



Aidan Montessori School

Reopening Guidelines & Matrix

DECISIONS AND GUIDANCE WILL BE MADE USING THE MOST CURRENT PUBLIC HEALTH AND SAFETY DATA

THIS DOCUMENT WILL CONTINUE TO BE AMENDED AS CIRCUMSTANCES CHANGE

CURRENT AS OF: JUNE 10, 2020





Important Note

The Reopening Task Force has been using guidance available from a number of reputable sources. Chief among them is the guidance from the CDC. The CDC has provided a basic reopening chart (found on the next slide). In order for Aidan Montessori School to reopen the doors to the school to students, we will strive to adhere to the CDC guidelines found at www.CDC.Gov/Coronavirus - on the next slide you will see that we need to get through all the steps by answering “yes” in order to get to the green “go ahead” which looks like this:

Meeting those requirements would be step one.

The Matrix will explain the different scenarios beyond that first step.



**Open and
Monitor**

SCHOOLS DURING THE COVID-19 PANDEMIC



The purpose of this tool is to assist administrators in making (re)opening decisions regarding K-12 schools during the COVID-19 pandemic. It is important to check with state and local health officials and other partners to determine the most appropriate actions while adjusting to meet the unique needs and circumstances of the local community.

Should you consider opening?

- ✓ Will reopening be consistent with applicable state and local orders?
- ✓ Is the school ready to protect children and employees at higher risk for severe illness?
- ✓ Are you able to screen students and employees upon arrival for symptoms and history of exposure?

ANY
NO



Are recommended health and safety actions in place?

- ✓ Promote healthy hygiene practices such as hand washing and employees wearing a cloth face covering, as feasible
- ✓ Intensify cleaning, disinfection, and ventilation
- ✓ Encourage social distancing through increased spacing, small groups and limited mixing between groups, if feasible
- ✓ Train all employees on health and safety protocols

ALL
YES

ALL
YES

ANY
NO



Is ongoing monitoring in place?

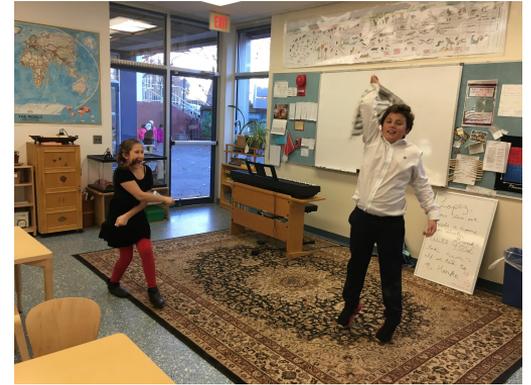
- ✓ Develop and implement procedures to check for signs and symptoms of students and employees daily upon arrival, as feasible
- ✓ Encourage anyone who is sick to stay home
- ✓ Plan for if students or employees get sick
- ✓ Regularly communicate and monitor developments with local authorities, employees, and families regarding cases, exposures, and updates to policies and procedures
- ✓ Monitor student and employee absences and have flexible leave policies and practices
- ✓ Be ready to consult with the local health authorities if there are cases in the facility or an increase in cases in the local area

ALL
YES

ANY
NO



Color Coded Matrix for Various Reopening Scenarios





Quick Guide to the Matrix*

RED - “Stay at Home Order” in place, only essential employees go to campus as needed

YELLOW - Students stay at home, essential employees and teachers can go to school

ORANGE - Small groups of students at school, social distancing in place, alternating schedules

LIME - Larger groups of students at school, possible alternative schedule, social distancing not in place

DARK GREEN - All students safe to return, school resumes regular schedule

*Color-coded scenarios based on the May 21, 2020 Education and Childcare Committee Recommendations to the ReOpen DC Advisory Group Steering Committee



RED high risk for everyone

- Local Considerations - Uncontrolled community spread of cases and potential for overwhelmed health system. Designated by local government leaders. Communicated out to Aidan community by the School.
- DLP taught by teachers remotely. Learning packets mailed home as applicable.

- Only essential employees and functions on campus.
- No visitors.
- Everyone stays home.



