECTIONS TO PARENT/GUARDIAN

PLEASE ANSWER QUESTIONS (1) and (2). PLEASE READ THEM BEFORE YOU RESPOND. [For question (1) check (✓) the box that best describes your child.]

1. Is the student Hispanic, Latino, or of Spanish origin? Hispanic, Latino, or of Spanish origin means a person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin, regardless of race.

- YES, Hispanic
 NO, not Hispanic

2. Select one or more races from the following five racial groups [For question (2) check (✓) all groups that apply to your child; check (✓) at least ONE box.]:

- AMERICAN INDIAN OR ALASKA NATIVE:** A person having origins in any of the original people of North America and South America (including Central America), and who maintains tribal affiliation or community recognition.
- ASIAN:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- BLACK:** A person having origins in any of the black racial groups of Africa.
- NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER:** A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- WHITE:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East.

(Signature of Parent/Guardian/Other)

(Date)

Relationship to Student (Please check one box below):

- Mother Father Legal Guardian Other (Specify): _____

All students between 5 and 21 years of age have the right to a free public education. Children may not be refused admission because of race, color, creed or national origin, sex, citizenship, handicapping condition, or immigration status.



STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234
Office of P-12

Lisette Colón-Collins, Assistant Commissioner
Office of Bilingual Education and World Languages

55 Hanson Place, Room 594
Brooklyn, New York 11217
Tel: (718) 722-2445 / Fax: (718) 722-2459

89 Washington Avenue, Room 528EB
Albany, New York 12234
(518) 474-8775 / Fax: (518) 474-7948

Home Language Questionnaire (HLQ)

Dear Parent or Guardian:
In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

Please write clearly when completing this section.

STUDENT NAME:

First Middle Last

DATE OF BIRTH:

Month Day Year

GENDER:

Male
 Female

PARENT/PERSON IN PARENTAL RELATION INFO:

Last Name First Name Relation to Student

HOME LANGUAGE CODE

Language Background (Please check all that apply.)

- What language(s) is(are) spoken in the student's home or residence? English Other _____
specify
- What was the first language your child learned? English Other _____
specify
- What is the Home Language of each parent/guardian?
 Mother _____ Father _____
specify *specify*
 Guardian(s) _____
specify
- What language(s) does your child understand? English Other _____
specify
- What language(s) does your child speak? English Other _____ Does not speak
specify
- What language(s) does your child read? English Other _____ Does not read
specify
- What language(s) does your child write? English Other _____ Does not write
specify

THIS SECTION TO BE COMPLETED BY DISTRICT IN WHICH STUDENT IS REGISTERED:

SCHOOL DISTRICT INFORMATION:

STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:

District Name (Number) & School

Address

Home Language Questionnaire (HLQ)—Page Two

Educational History

8. Indicate the total number of years that your child has been enrolled in school _____

9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them.

Yes* No Not sure

*If yes, please explain: _____

How severe do you think these difficulties are? Minor Somewhat severe Very severe

10a. Has your child ever been referred for a special education evaluation in the past? No Yes* *Please complete 10b below*

10b. *If referred for an evaluation*, has your child ever received any special education services in the past?

No Yes – Type of services received: _____

Age at which services received *(Please check all that apply):*

Birth to 3 years (Early Intervention) 3 to 5 years (Special Education) 6 years or older (Special Education)

10c. Does your child have an Individualized Education Program (IEP)? No Yes

11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.)

12. In what language(s) would you like to receive information from the school? _____

Signature of Parent or of Person in Parental Relation

Month: _____ Day: _____ Year: _____
Date

Relationship to student: Mother Father Other: _____

OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ

NAME: _____ POSITION: _____

IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:

NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW

NAME: _____ POSITION: _____

ORAL INTERVIEW NECESSARY: No Yes

**DATE OF INDIVIDUAL INTERVIEW:

MO. DAY YR.

OUTCOME OF INDIVIDUAL INTERVIEW:

- ADMINISTER NYSITELL
 ENGLISH PROFICIENT
 REFER TO LANGUAGE PROFICIENCY TEAM

NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL

NAME: _____ POSITION: _____

DATE OF NYSITELL ADMINISTRATION:

MO. DAY YR.

PROFICIENCY LEVEL ACHIEVED ON NYSITELL:

- ENTERING EMERGING TRANSITIONING EXPANDING COMMANDING

FOR STUDENTS WITH DISABILITIES, LIST ACCOMMODATIONS, IF ANY, ADMINISTERED IN ACCORDANCE WITH IEP PURSUANT TO CSE RECOMMENDATION:

**Victor Central School District
Committee on Special Education
Pupil Personnel Services
953 High St.
Victor, NY 14564 ((585) 924-3252 x 1451)**

Medicaid Consent

Client Identification Number (CIN): _____

This is to ask your permission (consent) to bill your or your child's Medicaid Insurance Program for special education and related services that are on your child's individualized education program (IEP).

This consent allows the school district to bill for covered health-related services and to release information to the school district's Medicaid Billing Agent for that purpose.

I, _____ as the parent/guardian of _____, have received a written notification from the school district that explains my federal rights regarding the use of public benefits or insurance to pay for certain special education and related services.

I understand and agree that the School District may access Medicaid to pay for special education and related services provided to my child.

I understand that:

- Providing consent will not impact my child's/my Medicaid coverage;
- Upon request, I may review copies of records disclosed pursuant to this authorization;
- Services listed in my child's IEP must be provided at no cost to me whether or not I give consent to bill Medicaid;
- I have the right to withdraw consent at any time; and
- The school district must give me annual written notification of my rights regarding this consent.

I also give my consent for the school district to release the following records/information about my child to the State's Medicaid Agency for the purpose of billing for special education and related services that are in my child's IEP. The following records will be shared.

Records to be shared (such as records or information about services your child receives)	
IEP	Medication Administration Report
Written Order/Referral	Special Transportation Log
Evaluation Reports	Other Personally Identifiable Information
Session Notes	Any Other Specific Records Pertaining to the Student's Services or Program

I give my consent voluntarily and understand that I may withdraw my consent at any time. I also understand that my child's right to receive special education and related services is in no way dependent on my granting consent and that, regardless of my decision to provide this consent, all the required services in my child's IEP will be provided to my child at no cost to me.

Parent/Guardian Signature: _____

Print Name: _____

Date: _____