

Minooka Elementary School District 201  
Board of Education Meeting Minutes

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Regular Meeting  
Virtual Zoom Meeting

Monday, April 20, 2020

**MEMBERS PRESENT (ONLINE):**

Vicki Allen  
Emily Conquest  
Kim Fisher  
Andy Karceski  
Al Skwarczynski  
Renee Thompson  
James Satorius

**ABSENT:**

**1. Call To Order**

The meeting was called to order at 6:00 p.m. by President James Satorius. Roll call was answered as indicated. Others present (online) were: Kris Monn, Joshua Ruland, Aaron Souza, Tiffany Staab, Mary Robinson and Lori Shanholtzer.

Moved by Skwarczynski, seconded by Allen to approve the agenda as presented.  
Aye: Skwarczynski, Allen, Conquest, Fisher, Karceski, Thompson, Satorius  
Motion Approved.

**2. Public Comments and Recognitions**

**2.01 District Announcements**

Dr. Monn thanked the entire staff for all that they are doing for parents and students.

**2.03 Comments from the Employees and the Public**

None

**Consent Agenda**

Moved by Allen, seconded by Thompson to approve the list of bills, minutes from the February 24, 2020 regular meeting and March 16, 2020 education committee meeting, treasurer's report, personnel report, destruction of the closed session recordings from March and April 2018, FOIA Requests, FY2020-2021 and FY2021-2022 school year calendars, and photography contract extension as presented.

Aye: Allen, Thompson, Conquest, Karceski, Fisher, Skwarczynski, Satorius  
Motion Approved.

**4. Action Items**

**4.01 Purchase Teacher Laptops: JES, MIS, MJHS**

Moved by Skwarczynski, seconded by Conquest to approve the purchase of teacher laptops for JES, MIS & MJHS as presented.

Aye: Skwarczynski, Conquest, Allen, Fisher, Karceski, Thompson, Satorius  
Motion approved.

**4.02 5th Grade Chromebook 1:1 Purchase**

Moved by Karceski, seconded by Fisher to approve the purchase of 5th grade Chromebook 1:1 Purchase as presented.

Aye: Karceski, Fisher, Allen, Conquest, Skwarczynski, Thompson, Satorius  
Motion approved.

#### **4.03 Award of Bus Lease Bids**

Moved by Thompson, seconded by Allen to approve the bus lease bids to the lowest responsible bidder Central States as presented.

Aye: Thompson, Allen, Conquest, Fisher, Karceski, Skwarczynski, Satorius

Motion approved.

### **5. Discussion and Information Items**

#### **5.01 Remote Instruction Update**

Dr. Ruland reported:

We had our elearning plan ready to begin in December. Remote Instructional day ISBE requirements mirrored what our plan already had in place. We had plans for 2 days and worked it out to start to roll with it and our staff adjusted to the feedback that they received. The biggest concern parents had was if they could get access to the information in one central location and through powerschool we are able to do that. Students and parents have adapted and were overall very responsive and supportive.

Tiffany Staab reported:

All support staff is reaching out to students that are struggling multiple times throughout the day so they are not feeling isolated or alone. Staff has focused on interventions, but also shifting, to being more of a coach to the special education teachers for the needs of the students to get all of their support they need.

We are holding IEP eligibility meeting virtual and phone conferences. DocHub is currently being used to get consents from parents electronically. Face to Face evaluations that need to be done cannot be done electronically waiting from the governor to decide how we will do.

Outstanding staff and communication has been great.

Aaron Souza reported:

Two dates of Chromebooks distribution needs. Technology issues parents had with the tech team has been helping with. 500 chromebooks were sent out to k-4 families. A lot of parent/student issues that have sent tech teams to help out everyone. M201 remote instruction help on the website for parents to learn how to help them understand most popular applications.

Mary Robinson reported:

Business as normal mostly remotely. For accounts payable Maureen Brown is still picking up mail from the Post Office. Food Services has been providing 400 free lunches per day.

Budget - We will be watching short term-timing issues, \$2 million is still owed to the district in state revenue. With counties delaying their property tax collections we may not receive the amounts we usually would, but the FY20 impact should be negligible. The pandemic impact on next year's budget could eliminate our projected \$800,000 increase in EBF funding and may be flat and just receive the same amount we received this year.

Dr. Monn reported:

The staff has been going above and beyond to reach out to their students. Mr. Ochoa, Jones Elementary PE Teacher, even went to student's houses to read and celebrate their birthday.

We will schedule out some more of the elearning planning days on the calendar to spread out to the end of the year. One this Friday and then will have 3 more to plan before the end of the year.

The staff is wanting to get theirs and student stuff. MIS/JH working on a plan starting next week and will be finalized this week. K-5 buildings will look different. We will release the plan out to the community when we have ready. End of the year will have to return curriculum materials have not decided yet.

What will we do with graduation? MCHS has set some tentative dates. Looking at some different options. Possibly virtual graduation? Will recognize students but need to see what the governor will do? Maybe make a board of education video to thank the teachers and staff.

### **5.02 Strategic Plan Goal 3 Update**

JH did a great job on collaboration on Strategic Plan Goal 3 Update. Their presentation can be seen on the board docs electronic board agenda.

### **5.03 Community Engagement Update**

Dr. Monn requested that the Community Engagement be postponed until Fall or when we can get back together. It is possible that this could result in no recommendation for a November referendum that will have to hold off until Spring 2021. We will look to resume work with UniCom ARC later this summer when social distancing restrictions are eased.

## **6. COMMUNICATION**

### **6.01 Administrative Reports**

#### **Assistant Superintendent Report**

#### **Superintendent Report**

### **6.02 Board Topics**

None

### **7. Executive Session**

None

### **8. Action as a result of Executive Session**


None

### **9. Adjournment**

Moved by Fisher, seconded by Allen to adjourn the regular meeting at 7:26 p.m.

Aye: Fisher, Allen, Conquest, Karceski, Skwarczynski, Thompson, Satorius

Motion Carried at 7:26 p.m.

  
James E. Satorius, President

  
Al Skwarczynski, Secretary