YELLOW moderate risk for everyone except high-risk individuals

- Designated by local government leaders and either affirmed or refuted by the School. Communicated out to the community by the School.
- Essential personnel as determined by the Head of School; supervisors to check for employee symptoms, including temperatures.*

- Operate/work remotely, unless not possible.
- Face coverings must be worn within a 6-foot distance when social distancing is not possible.
- No children or parents in school building.
- DLP taught by teachers from school building.
- Designated quarantine space for a staff member if determined to have COVID symptoms.

*<https://www.eeoc.gov/wysk/what-you-should-know-about-covid-19-and-ada-rehabilitation-act-and-other-eeo-laws>



YELLOW

- Cancel or postpone in-person meetings, conferences, workshops, and training sessions. Do not congregate.
 - Community engagement activities must be performed remotely whenever possible. Guidelines for safety and protection addressed prior to any gathering.
- Enhanced cleaning and disinfecting. High-touch surfaces (e.g. keyboards, desks) cleaned and disinfected frequently.
 - Automatic hand sanitizer stations provided for individuals at entrances and exits.



ORANGE medium to low risk transition period for everyone but high risk

- Alternating schedules will be in place with reduced numbers of students allowed on campus at any given time such that the ability to maintain physical distancing can be assured. There may be a limit to mixing of groups of children (keep in separate rooms, allow on the playground at different times).
 - Enhanced cleaning, disinfecting and social distancing protocols; PPE supplies will be available. Safety measures from code yellow are maintained.
- Parents do not enter the building except as essential. They remain outside of the building during drop off and pick up. Any visits are as brief as possible and resources for cleaning the visit space between uses can be accomplished.
 - Visitors will be screened for symptoms including temperature check.
 - Avoid unnecessary congregating within the confines of the building or within 10' from the playground.



ORANGE medium to low risk transition period for everyone but high risk

- Students will have temperatures checked daily upon arrival.
- All high-touch surfaces (e.g. materials, keyboards, desks) should be cleaned frequently.
- Montessori materials will be disinfected before another child uses them. Materials that cannot be cleaned will not be available for use.
- Students will bring their own individual snack and water bottle and will not share with others. Tables, etc. will be disinfected before being used by another.

- Rooms scheduled with time between transitions as much as possible, to make cleaning easier.
- Activities that cannot be performed remotely may be conducted in-person, if there is an urgent, time-sensitive issue involved.
- Teachers have a plan in place in the event the school needs to adjust back to a "Yellow" or "Red" level. All classes designed to accommodate students who cannot attend in-person for health reasons to the extent feasible.

Guidance from schools that have already reopened and what has been working. Also captured here:

<https://www.today.com/parents/what-will-school-be-when-it-opens-after-coronavirus-t180375>

ORANGE medium to low risk transition period for everyone but high risk

How DCPS Envisions Social Distancing in a Classroom

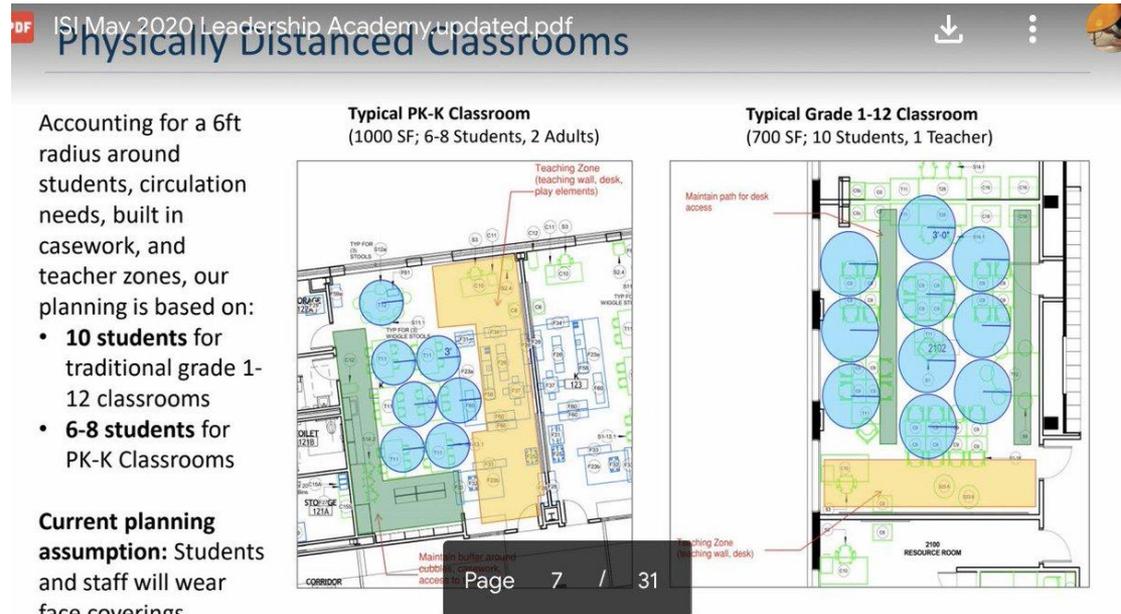
Slide from a DCPS presentation on how schools may need to reconfigure classroom spaces.

Aidan would create a similar plan based upon restriction numbers. We are waiting for further guidance from the CDC and DCPS.

Accounting for a 6ft radius around students, circulation needs, built in casework, and teacher zones, our planning is based on:

- **10 students** for traditional grade 1-12 classrooms
- **6-8 students** for PK-K Classrooms

Current planning assumption: Students and staff will wear face coverings





LIME Low Risk for everyone except high-risk individuals

- Students, teachers and administrators who are not at risk as determined by school nurse or designee may be on campus.
 - Students will have temperatures checked daily upon arrival.
 - Students will bring their own individual snack and water bottle and will not share with others. Tables, etc. will be disinfected before use by another.
- Parents do not enter the building except as essential.
 - Alternating schedules may be in place with a reduced numbers of students if needed.
 - Children and staff should stay home if they are sick and get their temperature checked at the facility upon return. Symptom checking continues.



LIME Low Risk for everyone except high-risk individuals

- Interactions in decreased group sizes that facilitate social distancing guidelines. We do not yet have guidance on how big these groups could be, but expect them to be larger than 10 students.
 - Guidelines for safety and protection addressed prior to any community gathering, activities preferentially performed remotely.
- All individuals must wash their hands with soap and running water upon arrival and as scheduled. A visitor's log will be maintained by the School for tracking purposes.
 - Services open to community members up to size limitations. Building open with limited access. Visitors only as essential with social distancing and PPE.



LIME Low Risk for everyone except high-risk individuals

- Enhanced cleaning, disinfecting and distancing protocols; PPE supplies in full availability, but not necessarily required.

- Vulnerable individuals must identify their needs to the administration, who may provide accommodations as required by applicable law.



DARK GREEN new normal for everyone except high-risk individuals

- Normal use back to on-the-ground Montessori learning in prepared environments. Fully operational as per pre-Covid 19 standards.
- Enhanced cleaning and disinfecting protocols will remain in place.
- Community engagement activities and gatherings permitted without restrictions. High risk individuals to take precautions.

- All faculty, staff, students, and families as usual - with the exception of self reported, high risk community members who are at risk themselves or have extended family members who are at risk.
- Vulnerable individuals must identify their needs to the administration, who may provide accommodations as required by applicable law.

DARK GREEN new normal for everyone except high-risk individuals

- Children and staff should stay home if they are sick or symptomatic and get their temperature checked at the facility upon return. All individuals will wash hands with soap and running water upon arrival.
- Return to normal for all classroom events and outdoor activities for groups including camping, field trips, and day trips for hiking and other activities.





Our goal is to safely reopen Aidan Montessori School for all students in the coming months. Please note that this information is subject to change due to the constantly changing landscape around the Covid 19 Pandemic.

Montessori learning is about every experience for a child being a learning experience, a teachable moment. Now in these uncertain times, we need to work together to help our children grow and nurture them through resiliency, patience, kindness, and love.

Please contact the Aidan Reopening Taskforce with any and all questions: reopeningtaskforce@aidanschool.org

